

Lefor, Valerie <Valerie.LeFor@ed.gov>	Organizer
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Hay, Sarah <Sarah.Hay@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
WDCFB6-297-05 (managed) <WDCFB6-297-05@ed.gov>	Optional
Hong, Jennifer <Jennifer.Hong@ed.gov>	Required

Wednesday, September 5, 2018

Time 9:00 AM – 10:00 AM
Subject Verification and Other Issues
Location Skype Meeting
Show Time As Busy

.....
 Join Skype Meeting

<[https://meet.lync.com/usdedeop/jacquelyn.butler/9 N031N98](https://meet.lync.com/usdedeop/jacquelyn.butler/9%20N031N98)>

Trouble Joining? Try Skype Web App

<[https://meet.lync.com/usdedeop/jacquelyn.butler/9 N031N98?sl=1](https://meet.lync.com/usdedeop/jacquelyn.butler/9%20N031N98?sl=1)>

Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Organizer
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Munier, Craig <Craig.Munier@ed.gov>	Required
	Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Required
	Bartnicki, David <David.Bartnicki@ed.gov>	Required

Schelling, Brian <Brian.Schelling@ed.gov>	Required
Johnson, Amber <Amber.Johnson@ed.gov>	Required
Ellis, Ja-mel <Ja-mel.Ellis@ed.gov>	Required
Marella, Maria <Maria.Marella@ed.gov>	Required
Parkinson, Misty <Misty.Parkinson@ed.gov>	Required
Brooks, Tomar <Tomar.Brooks@ed.gov>	Required
Coghlan, Rachel <Rachel.Coghlan@ed.gov>	Required
Barrett, Zelma <Zelma.Barrett@ed.gov>	Required
Goodsell, Jonathan <Jonathan.Goodsell@ed.gov>	Required
Pacchetti, Ed <Ed.Pacchetti@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
Leifeste, Denise <Denise.Leifeste@ed.gov>	Required
Hoover, Nancy <Nancy.Hoover@ed.gov>	Required
Yaworski, Ryan <Ryan.Yaworski@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 10:00 AM – 11:00 AM
Subject DTR Comment Posting Thank-You Brunch
Location WDCFB6-288-04 (managed)
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Chase, Patty <Patty.Chase@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Cross, Freddie <Freddie.Cross@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required

Filter, Scott <Scott.Filter@ed.gov>	Required
Freeman, Vanessa <Vanessa.Freeman@ed.gov>	Required
Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Required
Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
Hales, Anthony <Anthony.Hales@ed.gov>	Required
Hay, Sarah <Sarah.Hay@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
Howes, Patricia <Patricia.Howes@ed.gov>	Required
Jones, Sharon <Sharon.Jones@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Macias, Wendy <Wendy.Macias@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Settles, Justin <Justin.Settles@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required

Harris, Kristen (OPE) <Kristen.Harris@ed.gov>	Optional
Beth, Brittany <Brittany.Beth@ed.gov>	Optional
Yeung, Wing <Wing.Yeung@ed.gov>	Optional
Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
McCullough, Carney <Carney.McCullough@ed.gov>	Required

Time 12:00 PM – 1:00 PM
Subject Final cut on TEACH Grant admin changes
Location COO CR - (b)(6) ; part code (b)(6)
Show Time As Busy
 Opportunity to get final cut of those administrative things we can do for TEACH before the end of the year. After this meeting, we will present to Mr Manning and Diane for approval and then we can implement

Pam/Bill please have any estimates necessary for implementation/operational costs and time ---thanks

Attendees	Name <E-mail>	Attendance
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Greene, Chris <Chris.Greene@ed.gov>	Required
	Leith, William <William.Leith@ed.gov>	Required
	LaVia, Mark <Mark.LaVia@ed.gov>	Required
	Eliadis, Pam <Pam.Eliadis@ed.gov>	Required
	Utz, Jon <Jon.Utz@ed.gov>	Required
	King, Elizabeth <Elizabeth.King@ed.gov>	Required
	McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
	Appel, Jeff <Jeff.Appel@ed.gov>	Required
	Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Optional
	Jordan, April <April.Jordan@ed.gov>	Optional

Time 1:00 PM – 6:00 PM
Subject do not schedule

Show Time As Busy

Thursday, September 6, 2018

Time 8:00 AM – 5:00 PM

Subject public hearing

Show Time As Busy

Friday, September 7, 2018

Time 9/7/2018 8:00 AM – 9/15/2018 8:30 AM

Subject (b)(6) September 7-15

Show Time As Free

Time 9:00 AM – 9:30 AM

Subject check in

Location Lynn's office

Recurrence Occurs every Friday effective 2/2/2018 until 7/26/2019 from 9:00 AM to 9:30 AM

Show Time As Busy

Attendees **Name <E-mail>**

Attendance

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>

Organizer

Jones, Sharon <Sharon.Jones@ed.gov>

Required

Time 9:30 AM – 10:30 AM

Subject ASL E-Recognition System's Migration from Cold Fusion

Location WDCFB6-291-01

Show Time As Busy

Call-in if needed:

(b)(6)

Participant Code- (b)(6)

Attendees **Name <E-mail>**

Attendance

Jones, Sharon <Sharon.Jones@ed.gov>

Organizer

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>

Required

Lefor, Valerie <Valerie.LeFor@ed.gov>

Required

Bounds, Herman <Herman.Bounds@ed.gov>

Required

Wilson, Amy <Amy.Wilson@ed.gov>

Required

Hay, Sarah <Sarah.Hay@ed.gov>

Required

Hammersmith, Carollynn
<Carollynn.Hammersmith@ed.gov>

Required

Kwari, Nicholas <Nicholas.Kwari@ed.gov>

Required

ePMO <ePMO@ed.gov>	Optional
Woodard, John <John.Woodard@ed.gov>	Optional
Hicks, James <James.Hicks@ed.gov>	Optional
Javed, Ambreen (Contractor) <Ambreen.Javed@ed.gov>	Optional
Parker, William <William.Parker@ed.gov>	Optional

Time 10:30 AM – 11:00 AM
Subject DTR Questions
Location call-in info below
Show Time As Busy
 Call in: (b)(6)
 Leader (b)(6)
 Participant (b)(6)

1. What is the schedule for BD?
2. Who's doing what?
3. What are the policy decisions that have/or are still being made?
4. Where are the documents that we can edit?
5. Have we received feedback, and if so, where is it located?
6. Where are the un-summarized comments?
7. Where are the comments being summarized?
8. Are there any comments that pertain to the RIA? (besides Harvard law and SBA)
9. What are the expectations for the RIA? We've talked about this before, but nobody on my staff has done this before, including me. The RIAs done by ED look really different than what I've done at other agencies, so it feels very much like we're walking in the dark trying to figure it out by trial and error.

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required

Monday, September 10, 2018

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free
 As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----
 From: Pena, Alexandra
 Sent: Wednesday, January 03, 2018 4:30 PM

To: Pena, Alexandra; Smith, Kathleen; Manning, James
Subject: MASTER CALENDAR
When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).
Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
	Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
	Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time 9:30 AM – 10:00 AM
Subject BD
Location Elizabeth's Office
Show Time As Busy
To prep for meeting later in the day.

Attendees	Name <E-mail>	Attendance
	McFadden, Elizabeth <Elizabeth.McFadden@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Malawer, Hilary <Hilary.Malawer@ed.gov>	Required
	Weisman, Annmarie (Annmarie.Weisman@ed.gov) <Annmarie.Weisman@ed.gov>	Optional

Time 10:30 AM – 11:00 AM
Subject COR question
Location Lynn's office
Show Time As Busy
Amy – please let me know if this time is not good for you. Thanks.

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Wilson, Amy <Amy.Wilson@ed.gov>	Required

Time 2:00 PM – 2:30 PM
Subject Information QQuality Request
Location Skype Meeting
Show Time As Busy
Again wrong number.... Its been a long weekend

(b)(6) Participant Code (b)(6)

Didn't want to lose too much time on the email I forwarded to everyone on Friday from Stephanie Valentine.

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Join Skype Meeting
<<https://meet.lync.com/usdedeop/scott.filter/LDKZ4 LTP>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/scott.filter/LDKZ4 LTP?sl=1>>
Join by phone

+(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
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Attendees	Name <E-mail>	Attendance
	Filter, Scott <Scott.Filter@ed.gov>	Organizer
	Finley, Steve <Steve.Finley@ed.gov>	Required
	Amann, Amanda <Amanda.Amann@ed.gov>	Required
	Schlichter, Levon <Levon.Schlichter@ed.gov>	Required
	Burton, Vanessa <Vanessa.Burton@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	McFadden, Elizabeth <Elizabeth.McFadden@ed.gov>	Optional
	Malawer, Hilary <Hilary.Malawer@ed.gov>	Optional

Time 3:30 PM – 4:00 PM

Subject Touch Base on Borrower Defense Final Rule
Location Carlos' Office; Conference Line: (b)(6) Code: (b)(6)
Show Time As Busy
9/10 Update: Conference line added.

All –

We were hoping we could touch base on timing issues for the borrower defense final rule. Please let me know if anyone needs a call-in number.

Thanks.

Attendees	Name <E-mail>	Attendance
	McFadden, Elizabeth <Elizabeth.McFadden@ed.gov>	Organizer
	Muniz, Carlos <Carlos.Muniz@ed.gov>	Required
	Riemer, Jeffrey (Justin) <Jeffrey.Riemer@ed.gov>	Required
	Eitel, Robert <Robert.Eitel@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Malawer, Hilary <Hilary.Malawer@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Optional

Tuesday, September 11, 2018

Time 9:00 AM – 10:00 AM
Subject Verification and Other Issues
Location Skype Meeting
Show Time As Tentative
See agenda below

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Join Skype Meeting

<https://meet.lync.com/usdedeop/jacquelyn.butler/2_H54TWWC>

Trouble Joining? Try Skype Web App

<https://meet.lync.com/usdedeop/jacquelyn.butler/2_H54TWWC?sl=1>

Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

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Conference ID: (b)(6)

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<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

1. Updating marital status and verification

2. Court order not to file taxes

3. No record of tax return found

4. 2018-19 EA on Acceptable documentation

Attendees	Name <E-mail>	Attendance
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Organizer
	Johnson, Amber <Amber.Johnson@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Munier, Craig <Craig.Munier@ed.gov>	Required
	Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Required
	Bartnicki, David <David.Bartnicki@ed.gov>	Required
	Schelling, Brian <Brian.Schelling@ed.gov>	Required
	Gibson, Tivon <Tivon.Gibson@ed.gov>	Required
	Ellis, Ja-mel <Ja-mel.Ellis@ed.gov>	Required
	Marella, Maria <Maria.Marella@ed.gov>	Required
	Parkinson, Misty <Misty.Parkinson@ed.gov>	Required
	Brooks, Tomar <Tomar.Brooks@ed.gov>	Required
	Coghlan, Rachel <Rachel.Coghlan@ed.gov>	Required
	Barrett, Zelma <Zelma.Barrett@ed.gov>	Required
	Goodsell, Jonathan <Jonathan.Goodsell@ed.gov>	Required
	Pacchetti, Ed <Ed.Pacchetti@ed.gov>	Required
	Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required

Leifeste, Denise <Denise.Leifeste@ed.gov>	Required
Hoover, Nancy <Nancy.Hoover@ed.gov>	Required
Yaworski, Ryan <Ryan.Yaworski@ed.gov>	Required

Time 11:00 AM – 11:30 AM
Subject DTR Writers Check-In
Location WDCFB6-280-04 [and call-in info below]
Show Time As Busy
 Call in: (b)(6)
 Leader (b)(6)
 Participant (b)(6)

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Smith, Brian <Brian.Smith@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	Chesley, Susan <Susan.Chesley@ed.gov>	Required
	Grebeldinger, Beth <Beth.Grebeldinger@ed.gov>	Required
	Cross, Freddie <Freddie.Cross@ed.gov>	Required
	Foss, Ian <Ian.Foss@ed.gov>	Required

Time 11:15 AM – 12:15 PM
Subject External SharePoint Training
Location WDCFB6-297-05 (managed)
Show Time As Tentative
 Updating location.
 Thanks

 Sharon

 Hello All- if you would like this training and cannot do this time and date, Valerie Lefor has offered to relay instructions at a later date.
 Thanks.

 Sharon

Attendees	Name <E-mail>	Attendance
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Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
OPE-PPI <OPE-PPI@ed.gov>	Required
Faircloth, John <John.Faircloth@ed.gov>	Required
Hong, Jennifer <Jennifer.Hong@ed.gov>	Optional
Wilson, Amy <Amy.Wilson@ed.gov>	Optional
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Optional
Filter, Scott <Scott.Filter@ed.gov>	Optional
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Optional
Lefor, Valerie <Valerie.LeFor@ed.gov>	Optional
Cross, Freddie <Freddie.Cross@ed.gov>	Optional
Settles, Justin <Justin.Settles@ed.gov>	Optional
Gargano, Anthony <Anthony.Gargano@ed.gov>	Optional
Helton, Charity <Charity.Helton@ed.gov>	Optional
Hay, Sarah <Sarah.Hay@ed.gov>	Optional
Chase, Patty <Patty.Chase@ed.gov>	Optional

Time 11:30 AM – 12:00 PM
Subject Weekly w/Jen
Location Lynn's Office
Show Time As Busy
 Lynn- Jen rescheduled her training, so I am putting this weekly back on the calendar. Thanks.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required

Time 3:00 PM – 4:00 PM
Subject OPE All Staff Meeting
Location LBJ Barnard Auditorium
Show Time As Busy

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Join Skype Meeting

<<https://meet.lync.com/usdedeop/diane.jones/CWTGFF LC>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/diane.jones/CWTGFF LC?sl=1>>

Join by phone

+[(b)(6)] <tel:+[(b)(6)]> (Dial-in Number) English (United States)

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<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
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.....

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required
	Zimmerman, Keith <Keith.Zimmerman@ed.gov>	Optional
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Optional
	Letourneau, Kristina <Kristina.Letourneau@ed.gov>	Optional
	Cottrell, Jason <Jason.Cottrell@ed.gov>	Optional
	Gordon, Carmen <Carmen.Gordon@ed.gov>	Optional
	Carr, Michelle <Michelle.Carr@ed.gov>	Optional
	English, Barbara <Barbara.English@ed.gov>	Optional
	Reid, Lakisha <Lakisha.Reid@ed.gov>	Optional
	Moore, ReShone <ReShone.Moore@ed.gov>	Optional
	Cross, Freddie <Freddie.Cross@ed.gov>	Optional
	Filter, Scott <Scott.Filter@ed.gov>	Optional
	Gargano, Anthony <Anthony.Gargano@ed.gov>	Optional
	Webber, Brandon <Brandon.Webber@ed.gov>	Optional

Seide, Helen <Helen.Seide@ed.gov>	Optional
Bolton, Monique <Monique.Bolton@ed.gov>	Optional
Slijepcevic, Stacey <Stacey.Slijepcevic@ed.gov>	Optional
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
Martin, Gregory <Gregory.Martin@ed.gov>	Optional
Mula, Chuck <Chuck.Mula@ed.gov>	Optional
Foreman, Dana <Dana.Foreman@ed.gov>	Optional
Watson, Donald <Donald.Watson@ed.gov>	Optional
Hillary, Ashley <Ashley.Hillary@ed.gov>	Optional
Alston, Shedita <Shedita.Alston@ed.gov>	Optional
Settles, Justin <Justin.Settles@ed.gov>	Optional
Lefor, Valerie <Valerie.LeFor@ed.gov>	Optional
Funkhouser, Janie <Janie.Funkhouser@ed.gov>	Optional
Seward, Jymece <Jymece.Seward@ed.gov>	Optional
Gibbs, Cheryl <Cheryl.Gibbs@ed.gov>	Optional
Carrington, Maria <Maria.Carrington@ed.gov>	Optional
Edwards, Antoinette <Antoinette.Clark@ed.gov>	Optional
Hadley, Shanesia <Shanesia.Hadley@ed.gov>	Optional
Kennedy, Lauren <Lauren.Kennedy@ed.gov>	Optional
McArdle, Sophia <Sophia.McArdle@ed.gov>	Optional
Maestri, Phil <Phil.Maestri@ed.gov>	Optional
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Optional
St. Clair, Catherine <Catherine.StClair@ed.gov>	Optional
Morgan, Kathy <Kathy.Morgan@ed.gov>	Optional
Helton, Charity <Charity.Helton@ed.gov>	Optional

Chase, Patty <Patty.Chase@ed.gov>	Optional
Beaton, Sarah <Sarah.Beaton@ed.gov>	Optional
Crews, Don <Don.Crews@ed.gov>	Optional
Cleveland, Nichol <Nichol.Cleveland@ed.gov>	Optional
Rosier, Denise <Denise.Rosier@ed.gov>	Optional
Davis, Darryl <Darryl.Davis@ed.gov>	Optional
Adler, Sheryl <Sheryl.Adler@ed.gov>	Optional
Thomas, Gary <Gary.Thomas@ed.gov>	Optional
Witthoeft, Ben <Ben.Witthoeft@ed.gov>	Optional
Williams, Lauren <Lauren.Williams@ed.gov>	Optional
Solares, Grace <Grace.Solares@ed.gov>	Optional
Barnes, Shelia <Shelia.Barnes@ed.gov>	Optional
Chapman-Thaw, Kissy <Kissy.Chapman-Thaw@ed.gov>	Optional
Cartier, Mose <Mose.Cartier@ed.gov>	Optional
Hay, Sarah <Sarah.Hay@ed.gov>	Optional
Beth, Brittany <Brittany.Beth@ed.gov>	Optional
Ell, Rebecca <Rebecca.Ell@ed.gov>	Optional
Morrison, Emory <Emory.Morrison@ed.gov>	Optional
Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Optional
Blom, Jane <Jane.Blom@ed.gov>	Optional
Baldwin, Alan <Alan.Baldwin@ed.gov>	Optional
Maimer, Pamela <Pamela.Maimer@ed.gov>	Optional
Peterson-Cox, Monet <Monet.Peterson-Cox@ed.gov>	Optional
Howe, David <David.Howe@ed.gov>	Optional
Navalaney, Yvonne <Yvonne.Navalaney@ed.gov>	Optional

McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Optional
Dominguez, Mary <Mary.Dominguez@ed.gov>	Optional
Jameson, Richard <Richard.Jameson@ed.gov>	Optional
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Optional
Kissel, Adam <Adam.Kissel@ed.gov>	Optional
Collins, Carolyn <Carolyn.Collins@ed.gov>	Optional
Yeung, Wing <Wing.Yeung@ed.gov>	Optional
Wood, Robyn <Robyn.Wood@ed.gov>	Optional
Jameson, Agnes <Agnes.Jameson@ed.gov>	Optional
Harris, Kristen (OPE) <Kristen.Harris@ed.gov>	Optional
Davy, Shakir <Shakir.Davy@ed.gov>	Optional
Conner, Donald <Donald.Conner@ed.gov>	Optional
Wilson, Amy <Amy.Wilson@ed.gov>	Optional
Fitzgerald, Joyce <Joyce.Fitzgerald@ed.gov>	Optional
Leigh, Sariane <Sariane.Leigh@ed.gov>	Optional

Wednesday, September 12, 2018

Time 9:30 AM – 10:00 AM
Subject ck in
Location Lynn's office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
Bounds, Herman (Herman.Bounds@ed.gov) <Herman.Bounds@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required

Time 10:00 AM – 11:00 AM
Subject Employee Learning Session: Internal Controls- What's it to Ya?
Location 1W103 (TDC) or WebEx
Show Time As Tentative
 This is a friendly reminder that this session is today at 10am in the Training and Development Center. We hope to see you there!

If you are joining us via WebEx, please give yourself a few extra minutes to log in.

****Update- we will be using WebEx instead of Skype.****

We hope you can join us in person.

If you are working remotely, please join us via WebEx (click on the "Join Webex meeting" link below).

Join Webex meeting

<<https://educate.webex.com/educate/j.php?MTID=me3b35400852777894ae6140ebb8c7d8b>>

Meeting number: (b)(6)

Meeting password: (b)(6)

Join by phone

Phone Conference Line

Call in Option: (b)(6)

Passcodes: Participant: (b)(6)

Can't join the meeting?

<https://collaborationhelp.cisco.com/article/WBX00_0029055>

IMPORTANT NOTICE: Please note that this Webex service allows audio and other information sent during the session to be recorded, which may be discoverable in a legal matter. By joining this session, you automatically consent to such recordings. If you do not consent to being recorded, discuss your concerns with the host or do not join the session.

Access the past sessions at the Employee Learning Sessions SharePoint site <<https://share.ed.gov/teams/OPE/Pages/EmployeeLearningSessions.aspx>> .

Attendees	Name <E-mail>	Attendance
	Harris, Kristen (OPE) <Kristen.Harris@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required
	Blount, Venus <Venus.Blount@ed.gov>	Optional
	Baldwin, Alan <Alan.Baldwin@ed.gov>	Optional
	Chapman-Thaw, Kissy <Kissy.Chapman-Thaw@ed.gov>	Optional
	Hillary, Ashley <Ashley.Hillary@ed.gov>	Optional
	Helton, Charity <Charity.Helton@ed.gov>	Optional

Rosier, Denise <Denise.Rosier@ed.gov>	Optional
Adler, Sheryl <Sheryl.Adler@ed.gov>	Optional
Slijepcevic, Stacey <Stacey.Slijepcevic@ed.gov>	Optional
Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Optional
Brown, Daveta <Daveta.Brown@ed.gov>	Optional
Hay, Sarah <Sarah.Hay@ed.gov>	Optional
Beth, Brittany <Brittany.Beth@ed.gov>	Optional
Morgan, Kathy <Kathy.Morgan@ed.gov>	Optional
Solares, Grace <Grace.Solares@ed.gov>	Optional
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Optional
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Optional
Leigh, Sariane <Sariane.Leigh@ed.gov>	Optional
Carr, Michelle <Michelle.Carr@ed.gov>	Optional
Cross, Freddie <Freddie.Cross@ed.gov>	Optional
Foreman, Dana <Dana.Foreman@ed.gov>	Optional
Funkhouser, Janie <Janie.Funkhouser@ed.gov>	Optional
Jones, Diane <Diane.Jones@ed.gov>	Optional
White, Carla <Carla.White@ed.gov>	Optional
Blom, Jane <Jane.Blom@ed.gov>	Optional
Maimer, Pamela <Pamela.Maimer@ed.gov>	Optional
Howe, David <David.Howe@ed.gov>	Optional
Wiley, Rachael <Rachael.Wiley@ed.gov>	Optional
Peterson-Cox, Monet <Monet.Peterson-Cox@ed.gov>	Optional
Maestri, Phil <Phil.Maestri@ed.gov>	Optional
Jameson, Richard <Richard.Jameson@ed.gov>	Optional

Collins, Carolyn <Carolyn.Collins@ed.gov>	Optional
Lefor, Valerie <Valerie.LeFor@ed.gov>	Optional
Yeung, Wing <Wing.Yeung@ed.gov>	Optional
Hong, Jennifer <Jennifer.Hong@ed.gov>	Optional
Holly, Tameika <Tameika.Holly@ed.gov>	Optional
Cartier, Mose <Mose.Cartier@ed.gov>	Optional
Fitzgerald, Joyce <Joyce.Fitzgerald@ed.gov>	Optional
Morrison, Emory <Emory.Morrison@ed.gov>	Optional
Settles, Justin <Justin.Settles@ed.gov>	Optional
Wells, Harold <Harold.Wells@ed.gov>	Optional
Letourneau, Kristina <Kristina.Letourneau@ed.gov>	Optional
Hadley, Shanesia <Shanesia.Hadley@ed.gov>	Optional
Seward, Jymece <Jymece.Seward@ed.gov>	Optional
Mabrey, Jack <John.Mabrey@ed.gov>	Optional
Edwards, Antoinette <Antoinette.Clark@ed.gov>	Optional
Hilton, Terrance <Terrance.Hilton@ed.gov>	Optional
Jenkins, Charles Bryan <CharlesBryan.Jenkins@ed.gov>	Optional

Time 1:00 PM – 2:00 PM

Subject FY 2018 Q4 Training Committee Meeting

Location WDCFB6-291-01; Solares, Grace

Show Time As Busy

UPDATE: Attached you will find the prepared package of requests that have been approved to date. I will provide hard copies of all approved requests at the meeting on Wednesday. See you all then!

Note: I am still awaiting professional development plans from several individuals.

Thank you,

Lauren

This meeting is to review training FY2018 Q4 requests.

The meeting has been allotted for 1 hour, but we may not need the entire hour.

If you are unable to attend this meeting, please send an office representative in your place.

Please let me know if you have any questions or concerns.

Thank you,

Lauren

Attendees	Name <E-mail>	Attendance
	Williams, Lauren <Lauren.Williams@ed.gov>	Organizer
	Adler, Sheryl <Sheryl.Adler@ed.gov>	Required
	Maestri, Phil <Phil.Maestri@ed.gov>	Required
	Byrd-Johnson, Linda <Linda.Byrd-Johnson@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Gibbs, Cheryl <Cheryl.Gibbs@ed.gov>	Required
	Harris, Kristen (OPE) <Kristen.Harris@ed.gov>	Required

Time

2:00 PM – 3:00 PM

Subject

Canceled: Borrower Defense Data Team Meeting

Location

WDCFB6-291-01

Importance

High

Show Time As

Free

Canceling the meeting today.

Attendees

Name <E-mail>	Attendance
Cross, Freddie <Freddie.Cross@ed.gov>	Organizer
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
McLarnon, Gail <Gail.McLarnon@ed.gov>	Required
Conner, Donald <Donald.Conner@ed.gov>	Required
Chesley, Susan <Susan.Chesley@ed.gov>	Required
Settles, James <James.Settles@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required

Disario, Rachel <Rachel.Disario@ed.gov>	Required
Greene, Matthew <Matthew.Greene@ed.gov>	Optional
Settles, Justin <Justin.Settles@ed.gov>	Optional
Kolotos, John <John.Kolotos@ed.gov>	Optional
Siegel, Brian <Brian.Siegel@ed.gov>	Optional
Hong, Caroline <Caroline.Hong@ed.gov>	Optional
Brickman, Michael <Michael.Brickman@ed.gov>	Optional
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
Foss, Ian <Ian.Foss@ed.gov>	Optional
Fu, Brian <Brian.Fu@ed.gov>	Optional
Warner, Julie <Julie.Warner@ed.gov>	Optional
Grigoryan, Vahan <Vahan.Grigoryan@ed.gov>	Optional
Grebeldinger, Beth <Beth.Grebeldinger@ed.gov>	Required
Hamburg, Mark <Mark.Hamburg@ed.gov>	Required
Nevin, Colleen <Colleen.Nevin@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Optional
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Optional
Lahey, Alisa <Alisa.Lahey@ed.gov>	Optional
Marini, Tara <Tara.Marini@ed.gov>	Optional
Hay, Sarah <Sarah.Hay@ed.gov>	Required
Marini, Tara (Tara.Marini@ed.gov) <Tara.Marini@ed.gov>	Optional

Time 3:00 PM – 4:00 PM
Subject Canceled: Gainful EMployment Data Group
Location 6C101; (b)(6) Participant Code: (b)(6)
Importance High
Show Time As Free
 GE Data Group.

It seems I inadvertently cancelled the whole series when I cancelled

last week's meeting. This invite will put the series back on your schedule.

(b)(6)

Attendees	Name <E-mail>	Attendance
	Filter, Scott <Scott.Filter@ed.gov>	Organizer
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Chesley, Susan <Susan.Chesley@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Mahan, Shannon <Shannon.Mahan@ed.gov>	Required
	Grebeldinger, Beth <Beth.Grebeldinger@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Amann, Amanda <Amanda.Amann@ed.gov>	Required
	Madoo, Brent G. <Brent.Madoo@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Greene, Matthew <Matthew.Greene@ed.gov>	Required
	GE17User <GE17User@ed.gov>	Required
	Melis, Erik <Erik.Melis@ed.gov>	Required
	Finley, Steve <Steve.Finley@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Fu, Brian <Brian.Fu@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
	Burton, Vanessa <Vanessa.Burton@ed.gov>	Required
	Goldstein, Barry <Barry.Goldstein@ed.gov>	Required
	Schlichter, Levon <Levon.Schlichter@ed.gov>	Required

Hales, Anthony <Anthony.Hales@ed.gov>	Required
Riemer, Jeffrey (Justin) <Jeffrey.Riemer@ed.gov>	Required
Wertenberger, Lindsay <Lindsay.Wertenberger@ed.gov>	Optional
Pollard, Daniel <Daniel.Pollard@ed.gov>	Optional

Thursday, September 13, 2018

Time 10:00 AM – 10:05 AM
Subject REMINDER - timesheets need to be completed by the last Friday of the pay period
Recurrence Occurs every 2 week(s) on Thursday effective 2/1/2018 until 7/18/2019 from 10:00 AM to 10:05 AM
Show Time As Free
 Accidentally sent out a removal for this from your calendar. Please accept again to keep the timesheet reminder on your calendar.

Resending for newer employees or those who may not have accepted the original outlook appointment. Outlook invite to follow.

From: Letourneau, Kristina
 Sent: Friday, October 26, 2012 9:38 AM
 To: OPE All Users
 Subject: Completing your timesheet in WebTA
 Importance: High

As you know, all timesheets should be completely processed (validated/affirmed/certified) by the last Friday of the pay period. This is often not being done. Many timesheets are not being completed until the following Monday, Tuesday and sometimes even Wednesday. This can cause employees to not be paid on time.

When employees/supervisors are contacted regarding missing timesheets, I am often told that they forgot it was time to do timesheets.

In order to prevent this from happening, I will be sending out an OPE-Wide appointment invite. It will be a recurring appointment for every other Thursday, to remind you to complete timesheets by Friday. Please accept this appointment onto your calendar so you will get the biweekly reminder.

Employees/Supervisors - If you will be out of the office on the Friday that timesheets are due, make sure you complete it on the last day you are in the office, prior to your flex day or leave.

Supervisors – please make sure you have assigned a delegate to complete timesheets in your absence. If you know you will not be in the office on the Friday that timesheets are due, make sure your delegate is aware that they need to certify the timesheets on your behalf. You should also provide your staff with a deadline to submit their timesheets to you, to allow you time to certify them by COB Friday.

Let me know if you have any questions.

Thanks,
Krissy

Attendees	Name <E-mail>	Attendance
	Letourneau, Kristina <Kristina.Letourneau@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required

Time 10:00 AM – 10:30 AM
Subject Canceled: OPE Training Road Show
Location WDCFB6-297-05 (managed)
Importance High
Show Time As Free
Due to low attendance, we will reschedule this presentation for a later date.

The OPE Employee Engagement Ambassadors present the OPE Training Road Show!

Road Show Objectives:

- * Reach all OPE employees at their Division meetings
- * Provide information about staff use of the Training Request Workflow and current spending on staff training
- * Give a brief overview of how to leverage OPE's Training Program to meet your professional development needs
- * Provide examples of Professional Development Plans and Training Justifications

Attachments for remote participants:

.....
Join Skype Meeting

<[https://meet.lync.com/usdedeop/brittany.beth/CFD3 4203](https://meet.lync.com/usdedeop/brittany.beth/CFD3%204203)>

Trouble Joining? Try Skype Web App

<[https://meet.lync.com/usdedeop/brittany.beth/CFD3 4203?sl=1](https://meet.lync.com/usdedeop/brittany.beth/CFD3%204203?sl=1)>

Join by phone

<(b)(6)> <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....
.....

Attendees	Name <E-mail>	Attendance
	Beth, Brittany <Brittany.Beth@ed.gov>	Organizer
	OPE-PPI <OPE-PPI@ed.gov>	Required
	Davy, Shakir <Shakir.Davy@ed.gov>	Optional
	English, Barbara <Barbara.English@ed.gov>	Optional
	Holly, Tameika <Tameika.Holly@ed.gov>	Optional
	Jones, Sharon <Sharon.Jones@ed.gov>	Optional
	Filter, Scott <Scott.Filter@ed.gov>	Optional
	Cross, Freddie <Freddie.Cross@ed.gov>	Optional
	Settles, Justin <Justin.Settles@ed.gov>	Optional
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Optional
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Optional
	Helton, Charity <Charity.Helton@ed.gov>	Optional
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Optional
	Washington, Aaron <Aaron.Washington@ed.gov>	Optional
	Hay, Sarah <Sarah.Hay@ed.gov>	Optional

Time 11:00 AM – 11:30 AM
Subject Neg Reg Participation
Location Lynn's Office
Show Time As Busy
 [Sorry, Lynn! I need to reschedule to Thursday – I won't be able to make it to LBJ on Wednesday. I hope this will still work for you.]

 Hi Lynn – I'm in DC this week and wanted to see if you had a few minutes to chat with me in person about my participation in the negotiated rulemaking process next year.

 I just chose a time on your calendar at random, so if another time would work better for you please let me know.

Attendees	Name <E-mail>	Attendance
	Musser, David <David.Musser@ed.gov>	Organizer

Time 11:30 AM – 12:30 PM
Subject Joy Langley
Show Time As Busy

Time 12:30 PM – 1:00 PM
Subject check in
Location Lynn's office
Show Time As Busy
 Does this work?

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required

Time 2:00 PM – 2:30 PM
Subject Weekly with Lynn/Annmarie
Location Lynn's office
Recurrence Occurs every Thursday effective 7/12/2018 until 7/25/2019 from 2:00 PM to 2:30 PM
Reminder 15 minutes
Show Time As Busy

Annmarie- 11 does not work for Lynn. Would 2 pm work for you?

Lynn asked that I set up weekly meetings with Managers. Let me know if this day and time work for you. Thanks.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie (Annmarie.Weisman@ed.gov) <annmarie.weisman@ed.gov>	Required

Friday, September 14, 2018

Time 9:00 AM – 9:30 AM
Subject check in
Location Lynn's office
Recurrence Occurs every Friday effective 2/2/2018 until 7/26/2019 from 9:00 AM to 9:30 AM
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Jones, Sharon <Sharon.Jones@ed.gov>	Required

Time 3:30 PM – 4:00 PM
Subject BD
Location (b)(6); **Participant:** (b)(6)
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	McFadden, Elizabeth <Elizabeth.McFadden@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Hong, Caroline <Caroline.Hong@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Malawer, Hilary <Hilary.Malawer@ed.gov>	Required
	Lahey, Alisa <Alisa.Lahey@ed.gov>	Required

Monday, September 17, 2018

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free
As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra
Sent: Wednesday, January 03, 2018 4:30 PM
To: Pena, Alexandra; Smith, Kathleen; Manning, James
Subject: MASTER CALENDAR
When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).
Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional

Garcia, Lenore <Lenore.Garcia@ed.gov>

Optional

Butler, Michelle <Michelle.Butler@ed.gov>

Optional

Time 1:30 PM – 3:00 PM

Subject CELEBRATE THE CONSTITUTION--THE NATION'S SEMINAL DOCUMENT--ON CONSTITUTION DAY, WITH SCHOLARS, STUDENT PERFORMERS, AND ED!

Location LBJ Auditorium and on Mediasite and EDstream

Show Time As Tentative

Do not miss this year's Constitution Day Event, Monday, Sept. 17, in LBJ auditorium and streaming on Mediasite <[http://mediasite.ed.gov/Mediasite/Catalog/catalog s/default](http://mediasite.ed.gov/Mediasite/Catalog/catalog%20s/default)> and EDstream <<https://edstream.ed.gov/webcast/Play/585d7c374e8d48b29cfabbac31c8c4431d>> * at 1:30 pm ET!

The event features a former solicitor general and student performances!

ED's featured speaker, Gregory G. Garre, was the 44th Solicitor General of the U.S., and was the federal government's top lawyer arguing cases before the Supreme Court. He was also responsible for overseeing the government's litigation in the federal appellate courts.

2018 is the 150th anniversary of the passage of the 14th Amendment to the U.S. Constitution, and Garre will discuss it with Deputy General Counsel Phil Rosenfelt.

The 14th Amendment

<<https://www.loc.gov/rr/program/bib/ourdocs/14thamendment.html>> granted citizenship to "all persons born or naturalized in the United States," which included former slaves recently freed. In addition, it forbids states from denying any person "life, liberty or property, without due process of law" or to "deny to any person within its jurisdiction the equal protection of the laws." By directly mentioning the role of the states, the 14th Amendment greatly expanded the protection of civil rights to all Americans and is cited in more litigation than any other amendment.

But there is more!

The event will include performances by students—including songs, videos and PSAs, who have participated in Constituting America <<https://constitutingamerica.org/>> . Constituting American is a multi-media outreach effort which uses television, music, film, the Internet and social media to educate Americans about the importance of the U.S. Constitution and the foundation it establishes for our freedoms and rights.

Hear also from Caroline Shinkle, of CAMP USA, about how the civics camp motivates students to become civically engaged by learning about our nation's electoral process in a nonpartisan manner.

We hope to see you on Monday!

*Streaming links:

If you have problems with Mediasite or EDstream, please call the Help Desk 202 708 4357

MEDIASITE INSTRUCTIONS:

For employees working inside ED buildings, use Internet Explorer to access Mediasite at this link

<[http://mediasite.ed.gov/Mediasite/Catalog/catalog s/default](http://mediasite.ed.gov/Mediasite/Catalog/catalog%2Fs/default)> .

EDSTREAM INSTRUCTIONS:

For teleworkers, this event will also air on EDstream at this link

<<https://edstream.ed.gov/webcast/Play/585d7c374e8d48b29cfabbac31c8c4431d>> :

You cannot access EDstream while logged into gotowork.ed.gov or Aventail/Citrix. (You may be able to see the event, but you will not be able to hear it.) You must open a browser outside of Aventail/Citrix, preferably in Internet Explorer, and then go to the link above.

Attendees	Name <E-mail>	Attendance
	ED Internal Communications <EDInternalCommunications@ed.gov>	Organizer
	All Exchange Users <All_Exchange_Users@ed.gov>	Required

Tuesday, September 18, 2018

Time 9:30 AM – 11:00 AM

Subject Staff Meeting

Location WDCFB6-297-05 (managed)

Show Time As Busy

--> Join Skype Meeting

<[https://meet.lync.com/usdedgeop/cathy.sheffield/P9 0H7YTM](https://meet.lync.com/usdedgeop/cathy.sheffield/P9%20H7YTM)>

Trouble Joining? Try Skype Web App

<[https://meet.lync.com/usdedgeop/cathy.sheffield/P9 0H7YTM?sl=1](https://meet.lync.com/usdedgeop/cathy.sheffield/P9%20H7YTM?sl=1)>

Join by phone

+[\(b\)\(6\)](tel:(b)(6)) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: [\(b\)\(6\)](#)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mula, Chuck <Chuck.Mula@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required

Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Howes, Patricia <Patricia.Howes@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Howes, Patricia <Patricia.Howes@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Leszanczuk, Sylvia <Sylvia.Leszanczuk@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Hill, Paula <Paula.Hill@ed.gov>	Optional
Jones, Diane <Diane.Jones@ed.gov>	Optional

Time 11:00 AM – 11:30 AM
Subject Weekly with Lynn-Herman
Location Lynn's Office
Recurrence Occurs every Tuesday effective 7/10/2018 until 7/30/2019 from 11:00 AM to 11:30 AM
Reminder 15 minutes
Show Time As Busy
 Lynn asked that I set up weekly meetings with Managers. Let me know if this time works. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 11:30 AM – 12:00 PM
Subject Weekly with Lynn/Jennifer
Location Lynn's office
Recurrence Occurs every Tuesday effective 7/10/2018 until 7/30/2019 from 11:30 AM to 12:00 PM
Reminder 15 minutes
Show Time As Busy
 Lynn asked that I set up weekly meetings with the managers. Let me know if this day and time works for you. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 1:00 PM – 2:00 PM
Subject Canceled: FSA/Accreditation monthly meeting
Location WDCFB6-288-04; call in information below in email
Show Time As Tentative
 Call in information:

 Join Skype Meeting
<https://meet.lync.com/usdedeop/amy.wilson/PP5Y5YD> T>
 Trouble Joining? Try Skype Web App
<https://meet.lync.com/usdedeop/amy.wilson/PP5Y5YD?sl=1>
 Join by phone
 (b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)
 Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>
 Conference ID: (b)(6)
 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<http://go.microsoft.com/fwlink/?LinkId=389737>

Monthly Agenda:

School investigations and program reviews –

- * Any recent reviews with significant findings/expected actions
- * Upcoming reviews and any anticipated issues

Upcoming NACIQI agendas and accreditation updates

Upcoming events, conferences – opportunities to share information, get input

Other issues/ things people are hearing

- * Cross-agency conversations
- * Accreditor conversations
- * Accreditation initiatives (eg risk-based recognition)
- * FSA initiatives (eg enforcement unit)

Attendees	Amy Wilson	
	Name <E-mail>	Attendance
	Wilson, Amy <Amy.Wilson@ed.gov>	Organizer
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Morgan, Sally <Sally.Morgan@ed.gov>	Required
	Bowder, Susan <Susan.Bowder@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Kimbrough, Kai <Kai.Kimbrough@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required
	Bennett, Ron <Ron.Bennett@ed.gov>	Required
	Adams, Sarah <Sarah.Adams@ed.gov>	Required
	Allred, Michelle <Michelle.Allred@ed.gov>	Required
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
	Beam, Angela <Angela.Beam@ed.gov>	Required
	Brandow, Jan <Jan.Brandow@ed.gov>	Required
	Yette, Brenda <Brenda.Yette@ed.gov>	Required

Busskohl, Mark <Mark.Busskohl@ed.gov>	Required
Curry, Christopher <Christopher.Curry@ed.gov>	Required
Corwin, Dvak <Dvak.Corwin@ed.gov>	Required
Dillard, Vanessa <Vanessa.Dillard@ed.gov>	Required
Toney, Dyon <Dyon.Toney@ed.gov>	Required
Early, Jeremy <Jeremy.Early@ed.gov>	Required
Fosker, Erik <Erik.Fosker@ed.gov>	Required
Moya, Jesus <Jesus.Moya@ed.gov>	Required
Smith, Joseph <Joseph.Smith@ed.gov>	Required
Peeler, Kim <Kim.Peeler@ed.gov>	Required
Palumbo, Gayle <Gayle.Palumbo@ed.gov>	Required
Bell, Sherrie <Sherrie.Bell@ed.gov>	Required
Nave, Tracy <Tracy.Nave@ed.gov>	Required
Pope, Lauren <Lauren.Pope@ed.gov>	Required
Moore, James <James.Moore@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
Simpson, Vinita <Vinita.Simpson@ed.gov>	Optional
Bounds, Herman <Herman.Bounds@ed.gov>	Optional
PIP Master <PIPMaster@ed.gov>	Optional
Thomas, Nathaniel <Nathaniel.Thomas@ed.gov>	Optional
Arthur, Julie <Julie.Arthur@ed.gov>	Optional
Hay, Sarah <Sarah.Hay@ed.gov>	Optional
FSAPIPSGEligibility <FSAPIPSGEligibility@ed.gov>	Optional

Time 2:30 PM – 3:30 PM
Subject Please join us as we celebrate Lauren Kennedy!
Location 1W103
Show Time As Busy

Please join us tomorrow!

If you would like to contribute or sign a card, please see me in office 260-02 or Tanisha Hoaney in office 270-10.

From: St. Clair, Catherine

Sent: Thursday, September 06, 2018 9:57 AM

To: Agostin, Erin; Alston, Shedita; Badarou, Yolande; Baker, Beverly; Baldwin, Alan; Beaton, Sarah; Beynum, Kimberly; Blom, Jane; Blount, Venus; Bolton, Monique; Brown, Daveta; Byrd-Johnson, Linda; Carrington, Maria; Cartier, Mose; Ceja, Beatriz; Chapman-Thaw, Kissy; Clark, Njeri; Cleveland, Nichol; Cornell, Claire; Cottrell, Jason; Crews, Don; Crusoe, Vanessa; Davis, Darryl; Davis, James; Davy, Shakir; Dominguez, Mary; Easterling, Sharon; Edwards, Antoinette; Ell, Rebecca; Epps, Karen; Fadahunsi, Joyce; Fitzgerald, Joyce; Foreman, Dana; Foushee, Kenneth; Gaona, Richard; Gil, Everardo; Gipson, Chaz; Gordon, Carmen; Hadley, Shanesia; Hamblin-Johnson, Tanisha; Hamilton, Josephine; Hardin, Tonya; Harris, Kelly; Helton, Charity; Hence, Bernadette; Hillary, Ashley; Hilton, Terrance; Hoaney, Tanisha; Holly, Tameika; Howe, David; Jackson, Ashley; Jameson, Agnes; Kennedy, Lauren; Kissel, Adam; Lamba-Nieves, Nalini; Lark, Tonja; Lawrence, Tara; Lawrence, Wendy; Laws, James; Miles, Bernadette; Moore, ReShone; Morgan, Kathy; Morrison, Emory; Owens, Pearson; Pace, Sheba; Pooler, Craig; Rosier, Denise; Sarrano, William; Seide, Helen; Simms-Coates, Karmon; Singleton, Megan; Skerrett, Winston; Slijepcevic, Stacey; Smith, Christopher; Sniegowski, Steve; Somerville, Mark; St. Clair, Catherine; Ulmer, Suzanne; Uzzelle, Princess; Vanzego, Towana; Waters, Ken; Watson, Donald; Watts, Gaby; Webber, Brandon; Wells, Harold; Wiley, Rachael; Wilson, Andrea; Wilson, Karen; Wilson, Sheryl; Witthoefft, Ben; Wood, Robyn; Wright, Lavelle
Subject: Please join us as we celebrate Lauren Kennedy!

Attendees	Name <E-mail>	Attendance
	St. Clair, Catherine <Catherine.StClair@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Agostin, Erin <Paige.Agostin@ed.gov>	Required
	Alston, Shedita <Shedita.Alston@ed.gov>	Required
	Badarou, Yolande <Yolande.Badarou@ed.gov>	Required
	Baker, Beverly <Beverly.Baker@ed.gov>	Required
	Baldwin, Alan <Alan.Baldwin@ed.gov>	Required
	Beaton, Sarah <Sarah.Beaton@ed.gov>	Required
	Beynum, Kimberly <Kimberly.Beynum@ed.gov>	Required
	Blom, Jane <Jane.Blom@ed.gov>	Required

Blount, Venus <Venus.Blount@ed.gov>	Required
Bolton, Monique <Monique.Bolton@ed.gov>	Required
Brown, Daveta <Daveta.Brown@ed.gov>	Required
Byrd-Johnson, Linda <Linda.Byrd-Johnson@ed.gov>	Required
Carrington, Maria <Maria.Carrington@ed.gov>	Required
Cartier, Mose <Mose.Cartier@ed.gov>	Required
Ceja, Beatriz <Beatriz.Ceja@ed.gov>	Required
Chapman-Thaw, Kissy <Kissy.Chapman-Thaw@ed.gov>	Required
Clark, Njeri <Njeri.Clark@ed.gov>	Required
Cleveland, Nichol <Nichol.Cleveland@ed.gov>	Required
Cornell, Claire <Claire.Cornell@ed.gov>	Required
Cottrell, Jason <Jason.Cottrell@ed.gov>	Required
Crews, Don <Don.Crews@ed.gov>	Required
Crusoe, Vanessa <Vanessa.Crusoe@ed.gov>	Required
Davis, Darryl <Darryl.Davis@ed.gov>	Required
Davis, James <James.Davis@ed.gov>	Required
Davy, Shakir <Shakir.Davy@ed.gov>	Required
Dominguez, Mary <Mary.Dominguez@ed.gov>	Required
Easterling, Sharon <Sharon.Easterling@ed.gov>	Required
Edwards, Antoinette <Antoinette.Clark@ed.gov>	Required
Ell, Rebecca <Rebecca.Ell@ed.gov>	Required
Epps, Karen <Karen.Epps@ed.gov>	Required
Fadahunsi, Joyce <Joyce.Fadahunsi@ed.gov>	Required
Fitzgerald, Joyce <Joyce.Fitzgerald@ed.gov>	Required
Foreman, Dana <Dana.Foreman@ed.gov>	Required

Foushee, Kenneth <Kenneth.Foushee@ed.gov>	Required
Gaona, Richard <Richard.Gaona@ed.gov>	Required
Gil, Everardo <Everardo.Gil@ed.gov>	Required
Gipson, Chaz <Chaz.Gipson@ed.gov>	Required
Gordon, Carmen <Carmen.Gordon@ed.gov>	Required
Hadley, Shanesia <Shanesia.Hadley@ed.gov>	Required
Hamblin-Johnson, Tanisha <Tanisha.Johnson@ed.gov>	Required
Hamilton, Josephine <Josephine.Hamilton@ed.gov>	Required
Hardin, Tonya <Tonya.Hardin@ed.gov>	Required
Harris, Kelly <Kelly.Harris@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
Hence, Bernadette <Bernadette.Hence@ed.gov>	Required
Hillary, Ashley <Ashley.Hillary@ed.gov>	Required
Hilton, Terrance <Terrance.Hilton@ed.gov>	Required
Hoaney, Tanisha <Tanisha.Hoaney@ed.gov>	Required
Holly, Tameika <Tameika.Holly@ed.gov>	Required
Howe, David <David.Howe@ed.gov>	Required
Jackson, Ashley <Ashley.Jackson@ed.gov>	Required
Jameson, Agnes <Agnes.Jameson@ed.gov>	Required
Kennedy, Lauren <Lauren.Kennedy@ed.gov>	Required
Kissel, Adam <Adam.Kissel@ed.gov>	Required
Lamba-Nieves, Nalini <Nalini.Lamba-Nieves@ed.gov>	Required
Lark, Tonja <Tonja.Lark@ed.gov>	Required
Lawrence, Tara <Tara.Lawrence@ed.gov>	Required
Lawrence, Wendy <Wendy.Lawrence@ed.gov>	Required

Laws, James <James.Laws@ed.gov>	Required
Miles, Bernadette <Bernadette.Miles@ed.gov>	Required
Moore, ReShone <ReShone.Moore@ed.gov>	Required
Morgan, Kathy <Kathy.Morgan@ed.gov>	Required
Morrison, Emory <Emory.Morrison@ed.gov>	Required
Owens, Pearson <Pearson.Owens@ed.gov>	Required
Pace, Sheba <Sheba.Pace@ed.gov>	Required
Pooler, Craig <Craig.Pooler@ed.gov>	Required
Rosier, Denise <Denise.Rosier@ed.gov>	Required
Sarrano, William <William.Sarrano@ed.gov>	Required
Seide, Helen <Helen.Seide@ed.gov>	Required
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Required
Singleton, Megan <Megan.Singleton@ed.gov>	Required
Skerrett, Winston <Winston.Skerrett@ed.gov>	Required
Slijepcevic, Stacey <Stacey.Slijepcevic@ed.gov>	Required
Smith, Christopher <Christopher.Smith@ed.gov>	Required
Sniegowski, Steve <Steve.Sniegowski@ed.gov>	Required
Somerville, Mark <Mark.Somerville@ed.gov>	Required
Ulmer, Suzanne <Suzanne.Ulmer@ed.gov>	Required
Uzzelle, Princess <Princess.Uzzelle@ed.gov>	Required
Vanzego, Towana <Towana.Vanzego@ed.gov>	Required
Waters, Ken <Ken.Waters@ed.gov>	Required
Watson, Donald <Donald.Watson@ed.gov>	Required
Watts, Gaby <Gaby.Watts@ed.gov>	Required
Webber, Brandon <Brandon.Webber@ed.gov>	Required

Wells, Harold <Harold.Wells@ed.gov>	Required
Wiley, Rachael <Rachael.Wiley@ed.gov>	Required
Wilson, Andrea <Andrea.Wilson@ed.gov>	Required
Wilson, Karen <Karen.Wilson@ed.gov>	Required
Wilson, Sheryl <Sheryl.Wilson@ed.gov>	Required
Witthoefft, Ben <Ben.Witthoefft@ed.gov>	Required
Wood, Robyn <Robyn.Wood@ed.gov>	Required
Wright, Lavelle <Lavelle.Wright@ed.gov>	Required
McCormick, Christopher <Christopher.McCormick@ed.gov>	Required

Time	3:00 PM – 4:00 PM	
Subject	PPI September Birthday Celebration	
Location	WDCFB6-288-04 (managed)	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Chase, Patty <Patty.Chase@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Cross, Freddie <Freddie.Cross@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Freeman, Vanessa <Vanessa.Freeman@ed.gov>	Required
	Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Required
	Hales, Anthony <Anthony.Hales@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required

Helton, Charity <Charity.Helton@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Howes, Patricia <Patricia.Howes@ed.gov>	Required
Jones, Sharon <Sharon.Jones@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Macias, Wendy <Wendy.Macias@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Settles, Justin <Justin.Settles@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required

Wednesday, September 19, 2018

Time 12:00 PM – 1:30 PM

Subject Conversations About Leading With Countess Cooper: High Performance Leadership

Location LBJ 5C100

Show Time As Tentative

Dear Excellence in Government Senior Fellows and Fellows, Prior Guest Leaders, Senior Executive Service Members, Presidential Management Fellows, School Ambassador Fellows, Pathways to Leadership Fellows and Guests,

Please join your colleagues around the table on Wednesday, September 19, 2018

for a

Conversation about Leading

on

High Performance Leadership

WHAT: A POWERFUL CONVERSATION ON SERVANT LEADERSHIP

This session looks at the six dimensions of service leadership along with the 23-item behavioral profile as outlined in the Toastmasters International Development Program. We will assess our leadership behaviors using the profile tool and discuss best leadership practices in a facilitated group discussion.

We propose a discussion framed by the following six dimensions of servant leadership:

- * Vision and Values
- * Direction
- * Persuasion
- * Support
- * Development
- * Appreciation

We need high-performing leaders at every level of society – in government, military, community, civic and beyond. Leaders are people who see problems and work with others to achieve a unified purpose. We have learned a lot from leaders like Mahatma Gandhi, Rev. Dr. Martin Luther King, Jr., Mother Teresa, Winston Churchill, Abraham Lincoln and George Patton, and we also learn from leaders in our communities like Susan G. Komen and Mothers Against Drunk Driving and others. We have issues and injustices in our communities, and the world is seeking everyday leaders like you to make a difference without ever leaving your own community.

We will assess our leadership strengths and areas of development using Toastmasters' High Performance Leadership model.

WHO

Countess Clarke Cooper is an award-winning artist, accomplished musician, ordained minister and military chaplain. A native of Tampa, Florida, she has been employed with the U.S. Department of Education for the past 26 years, primarily in Federal Student Aid (FSA). Over her tenure, she has

served in various capacities, including as lead accountant, senior customer support representative, supervisory institutional review specialist, FOIA and audit liaison and more. Known for her public speaking skills and ability to connect with a wide range of people, Countess was asked by the FSA training director to help charter a Toastmasters club in FSA. In 2006, FSA Toastmasters was chartered and the club has aided in the development of 100+ leaders in government, and civic and private organizations of all ages and backgrounds. From 2005 to 2012, Countess served as a club president

and every other club leadership role as well as outside the club as an area governor and a division governor. Her teams achieved the President's Distinguished awards on several occasions. In 2008, she earned the coveted Distinguished Toastmaster award, which is the highest award an individual can earn in Toastmasters and it is also an internationally recognized achievement. Countess loves the Toastmasters programs

and will be using part of the High Performance Leadership manual today.

As a servant leader, she currently serves as a team pastor at a local church in Washington, D.C., and as a military chaplain in the U.S. Air Force (D.C. National Guard). At ED, she is the current president of the affinity group Lesbian, Gay, Bisexual, Transgender, Queer and Allied (LGBTQA) Employees at ED. The role of a public servant is a sacred trust and she is a public servant at heart. Countess learned servant leadership at an early age from her mother, Mrs. Mary Alice Dorsett, who was a pioneering woman of firsts in Hillsborough County, Florida (Tampa):

1954 – First woman and first African-American to have a professional bail bonds business
1959 – First African-American to open a general employment agency
1962 – Founded a Faith Mission to minister to the total person
1965 – First woman and first African-American to run for the state legislature

Mrs. Dorsett's mentor – the late, great Dr. Nannie Helen Burroughs – was also a pioneering woman, in honor of whom a street in Washington, D.C., is named. Dr. Burroughs was the first African-American female to have her works displayed in the Smithsonian. There are over 110,000 of her literature and personal artifacts in the Library of Congress. A proponent of women's empowerment, she started Women's Day in the black church and she also started a school to train women and girls in foreign mission work.

WHEN

Wednesday, September 19, 2018, from noon to 1:30 p.m.

WHERE

5C100, LBJ Building, 400 Maryland Ave. SW

OR phone-in: (b)(6); code: (b)(6)

RSVP

Please RSVP to Jacquelyn.zimmermann@ed.gov
<mailto:Jacquelyn.zimmermann@ed.gov>. If you have any questions, please email Jackye or call her at 202-401-0762.

Please also feel free to share this invitation with colleagues who may

not be on the CAL invitation list.

SECURITY

Guests who are not ED employees must RSVP so that an escort can be arranged and they must bring a photo ID to enter the building.

IF YOU REQUIRE REASONABLE ACCOMMODATIONS to participate in this event, please contact Jackye Zimmermann at Jacquelyn.Zimmermann@ed.gov <mailto:Jacquelyn.Zimmermann@ed.gov> or at 202-401-0762.

CAL STEERING COMMITTEE (Feel free to contact us.)
Maureen Dowling (OII) 260-7820
Sam Ryan (OCO) 401-1669
Charm Smith (OESE) 205-5724
Jackye Zimmermann (OCO) 401-0762

Attendees	Name <E-mail>	Attendance
	Zimmermann, Jacquelyn <Jacquelyn.Zimmermann@ed.gov>	Organizer
	Corey-Bey, Steven <Steven.Corey-Bey@ed.gov>	Required
	Suarez, Debra <Debra.Suarez@ed.gov>	Required
	Keohane, Bryan <Bryan.Keohane@ed.gov>	Required
	Perolini, Theresa <Theresa.Perolini@ed.gov>	Required
	McMillian-Roberts, Kathleen <Kathleen.McMillianRoberts@ed.gov>	Required
	BSerchak@voanews.com <BSerchak@voanews.com>	Required
	(b)(6)@gmail.com <(b)(6)@gmail.com>	Required
	(b)(6)@gmail.com (b)(6)@gmail.com>	Required
	Koschny, Laura <Laura.Koschny@ed.gov>	Required
	Okahara, Kim <Kim.Okahara@ed.gov>	Required
	Bailey, Nathan <Nathan.Bailey@ed.gov>	Required
	Brown, Shirley <Shirley.Brown@ed.gov>	Required
	Gardner, Ashley <Ashley.Gardner@ed.gov>	Required
	Morrissey, Jenay <Jenay.Morrissey@ed.gov>	Required
	Jones, Gary <Gary.Jones@ed.gov>	Required

judy.douglas@dx.com <judy.douglas@dx.com>	Required
Emily.Hitt@faa.gov <Emily.Hitt@faa.gov>	Required
Holly, Darlene <Darlene.Holly@ed.gov>	Required
kriste.jordan@dhs.gov <kriste.jordan@dhs.gov>	Required
joyce.demoss@dhs.gov <joyce.demoss@dhs.gov>	Required
Edwards, Veronica <Veronica.Edwards@ed.gov>	Required
Schmitt, Carl <Carl.Schmitt@ed.gov>	Required
SmithAR3@state.gov <SmithAR3@state.gov>	Required
Cameron, Cindy <Cindy.Cameron@ed.gov>	Required
pedelman@acf.hhs.gov <pedelman@acf.hhs.gov>	Required
Hall, Linda <Linda.Hall@ed.gov>	Required
Rizzo, Juliette <Juliette.Rizzo@ed.gov>	Required
ksantoro@nsf.gov <ksantoro@nsf.gov>	Required
Davis, Wanda <Wanda.Davis@ed.gov>	Required
McGeorge, Mary <Mary.McGeorge@ed.gov>	Required
fhunt@csrees.usda.gov <fhunt@csrees.usda.gov>	Required
rosenthal.ann@dol.gov <rosenthal.ann@dol.gov>	Required
Riddick, Angela <Angela.Riddick@ed.gov>	Required
Clemmens, Jim <Jim.Clemmens@ed.gov>	Required
Brown, Grace <Grace.Brown@ed.gov>	Required
Cogdill, David <David.Cogdill@ed.gov>	Required
michael.oleary@bep.treas.gov <michael.oleary@bep.treas.gov>	Required
Hence, Bernadette <Bernadette.Hence@ed.gov>	Required
Eisner, Elizabeth <Elizabeth.Eisner@ed.gov>	Required

Aaron.Alexander@bep.treas.gov <Aaron.Alexander@bep.treas.gov>	Required
Egnor, David <David.Egnor@ed.gov>	Required
cwingo@ourpublicservice.org <cwingo@ourpublicservice.org>	Required
Adler, Sheryl <Sheryl.Adler@ed.gov>	Required
Sann, Ronald <Ronald.Sann@ed.gov>	Required
Allen, Pamela <Pamela.Allen@ed.gov>	Required
DonovanN@gao.gov <DonovanN@gao.gov>	Required
Steenen, Paul <Paul.Steenen@ed.gov>	Required
Shelby.Bell@va.gov <Shelby.Bell@va.gov>	Required
(b)(6)@gmail.com <(b)(6)@gmail.com>	Required
SharPA@state.gov <SharPA@state.gov>	Required
Malico, Melinda <Melinda.Malico@ed.gov>	Required
Kumi, Aba <Aba.Kumi@ed.gov>	Required
Jones, Deborah <Deborah.Jones@ed.gov>	Required
rosesafir@hotmail.com <rosesafir@hotmail.com>	Required
Jung, Britt <Britt.Jung@ed.gov>	Required
Brecher, Helene <Helene.Brecher@ed.gov>	Required
Jeff-Pannell, Ernestine <Ernestine.Jeff-Pannell@ed.gov>	Required
Quesinberry, Elaine <Elaine.Quesinberry@ed.gov>	Required
Wexler, Rob <Rob.Wexler@ed.gov>	Required
Cohen-Boyer, Gillian <Gillian.Cohen@ed.gov>	Required
Ryder, Ruth <Ruth.Ryder@ed.gov>	Required
kjobe@jobeconsultinggroup.com <kjobe@jobeconsultinggroup.com>	Required
Williams, Ashley <Ashley.Williams@ed.gov>	Required

Ramakris, Jessica <Jessica.Ramakris@ed.gov>	Required
(b)(6)@yahoo.com (b)(6)@yahoo.com	Required
Kostic, Kandice <Kandice.Kostic@ed.gov>	Required
Thares, Susan <Susan.Thares@ed.gov>	Required
Spacone, Ronna <Ronna.Spacone@ed.gov>	Required
Galiatsos, Ann Margaret <Ann.Galiatsos@ed.gov>	Required
afinch@aamd.org <afinch@aamd.org>	Required
kwhittet@CSREES.USDA.GOV <kwhittet@CSREES.USDA.GOV>	Required
Witthoefft, Ben <Ben.Witthoefft@ed.gov>	Required
Rieser, Sheila <Sheila.Rieser@ed.gov>	Required
Owens, Pearson <Pearson.Owens@ed.gov>	Required
Gaona, Richard <Richard.Gaona@ed.gov>	Required
Gil, Everardo <Everardo.Gil@ed.gov>	Required
Clark, Njeri <Njeri.Clark@ed.gov>	Required
Leigh, Sariane <Sariane.L Leigh@ed.gov>	Required
harpers@gao.gov <harpers@gao.gov>	Required
Lynne.Feingold@fms.treas.gov <Lynne.Feingold@fms.treas.gov>	Required
Binder, Isadora <Isadora.Binder@ed.gov>	Required
Shivers-Barclay, Sambia <Sambia.Shivers-Barclay@ed.gov>	Required
DeCosta, Marcus <Marcus.DeCosta@ed.gov>	Required
ruth.zimmerman@dhs.gov <ruth.zimmerman@dhs.gov>	Required
Cuervo, Amalia <Amalia.Cuervo@ed.gov>	Required
Light, Kimberly <Kimberly.Light@ed.gov>	Required
traiken@msn.com <traiken@msn.com>	Required

Smith, Richard <Richard.Smith@ed.gov>	Required
Ahmady, Lori <Lori.Ahmady@ed.gov>	Required
brenda.cockrell@dhs.gov <brenda.cockrell@dhs.gov>	Required
Miller, David <David.Miller@ed.gov>	Required
Hales, Anthony <Anthony.Hales@ed.gov>	Required
Osby, Shamanda <Shamanda.Osby@ed.gov>	Required
Kesner, Paul <Paul.Kesner@ed.gov>	Required
Laster, Charles <Charles.Laster@ed.gov>	Required
sheldon.lehner@dhs.gov <sheldon.lehner@dhs.gov>	Required
Wilbur, Susan <Susan.Wilbur@ed.gov>	Required
Lora.allen@dhs.gov <Lora.allen@dhs.gov>	Required
Rhodes, Geoffrey <Geoffrey.Rhodes@ed.gov>	Required
Clithero, Leslie <Leslie.Clithero@ed.gov>	Required
Rudder, Janine <Janine.Rudder@ed.gov>	Required
Lovley, Mary <Mary.Lovley@ed.gov>	Required
Schellenberg, Ken <Ken.Schellenberg@ed.gov>	Required
Braga, Leticia <Leticia.Braga@ed.gov>	Required
Davis, Richelle <Richelle.Davis@ed.gov>	Required
Smith, Charm <Charm.Smith@ed.gov>	Required
Hawkins, Adrienne <Adrienne.Hawkins@ed.gov>	Required
Southwell, Debora <Debora.Southwell@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Greene, Matthew <Matthew.Greene@ed.gov>	Required
Marinez, Abraham <Abraham.Marinéz@ed.gov>	Required
Toussaint, Monique <Monique.Toussaint@ed.gov>	Required

Meeley, Kathryn <Kathryn.Meeley@ed.gov>	Required
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Seugling, Carolyn <Carolyn.Seugling@ed.gov>	Required
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Knodell, Jay <Jay.Knodell@ed.gov>	Required
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(b)(6)@gmail.com <(b)(6)@gmail.com>	Required
(b)(6)@yahoo.it <(b)(6)@yahoo.it>	Required
(b)(6)@gmail.com <(b)(6)@gmail.com>	Required
(b)(6)@yahoo.com <(b)(6)@yahoo.com>	Required
Coon, Michelle <Michelle.Coon@ed.gov>	Required
Cross, Freddie <Freddie.Cross@ed.gov>	Required
Edwards, Jacqueline <Jacqueline.Edwards@ed.gov>	Required
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Lundholm, Kristin <Kristin.Lundholm@ed.gov>	Required
Shamir, Gilan <Gilan.Shamir@ed.gov>	Required
Shuy, Tanya <Tanya.Shuy@ed.gov>	Required
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Meg.PeaseFye@fda.hhs.gov <Meg.PeaseFye@fda.hhs.gov>	Required
Scott.Goldie@fda.hhs.gov <Scott.Goldie@fda.hhs.gov>	Required
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Tobin, Lisa <Lisa.Tobin@ed.gov>	Required
Walls, Kristen <Kristen.Walls1@ed.gov>	Required

Davis, Darryl <Darryl.Davis@ed.gov>	Required
Quinn, Peggy <Peggy.Quinn@ed.gov>	Required
McCauley, Diane <Diane.McCauley@ed.gov>	Required
Smith, Thomas <Thomas.Smith@ed.gov>	Required
(b)(6)@gmail.com (b)(6)@gmail.com	Required
Lynn timer.Martin@HQ.DHS.GOV <Lynn timer.Martin@HQ.DHS.GOV>	Required
Mansfield, Stephanie <Stephanie.Mansfield@ed.gov>	Required
(b)(6)@me.com <(b)(6)@me.com>	Required
(b)(6)@gmail.com <(b)(6)@gmail.com>	Required
(b)(6) (b)(6)@gmail.com (b)(6)@gmail.com <(b)(6)@gmail.com>	Required
(b)(6) (b)(6)@gmail.com (b)(6)@gmail.com <(b)(6)@gmail.com>	Required
(b)(6) (b)(6)@gmail.com (b)(6)@gmail.com (b)(6)@gmail.com	Required
Garcia, Antero <Antero.Garcia@ed.gov>	Required
maureen.costello@splcenter.org <maureen.costello@splcenter.org>	Required
Cooper, Countess Clarke <Countess.Cooper@ed.gov>	Required
Trombley, Robert <Robert.Trombley@ed.gov>	Required
Carr, Patrick <Patrick.Carr@ed.gov>	Required
lauren.aronson@aei.org <lauren.aronson@aei.org>	Required
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(b)(6)@yahoo.com <(b)(6)@yahoo.com>	Required
Jones, Elyse <Elyse.Jones@ed.gov>	Required
White-Sneed, Travis <Travis.White-Sneed@ed.gov>	Required
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(b)(6)@gmail.com <(b)(6)@gmail.com>	Required

Gregorian, Judith <Judith.Gregorian@ed.gov>	Required
Rosenfelt, Phil <Phil.Rosenfelt@ed.gov>	Required
Carinci, Nicole <Nicole.Carinci@ed.gov>	Required
Smith, John <John.Smith@ed.gov>	Required
Keefer, John <John.Keefer@ed.gov>	Required
Hodel, Hannah <Hannah.Hodel@ed.gov>	Required
Sorokin-Altmann, Jedidiah <Jed.Sorokin-Altmann@ed.gov>	Required
Paulu, Nancy <Nancy.Paulu@ed.gov>	Required
Wilson, Richard <Richard.Wilson@ed.gov>	Required
mtholbrook@fcps.edu <mtholbrook@fcps.edu>	Required
Birge, Eve <Eve.Birge@ed.gov>	Required
DiCarlo, Lisa <Lisa.DiCarlo@ed.gov>	Required
Ivatts, Katrina R. <Katrina.Ivatts@ed.gov>	Required
Mallory, Reha <Reha.Mallory@ed.gov>	Required
Hamlin, Michael <Michael.Hamlin@ed.gov>	Required
Rosier, Denise <Denise.Rosier@ed.gov>	Required
(b)(6)@icloud.com <(b)(6)@icloud.com>	Required
Shah, Shital <Shital.Shah@ed.gov>	Required
Beth.plewa@ccsso.org <Beth.plewa@ccsso.org>	Required
Dickson, Tracie <Tracie.Dickson@ed.gov>	Required
Barren, Morris <Morris.Barren@ed.gov>	Required
Tesoriero, Vanessa <Vanessa.Tesoriero@ed.gov>	Required
Jasper, Carrie <Carrie.Jasper@ed.gov>	Required
Thierry, Lisa <Lisa.Thierry@ed.gov>	Required
Willoughby, Leslie <Leslie.Willoughby@ed.gov>	Required

Brooks, Audrey <Audrey.Brooks@ed.gov>	Required
sullivanmj4@sunybroome.edu <sullivanmj4@sunybroome.edu>	Required
(b)(6)@hotmail.com (b)(6)@hotmail.com>	Required
Mwalimu, Munira <Munira.Mwalimu@ed.gov>	Required
mstier@ourpublicservice.org <mstier@ourpublicservice.org>	Required
NorwoodB@gao.gov <NorwoodB@gao.gov>	Required
Anna.Doroshaw@faa.gov <Anna.Doroshaw@faa.gov>	Required
AbbottG@sec.gov <AbbottG@sec.gov>	Required
kanu@bridges-in-orgs.com <kanu@bridges-in-orgs.com>	Required
Gail.S.Williams@nasa.gov <Gail.S.Williams@nasa.gov>	Required
tfox@ourpublicservice.org <tfox@ourpublicservice.org>	Required
(b)(6)@sung.com <(b)(6)@sung.com>	Required
McGuireP@Trinitydc.edu <McGuireP@Trinitydc.edu>	Required
steve@stevedenning.com <steve@stevedenning.com>	Required
(b)(6)@gmail.com <(b)(6)@gmail.com>	Required
Liz@lizlerman.com <Liz@lizlerman.com>	Required
Miriam.Cohen@nrc.gov <Miriam.Cohen@nrc.gov>	Required
TaglialatelaLS@state.gov <TaglialatelaLS@state.gov>	Required
(b)(6)@gmail.com <(b)(6)@gmail.com>	Required
datyson@fcps.edu <datyson@fcps.edu>	Required
Araujo, Liza <Liza.Araujo@ed.gov>	Required
Dyson, Geraldine <Geraldine.Dyson@ed.gov>	Required
Albro, Elizabeth <Elizabeth.Albro@ed.gov>	Required
Erdelyi, Tom <Tom.Erdelyi@ed.gov>	Required

Keenan, Cheryl <Cheryl.Keenan@ed.gov>	Required
Crawford, Ray <Ray.Crawford@ed.gov>	Required
hrabowski@umbc.edu <hrabowski@umbc.edu>	Required
(b)(6)@gmail.com <(b)(6)@gmail.com>	Required
Stanton, Craig <Craig.Stanton@ed.gov>	Required
kenneth.dickerson@dc.gov <kenneth.dickerson@dc.gov>	Required
Cantos, Ollie <Ollie.Cantos@ed.gov>	Required
Paul Costello <paul@storywise.com>	Required
Jefferson, Steven <Steven.Jefferson@ed.gov>	Required
Juengst, Phillip <Phillip.Juengst@ed.gov>	Required
Clark, Preston <Preston.Clark@ed.gov>	Required
McCord-Jones, Cassandra <Cassandra.McCord-Jones@ed.gov>	Required
Hunter, Tina <Tina.Hunter@ed.gov>	Required
McCampbell, Gregory <Gregory.McCampbell@ed.gov>	Required
Curet-Rivera, Luz <Luz.Curet-Rivera@ed.gov>	Required
Holly, Tameika <Tameika.Holly@ed.gov>	Required
Heers, Emani <Emani.Heers@ed.gov>	Required
Romeo, Nadley <Nadley.Romeo@ed.gov>	Required
Norbert, Genee <Genee.Norbert@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Slijepcevic, Stacey <Stacey.Slijepcevic@ed.gov>	Required
Yi, Kenny <Kenny.Yi@ed.gov>	Required
McGland, Denise <Denise.McGland@ed.gov>	Required
Riley, Shannon <Shannon.Riley@ed.gov>	Required

Lopez, Samuel <Samuel.Lopez@ed.gov>	Required
Cartier, Mose <Mose.Cartier@ed.gov>	Required
Shipp, Paula <Paula.Shipp@ed.gov>	Required
Watson, Donald <Donald.Watson@ed.gov>	Required
Kim, Daniel <Daniel.Kim@ed.gov>	Required
Cabell, Cynthia <Cynthia.Cabell@ed.gov>	Required
Coxen, Carrie <Carrie.Coxen@ed.gov>	Required
Ryan, Sam <Sam.Ryan@ed.gov>	Required
Betancourt, Alberto <Alberto.Betancourt@ed.gov>	Required
Winston, Phyllis <Phyllis.Winston@ed.gov>	Required
Wright, Crystal <Crystal.Wright@ed.gov>	Required
Stapleton, Katina <KATINA.STAPLETON@ed.gov>	Required
Putney, LaTisha <Latisha.Putney@ed.gov>	Required
Dupree, Philnisha <Philnisha.Dupree@ed.gov>	Required
Avery, Tawanda <Tawanda.Avery@ed.gov>	Required
Richardson, Tanyelle <Tanyelle.Richardson@ed.gov>	Required
Ellis, Kathryn <Kathryn.Ellis@ed.gov>	Required
Rodriguez, Celeste <Celeste.Rodriguez@ed.gov>	Required
Johnson, Javette <Javette.Johnson@ed.gov>	Required
Dickerson, Lorena <Lorena.Dickerson@ed.gov>	Required
Barrett-Zitkus, Jennifer <Jennifer.Barrett-Zitkus@ed.gov>	Required
Austin, Ayorkor <Ayorkor.Austin@ed.gov>	Required
Botel, Jason <Jason.Botel@ed.gov>	Required
Maimer, Pamela <Pamela.Maimer@ed.gov>	Required
Wiley, Rachael <Rachael.Wiley@ed.gov>	Required

Harper, Geoffrey <Geoffrey.Harper@ed.gov>	Required
Cook, Karolyn <Karolyn.Cook@ed.gov>	Required
Washington, Gwendolyn (OM) <Gwendolyn.Washington@ed.gov>	Required
Webber, Brandon <Brandon.Webber@ed.gov>	Required
Ferraro, Benjamin <Benjamin.Ferraro@ed.gov>	Required
Fenwick, Beverly <Beverly.Fenwick@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Ceja, Beatriz <Beatriz.Ceja@ed.gov>	Required
Yeung, Wing <Wing.Yeung@ed.gov>	Required
Lamba-Nieves, Nalini <Nalini.Lamba-Nieves@ed.gov>	Required
Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Required
Beth, Brittany <Brittany.Beth@ed.gov>	Required
Solares, Grace <Grace.Solares@ed.gov>	Required
Wood, Robyn <Robyn.Wood@ed.gov>	Required
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Eley, Latasha <Latasha.Eley@ed.gov>	Required
Chapman-Thaw, Kissy <Kissy.Chapman-Thaw@ed.gov>	Required
Epps, Karen <Karen.Epps@ed.gov>	Required
Seward, Jymece <Jymece.Seward@ed.gov>	Required
Miceli, Roberta <Roberta.Miceli@ed.gov>	Required
Scott, Jameel <Jameel.Scott@ed.gov>	Required
Smith, Danielle <Danielle.Smith2@ed.gov>	Required
Wells, Michael <Michael.Wells@ed.gov>	Required
Heath, Cynthia <Cynthia.Heath@ed.gov>	Required
Wright, Cynthia <Cynthia.Wright@ed.gov>	Required

McKinney, Jessica <Jessica.Mckinney@ed.gov>	Required
Rhoads, Kristen <Kristen.Rhoads@ed.gov>	Required
Winston, Melanie <Melanie.Winston@ed.gov>	Required
Hoffman, Amanda <Amanda.Hoffman@ed.gov>	Required
Garrett, Mykeia <Mykeia.Garrett@ed.gov>	Required
Cooke, Geneise <Geneise.Cooke@ed.gov>	Required
Landis, Patricia <Patricia.Landis@ed.gov>	Required
Minami, Kristine <Kristine.Minami@ed.gov>	Required
Reed, Carla <Carla.Reed@ed.gov>	Required
Chang, Lisa <Lisa.Chang@ed.gov>	Required
Hunter-Keiser, Kiawanta <Kiawanta.Hunter-Keiser@ed.gov>	Required
Donaldson, Sherene <Sherene.Donaldson@ed.gov>	Required
Kalman, Kenneth <Kenneth.Kalman@ed.gov>	Required
Sauri, Corinne <Corinne.Sauri@ed.gov>	Required
Melton, Laticia <Laticia.Melton@ed.gov>	Required
Lampila, Carolyn <Carolyn.Lampila@ed.gov>	Required
Watkins, Zina <Zina.Watkins@ed.gov>	Required
Cameron, Shirma <Shirma.Cameron@ed.gov>	Required
McHugh, Erin <Erin.McHugh@ed.gov>	Required
Maraj, Ashley <Ashley.Maraj@ed.gov>	Required
Nguyen-Lam, Kimoanh <Kimoanh.Nguyen-Lam@ed.gov>	Required
Ofodile-Carruthers, Nkemjika <Nkemjika.Ofodile-Carruthers@ed.gov>	Required
Muhammad, Faatimah <Faatimah.Muhammad@ed.gov>	Required
Ramsey, Tara <Tara.Ramsey@ed.gov>	Required

Cantrell, David <David.Cantrell@ed.gov>	Required
Robinson, Vicki <Vicki.Robinson@ed.gov>	Required
Tuia, Justis <Justis.Tuia@ed.gov>	Required
Turner, Gabrielle <Gabrielle.Turner@ed.gov>	Required
Gomez, Robert <Robert.Gomez@ed.gov>	Required
Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Required
Hutko, Erika <Erika.Hutko@ed.gov>	Required
Allison, Steve <Steve.Allison@ed.gov>	Required
Watkins, Yvonne <Yvonne.Watkins@ed.gov>	Required
Bellamy, Mona <Mona.Bellamy@ed.gov>	Required
Moses, Natalie <Natalie.Moses@ed.gov>	Required
Bailey, Diandrea <Diandrea.Bailey@ed.gov>	Required
Mulligan, Gail <Gail.Mulligan@ed.gov>	Required
Reeves, Richard <Richard.Reeves@ed.gov>	Required
Regis, Tessa <Tessa.Regis@ed.gov>	Required
Safranek, Ellen <Ellen.Safranek@ed.gov>	Required
Price, Veronica <Veronica.Price@ed.gov>	Required
Jones, Florine <Florine.Jones@ed.gov>	Required
Perry, Camille <Camille.Manuel@ed.gov>	Required
Sharpe, Jesse <Jesse.Sharpe@ed.gov>	Required
Gilroy, Jeanne <Jeanne.Gilroy@ed.gov>	Required
Johnson, Deila C. <Deila.Johnson@ed.gov>	Required
Bolton-Smith, April <April.Bolton-Smith@ed.gov>	Required
Drayton, Crystal <Crystal.Drayton@ed.gov>	Required
Arrington, Angela <Angela.Arrington@ed.gov>	Required

Styles, Kathleen <Kathleen.Styles@ed.gov>	Required
Feely, Harry <Harry.Feely@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Miller, Daniel J <Daniel.J.Miller@ed.gov>	Required
Crowner, Quasette <Quasette.Crowner@ed.gov>	Required
Simms, Darell R. <Darell.Simms@ed.gov>	Required
Shields, Trina <Trina.Shields@ed.gov>	Required
Jones, Shirley <Shirley.Jones@ed.gov>	Required
Killian, Kathy <Kathy.Killian@ed.gov>	Required
Woodard, John <John.Woodard@ed.gov>	Required
Woodley, Danita <Danita.Woodley@ed.gov>	Required
Johnson, Franshea <Franshea.Johnson@ed.gov>	Required
Ham, Holly <Holly.Ham@ed.gov>	Required
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Gordon, Carmen <Carmen.Gordon@ed.gov>	Required
Cottingham, Brittney <Brittney.Cottingham@ed.gov>	Required
Sheehan, Richard <Richard.Sheehan@ed.gov>	Required
Williams, Leslie <Leslie.Williams@ed.gov>	Required
Franklin, Sedika <Sedika.Franklin@ed.gov>	Required
Hillary, Ashley <Ashley.Hillary@ed.gov>	Required
Maralit, Mary Jo <MaryJo.Maralit@ed.gov>	Required
Trice, April <April.Trice@ed.gov>	Required
Henry, Kiyonna <Kiyonna.Henry@ed.gov>	Required
Kirksey, Carla <Carla.Kirksey@ed.gov>	Required
Cleveland, Nichol <Nichol.Cleveland@ed.gov>	Required

Badarou, Yolande <Yolande.Badarou@ed.gov>	Required
Hill, Paula <Paula.Hill@ed.gov>	Required
Betka, Sue <Sue.Betka@ed.gov>	Required
Sheriff, Jennifer Lincoln <J.LincolnSheriff@ed.gov>	Required
Latterner, Lora <Lora.Latterner@ed.gov>	Required
Koumare, Tracy <Tracy.Koumare@ed.gov>	Required
St. Clair, Catherine <Catherine.StClair@ed.gov>	Required
Williams, Mary <Mary.Williams@ed.gov>	Required
Carter, Melanie <Melanie.Carter@ed.gov>	Required
Carter, Denise <Denise.Carter@ed.gov>	Required
Martinez, Maria V. (OM) <Maria.V.Martinez@ed.gov>	Required

Time 2:00 PM – 3:00 PM
Subject Borrower Defense Data Team Meeting
Location WDCFB6-291-01
Show Time As Tentative
 Canceling for this week.

Attendees	Name <E-mail>	Attendance
	Cross, Freddie <Freddie.Cross@ed.gov>	Organizer
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	McLarnon, Gail <Gail.McLarnon@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Chesley, Susan <Susan.Chesley@ed.gov>	Required
	Settles, James <James.Settles@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Smith, Brian <Brian.Smith@ed.gov>	Required
	Disario, Rachel <Rachel.Disario@ed.gov>	Required
	Greene, Matthew <Matthew.Greene@ed.gov>	Optional

Settles, Justin <Justin.Settles@ed.gov>	Optional
Kolotos, John <John.Kolotos@ed.gov>	Optional
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Optional
Siegel, Brian <Brian.Siegel@ed.gov>	Optional
Hong, Caroline <Caroline.Hong@ed.gov>	Optional
Brickman, Michael <Michael.Brickman@ed.gov>	Optional
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
Foss, Ian <Ian.Foss@ed.gov>	Optional
Fu, Brian <Brian.Fu@ed.gov>	Optional
Warner, Julie <Julie.Warner@ed.gov>	Optional
Grigoryan, Vahan <Vahan.Grigoryan@ed.gov>	Optional
Marini, Tara <Tara.Marini@ed.gov>	Optional
Grebeldinger, Beth <Beth.Grebeldinger@ed.gov>	Required
Hamburg, Mark <Mark.Hamburg@ed.gov>	Required
Nevin, Colleen <Colleen.Nevin@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Optional
Lahey, Alisa <Alisa.Lahey@ed.gov>	Optional
Marini, Tara (Tara.Marini@ed.gov) <Tara.Marini@ed.gov>	Optional

Thursday, September 20, 2018

Time 12:30 PM – 1:00 PM
Subject BD Team Meeting - Call in (b)(6), ID: (b)(6)
Location OUS 7E307
Show Time As Busy

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 Join Skype Meeting
 <<https://meet.lync.com/usdedeop/diane.jones/PVC7SP V5>>
 Trouble Joining? Try Skype Web App
 <<https://meet.lync.com/usdedeop/diane.jones/PVC7SP V5?sl=1>>
 Join by phone

+ (b)(6) <tel:+(b)(6)> (Dial-in Number) English (United

States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Smith, Brian <Brian.Smith@ed.gov>	Required
	Cross, Freddie <Freddie.Cross@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Chesley, Susan <Susan.Chesley@ed.gov>	Required
	Grebeldinger, Beth <Beth.Grebeldinger@ed.gov>	Required

Time 1:00 PM – 2:00 PM
Subject Teacher preparation programs internal information sharing meeting
Location WDCFB6-288-04 (managed)
Show Time As Busy
Good morning –

This is an update to the invitation previously provided below.
Attached please find the agenda. If the presenters for your office have changed, please let me know and I will update the agenda.

As a reminder, please come prepared to share what work your office does with respect to teacher preparation programs and what information this work has revealed with respect to teacher preparation program quality. The presentation should take 5 - 10 minutes and can be a general overview.

We look forward to the meeting and thank you in advance for your

participation. Please let me know if you have any questions -

Sophia

Good afternoon -

The Department in the process of responding to audit GAO 15-598:
"Teacher Preparation Programs: Education Should Ensure States
Identify Low-Performing Programs and Improve Information-Sharing"
<https://www.gao.gov/assets/680/671603.pdf>

One of the recommendations made by GAO is that the Department enhance information sharing about teacher preparation program quality among relevant Department of Education program offices. Thus, to comply with this recommendation, OPE/PPI is convening a meeting to share information about teacher preparation program quality that attending offices have gathered through their work. As your office does work relevant to teacher preparation program quality, you are invited to share that information.

For this meeting, please come prepared to share what work your office does with respect to teacher preparation programs and what information this work has revealed with respect to teacher preparation program quality. The presentation should take 5 - 10 minutes and can be a general overview.

Below is a general agenda which will be updated prior to the meeting:

Introductions
Meeting overview
Information Sharing
Q&A/Wrap-up

Thank you for your help as we respond to the audit and please let me know if you have any questions –

Sophia

Attendees	Name <E-mail>	Attendance
	McArdle, Sophia <Sophia.McArdle@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Trettin, Sara <Sara.Trettin@ed.gov>	Required
	Laws, James <James.Laws@ed.gov>	Required
	Soldner, Matthew <Matthew.Soldner@ed.gov>	Required
	Warner, Elizabeth <Elizabeth.Warner@ed.gov>	Required
	Ali, Melanie <Melanie.Ali@ed.gov>	Required

Miceli, Roberta <Roberta.Miceli@ed.gov>	Required
Rooney, Patrick <Patrick.Rooney@ed.gov>	Required
Ramirez, Lisa <Lisa.Ramirez@ed.gov>	Required
Lyles, Sylvia <Sylvia.Lyles@ed.gov>	Required
Ramsey, Tara <Tara.Ramsey@ed.gov>	Required
Cross, Freddie <Freddie.Cross@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Optional
Hay, Sarah <Sarah.Hay@ed.gov>	Optional
Taylor, Katherine <Katherine.Taylor@ed.gov>	Optional
Chow, Wai-Ying <Wai-Ying.Chow@ed.gov>	Optional
Slack, Emily <Emily.Slack@ed.gov>	Optional
Warner, Julie <Julie.Warner@ed.gov>	Optional
Hammer, Victoria <Victoria.Hammer@ed.gov>	Optional
Hernandez-Marshall, Angela <Angela.Hernandez-Marshall@ed.gov>	Optional
Botel, Jason <Jason.Botel@ed.gov>	Optional
Washington, Mark <Mark.Washington@ed.gov>	Optional
Norris, Elizabeth <Elizabeth.Norris@ed.gov>	Optional

Time 2:00 PM – 2:30 PM
Subject Weekly with Lynn/Annmarie
Location Lynn's office
Recurrence Occurs every Thursday effective 7/12/2018 until 7/25/2019 from 2:00 PM to 2:30 PM
Reminder 15 minutes
Show Time As Busy
 Annmarie- 11 does not work for Lynn. Would 2 pm work for you?

 Lynn asked that I set up weekly meetings with Managers. Let me know if this day and time work for you. Thanks.

 Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>

Required

Weisman, Annmarie (Annmarie.Weisman@ed.gov)
<annmarie.weisman@ed.gov>

Required

Time 2:00 PM – 2:30 PM
Subject Updated invitation: Break Out of the Ordinary with Adobe Connect: All About B... @ Thu Sep 20, 2018 2pm - 2:30pm (EDT)
(lynn.mahaffie@ed.gov)
Location Online
Show Time As Tentative
This event has been changed.

more details »

<https://www.google.com/calendar/event?action=VIEW&eid=Mm1qM3JqNTg2OTVjZTBsZ2huNmQ3dDk5djAgbHlubi5tYWhhZmZpZUBlZC5nb3Y&tok=MjQjc2h1bXB0b25AZW1lcmdlbnQzNjAuY29tNmMwN2JlYTA5YjE0N2RIYThjZjA4NjViZTk0ZWVmOjJmNGZhOWZjMA&ctz=America%2FNew_York&hl=en&es=0>

Break Out of the Ordinary with Adobe Connect: All About Breakout Rooms

When

Thu Sep 20, 2018 2pm – 2:30pm Eastern Time - New York

Where

Online (map <<https://maps.google.com/maps?q=Online+&hl=en>>)

Calendar

lynn.mahaffie@ed.gov

Who

(Guest list is too large to display)

Changed: Feeling overwhelmed and stressed about the chaos of hosting a large online training? Let Adobe Connect help you break out of the ordinary with our simple and easy solution of organization with breakout rooms!

Breakout rooms provide separation of large meeting rooms to allow for a more beneficial collaboration session and structure for attendees. Join Emergent

<https://www.google.com/url?q=https%3A%2F%2Fevents-na3.adobeconnect.com%2Fcontent%2Fconnect%2Fc1%2F701803480%2Fen%2Fevents%2Fevent%2Fshared%2F1626096425%2Fevent_registration.html%3Fscoid%3D2066510975%26_charset_%3Dutf-8&sa=D&ust=1537709904495000&usg=AFQjCNGs2trE_OkjtVQg3lL_J1NL_K8xKg> as we teach you all about breakout rooms in Adobe Connect and the capabilities they have to offer for a more successful online meeting experience.

Some of the topics that will be covered during this webinar will include:

The importance of breakout rooms

Creating the layout and content of the rooms

Utilizing audio and so much more!

DATE: Thursday, September 20th, 2018

TIME: 2 PM EST - 2:30 PM EST

LOCATION: Online

Be sure to register today

<https://www.google.com/url?q=https%3A%2F%2Fevents-na3.adobeconnect.com%2Fcontent%2Fconnect%2Fc1%2F701803480%2Fen%2Fevents%2Fevent%2Fshared%2F1626096425%2Fevent_registration.html%3Fscoid%3D2066510975%26_charset_%3Dutf-8&sa=D&ust=1537709904496000&usg=AFQjCNFAIL1fwLQJCu mwCU_qQ4APjnXnTg> for this online event or simply respond "YES" and we will register you.

Going?

Yes <https://www.google.com/calendar/event?action=RESPOND&eid=Mm1qM3JqNTg2OTVjZTBsZ2huNmQ3dDk5djAgbHlubi5tYWwhZmZpZUBlZC5nb3Y&rst=1&tok=MjQjc2h1bXB0b25AZW1lcmdlbnQzNjAuY29tNmMwN2JlYTA5YjE0N2RIYThjZjA4NjViZTk0ZWrmODJmNGZhOWZjMA&ctz=America%2FNew_York&hl=en&es=0> -

Maybe <https://www.google.com/calendar/event?action=RESPOND&eid=Mm1qM3JqNTg2OTVjZTBsZ2huNmQ3dDk5djAgbHlubi5tYWwhZmZpZUBlZC5nb3Y&rst=3&tok=MjQjc2h1bXB0b25AZW1lcmdlbnQzNjAuY29tNmMwN2JlYTA5YjE0N2RIYThjZjA4NjViZTk0ZWrmODJmNGZhOWZjMA&ctz=America%2FNew_York&hl=en&es=0> -

No <https://www.google.com/calendar/event?action=RESPOND&eid=Mm1qM3JqNTg2OTVjZTBsZ2huNmQ3dDk5djAgbHlubi5tYWwhZmZpZUBlZC5nb3Y&rst=2&tok=MjQjc2h1bXB0b25AZW1lcmdlbnQzNjAuY29tNmMwN2JlYTA5YjE0N2RIYThjZjA4NjViZTk0ZWrmODJmNGZhOWZjMA&ctz=America%2FNew_York&hl=en&es=0> more options »

<https://www.google.com/calendar/event?action=VIEW&eid=Mm1qM3JqNTg2OTVjZTBsZ2huNmQ3dDk5djAgbHlubi5tYWwhZmZpZUBlZC5nb3Y&tok=MjQjc2h1bXB0b25AZW1lcmdlbnQzNjAuY29tNmMwN2JlYTA5YjE0N2RIYThjZjA4NjViZTk0ZWrmODJmNGZhOWZjMA&ctz=America%2FNew_York&hl=en&es=0>

Invitation from Google Calendar

<<https://www.google.com/calendar/>>

You are receiving this courtesy email at the account lynn.mahaffie@ed.gov because you are an attendee of this event.

To stop receiving future updates for this event, decline this event. Alternatively you can sign up for a Google account at <https://www.google.com/calendar/> and control your notification settings for your entire calendar.

Forwarding this invitation could allow any recipient to modify your RSVP response. Learn More

<<https://support.google.com/calendar/answer/37135#forwarding>> .

Attendees	Name <E-mail>	Attendance
	(b)(6)@emergent360.com	Organizer
	(b)(6)@emergent360.com>	

Time 2:30 PM – 3:30 PM
Subject Children of Fallen Heroes Scholarship - Conference Proposed Edits to Electronic Announcement
Location Skype Meeting
Show Time As Busy
 In anticipation of receiving edits by COB tomorrow we will attach a draft EA with everyone edits later prior to the call.

 Join Skype Meeting
<https://meet.lync.com/usdedeop/craig.munier/K2DZ9F87>
 Trouble Joining? Try Skype Web App
<https://meet.lync.com/usdedeop/craig.munier/K2DZ9F87?sl=1>
 Join by phone
 (b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<http://go.microsoft.com/fwlink/?LinkId=389737>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Munier, Craig <Craig.Munier@ed.gov>	Organizer
	Appel, Jeff <Jeff.Appel@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Sann, Ronald <Ronald.Sann@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Pineda Robles, Douglas <Douglas.Pineda@ed.gov>	Required
	Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required

Time 4:00 PM – 5:00 PM
Subject walking meeting
Show Time As Busy
Attendees Name <E-mail>

Attendance

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>

Organizer

McLaughlin, Maureen <Maureen.McLaughlin@ed.gov> Required

Friday, September 21, 2018

Time 9:00 AM – 9:30 AM

Subject check in

Location Lynn's office

Recurrence Occurs every Friday effective 2/2/2018 until 7/26/2019 from 9:00 AM to 9:30 AM

Show Time As Busy

Attendees **Name <E-mail>**

Attendance

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>

Organizer

Jones, Sharon <Sharon.Jones@ed.gov>

Required

Time 10:30 AM – 11:00 AM

Subject Discussion with Privacy Office about PII

Location WDCFB6-291-01

Show Time As Busy

.....
Join Skype Meeting

<[https://meet.lync.com/usdedeop/valerie.lefor/PQJK 2LYK](https://meet.lync.com/usdedeop/valerie.lefor/PQJK%20LYK)>

Trouble Joining? Try Skype Web App

<[https://meet.lync.com/usdedeop/valerie.lefor/PQJK 2LYK?sl=1](https://meet.lync.com/usdedeop/valerie.lefor/PQJK%20LYK?sl=1)>

Join by phone

+(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....

Attendees **Name <E-mail>**

Attendance

Lefor, Valerie <Valerie.LeFor@ed.gov>

Organizer

Barnes, Shelia <Shelia.Barnes@ed.gov>

Required

Wilson, Amy <Amy.Wilson@ed.gov>

Required

Hay, Sarah <Sarah.Hay@ed.gov>

Required

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Hillary, Shaniqua (Contractor) <Shaniqua.Hillary@ed.gov>	Required

Time 3:30 PM – 5:00 PM
Subject (No Subject)
Show Time As Busy

Time 5:00 PM – 7:30 PM
Subject Cristina
Show Time As Busy

Monday, September 24, 2018

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free

As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra
 Sent: Wednesday, January 03, 2018 4:30 PM
 To: Pena, Alexandra; Smith, Kathleen; Manning, James
 Subject: MASTER CALENDAR
 When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).
 Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
	Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
	Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time 10:30 AM – 11:00 AM

Subject Chat with Aaron
Location Lynn's Office 293-01
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required

Time 12:00 PM – 1:30 PM
Subject Lenore
Show Time As Busy

Tuesday, September 25, 2018

Time 9:00 AM – 10:00 AM
Subject Verification and Other Issues
Location Skype Meeting
Show Time As Tentative

.....
Join Skype Meeting

<<https://meet.lync.com/usdedeop/jacquelyn.butler/2 H54TWWC>>

Trouble Joining? Try Skype Web App

<[https://meet.lync.com/usdedeop/jacquelyn.butler/2](https://meet.lync.com/usdedeop/jacquelyn.butler/2 H54TWWC?sl=1)

H54TWWC?sl=1>

Join by phone

+[\(b\)\(6\)](tel:(b)(6)) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: [\(b\)\(6\)](#)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....

1. Extending 17/18 deadline to submit ISIR corrections

2. School wants to complete verification V4 online

Attendees	Name <E-mail>	Attendance
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Organizer
	Johnson, Amber <Amber.Johnson@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Washington, Aaron <Aaron.Washington@ed.gov>	Required
Munier, Craig <Craig.Munier@ed.gov>	Required
Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Required
Bartnicki, David <David.Bartnicki@ed.gov>	Required
Schelling, Brian <Brian.Schelling@ed.gov>	Required
Gibson, Tivon <Tivon.Gibson@ed.gov>	Required
Ellis, Ja-mel <Ja-mel.Ellis@ed.gov>	Required
Marella, Maria <Maria.Marella@ed.gov>	Required
Parkinson, Misty <Misty.Parkinson@ed.gov>	Required
Brooks, Tomar <Tomar.Brooks@ed.gov>	Required
Coghlan, Rachel <Rachel.Coghlan@ed.gov>	Required
Barrett, Zelma <Zelma.Barrett@ed.gov>	Required
Goodsell, Jonathan <Jonathan.Goodsell@ed.gov>	Required
Pacchetti, Ed <Ed.Pacchetti@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
Leifeste, Denise <Denise.Leifeste@ed.gov>	Required
Hoover, Nancy <Nancy.Hoover@ed.gov>	Required
Yaworski, Ryan <Ryan.Yaworski@ed.gov>	Required

Time 9:00 AM – 11:00 AM
Subject Ncfmea -- PCP
Show Time As Busy

Time 11:00 AM – 11:30 AM
Subject Weekly with Lynn-Herman
Location Lynn's Office
Recurrence Occurs every Tuesday effective 7/10/2018 until 7/30/2019 from 11:00 AM to 11:30 AM
Reminder 15 minutes
Show Time As Busy
 Lynn asked that I set up weekly meetings with Managers. Let me know if this time works. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 11:30 AM – 12:00 PM
Subject Weekly with Lynn/Jennifer
Location Lynn's office
Recurrence Occurs every Tuesday effective 7/10/2018 until 7/30/2019 from 11:30 AM to 12:00 PM
Reminder 15 minutes
Show Time As Busy
 Lynn asked that I set up weekly meetings with the managers. Let me know if this day and time works for you. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Wednesday, September 26, 2018

Time 3:00 PM – 4:00 PM
Subject Gainful Employment Data Group
Location 291-01; (b)(6) Participant Code: (b)(6)
Show Time As Tentative
 GE Data Group.

It seems I inadvertently cancelled the whole series when I cancelled last week's meeting. This invite will put the series back on your schedule.

(b)(6)

Attendees	Name <E-mail>	Attendance
	Filter, Scott <Scott.Filter@ed.gov>	Organizer
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Chesley, Susan <Susan.Chesley@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Mahan, Shannon <Shannon.Mahan@ed.gov>	Required
	Grebeldinger, Beth <Beth.Grebeldinger@ed.gov>	Required

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Madoo, Brent G. <Brent.Madoo@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Greene, Matthew <Matthew.Greene@ed.gov>	Required
GE17User <GE17User@ed.gov>	Required
Melis, Erik <Erik.Melis@ed.gov>	Required
Finley, Steve <Steve.Finley@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Fu, Brian <Brian.Fu@ed.gov>	Required
Conner, Donald <Donald.Conner@ed.gov>	Required
Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
Burton, Vanessa <Vanessa.Burton@ed.gov>	Required
Goldstein, Barry <Barry.Goldstein@ed.gov>	Required
Schlichter, Levon <Levon.Schlichter@ed.gov>	Required
Hay, Sarah <Sarah.Hay@ed.gov>	Required
Rierner, Jeffrey (Justin) <Jeffrey.Rierner@ed.gov>	Required
Wertenberger, Lindsay <Lindsay.Wertenberger@ed.gov>	Optional
Pollard, Daniel <Daniel.Pollard@ed.gov>	Optional
Amann, Amanda <Amanda.Amann@ed.gov>	Required

Thursday, September 27, 2018

Time 10:00 AM – 10:05 AM

Subject REMINDER - timesheets need to be completed by the last Friday of the pay period

Recurrence Occurs every 2 week(s) on Thursday effective 2/1/2018 until 7/18/2019 from 10:00 AM to 10:05 AM

Show Time As Free

Accidently sent out a removal for this from your calendar. Please accept again to keep the timesheet reminder on your calendar.

Resending for newer employees or those who may not have accepted the original outlook appointment. Outlook invite to follow.

From: Letourneau, Kristina
Sent: Friday, October 26, 2012 9:38 AM
To: OPE All Users
Subject: Completing your timesheet in WebTA
Importance: High

As you know, all timesheets should be completely processed (validated/affirmed/certified) by the last Friday of the pay period. This is often not being done. Many timesheets are not being completed until the following Monday, Tuesday and sometimes even Wednesday. This can cause employees to not be paid on time.

When employees/supervisors are contacted regarding missing timesheets, I am often told that they forgot it was time to do timesheets.

In order to prevent this from happening, I will be sending out an OPE-Wide appointment invite. It will be a recurring appointment for every other Thursday, to remind you to complete timesheets by Friday. Please accept this appointment onto your calendar so you will get the biweekly reminder.

Employees/Supervisors - If you will be out of the office on the Friday that timesheets are due, make sure you complete it on the last day you are in the office, prior to your flex day or leave.

Supervisors – please make sure you have assigned a delegate to complete timesheets in your absence. If you know you will not be in the office on the Friday that timesheets are due, make sure your delegate is aware that they need to certify the timesheets on your behalf. You should also provide your staff with a deadline to submit their timesheets to you, to allow you time to certify them by COB Friday.

Let me know if you have any questions.

Thanks,
Krissy

Attendees	Name <E-mail>	Attendance
	Letourneau, Kristina <Kristina.Letourneau@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required

Time 2:00 PM – 2:30 PM
Subject Weekly with Lynn/Annmarie
Location Lynn's office
Recurrence Occurs every Thursday effective 7/12/2018 until 7/25/2019 from 2:00 PM to 2:30 PM
Reminder 15 minutes
Show Time As Busy
Annmarie- 11 does not work for Lynn. Would 2 pm work for you?

Lynn asked that I set up weekly meetings with Managers. Let me know if this day and time work for you. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie (Annmarie.Weisman@ed.gov) <annmarie.weisman@ed.gov>	Required

Time 5:15 PM – 5:45 PM
Subject SEOG reallocation
Location call in below
Show Time As Busy

(b)(6) code: (b)(6)

Hi guys, we wanted to get us together so we can share our SEOG reallocation (standard stuff usually) – not a lot of money but we are using it for NC and SC designated disaster areas. Will give you the update this afternoon so we can be aware in case you get inquires. thanks

Attendees	Name <E-mail>	Attendance
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Organizer
	Manning, James <James.Manning@ed.gov>	Required
	Jordan, April <April.Jordan@ed.gov>	Required
	Appel, Jeff <Jeff.Appel@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Bailey, Nathan <Nathan.Bailey@ed.gov>	Required
	Hill, Elizabeth <Liz.Hill@ed.gov>	Required
	Oppenheim, Peter <Peter.Oppenheim@ed.gov>	Required
	Petersen, Molly <Molly.Petersen@ed.gov>	Required
	Prince, Scott <scott.prince@ed.gov>	Required
	Minor, Robin <Robin.Minor@ed.gov>	Required
	Riley, Mary Christina <MaryChristina.Riley@ed.gov>	Optional

Friday, September 28, 2018

Time 9:00 AM – 9:30 AM
Subject check in
Location Lynn's office
Recurrence Occurs every Friday effective 2/2/2018 until 7/26/2019 from 9:00 AM to 9:30 AM
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Jones, Sharon <Sharon.Jones@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject PPI Staff Meeting
Location WDCFB6-288-04 (managed)
Show Time As Busy
Updating physical location. Thanks.

Sharon

Happy Friday All! New staff meeting invite with Skype. I will update physical locations on a weekly basis. Thanks All.

Sharon

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Join Skype Meeting
<<https://meet.lync.com/usdedgeop/sharon.adger/3RKJHFCY>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedgeop/sharon.adger/3RKJHFCY?sl=1>>
Join by phone

+ (b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
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Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required

Chase, Patty <Patty.Chase@ed.gov>	Required
Conner, Donald <Donald.Conner@ed.gov>	Required
Cross, Freddie <Freddie.Cross@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Freeman, Vanessa <Vanessa.Freeman@ed.gov>	Required
Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Required
Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Hay, Sarah <Sarah.Hay@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Howes, Patricia <Patricia.Howes@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Macias, Wendy <Wendy.Macias@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Settles, Justin <Justin.Settles@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required

Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Shewack, Linda <Linda.Shewack@ed.gov>	Required
Hinh, Iris <Iris.Hinh@ed.gov>	Optional
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
Ong, Madeline <Madeline.Ong@ed.gov>	Optional

Time 3:00 PM – 4:00 PM
Subject (No Subject)
Location walking meeting
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
McLaughlin, Maureen <Maureen.McLaughlin@ed.gov>	Required

Monday, October 1, 2018

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free
 As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra
 Sent: Wednesday, January 03, 2018 4:30 PM
 To: Pena, Alexandra; Smith, Kathleen; Manning, James
 Subject: MASTER CALENDAR
 When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).
 Where:

Attendees	Name <E-mail>	Attendance
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Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
Manning, James <James.Manning@ed.gov>	Required
Jones, Diane <Diane.Jones@ed.gov>	Required
Kissel, Adam <Adam.Kissel@ed.gov>	Optional
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time 1:00 PM – 1:30 PM
Subject Ms. Howard -- Security clearance
Location my office
Show Time As Busy
(b)(6)

Time 1:30 PM – 3:00 PM
Subject Happy (Fiscal) New Year Celebration!
Location TDC 1W128
Show Time As Tentative
 Colleagues,

It's almost time to CELEBRATE our accomplishments for FY 2018 at the PIO team's fifth annual Fiscal New Year's Party! Please join the PIO Team for food, fun and fellowship, to celebrate the great performance results you helped achieve!

Here's what you need to know:

WHAT: Happy (Fiscal) New Year Celebration! (The PIO Party)
 WHEN: Monday, October 1, 2018 – 1:30 p.m.- 3:00 p.m.
 WHERE: TDC 1W128
 WHY: To say thanks and congratulations to the many colleagues who helped to drive performance success in FY 2018!

Attendees	Name <E-mail>	Attendance
	McHugh, Erin <Erin.McHugh@ed.gov>	Organizer
	ODS All Users <ODSAllUsers@ed.gov>	Required
	Jordan, April <April.Jordan@ed.gov>	Required
	Solares, Grace <Grace.Solares@ed.gov>	Required

Dirrigl, Mary Louise <Mary.Louise.Dirrigl@ed.gov>	Required
Vitelli, Edward <Edward.Vitelli@ed.gov>	Required
Greene, Matthew <Matthew.Greene@ed.gov>	Required
Rooney, Patrick <Patrick.Rooney@ed.gov>	Required
Newman, Sarah <Sarah.Newman@ed.gov>	Required
Washington, Mark <Mark.Washington@ed.gov>	Required
Clark, Jane <Jane.Clark@ed.gov>	Required
Proctor, Tammy <Tammy.Proctor@ed.gov>	Required
Ryder, Ruth <Ruth.Ryder@ed.gov>	Required
Kavulic, Christy <Christy.Kavulic@ed.gov>	Required
Morgan, Earl <Earl.Morgan@ed.gov>	Required
Hammer, Victoria <Victoria.Hammer@ed.gov>	Required
Ramakris, Jessica <Jessica.Ramakris@ed.gov>	Required
Santy, Ross <Ross.Santy@ed.gov>	Required
Churchwell, Nikki <Nikki.Churchwell@ed.gov>	Required
Metzger, Ivan <Ivan.Metzger@ed.gov>	Required
Carr, Peggy <Peggy.Carr@ed.gov>	Required
Betka, Sue <Sue.Betka@ed.gov>	Required
Sharkey, Nancy <Nancy.Sharkey@ed.gov>	Required
Styles, Kathleen <Kathleen.Styles@ed.gov>	Required
Miller, Frank E. <Frank.E.Miller@ed.gov>	Required
Hawes, Michael <Michael.Hawes@ed.gov>	Required
Holte, Allison <Allison.Holte@ed.gov>	Required
Anderson, Margo <Margo.Anderson@ed.gov>	Required
Carter, Denise <Denise.Carter@ed.gov>	Required

Cook, Karolyn <Karolyn.Cook@ed.gov>	Required
Smith, Richard <Richard.Smith@ed.gov>	Required
Scannelli, Carol <Carol.Scannelli@ed.gov>	Required
Green, Bianca <Bianca.Green@ed.gov>	Required
Gray, Jason <Jason.Gray@ed.gov>	Required
Trettin, Sara <Sara.Trettin@ed.gov>	Required
Butler, Angela <Angela.Butler@ed.gov>	Required
Dyson-Duffy, Lisa <Lisa.Dyson-Duffy@ed.gov>	Required
Hairfield, James <James.Hairfield@ed.gov>	Required
Bradfield, Patrick <Patrick.Bradfield@ed.gov>	Required
Ahmady, Lori <Lori.Ahmady@ed.gov>	Required
Miller, Meredith <Meredith.Miller@ed.gov>	Required
Maestri, Phil <Phil.Maestri@ed.gov>	Required
Otter, Tina <Tina.Otter@ed.gov>	Required
Benbow, Susan <Susan.Benbow@ed.gov>	Required
Crowner, Quasette <Quasette.Crowner@ed.gov>	Required
Ham, Holly <Holly.Ham@ed.gov>	Required
Conaty, Joe <Joseph.Conaty@ed.gov>	Required
Venable, Joshua <Joshua.Venable@ed.gov>	Required
McLaughlin, Maureen <Maureen.McLaughlin@ed.gov>	Required
Johnson, Wayne <Wayne.Johnson@ed.gov>	Required
Bailey, Nathan <Nathan.Bailey@ed.gov>	Required
Battle, Sandra <Sandra.Battle@ed.gov>	Required
Jackson, Candice <Candice.Jackson@ed.gov>	Required
Botel, Jason <Jason.Botel@ed.gov>	Required

Anand, Supreet <Supreet.Anand@ed.gov>	Required
Viana, Jose <Jose.Viana@ed.gov>	Required
Rosenfelt, Phil <Phil.Rosenfelt@ed.gov>	Required
McFadden, Elizabeth <Elizabeth.McFadden@ed.gov>	Required
Petersen, Molly <Molly.Petersen@ed.gov>	Required
Oppenheim, Peter <Peter.Oppenheim@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
Lee, Ebony <Ebony.Lee@ed.gov>	Required
Richey, Kimberly <Kimberly.Richey@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Escalante, Melissa <Melissa.Escalante@ed.gov>	Required
Wexler, Rob <Rob.Wexler@ed.gov>	Required
Kean, Larry <Larry.Kean@ed.gov>	Required
Miller, Daniel J <Daniel.J.Miller@ed.gov>	Required
Cantos, Ollie <Ollie.Cantos@ed.gov>	Required
Ryan, Sam <Sam.Ryan@ed.gov>	Required
Funkhouser, Janie <Janie.Funkhouser@ed.gov>	Required
Weaver, Gary <Gary.Weaver@ed.gov>	Required
Dedert, Mitchell <Mitchell.Dedert@ed.gov>	Required
Araujo, Liza <Liza.Araujo@ed.gov>	Required
Galiatsos, Ann Margaret <Ann.Galiatsos@ed.gov>	Required
Ellis, Kathryn <Kathryn.Ellis@ed.gov>	Required
Juengst, Phillip <Phillip.Juengst@ed.gov>	Required
Surprenant, Kala <Kala.Surprenant@ed.gov>	Required

Jung, Britt <Britt.Jung@ed.gov>	Required
Safranek, Ellen <Ellen.Safranek@ed.gov>	Required
Cordes, Bill <Bill.Cordes@ed.gov>	Required
Koeppel, Dennis <Dennis.Koeppel@ed.gov>	Required
Wexler, Larry <Larry.Wexler@ed.gov>	Required
Reynolds, Cody <Cody.Reynolds@ed.gov>	Required
Kissel, Adam <Adam.Kissel@ed.gov>	Required
Terpak, Kelly <Kelly.Terpak@ed.gov>	Required
Petracca, Ronald <Ronald.Petracca@ed.gov>	Required
Ramirez, Lisa <Lisa.Ramirez@ed.gov>	Required
Ritter, Kimberly <Kimberly.Ritter@ed.gov>	Required
Billups, Angela <Angela.Billups@ed.gov>	Required
Camp, Sarah <Sarah.Camp@ed.gov>	Required
Matthews, Gail <Gail.Matthews@ed.gov>	Required
Commons, Daniel <Daniel.Commons@ed.gov>	Required
Malawer, Hilary <Hilary.Malawer@ed.gov>	Required
Goldstein, Barry <Barry.Goldstein@ed.gov>	Required
Laster, Charles <Charles.Laster@ed.gov>	Required
Harper, Geoffrey <Geoffrey.Harper@ed.gov>	Required
Crawford, Ray <Ray.Crawford@ed.gov>	Required
Young, Diona <Diona.Young@ed.gov>	Required
Clark, Holly <Holly.Clark@ed.gov>	Required
Butler, James <James.Butler@ed.gov>	Required
Cline, Kelly <Kelly.Cline@ed.gov>	Required
Hodgdon, Jane <Jane.Hodgdon@ed.gov>	Required

Lyles, Sylvia <Sylvia.Lyles@ed.gov>	Required
Walker, Kathryn <Kathryn.Walker@ed.gov>	Required
Patillo, Ashley <Ashley.Patillo@ed.gov>	Required
Swann, Corey <Corey.Swann@ed.gov>	Required
Chester, LaVerne <LaVerne.Chester@ed.gov>	Required
Newman, Jessica <Jessica.Newman@ed.gov>	Required
Shields, Trina <Trina.Shields@ed.gov>	Required
Rinkus, Christopher <Christopher.Rinkus@ed.gov>	Required
Zais, Mitchell <Mitchell.Zais@ed.gov>	Required
Brogan, Frank <Frank.Brogan@ed.gov>	Required
Blew, Jim <James.Blew@ed.gov>	Required
Collett, Johnny <Johnny.Collett@ed.gov>	Required
Stanton, Craig <Craig.Stanton@ed.gov>	Required
Manning, James <James.Manning@ed.gov>	Required
Webster, Douglas <Douglas.Webster@ed.gov>	Required
Talbert, Kent <Kent.Talbert@ed.gov>	Required
Essex, Adam <Adam.Essex@ed.gov>	Required
Braga, Leticia <Leticia.Braga@ed.gov>	Required
Ivatts, Katrina R. <Katrina.Ivatts@ed.gov>	Required
Stump, Scott <Scott.Stump@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
Norris, Elizabeth <Elizabeth.Norris@ed.gov>	Required
Adams, Bernadette <Bernadette.Adams@ed.gov>	Required
Sathya, Soumya <Soumya.Sathya@ed.gov>	Required
Meeley, Kathryn <Kathryn.Meeley@ed.gov>	Required

Stillwell, Robert <Robert.Stillwell@ed.gov>	Required
Hunziker, Elizabeth (Izzy) <Elizabeth.Hunziker@ed.gov>	Required
Goetz, Braden <Braden.Goetz@ed.gov>	Required
Muniz, Carlos <Carlos.Muniz@ed.gov>	Required
Honeysett, Adam <Adam.Honeysett@ed.gov>	Required
Woodworth, James <James.Woodworth@ed.gov>	Required
Jones, Diane <Diane.Jones@ed.gov>	Required
Marcus, Kenneth <Kenneth.Marcus@ed.gov>	Required
Trachman, William <William.Trachman@ed.gov>	Required
Patterson, Charles <Charles.Patterson@ed.gov>	Required
Stader, Jim <Jim.Stader@ed.gov>	Required
Hinton, Anna <Anna.Hinton@ed.gov>	Required
Nash, Elson <Elson.Nash@ed.gov>	Required
Lahey, Alisa <Alisa.Lahey@ed.gov>	Required

Tuesday, October 2, 2018

Time 8:00 AM – 9:00 AM
Subject Work Colleges Student Presentations
Location Holiday Inn C Street
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 9:00 AM – 10:00 AM
Subject Verification and Other Issues
Location Skype Meeting
Show Time As Tentative

Agenda below
.....
.....
Join Skype Meeting
<<https://meet.lync.com/usdedeop/jacquelyn.butler/2 H54TWWC>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/jacquelyn.butler/2 H54TWWC?sl=1>>

Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

.....
.....
1. 2018 Draft FSA Conference Slides on Verification

2. Resolving Current Outstanding Verification Questions

3. Determining Tax Filing Status

Attendees	Name <E-mail>	Attendance
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Organizer
	Johnson, Amber <Amber.Johnson@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Munier, Craig <Craig.Munier@ed.gov>	Required
	Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Required
	Bartnicki, David <David.Bartnicki@ed.gov>	Required
	Schelling, Brian <Brian.Schelling@ed.gov>	Required
	Gibson, Tivon <Tivon.Gibson@ed.gov>	Required
	Ellis, Ja-mel <Ja-mel.Ellis@ed.gov>	Required
	Marella, Maria <Maria.Marella@ed.gov>	Required
	Parkinson, Misty <Misty.Parkinson@ed.gov>	Required
	Brooks, Tomar <Tomar.Brooks@ed.gov>	Required
	Coghlan, Rachel <Rachel.Coghlan@ed.gov>	Required
	Barrett, Zelma <Zelma.Barrett@ed.gov>	Required

Goodsell, Jonathan <Jonathan.Goodsell@ed.gov>	Required
Pacchetti, Ed <Ed.Pacchetti@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
Leifeste, Denise <Denise.Leifeste@ed.gov>	Required
Hoover, Nancy <Nancy.Hoover@ed.gov>	Required
Yaworski, Ryan <Ryan.Yaworski@ed.gov>	Required

Time 9:30 AM – 11:00 AM
Subject Staff Meeting
Location WDCFB6-297-05 (managed)
Recurrence Occurs every Tuesday effective 8/7/2018 until 1/1/2019 from 9:30 AM to 11:00 AM
Show Time As Tentative

.....

 --> Join Skype Meeting
https://meet.lync.com/usdedeop/cathy.sheffield/P9_0H7YTM
 Trouble Joining? Try Skype Web App
https://meet.lync.com/usdedeop/cathy.sheffield/P9_0H7YTM?sl=1
 Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<http://go.microsoft.com/fwlink/?LinkId=389737>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mula, Chuck <Chuck.Mula@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required

Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Howes, Patricia <Patricia.Howes@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Leszanczuk, Sylvia <Sylvia.Leszanczuk@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required

Time 10:00 AM – 11:00 AM
Subject GE NFR drafting
Location Skype Meeting; 291-01
Show Time As Busy

To discuss the start of NFR drafting as we finish the summarization of comments. We have some questions about the correct way that we should organize the NFR and the proper location for certain types of comments.

Scott

Join Skype Meeting

<[https://meet.lync.com/usdedeop/scott.filter/5Z020 S21](https://meet.lync.com/usdedeop/scott.filter/5Z020%20S21)>

Trouble Joining? Try Skype Web App

<[https://meet.lync.com/usdedeop/scott.filter/5Z020 S21?sl=1](https://meet.lync.com/usdedeop/scott.filter/5Z020%20S21?sl=1)>

Join by phone

+(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Filter, Scott <Scott.Filter@ed.gov>	Organizer
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Conner, Donald <Donald.Conner@ed.gov>	Required
Hay, Sarah <Sarah.Hay@ed.gov>	Required
Fu, Brian <Brian.Fu@ed.gov>	Required
Greene, Matthew <Matthew.Greene@ed.gov>	Required
Wertenberger, Lindsay <Lindsay.Wertenberger@ed.gov>	Required
Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
Grebeldinger, Beth <Beth.Grebeldinger@ed.gov>	Required
Chesley, Susan <Susan.Chesley@ed.gov>	Required
Finley, Steve <Steve.Finley@ed.gov>	Required
Amann, Amanda <Amanda.Amann@ed.gov>	Required
Schlichter, Levon <Levon.Schlichter@ed.gov>	Required
Burton, Vanessa <Vanessa.Burton@ed.gov>	Required
Brickman, Michael <Michael.Brickman@ed.gov>	Required
Slack, Emily <Emily.Slack@ed.gov>	Optional

Time 11:00 AM – 11:30 AM
Subject Canceled: Weekly with Lynn-Herman
Location Lynn's Office
Importance High
Reminder 15 minutes
Show Time As Free
 Herman is on travel.

Lynn asked that I set up weekly meetings with Managers. Let me know if this time works. Thanks.

Sharon	
Attendees	Attendance
Name <E-mail>	
Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
Bounds, Herman <Herman.Bounds@ed.gov>	Required

Time 11:30 AM – 12:00 PM
Subject Weekly with Lynn/Jennifer
Location Lynn's office
Recurrence Occurs every Tuesday effective 7/10/2018 until 7/30/2019 from 11:30 AM to 12:00 PM
Reminder 15 minutes
Show Time As Busy
 Lynn asked that I set up weekly meetings with the managers. Let me know if this day and time works for you. Thanks.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 1:00 PM – 3:00 PM
Subject Requirements Meetings for New System
Location WDCFB6-288-04 (managed)
Show Time As Tentative

Attendees	Name <E-mail>	Attendance
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Organizer
	ASL Staff <ASLStaff@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Barnes, Shelia <Shelia.Barnes@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Howes, Patricia <Patricia.Howes@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Optional
	Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Optional
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Optional

Mula, Chuck <Chuck.Mula@ed.gov>	Optional
Jefferson, Justin <Justin.Jefferson@ed.gov>	Optional
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Optional
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Optional
Bounds, Herman <Herman.Bounds@ed.gov>	Optional

Time 1:30 PM – 3:00 PM
Subject Invitation: ASL Requirements Gathering - Meeting 1 @ Tue Oct 2, 2018
 1:30pm - 3pm (EDT) (lynn.mahaffie@ed.gov)
Location LBJ Conference Room 28804
Show Time As Tentative
 more details »
https://www.google.com/calendar/event?action=VIEW&eid=MXVhZDVvb2FhbWk1cHMwZjdlajBsaDFuY2sgbHlubi5tYWhhZmZpZUBlZC5nb3Y&tok=MjUjbHdpdHRsZWVAY29sbGFicmFsaW5rLmNvbWU0NDAwYTgxZDg3MDE0YTl2MzNiMjk4NzI5YWw5ZjFkOTBmYTbkNDM&ctz=America%2FNew_York&hl=en&es=0

ASL Requirements Gathering - Meeting 1

When
 Tue Oct 2, 2018 1:30pm – 3pm Eastern Time - New York
Where
 LBJ Conference Room 28804 (map
<https://maps.google.com/maps?q=LBJ+Conference+Room+28804&hl=en>)
Calendar
 lynn.mahaffie@ed.gov
Who

- lwittlee@collabralink.com
- organizer
- stephanie.mckissic@ed.gov
- charity.helton@ed.gov
- lhwh@collabralink.com
- meet@chime.aws
- valerie.lefor@ed.gov
- lvu@collabralink.com
- herman.bounds@ed.gov
- elizabeth.daggett@ed.gov
- amy.wilson@ed.gov

- cathy.sheffield@ed.gov
- nicole.s.harris@ed.gov
- chuck.mula@ed.gov
- shelia.barnes@ed.gov
- optional
- sarah.hay@ed.gov
- optional
- lynn.mahaffie@ed.gov
- optional
- jennifer.hong@ed.gov
- optional

ASL requirements gathering meeting will be held at LBJ in the conference room noted above. Call in details for those that cannot be present is provided below.

The purpose of this first meeting is educational - we will talk about the requirements gathering process, provide a background and discuss action items for the Oct. 9 work session.

You have been invited to a Vonage meeting.

1. Click to join the meeting:

(b)(6)
<<https://www.google.com/url?q=https%3A%2F%2Fchime.aws%2F6279974798&sa=D&ust=1538242245533000&usg=AFQjCNH8iPB0C7IJEzkMzSJEdLRyHCd4LQ>>

Meeting ID: (b)(6)

2. You can use your computer's microphone and speakers, however, a headset is recommended. Or, call in using your phone:

United States: +(b)(6)
Meeting PIN: (b)(6)

One-click Mobile Dial-in (United States): +(b)(6)
(b)(6) #

3. To connect from an in-room video system, use the following:

Amazon Chime bridge: 52.23.133.56

Meeting PIN: (b)(6)

Amazon Chime Pro tier is included with every Vonage Business Cloud phone plan at no additional cost.

Learn more at: <https://www.vonage.com/amazonchime>
<<https://www.google.com/url?q=https%3A%2F%2Fwww.vo>

nage.com%2Famazonchime&sa=D&ust=1538242245534000&u
sg=AFQjCNHLfHAj4EIDDyNCCjKMGMHiSBEhPQ>

Your attendance is optional.

Going?

Yes <https://www.google.com/calendar/event?action=RESPOND&eid=MXVhZDVvb2FhbWk1cHMwZjdlajBsaDFuY2sgbHlubi5tYWZhZmZpZUBlZC5nb3Y&rst=1&tok=MjUjbHdpdHRsZWVAY29sbGFicmFsaW5rLmNvbWU0NDAwYTgxZDg3MDE0YTl2MzNiMjk4NzI5YWM5ZjFkOTBmYTBkNDM&ctz=America%2FNew_York&hl=en&es=0> -

Maybe <https://www.google.com/calendar/event?action=RESPOND&eid=MXVhZDVvb2FhbWk1cHMwZjdlajBsaDFuY2sgbHlubi5tYWZhZmZpZUBlZC5nb3Y&rst=3&tok=MjUjbHdpdHRsZWVAY29sbGFicmFsaW5rLmNvbWU0NDAwYTgxZDg3MDE0YTl2MzNiMjk4NzI5YWM5ZjFkOTBmYTBkNDM&ctz=America%2FNew_York&hl=en&es=0> -

No <https://www.google.com/calendar/event?action=RESPOND&eid=MXVhZDVvb2FhbWk1cHMwZjdlajBsaDFuY2sgbHlubi5tYWZhZmZpZUBlZC5nb3Y&rst=2&tok=MjUjbHdpdHRsZWVAY29sbGFicmFsaW5rLmNvbWU0NDAwYTgxZDg3MDE0YTl2MzNiMjk4NzI5YWM5ZjFkOTBmYTBkNDM&ctz=America%2FNew_York&hl=en&es=0> more options »

<https://www.google.com/calendar/event?action=VIEW&eid=MXVhZDVvb2FhbWk1cHMwZjdlajBsaDFuY2sgbHlubi5tYWZhZmZpZUBlZC5nb3Y&tok=MjUjbHdpdHRsZWVAY29sbGFicmFsaW5rLmNvbWU0NDAwYTgxZDg3MDE0YTl2MzNiMjk4NzI5YWM5ZjFkOTBmYTBkNDM&ctz=America%2FNew_York&hl=en&es=0>

Invitation from Google Calendar

<<https://www.google.com/calendar/>>

You are receiving this courtesy email at the account
lynn.mahaffie@ed.gov because you are an attendee of this event.

To stop receiving future updates for this event, decline this event.
Alternatively you can sign up for a Google account at
<https://www.google.com/calendar/> and control your notification
settings for your entire calendar.

Forwarding this invitation could allow any recipient to modify your
RSVP response. Learn More

<<https://support.google.com/calendar/answer/37135#forwarding>> .

Attendees	Name <E-mail>	Attendance
	lwittlee@collabralink.com <lwittlee@collabralink.com>	Organizer
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
	Barnes, Shelia <Shelia.Barnes@ed.gov>	Optional
	Helton, Charity <Charity.Helton@ed.gov>	Required
	lhwh@collabralink.com <lhwh@collabralink.com>	Required

Hay, Sarah <Sarah.Hay@ed.gov>	Optional
meet@chime.aws <meet@chime.aws>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
lvu@collabralink.com <lvu@collabralink.com>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Hong, Jennifer <Jennifer.Hong@ed.gov>	Optional
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required

Time 2:00 PM – 3:00 PM
Subject 2018 FSA Training Conference Staff Update
Location WDCUCP-C-G-1102A (Managed); WDCUCP-C-G-1102B (Managed)
Show Time As Busy
Meeting agenda and conference call information is below.

Good Afternoon All,

We would like to have a quick meeting to discuss some preliminary logistics items for the upcoming 2018 FSA Training Conference. Please attend in person, if possible.

Conference call #: (b)(6)
Passcode: (b)(6)

Thank You,

Chris Farr, PMP, CGMP
U.S. Department of Education | Federal Student Aid
830 First St. NE | UCP Rm. 22C3 | Washington, DC 20202
W: (202) 377-3215 | C: (b)(6) | chris.farr@ed.gov
<mailto:chris.farr@ed.gov>

Attendees	Name <E-mail>	Attendance
	Farr, Chris <Chris.Farr@ed.gov>	Organizer

Abell, Annette <Annette.Abell@ed.gov>	Required
Aiello, Joe <Joe.Aiello@ed.gov>	Required
Appel, Jeff <Jeff.Appel@ed.gov>	Required
Archila, Anna <Anna.Archila@ed.gov>	Required
Ashe, Anya <Anya.Ashe@ed.gov>	Required
Barnett, Effie <Effie.Barnett@ed.gov>	Required
Bartlett, David <David.Bartlett@ed.gov>	Required
Bartnicki, David <David.Bartnicki@ed.gov>	Required
Battle, Cynthia <Cynthia.Battle@ed.gov>	Required
Bender, Brian <Brian.Bender@ed.gov>	Required
Bowder, Susan <Susan.Bowder@ed.gov>	Required
Boyd, Marcia <Marcia.Boyd@ed.gov>	Required
Bucknor, Claire <Claire.Bucknor@ed.gov>	Required
Busskohl, Mark <Mark.Busskohl@ed.gov>	Required
Byrne, Debra <Debra.Byrne@ed.gov>	Required
Cagle, Michael <Michael.Cagle@ed.gov>	Required
Campbell, Kevin <Kevin.Campbell@ed.gov>	Required
Castellanos, Daniel <Daniel.Castellanos@ed.gov>	Required
Chialastri, Taneka <Taneka.Chialastri@ed.gov>	Required
Coghlan, Rachel <Rachel.Coghlan@ed.gov>	Required
Commons, Daniel <Daniel.Commons@ed.gov>	Required
Connelly, Tammy <Tammy.Connelly@ed.gov>	Required
Coogan, Elizabeth <Elizabeth.Coogan@ed.gov>	Required
Crawford, Ray <Ray.Crawford@ed.gov>	Required
Crawley, Shelby <Shelby.Crawley@ed.gov>	Required

Crowner, Quasette <Quasette.Crowner@ed.gov>	Required
Davisson, Scot <John.Davisson@ed.gov>	Required
Dean, Michael <Michael.Dean@ed.gov>	Required
DeCosta, Marcus <Marcus.DeCosta@ed.gov>	Required
Dennis, Marya <Marya.Dennis@ed.gov>	Required
Eadie, Larry <Larry.Eadie@ed.gov>	Required
Eliadis, Pam <Pam.Eliadis@ed.gov>	Required
Estep, Darryl <Darryl.Estep@ed.gov>	Required
Farr, Warren <Warren.Farr@ed.gov>	Required
Fediw, Marcia <Marcia.Fediw@ed.gov>	Required
Fitzpatrick, Marie <Marie.Fitzpatrick@ed.gov>	Required
Foss, Ian <Ian.Foss@ed.gov>	Required
Galvan, Raul <Raul.Galvan@ed.gov>	Required
Garofano, Tamy <Tamy.Garofano@ed.gov>	Required
Gerhard, Mark <Mark.Gerhard@ed.gov>	Required
Gilligan, Pam <Pam.Gilligan@ed.gov>	Required
Glick, Margaret <Margaret.Glick@ed.gov>	Required
Goodwin, Zachary <Zachary.Goodwin@ed.gov>	Required
Greene, Chris <Chris.Greene@ed.gov>	Required
Hagins, Virginia <Virginia.W.Hagins@ed.gov>	Required
Hall, Linda <Linda.Hall@ed.gov>	Required
Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
Hammond, David S. <David.Hammond@ed.gov>	Required
Hardy, Eric <Eric.Hardy@ed.gov>	Required
Harrell, Joel <Joel.Harrell@ed.gov>	Required

Harris, Alicia D. <Alicia.Harris@ed.gov>	Required
Hawkins, Jere <Jere.Hawkins@ed.gov>	Required
Hidalgo Mendez, Helen <Helen.HidalgoMendez@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
Hirman, Chuck <Chuck.Hirman@ed.gov>	Required
Holland, Linda <Linda.Holland@ed.gov>	Required
Honer, Bruce <Bruce.Honer@ed.gov>	Required
Hoover, Nancy <Nancy.Hoover@ed.gov>	Required
Hopkins, Kimberly <Kimberly.Hopkins@ed.gov>	Required
Hughes, Bruce <Bruce.Hughes@ed.gov>	Required
Hutson, Sharyn <Sharyn.Hutson@ed.gov>	Required
James, Angelique <Angelique.James@ed.gov>	Required
Johnson, Amber <Amber.Johnson@ed.gov>	Required
Johnson, Carla <Carla.Johnson@ed.gov>	Required
Johnson, Wayne <Wayne.Johnson@ed.gov>	Required
Jones, Andrew <Andrew.Jones@ed.gov>	Required
Jones, Danny <Danny.Jones@ed.gov>	Required
Jones, Tracy <Tracy.Jones@ed.gov>	Required
Jordan, Aaron <Aaron.Jordan@ed.gov>	Required
Kimbrough, Kai <Kai.Kimbrough@ed.gov>	Required
Kirksey, Glenn <Glenn.Kirksey@ed.gov>	Required
Lancaster, Lisa <Lisa.Lancaster@ed.gov>	Required
LaVia, Mark <Mark.LaVia@ed.gov>	Required
Leifeste, Denise <Denise.Leifeste@ed.gov>	Required
Madoo, Brent G. <Brent.Madoo@ed.gov>	Required

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Manning, James <James.Manning@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Massman, Joseph <Joseph.Massman@ed.gov>	Required
McMillan, James <James.McMillan@ed.gov>	Required
McLaren, Candace <Candace.McLaren@ed.gov>	Required
Miller, Christopher <Christopher.Miller@ed.gov>	Required
Minor, Robin <Robin.Minor@ed.gov>	Required
Moore, James <James.Moore@ed.gov>	Required
Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Required
Munier, Craig <Craig.Munier@ed.gov>	Required
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Pabulos, Kaegy <Kaegy.Pabulos@ed.gov>	Required
Pacchetti, Ed <Ed.Pacchetti@ed.gov>	Required
Parkinson, Misty <Misty.Parkinson@ed.gov>	Required
Patterson, Charles <Charles.Patterson@ed.gov>	Required
Pattison, Jennifer <Jennifer.Pattison@ed.gov>	Required
Pratt, Aldanzo <Aldanzo.Pratt@ed.gov>	Required
Priebe, Mark <Mark.Priebe@ed.gov>	Required
Renshaw, Rick <Rick.Renshaw@ed.gov>	Required
Rhodes, David <David.Rhodes@ed.gov>	Required
Rhodes, Michael <Michael.Rhodes@ed.gov>	Required

Richards, Allison <Allison.Richards@ed.gov>	Required
Rorie, Craig <Craig.Rorie@ed.gov>	Required
Schmoke, Julian <Julian.Schmoke@ed.gov>	Required
Shuler, Laura <Laura.Shuler@ed.gov>	Required
Schultz, Renee <Renee.Schultz@ed.gov>	Required
Shea, Sarah <Sarah.Shea@ed.gov>	Required
Sherrer, Valerie <Valerie.Sherrer@ed.gov>	Required
Simms, Wanda <Wanda.Simms@ed.gov>	Required
Simpson, Vinita <Vinita.Simpson@ed.gov>	Required
Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
Springs, Leonard <Leonard.Springs@ed.gov>	Required
Staples, Matt <Matt.Staples@ed.gov>	Required
Stein, Michael <Michael.Stein@ed.gov>	Required
Stennis, Fred <Fred.Stennis@ed.gov>	Required
Stuckey, Jill <Jill.Stuckey@ed.gov>	Required
Summers, Trevor <Trevor.Summers@ed.gov>	Required
Tessitore, Lisa <Lisa.Tessitore@ed.gov>	Required
Thomas, Arva <Arva.Thomas@ed.gov>	Required
Turner, Katrina <Katrina.Turner@ed.gov>	Required
Valentine, Ingrid <Ingrid.Valentine@ed.gov>	Required
Vallas, Robert <Robert.Vallas@ed.gov>	Required
Venegas, Reza <Reza.Venegas@ed.gov>	Required
Vuong, Sandra <Sandra.Vuong@ed.gov>	Required
Vu, Larry <Larry.Vu@ed.gov>	Required
Walker, Lisa <Lisa.Walker@ed.gov>	Required

Washington, Aaron <Aaron.Washington@ed.gov>	Required
Webb, Nautochia <Nautochia.Webb@ed.gov>	Required
Weems, Cassandra <Cassandra.Weems@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wells, Kimberly <Kimberly.Wells@ed.gov>	Required
Wilkins, Timiko <Timiko.Wilkins@ed.gov>	Required
Wilbanks, Linda <Linda.Wilbanks@ed.gov>	Required
Williams, Ashley <Ashley.Williams@ed.gov>	Required
Williams, Sydney <Sydney.Williams@ed.gov>	Required
Winzer, Etienna (ET) <Etienna.Winzer@ed.gov>	Required
Wyant, Jim <Jim.Wyant@ed.gov>	Required
Yoder, James <James.Yoder@ed.gov>	Required
Jones, Sharon <Sharon.Jones@ed.gov>	Required
May, Todd <Todd.May@ed.gov>	Required
McLean-Campbell, Gail <Gail.McLean-Campbell@ed.gov>	Required
Sattler, Neil <Neil.Sattler@ed.gov>	Required
Marinez, Abraham <Abraham.Marinéz@ed.gov>	Required
Moore, Kimberly <Kimberly.Moore@ed.gov>	Required

Time 4:00 PM – 4:30 PM
Subject New Deferment for Borrowers undergoing Cancer Treatment
Location (b)(6); access code: (b)(6)
Show Time As Busy
 Updating with Call in information (above). Also, as for an agenda, hoping to cover/discuss some items that will be useful for us to discuss and determine what info/decisions we may need to present to leadership:

(b)(5)

(b)(5)

Hi all: not sure if this will work for everyone, but wanted to try and pull us together to discuss next steps w/r/t new deferment for borrowers undergoing cancer treatment that was effective upon enactment of the recent approps bill. Will circulate language and call in number a bit later.

Attendees	Name <E-mail>	Attendance
	Appel, Jeff <Jeff.Appel@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Foss, Ian <Ian.Foss@ed.gov>	Required
	Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Siegel, Brian <Brian.Siegel@ed.gov>	Required
	McFadden, Elizabeth <Elizabeth.McFadden@ed.gov>	Required
	Utz, Jon <Jon.Utz@ed.gov>	Required
	Malawer, Hilary <Hilary.Malawer@ed.gov>	Optional
	Brickman, Michael <Michael.Brickman@ed.gov>	Optional

Wednesday, October 3, 2018

Time 9:00 AM – 9:30 AM
Subject TEACH Meeting
Location Diane's Office 7E307
Show Time As Busy
Rescheduling due to conflicts.

.....
Join Skype Meeting

<https://meet.lync.com/usdedeop/diane.jones/BL3270_Z8>

Trouble Joining? Try Skype Web App

<https://meet.lync.com/usdedeop/diane.jones/BL3270_Z8?sl=1>

Join by phone

+[\(b\)\(6\)](tel:(b)(6)) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: [\(b\)\(6\)](#)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf->

[!OC([1033])!]

.....
.....
Please let me know if you would like to include others.

Background:
Paula,

I just spoke to Jim Manning and he would like to meet with OPE/OUS on TEACH Grants. Could you please help us set up a 60 min meeting over the next week or two with me, Diane, Lynn (and/or her designee), Jim, Chris Greene, and anyone else from FSA they want to include? Thanks!

Michael Brickman
(202) 453-6364

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Greene, Chris <Chris.Greene@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	McArdle, Sophia <Sophia.McArdle@ed.gov>	Optional
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Optional
	Appel, Jeff <Jeff.Appel@ed.gov>	Optional
	O'Brien, Marianna <Marianna.O'Brien@ed.gov>	Optional

Time	10:30 AM – 11:00 AM	
Subject	Chat/Amy	
Location	Lynn's Office	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject Bi-Weekly OPE/PLI/ESI Meeting

Location Skype Meeting
Show Time As Tentative
Agenda for this week:

Notes from last week:

.....
.....
Join Skype Meeting
<<https://meet.lync.com/usdedeop/warren.farr/TRJ724 Q4>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/warren.farr/TRJ724 Q4?sl=1>>
Join by phone

+(b)(6) <tel: +(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....

Attendees	Name <E-mail>	Attendance
	Farr, Warren <Warren.Farr@ed.gov>	Organizer

Thursday, October 4, 2018

Time 9:00 AM – 10:00 AM
Subject Verification/Unusual Enrollment History
Location Skype Meeting
Show Time As Busy

.....
.....
Join Skype Meeting
<<https://meet.lync.com/usdedeop/sharon.adger/QDMRK SN9>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/sharon.adger/QDMRK SN9?sl=1>>
Join by phone

+(b)(6) <tel: +(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

.....

.....

All comments can be found at www.regulations.gov
<<http://www.regulations.gov>> in the docket: ED-2018-OPE-0076, I've underlined the comment that provides the most information below and also copied and pasted it as well:

0026 David Coplan, 0029 Kayla Boss, 0033 Katherine Hanson, 0034 Amanda Albert, 0036-Latasha Shevlin, 0037 Yassi Davoodi, 0038 Michelle Murphy, 0039-Northern Virginia Community College, 0044 Scott Baier, 0061 Katelyn Montalvo, 0063 Tapia Lilibeth, 0087 Kelsey Parsons , 0091 Carmen Veloria, 0096 Kumar Balasubrahmanyam, 0105 Kathy Sharp, 0114 College Now, 0487 Alabama Possible, 0247 National College Access Network, 0580 Rowan Tanner

"Each year approximately 20 million students complete the Free Application for Federal Student Aid (FAFSA). Of those students, more than one-quarter are selected to complete an audit-like process called verification. The Department over-see this process through Code of Federal Regulations 34 subpart E 668.51 – 668.61. While it is the fiduciary responsibility of the Department of Education to responsibly oversee the disbursement of financial aid, the process created for doing so under this section of the CFR is unnecessarily burdensome on both students and institutions.

This burden falls almost entirely on our low-income students and the institutions that serve them as almost all of the students selected for verification are Pell eligible (98 percent).¹ The process is time-consuming and tedious, creating another barrier to college access for the population of students who most need postsecondary education. In fact, NCAN members' primary complaint about FAFSA filing over the last few years has been the increased difficulty in navigating verification and doing so for a growing proportion of students. The FAFSA filers who are selected for verification face a litany of obstacles in completing the paperwork, including:

- * Knowing they are selected for verification when each institution notifies students in a different way. For example, a student could miss a notification at one school because it is in the student portal when other schools sent an email and a text message;
- * A different process to complete verification at each institution to which they applied. For example, one institution may use the federally provided text (there is no template form), but another may have created its own form that is more complicated;
- * The requirement to verify the same information multiple times if they applied to multiple schools. For example, if Federal Student Aid selects a student who applied to multiple schools for verification, then that student must submit verification documents, likely in different formats, to each institution to which she was accepted;
- * Burdensome request processes and long wait times for needed documents from the Internal Revenue Service. For example, most financial information must be confirmed with a tax transcript or a verification of non-tax-filing status form that students must frequently wait weeks to receive.

As a result, many students selected for verification could experience negative consequences including:

- * Missing priority financial aid award deadlines. For example, a student waiting for the IRS to return a tax transcript will not have a completed FAFSA on file with her state or institutions and may miss priority deadlines for limited federal campus-based aid, state aid and institutional aid;
- * Missing enrollment deadlines due to lack of a financial aid package. For example, without a FAFSA on file, an institution will not give a student his final financial aid award package, and a low-income student may not be able to accept an offer of enrollment without knowing if he can afford to attend;
- * Missing a start date for the semester. For example, a student who hopes to enroll at an open enrollment institution or an institution with a rolling start class schedule (those ideal for adult learners returning to school) likely completed the FAFSA closer to the class start date, but could end up waiting until the next session to start because her FAFSA information was not verified in time to award and process federal student aid needed to pay tuition.

Low-income high school seniors are particularly impacted by this process. As out-lined on the Leaky FAFSA Pipeline, shown below and available online,² only 31 percent of low-income high school students are using a Pell Grant to attend college a year after graduating from high school. NCAN estimates that 22 percent of those selected for verification will not complete the process, and therefore, likely not enroll.

Historically, there have been several changes to verification with the goal of making it less burdensome on both students and institutions. Unfortunately, the changes created more of a “one step forward, two steps back” level of progress, according to the National Association of Student Financial Aid Administrators, who are greatly impacted by the burden of verification on their work time as well³. Institutions were previously capped at a 30 percent verification rate for their student body. That ceiling was eliminated, greatly increasing the burden on financial aid offices to complete the verification procedure for large portions of their students. While the goal of verification is to help institutions prevent improper payments from need-based aid programs, the proportional burden involved is not justified.

Adding verification to this NPRM agenda would allow for a thoughtful conversation among those stakeholders affected in order to make adjustments to verification to decrease the burden on both students and institutions, while maintaining a responsible level of scrutiny over tax dollars. It would expand the capacity of school counselors and college advisors to provide guidance on postsecondary pathways rather than navigating burdensome regulations. Further, these changes could make a great impact the number of students who are able successfully access, pay for, and complete postsecondary education.”

Attendees

Name <E-mail>

Jones, Sharon <Sharon.Jones@ed.gov>

Attendance

Organizer

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Brickman, Michael <Michael.Brickman@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Munier, Craig <Craig.Munier@ed.gov>	Required
Appel, Jeff <Jeff.Appel@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required

Time 10:00 AM – 11:30 AM
Subject OCIO/IAS Quarterly Workshop
Location PCP Auditorium and Virtually via WebEx
Show Time As Tentative

We are experiencing technical issues with the virtual conference system. We are working to resolve the issue and will start sharing the presentation shortly. We apologize for the delay and inconvenience.

The next OCIO/IAS Quarterly Workshop is scheduled for Thursday October 4, 2018 at 10am in the PCP auditorium. This workshop addresses many of the top questions received by the ED CSAM Support team and recurring issues identified by OCIO during the assessment and authorization of information systems. Please forward this invite as required to others who would benefit from attending.

If you are not able to attend in person, please join us using the following virtual connection:

Meeting number: (b)(6)
Meeting password: (b)(6)

<https://educate.webex.com/educate/j.php?MTID=m2453e0f48945f13ae96168aaa3d3340a>

Audio connection: (b)(6) (US) Call-in toll-free number (Verizon)
Attendee access code: (b)(6)

Attendees	Name <E-mail>	Attendance
	ED Security Authorization <ED_Sec_Auth@ed.gov>	Organizer
	ED_AOs <ED_AOs@ed.gov>	Required
	ED_ISOs <ED_ISOs@ed.gov>	Required
	ED_Sec_Auth_ISSOs <ED_Sec_Auth_ISSOs@ed.gov>	Required
	ED ISSOs ISSMs <EDISSOsISSMs@ed.gov>	Required

FSA Security Team - Govt <FSASecurityTeam-Govt@ed.gov>	Required
Abu Lebdeh, Hanan <Hanan.AbuLebdeh@ed.gov>	Required
Clemons, Kerry <Kerry.Clemons@ed.gov>	Required
Cline, Kelly <Kelly.Cline@ed.gov>	Required
Campbell, Therese <Therese.Campbell@ed.gov>	Required
Maranto, Joseph <Joseph.Maranto@ed.gov>	Required
Hernandez, Steven <Steven.Hernandez@ed.gov>	Required
Kulbashny, Roman <Roman.Kulbashny@ed.gov>	Required
Garris, Tekedra (Contractor) <Tekedra.Garris@ed.gov>	Required
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ED CSAM Support <ED_CSAM_Support@ed.gov>	Required
Urban, Karen (Contractor) <Karen.Urban@ed.gov>	Required
Schellenberg, Ken <Ken.Schellenberg@ed.gov>	Optional
Babu, Surendra <Surendra.Babu@ed.gov>	Optional
Chin, Michael <Michael.Chin@ed.gov>	Optional
Reyes, Frederick <Frederick.Reyes@ed.gov>	Optional
Barks, Kimberly <Kimberly.Barks@ed.gov>	Optional
Bloom, Lauren <Lauren.Bloom@ed.gov>	Optional
Watson, Jeffrey <Jeffrey.Watson@ed.gov>	Optional
FSA ISSO <FSAISSO@ed.gov>	Optional
Shaw, Brian <Brian.Shaw@ed.gov>	Optional
Smiley, Patrick <Patrick.Smiley@ed.gov>	Optional
Bruce, Sandra <Sandra.Bruce@ed.gov>	Optional
McGrew, Charles <Charles.McGrew@ed.gov>	Optional

Storms, Sarah (Contractor) <Sarah.Storms@ed.gov>	Optional
Sadek, Wahid (Contractor) <Wahid.Sadek@ed.gov>	Optional
Vavricka, John (Contractor) <John.Vavricka@ed.gov>	Optional
Brown, Patrick (Contractor) <Patrick.Brown@ed.gov>	Optional
Sarah (US - Arlington) Storms <sstorms@deloitte.com>	Optional
Sadek, Wahid (US - Arlington) <wsadek@deloitte.com>	Optional
plbrown@rti.org <plbrown@rti.org>	Optional
Vavricka, John <jvavricka@rti.org>	Optional
Lovley, Dale (Contractor) <Dale.Lovley@ed.gov>	Optional
Woodard, John <John.Woodard@ed.gov>	Optional
Kwari, Nicholas <Nicholas.Kwari@ed.gov>	Optional
Barnett, Roger (Contractor) <Roger.Barnett@ed.gov>	Optional
Johnson, Eugene (Contractor) <Eugene.Johnson@ed.gov>	Optional
Benjamin, Charles <Charles.Benjamin@ed.gov>	Optional
Atitsogbui, Teddy (Contractor) <Teddy.Atitsogbui@ed.gov>	Optional
Newton, Andy <Andy.Newton@ed.gov>	Optional
Metzger, Ivan <Ivan.Metzger@ed.gov>	Optional
Fu, Brian <Brian.Fu@ed.gov>	Optional
Washington, Lisa D. <Lisa.D.Washington@ed.gov>	Optional
Davids, Joseph <jdavids@rti.org>	Optional
Murphy, Robert <Robert.Murphy@ed.gov>	Optional
Fenton, Christopher <Christopher.Fenton@ed.gov>	Optional
Thomas, Milton <Milton.Thomas@ed.gov>	Optional
Hedlund, Daryn <Daryn.Hedlund@ed.gov>	Optional

Dam, Theon <Theon.S.Dam@ed.gov>	Optional
Hoffman, William <William.Hoffman@ed.gov>	Optional
Le, James <James.Le@ed.gov>	Optional
Smith, Richard <Richard.Smith@ed.gov>	Optional
Wood, Gary <Gary.Wood@ed.gov>	Optional
Wang, Ting-Ting <Ting-Ting.Wang@ed.gov>	Optional
Sullivan, Madeline <Madeline.Sullivan@ed.gov>	Optional
Ontiveros, Steven <Steven.Ontiveros@ed.gov>	Optional
Gregory, Diane <Diane.Gregory@ed.gov>	Optional
Dorsey, Don <Don.Dorsey@ed.gov>	Optional
Lincoln, Cherisse <Cherisse.Lincoln@ed.gov>	Optional
Hammersmith, Carollynn <Carollynn.Hammersmith@ed.gov>	Optional
Ashlee Seward <aseward@sightcomm.com>	Optional
Whitaker, Calvin <Calvin.Whitaker@ed.gov>	Optional
Colon, Nina <Nina.Colon@ed.gov>	Optional
George Wright <GWright@sightcomm.com>	Optional
Escalante, Melissa <Melissa.Escalante@ed.gov>	Optional
Sepulveda, Anthony <Anthony.Sepulveda@ed.gov>	Optional
Holmes, Michael <Michael.Holmes@ed.gov>	Optional
Clay, Stefanie <Stefanie.Clay@ed.gov>	Optional
Zevin, Sarah <Sarah.Zevin@ed.gov>	Optional
Wilson, Amy <Amy.Wilson@ed.gov>	Optional
Morton, Tammy <Tammy.Morton@ed.gov>	Optional
Nicholas, Andre <Andre.Nicholas@ed.gov>	Optional
Andre Nelson <anelson@sightcomm.com>	Optional

Hay, Sarah <Sarah.Hay@ed.gov>	Optional
Johnson, Consuelo <Consuelo.Johnson@ed.gov>	Optional
Howe, David <David.Howe@ed.gov>	Optional
Hawkins, Jason <Jason.Hawkins@ed.gov>	Optional
Miller, Daniel J <Daniel.J.Miller@ed.gov>	Optional
Erdelyi, Tom <Tom.Erdelyi@ed.gov>	Optional
Morgan, Earl <Earl.Morgan@ed.gov>	Optional
Luczak, Ronald <Ronald.Luczak@ed.gov>	Optional
Timm, Barbara <Barbara.Timm@ed.gov>	Optional
Farr, Chris <Chris.Farr@ed.gov>	Optional
Shields, Trina <Trina.Shields@ed.gov>	Optional
Garrett, Mykeia <Mykeia.Garrett@ed.gov>	Optional
Cross, Freddie <Freddie.Cross@ed.gov>	Optional
Ryder, Ruth <Ruth.Ryder@ed.gov>	Optional
Labalme, Fen (Contractor) <Fen.Labalme@ed.gov>	Optional
Howe, Alex <Alex.Howe@ed.gov>	Optional
Shim, Minsoo <Minsoo.Shim@ed.gov>	Optional
Washington, Mark <Mark.Washington@ed.gov>	Optional
Broadus, Wanda <Wanda.Broadus@ed.gov>	Optional
Viana, Jose <Jose.Viana@ed.gov>	Optional
Acquaah, Yaw (Contractor) <Yaw.Acquaah@ed.gov>	Optional
Waters, Tessa <Tessa.Waters@ed.gov>	Optional
Palmer, Chelsea (Contractor) <Chelsea.Palmer@ed.gov>	Optional
Buda, James <James.Buda@ed.gov>	Optional
Zumgang, Eugenie (Contractor) <Eugenie.Zumgang@ed.gov>	Optional

Burton, Sharon <Sharon.Burton@ed.gov>	Optional
Hishikawa, Maria <Maria.Hishikawa@ed.gov>	Optional
Sara Allender (sallend@wested.org) <sallend@wested.org>	Optional
John Flaherty Jr. (jflaher@wested.org) <jflaher@wested.org>	Optional
Keith J Van Leeuwen <keith.vanleeuwen@us.ibm.com>	Optional
Todd, Jennifer <Jennifer.Todd@ed.gov>	Optional
Chambers, Rashida <Rashida.Chambers@ed.gov>	Optional
Manya Walton <mwalton@leedmci.com>	Optional
Javed, Ambreen (Contractor) <Ambreen.Javed@ed.gov>	Optional
Sippy Joseph <sjoseph@seiservices.com>	Optional
Holt, Doris <Doris.Holt@ed.gov>	Optional
Briscoe, Monique <Monique.Briscoe@ed.gov>	Optional
Terry, Benjamin <Benjamin.Terry@ed.gov>	Optional
Woods, Roberta <Roberta.Woods@ed.gov>	Optional
fen.labalme@civicaactions.com <fen.labalme@civicaactions.com>	Optional
Fitzgerald, Joyce <Joyce.Fitzgerald@ed.gov>	Optional
Dale Lovley <dale.lovley@esourcetek.com>	Optional
Doherty, John M. <doherty@rti.org>	Optional
Alicia Smith <Alicia.Smith@bpsconsulting.com>	Optional
McDonald, Jeff <Jeff.McDonald@ed.gov>	Optional
Lawrence, Mack <Mack.Lawrence@ed.gov>	Optional
Kim, Ann <Ann.Kim@ed.gov>	Optional
Stacie (sdelvalle@sightcomm.com) <sdelvalle@sightcomm.com>	Optional
Cortez, Gemino (Contractor) <Gemino.Cortez@ed.gov>	Optional

McGriff, Sheree <Sheree.McGriff@ed.gov>	Optional
Slupe, Kevin <Kevin.Slupe@ed.gov>	Optional
Cole, DeAnica <DeAnica.Cole@ed.gov>	Optional
Dunmore, Sherron <Sherron.Dunmore@ed.gov>	Optional
Smith, Gregory <Gregory.Smith@ed.gov>	Optional
Van Leeuwen, Keith (Contractor) <Keith.VanLeeuwen@ed.gov>	Optional
Kilby-Robb, Patricia <Patricia.Kilby-Robb@ed.gov>	Optional
McKinnon, Tonya <Tonya.McKinnon@ed.gov>	Optional
Caliguiran, Arthur <Arthur.Caliguiran@ed.gov>	Optional
Hicks, James <James.Hicks@ed.gov>	Optional

Time 1:00 PM – 2:00 PM
Subject PIO Quarter 4 Collection Training
Location Skype only
Show Time As Busy
 Hello all,

This is a training session for persons entering data or narrative information into the PIO's SharePoint collection site. If you do not anticipate accessing the site directly, please feel free to dismiss. Point persons responsible for entering information into the system should join to better understand how the site is organized, how the information is organized, and to understand what the expectations of this collection are. This is a Skype-only meeting. If your goal team would like to set up a separate training for those that will be using the site directly, please reach out and we can set up an in-person training next week.

Thanks you,

Join Skype Meeting

<<https://meet.lync.com/usdedeop/robert.stillwell/03YG8M4T>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/robert.stillwell/03YG8M4T?sl=1>>

Join by phone

+1(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Stillwell, Robert <Robert.Stillwell@ed.gov>	Organizer
	Suarez, Debra <Debra.Suarez@ed.gov>	Required
	Tucker, Michelle <Michelle.Tucker@ed.gov>	Required
	Vitelli, Edward <Edward.Vitelli@ed.gov>	Required
	Watts, Gaby <Gaby.Watts@ed.gov>	Required
	Wooten, Michael <Michael.Wooten@ed.gov>	Required
	Anderson, Margo <Margo.Anderson@ed.gov>	Required
	Blew, Jim <James.Blew@ed.gov>	Required
	Byrd-Johnson, Linda <Linda.Byrd-Johnson@ed.gov>	Required
	Crawford, Ray <Ray.Crawford@ed.gov>	Required
	Ellis, Kathryn <Kathryn.Ellis@ed.gov>	Required
	Essex, Adam <Adam.Essex@ed.gov>	Required
	Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
	Funkhouser, Janie <Janie.Funkhouser@ed.gov>	Required
	Goetz, Braden <Braden.Goetz@ed.gov>	Required
	Greene, Matthew <Matthew.Greene@ed.gov>	Required
	Hammer, Victoria <Victoria.Hammer@ed.gov>	Required
	Ivatts, Katrina R. <Katrina.Ivatts@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kennedy, Lauren <Lauren.Kennedy@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Required
	Maestri, Phil <Phil.Maestri@ed.gov>	Required

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Manning, James <James.Manning@ed.gov>	Required
O'Brien, Marianna <Marianna.O'Brien@ed.gov>	Required
Otter, Tina <Tina.Otter@ed.gov>	Required
Patterson, Charles <Charles.Patterson@ed.gov>	Required
Sauri, Corinne <Corinne.Sauri@ed.gov>	Required
Shields, Trina <Trina.Shields@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
Solares, Grace <Grace.Solares@ed.gov>	Required
St. Clair, Catherine <Catherine.StClair@ed.gov>	Required
Stanton, Craig <Craig.Stanton@ed.gov>	Required
Stump, Scott <Scott.Stump@ed.gov>	Required
Terpak, Kelly <Kelly.Terpak@ed.gov>	Required
Washington, Mark <Mark.Washington@ed.gov>	Required
Adams, Bernadette <Bernadette.Adams@ed.gov>	Required
Botel, Jason <Jason.Botel@ed.gov>	Required
Braga, Leticia <Leticia.Braga@ed.gov>	Required
Thomas.Brock@ed.gov <Thomas.Brock@ed.gov>	Required
Brogan, Frank <Frank.Brogan@ed.gov>	Required
Clark, Jane <Jane.Clark@ed.gov>	Required
Collett, Johnny <Johnny.Collett@ed.gov>	Required
Dirrigl, Mary Louise <Mary.Louise.Dirrigl@ed.gov>	Required
Galiatsos, Ann Margaret <Ann.Galiatsos@ed.gov>	Required
Hinton, Anna <Anna.Hinton@ed.gov>	Required

Kavulic, Christy <Christy.Kavulic@ed.gov>	Required
Kilby-Robb, Patricia <Patricia.Kilby-Robb@ed.gov>	Required
Meeley, Kathryn <Kathryn.Meeley@ed.gov>	Required
Miceli, Meredith <Meredith.Miceli@ed.gov>	Required
Newman, Sarah <Sarah.Newman@ed.gov>	Required
Norris, Elizabeth <Elizabeth.Norris@ed.gov>	Required
Ramirez, Lisa <Lisa.Ramirez@ed.gov>	Required
Richey, Kimberly <Kimberly.Richey@ed.gov>	Required
Rinkus, Christopher <Christopher.Rinkus@ed.gov>	Required
Rooney, Patrick <Patrick.Rooney@ed.gov>	Required
Ryder, Ruth <Ruth.Ryder@ed.gov>	Required
Sadeghi, Lisa <Lisa.Sadeghi@ed.gov>	Required
Sathya, Soumya <Soumya.Sathya@ed.gov>	Required
Shackel, Erin <Erin.Shackel@ed.gov>	Required
Churchwell, Nikki <Nikki.Churchwell@ed.gov>	Required
Clarke, Angela <Angela.Clarke@ed.gov>	Required
Cline, Kelly <Kelly.Cline@ed.gov>	Required
Commons, Daniel <Daniel.Commons@ed.gov>	Required
Fare, John <John.Fare@ed.gov>	Required
Gray, Jason <Jason.Gray@ed.gov>	Required
Hawes, Michael <Michael.Hawes@ed.gov>	Required
Jung, Britt <Britt.Jung@ed.gov>	Required
Kean, Larry <Larry.Kean@ed.gov>	Required
Kim, Ann <Ann.Kim@ed.gov>	Required
Koumare, Tracy <Tracy.Koumare@ed.gov>	Required

Ramakris, Jessica <Jessica.Ramakris@ed.gov>	Required
Rodrigue, Tiina <Tiina.Rodrigue@ed.gov>	Required
Santy, Ross <Ross.Santy@ed.gov>	Required
Willoughby, Leslie <Leslie.Willoughby@ed.gov>	Required
Worthington, Kelly <Kelly.Worthington@ed.gov>	Required
Butler, Angela <Angela.Butler@ed.gov>	Required
Carter, Denise <Denise.Carter@ed.gov>	Required
Cook, Karolyn <Karolyn.Cook@ed.gov>	Required
Crowner, Quasette <Quasette.Crowner@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Green, Bianca <Bianca.Green@ed.gov>	Required
Harper, Geoffrey <Geoffrey.Harper@ed.gov>	Required
Juengst, Phillip <Phillip.Juengst@ed.gov>	Required
Lahey, Alisa <Alisa.Lahey@ed.gov>	Required
Malawer, Hilary <Hilary.Malawer@ed.gov>	Required
McFadden, Elizabeth <Elizabeth.McFadden@ed.gov>	Required
Peterman, Charles <Charles.Peterman@ed.gov>	Required
Ritter, Kimberly <Kimberly.Ritter@ed.gov>	Required
Santucci, Mark <Mark.Santucci@ed.gov>	Required
Scannelli, Carol <Carol.Scannelli@ed.gov>	Required
Smith, Richard <Richard.Smith@ed.gov>	Required
Watkins, Zina <Zina.Watkins@ed.gov>	Required
Webster, Douglas <Douglas.Webster@ed.gov>	Required

Time 2:00 PM – 2:30 PM
Subject Weekly with Lynn/Annmarie
Location Lynn's office

Recurrence Occurs every Thursday effective 7/12/2018 until 7/25/2019 from 2:00 PM to 2:30 PM
Reminder 15 minutes
Show Time As Busy
Annmarie- 11 does not work for Lynn. Would 2 pm work for you?

Lynn asked that I set up weekly meetings with Managers. Let me know if this day and time work for you. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie (Annmarie.Weisman@ed.gov) <annmarie.weisman@ed.gov>	Required

Time 3:00 PM – 4:00 PM
Subject qpr
Location 288-04
Show Time As Busy

Time 5:00 PM – 6:00 PM
Subject walking meeting
Location C Street
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	McLaughlin, Maureen <Maureen.McLaughlin@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Friday, October 5, 2018

Time 9:00 AM – 9:30 AM
Subject check in
Location Lynn's office
Recurrence Occurs every Friday effective 2/2/2018 until 7/26/2019 from 9:00 AM to 9:30 AM
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Jones, Sharon <Sharon.Jones@ed.gov>	Required

Time 10:30 AM – 11:00 AM
Subject Follow up on State Authorization Litigation
Location Elizabeth's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
------------------	----------------------------	-------------------

McFadden, Elizabeth <Elizabeth.McFadden@ed.gov>	Organizer
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject PPI Staff Meeting
Location WDCFB6-288-04 (managed) Skype Meeting
Show Time As Busy
 Updating location. Thanks.

Happy Friday All! New staff meeting invite with Skype. I will update physical locations on a weekly basis. Thanks All.

Sharon

Join Skype Meeting
 <<https://meet.lync.com/usdedeop/sharon.adger/3RKJHFCY>>
 Trouble Joining? Try Skype Web App
 <<https://meet.lync.com/usdedeop/sharon.adger/3RKJHFCY?sl=1>>
 Join by phone

+(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

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 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
 <<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Chase, Patty <Patty.Chase@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Cross, Freddie <Freddie.Cross@ed.gov>	Required

Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Freeman, Vanessa <Vanessa.Freeman@ed.gov>	Required
Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Required
Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Hay, Sarah <Sarah.Hay@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Howes, Patricia <Patricia.Howes@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Macias, Wendy <Wendy.Macias@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required

Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Beth, Brittany <Brittany.Beth@ed.gov>	Required
Settles, Justin <Justin.Settles@ed.gov>	Required
Shewack, Linda <Linda.Shewack@ed.gov>	Required
Hinh, Iris <Iris.Hinh@ed.gov>	Optional
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
Ong, Madeline <Madeline.Ong@ed.gov>	Optional

Time 4:30 PM – 7:00 PM
Subject do not schedule
Show Time As Busy

Saturday, October 6, 2018

Time 10/6/2018 12:00 AM – 10/15/2018 12:00 AM
Subject (b)(6)
Show Time As Free

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Venable, Joshua <Joshua.Venable@ed.gov>	Required
	Newman, Jessica <Jessica.Newman@ed.gov>	Required
	Delahunty, Sarah <Sarah.Delahunty@ed.gov>	Required
	Eitel, Robert <Robert.Eitel@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Stump, Scott <Scott.Stump@ed.gov>	Required
	Gibbs, Cheryl <Cheryl.Gibbs@ed.gov>	Required
	Maestri, Phil <Phil.Maestri@ed.gov>	Required
	Simmons, Lee (Dougie) <LeeD.Simmons@ed.gov>	Required

Monday, October 8, 2018

Time All Day
Subject Columbus Day

Location United States
Show Time As Free
Categories Holiday

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free
As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra

Sent: Wednesday, January 03, 2018 4:30 PM

To: Pena, Alexandra; Smith, Kathleen; Manning, James

Subject: MASTER CALENDAR

When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).

Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
	Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
	Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time 8:00 AM – 5:00 PM
Subject (No Subject)
Show Time As Busy

Tuesday, October 9, 2018

Time 9:30 AM – 10:00 AM
Subject Briefing for Capstone Officials
Location WDCFB6-288-04 (managed)
Show Time As Busy
Colleagues,

Jason Lautenbacher, the Department's Federal Records Officer, has requested a brief meeting with all of OPE's capstone officials. Based on Outlook, this date seems to work for all concerned.

Thank you for your attention to this matter,

Sheryl

Attendees	Name <E-mail>	Attendance
	Adler, Sheryl <Sheryl.Adler@ed.gov>	Organizer
	Kissel, Adam <Adam.Kissel@ed.gov>	Required
	Maestri, Phil <Phil.Maestri@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Lautenbacher, Jason <Jason.Lautenbacher@ed.gov>	Required

Time 9:30 AM – 11:00 AM
Subject Staff Meeting
Location WDCFB6-297-05 (managed)
Recurrence Occurs every Tuesday effective 8/7/2018 until 1/1/2019 from 9:30 AM to 11:00 AM
Show Time As Tentative

.....
.....
--> Join Skype Meeting
<https://meet.lync.com/usdedeop/cathy.sheffield/P9_0H7YTM>
Trouble Joining? Try Skype Web App
<https://meet.lync.com/usdedeop/cathy.sheffield/P9_0H7YTM?sl=1>
Join by phone

+[(b)(6)] <tel:([(b)(6)]> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: [(b)(6)]
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....
.....

Attendees	Name <E-mail>	Attendance
	Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mula, Chuck <Chuck.Mula@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required

Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Howes, Patricia <Patricia.Howes@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Leszanczuk, Sylvia <Sylvia.Leszanczuk@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required

Time 11:30 AM – 12:00 PM
Subject Weekly with Lynn/Jennifer
Location Lynn's office
Recurrence Occurs every Tuesday effective 7/10/2018 until 7/30/2019 from 11:30 AM to 12:00 PM
Reminder 15 minutes
Show Time As Busy
 Lynn asked that I set up weekly meetings with the managers. Let me know if this day and time works for you. Thanks.

Attendees

Name <E-mail>	Attendance
Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 1:00 PM – 2:00 PM
Subject Canceled: FSA/Accreditation monthly meeting
Location Skype meeting or WDCFB6-288-04 (managed)
Show Time As Busy
 Please let me know if there are any additional agenda items.
 Amy

Call in number to use:
 Join Skype Meeting
 <<https://meet.lync.com/usdedeop/amy.wilson/P7NQ04D4>>
 Trouble Joining? Try Skype Web App
 <<https://meet.lync.com/usdedeop/amy.wilson/P7NQ04D4?sl=1>>
 Join by phone

+ (b)(6) <tel:+(b)(6)> (Dial-in Number) English (United

States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

Monthly Agenda:

School investigations and program reviews –

- * Any recent reviews with significant findings/expected actions
- * Upcoming reviews and any anticipated issues

Upcoming NACIQI agendas and accreditation updates

Upcoming events, conferences – opportunities to share information, get input

Other issues/ things people are hearing

- * Cross-agency conversations
- * Accreditor conversations
- * Accreditation initiatives (eg risk-based recognition)
- * FSA initiatives (eg enforcement unit)

Attendees	Name <E-mail>	Attendance
	Amy Wilson	
	Wilson, Amy <Amy.Wilson@ed.gov>	Organizer
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	McCullough, Carney <Carney.McCullough@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Morgan, Sally <Sally.Morgan@ed.gov>	Required
	Bowder, Susan <Susan.Bowder@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Kimbrough, Kai <Kai.Kimbrough@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required
	Bennett, Ron <Ron.Bennett@ed.gov>	Required
	Adams, Sarah <Sarah.Adams@ed.gov>	Required

Allred, Michelle <Michelle.Allred@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Beam, Angela <Angela.Beam@ed.gov>	Required
Brandow, Jan <Jan.Brandow@ed.gov>	Required
Yette, Brenda <Brenda.Yette@ed.gov>	Required
Busskohl, Mark <Mark.Busskohl@ed.gov>	Required
Curry, Christopher <Christopher.Curry@ed.gov>	Required
Corwin, Dvak <Dvak.Corwin@ed.gov>	Required
Dillard, Vanessa <Vanessa.Dillard@ed.gov>	Required
Toney, Dyon <Dyon.Toney@ed.gov>	Required
Early, Jeremy <Jeremy.Early@ed.gov>	Required
Fosker, Erik <Erik.Fosker@ed.gov>	Required
Moya, Jesus <Jesus.Moya@ed.gov>	Required
Smith, Joseph <Joseph.Smith@ed.gov>	Required
Peeler, Kim <Kim.Peeler@ed.gov>	Required
Palumbo, Gayle <Gayle.Palumbo@ed.gov>	Required
Bell, Sherrie <Sherrie.Bell@ed.gov>	Required
Nave, Tracy <Tracy.Nave@ed.gov>	Required
Pope, Lauren <Lauren.Pope@ed.gov>	Required
Moore, James <James.Moore@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Optional
PIP Master <PIPMaster@ed.gov>	Optional
Thomas, Nathaniel <Nathaniel.Thomas@ed.gov>	Optional
Arthur, Julie <Julie.Arthur@ed.gov>	Optional

Hay, Sarah <Sarah.Hay@ed.gov>	Optional
FSAPIPSGEligibility <FSAPIPSGEligibility@ed.gov>	Optional
Simpson, Vinita <Vinita.Simpson@ed.gov>	Optional
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required

Time 1:00 PM – 2:00 PM
Subject Monthyl FSA/Accreditation meeting
Location Skype Meeting
Show Time As Tentative

.....

 Join Skype Meeting
 <<https://meet.lync.com/usdedeop/amy.wilson/P7NQ04D4>>
 Trouble Joining? Try Skype Web App
 <<https://meet.lync.com/usdedeop/amy.wilson/P7NQ04D4?sl=1>>
 Join by phone

(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
 <<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Wilson, Amy <Amy.Wilson@ed.gov>	Organizer
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	McCullough, Carney <Carney.McCullough@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Morgan, Sally <Sally.Morgan@ed.gov>	Required
	Bowder, Susan <Susan.Bowder@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Kimbrough, Kai <Kai.Kimbrough@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required

Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Bennett, Ron <Ron.Bennett@ed.gov>	Required
Adams, Sarah <Sarah.Adams@ed.gov>	Required
Allred, Michelle <Michelle.Allred@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Beam, Angela <Angela.Beam@ed.gov>	Required
Brandow, Jan <Jan.Brandow@ed.gov>	Required
Yette, Brenda <Brenda.Yette@ed.gov>	Required
Busskohl, Mark <Mark.Busskohl@ed.gov>	Required
Curry, Christopher <Christopher.Curry@ed.gov>	Required
Corwin, Dvak <Dvak.Corwin@ed.gov>	Required
Toney, Dyon <Dyon.Toney@ed.gov>	Required
Early, Jeremy <Jeremy.Early@ed.gov>	Required
Fosker, Erik <Erik.Fosker@ed.gov>	Required
Moya, Jesus <Jesus.Moya@ed.gov>	Required
Smith, Joseph <Joseph.Smith@ed.gov>	Required
Peeler, Kim <Kim.Peeler@ed.gov>	Required
Palumbo, Gayle <Gayle.Palumbo@ed.gov>	Required
Bell, Sherrie <Sherrie.Bell@ed.gov>	Required
Nave, Tracy <Tracy.Nave@ed.gov>	Required
Pope, Lauren <Lauren.Pope@ed.gov>	Required
Moore, James <James.Moore@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
PIP Master <PIPMaster@ed.gov>	Required

Thomas, Nathaniel <Nathaniel.Thomas@ed.gov>	Required
Arthur, Julie <Julie.Arthur@ed.gov>	Required
Hay, Sarah <Sarah.Hay@ed.gov>	Required
FSAPIPSGEligibility <FSAPIPSGEligibility@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
Simpson, Vinita <Vinita.Simpson@ed.gov>	Required
Dillard, Vanessa <Vanessa.Dillard@ed.gov>	Required

Time 2:00 PM – 3:30 PM
Subject Requirements for new system part 2
Location WDCFB6-288-04 (managed)
Show Time As Tentative

Attendees	Name <E-mail>	Attendance
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Organizer
	ASL Staff <ASLStaff@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Barnes, Shelia <Shelia.Barnes@ed.gov>	Required
	Howes, Patricia <Patricia.Howes@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Optional
	Bounds, Herman <Herman.Bounds@ed.gov>	Optional
	Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Optional
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Optional
	Mula, Chuck <Chuck.Mula@ed.gov>	Optional
	Jefferson, Justin <Justin.Jefferson@ed.gov>	Optional

Daggett, Elizabeth <Elizabeth.Daggett@ed.gov> Optional

McKissic, Stephanie <Stephanie.McKissic@ed.gov> Optional

Time 2:30 PM – 3:30 PM
Subject Invitation: ASL Requirements Gathering Work Session - 2 @ Tue Oct 9, 2018 2:30pm - 3:30pm (EDT) (lynn.mahaffie@ed.gov)
Location LBJ Conference Room 28804
Show Time As Tentative
more details »
<https://www.google.com/calendar/event?action=VIEW&eid=NjE3ODM2anMzYTAxdXE2cmI0dnRna3JrbXIgbHlubi5tYWhhZmZpZUBlZC5nb3Y&tok=MjUjbHdpdHRsZWVAY29sbGFicmFsaW5rLmNvbTYyNTcxNjQ2OTMzNWl4Y2ZhMGlxNTFjNTRjOTExYjMwZDU0M2NhYTE&ctz=America%2FNew_York&hl=en&es=0>

ASL Requirements Gathering Work Session - 2

When

Tue Oct 9, 2018 2:30pm – 3:30pm Eastern Time - New York

Where

LBJ Conference Room 28804 (map

<<https://maps.google.com/maps?q=LBJ+Conference+Room+28804&hl=en>>)

Calendar

lynn.mahaffie@ed.gov

Who

•

lwittlee@collabralink.com

- organizer

•

stephanie.mckissic@ed.gov

•

charity.helton@ed.gov

•

lhwh@collabralink.com

•

meet@chime.aws

•

valerie.lefor@ed.gov

•

jyee@collabralink.com

•

lvu@collabralink.com

•

herman.bounds@ed.gov

•

elizabeth.daggett@ed.gov

•

amy.wilson@ed.gov

•

cathy.sheffield@ed.gov

•

nicole.s.harris@ed.gov

•

chuck.mula@ed.gov
•
fchu@collabralink.com
•
shelia.barnes@ed.gov
- optional
•
sarah.hay@ed.gov
- optional
•
lynn.mahaffie@ed.gov
- optional
•
jennifer.hong@ed.gov
- optional

ASL requirements gathering meeting will be held at LBJ in the conference room noted above. Call in details for those that cannot be present is provided below.

This will be the second meeting - work session.

You have been invited to a Vonage meeting.

1. Click to join the meeting:

[<https://chime.aws/\(b\)\(6\)>](https://chime.aws/(b)(6))
<<https://www.google.com/url?q=https%3A%2F%2Fchime.aws%2F6279974798&sa=D&ust=1538242531085000&usg=AFQjCNGABmjev3dHWOInMsisLooNOcX-A>>

Meeting ID: (b)(6)

2. You can use your computer's microphone and speakers, however, a headset is recommended. Or, call in using your phone:

United States: + (b)(6)

Meeting PIN: (b)(6)

One-click Mobile Dial-in (United States): + (b)(6)

(b)(6) #

3. To connect from an in-room video system, use the following:

Amazon Chime bridge: (b)(6)

Meeting PIN: (b)(6)

Amazon Chime Pro tier is included with every Vonage Business Cloud phone plan at no additional cost.

Learn more at: <https://www.vonage.com/amazonchime>
<https://www.google.com/url?q=https%3A%2F%2Fwww.vonage.com%2Famazonchime&sa=D&ust=1538242531086000&usg=AFQjCNG2RTOqUdhSe9HUVja7_FUwzdIxWQ>

Your attendance is optional.

Going?

Yes <<https://www.google.com/calendar/event?action=RESP>>

OND&eid=NjE3ODM2anMzYTAxdXE2cmI0dnRna3JrbXlgbHlubi
5tYWWhhZmZpZUBlZC5nb3Y&rst=1&tok=MjUjbHdpdHRsZWVAY2
9sbGFicmFsaW5rLmNvbTYyNTcxNjQ2OTMzNWl4Y2ZhMGlxNTFj
NTRjOTExYjMwZDU0M2NhYTE&ctz=America%2FNew_York&hl=
en&es=0> -
Maybe <https://www.google.com/calendar/event?action=RESPOND&eid=NjE3ODM2anMzYTAxdXE2cmI0dnRna3JrbXlgbHlubi5tYWWhhZmZpZUBlZC5nb3Y&rst=3&tok=MjUjbHdpdHRsZWVAY29sbGFicmFsaW5rLmNvbTYyNTcxNjQ2OTMzNWl4Y2ZhMGlxNTFjNTRjOTExYjMwZDU0M2NhYTE&ctz=America%2FNew_York&hl=en&es=0> -
No <https://www.google.com/calendar/event?action=RESPOND&eid=NjE3ODM2anMzYTAxdXE2cmI0dnRna3JrbXlgbHlubi5tYWWhhZmZpZUBlZC5nb3Y&rst=2&tok=MjUjbHdpdHRsZWVAY29sbGFicmFsaW5rLmNvbTYyNTcxNjQ2OTMzNWl4Y2ZhMGlxNTFjNTRjOTExYjMwZDU0M2NhYTE&ctz=America%2FNew_York&hl=en&es=0> more options »
<https://www.google.com/calendar/event?action=VIEW&eid=NjE3ODM2anMzYTAxdXE2cmI0dnRna3JrbXlgbHlubi5tYWWhhZmZpZUBlZC5nb3Y&tok=MjUjbHdpdHRsZWVAY29sbGFicmFsaW5rLmNvbTYyNTcxNjQ2OTMzNWl4Y2ZhMGlxNTFjNTRjOTExYjMwZDU0M2NhYTE&ctz=America%2FNew_York&hl=en&es=0>

Invitation from Google Calendar
<<https://www.google.com/calendar/>>

You are receiving this courtesy email at the account
lynn.mahaffie@ed.gov because you are an attendee of this event.

To stop receiving future updates for this event, decline this event.
Alternatively you can sign up for a Google account at
<https://www.google.com/calendar/> and control your notification
settings for your entire calendar.

Forwarding this invitation could allow any recipient to modify your
RSVP response. Learn More
<<https://support.google.com/calendar/answer/37135#forwarding>> .

Attendees	Name <E-mail>	Attendance
	lwittlee@collabralink.com <lwittlee@collabralink.com>	Organizer
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
	Barnes, Shelia <Shelia.Barnes@ed.gov>	Optional
	Helton, Charity <Charity.Helton@ed.gov>	Required
	lhwh@collabralink.com <lhwh@collabralink.com>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Optional
	meet@chime.aws <meet@chime.aws>	Required
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Required

jyee@collabralink.com <jyee@collabralink.com>	Required
lvu@collabralink.com <lvu@collabralink.com>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Hong, Jennifer <Jennifer.Hong@ed.gov>	Optional
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
fchu@collabralink.com <fchu@collabralink.com>	Required

Time 3:00 PM – 3:30 PM
Subject University of Florida Student Government
Location WDCFB6-280-04
Show Time As Busy

I'm writing as I usually do this time of year to see if Ms. Mahaffie or someone else from the Department might be available to meet with the University of Florida Student Government Association. The students will be in town on Tuesday, October 9 and would like to provide an overview on some of the great work they are doing at UF and highlight some of their policy priorities. Specifically, they will be in town to discuss issues related to Pell grants, student loans and FAFSA simplification, textbook affordability, Title IX, and mental health on campus.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	genevieve.bresnahan@squirepb.com <genevieve.bresnahan@squirepb.com>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Optional

Wednesday, October 10, 2018

Time 8:00 AM – 5:30 PM
Subject (b)(6)
Show Time As Busy

Time 3:00 PM – 4:00 PM
Subject Gainful Employment Data Group
Location 291-01; (b)(6) Conference ID: (b)(6)
Show Time As Tentative
GE Data Group.

It seems I inadvertently cancelled the whole series when I cancelled last week's meeting. This invite will put the series back on your schedule.

(b)(6)

Attendees	Name <E-mail>	Attendance
	Filter, Scott <Scott.Filter@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Chesley, Susan <Susan.Chesley@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Mahan, Shannon <Shannon.Mahan@ed.gov>	Required
	Grebeldinger, Beth <Beth.Grebeldinger@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Amann, Amanda <Amanda.Amann@ed.gov>	Required
	Madoo, Brent G. <Brent.Madoo@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Greene, Matthew <Matthew.Greene@ed.gov>	Required
	GE17User <GE17User@ed.gov>	Required
	Finley, Steve <Steve.Finley@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Fu, Brian <Brian.Fu@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required

Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
Burton, Vanessa <Vanessa.Burton@ed.gov>	Required
Goldstein, Barry <Barry.Goldstein@ed.gov>	Required
Schlichter, Levon <Levon.Schlichter@ed.gov>	Required
Hay, Sarah <Sarah.Hay@ed.gov>	Required
Riemer, Jeffrey (Justin) <Jeffrey.Riemer@ed.gov>	Required
Wertenberger, Lindsay <Lindsay.Wertenberger@ed.gov>	Optional
Pollard, Daniel <Daniel.Pollard@ed.gov>	Optional

Thursday, October 11, 2018

Time 8:15 AM – 5:00 PM

Subject ED Engagement Visit to Community College of Baltimore County

Location 800 S Rolling Rd, Catonsville, MD 21228

Show Time As Busy

Please see separate email for detailed information on this visit to CCBC.

Attendees	Name <E-mail>	Attendance
	Berg, Erin <Erin.Berg@ed.gov>	Organizer
	Agostin, Erin <Paige.Agostin@ed.gov>	Required
	Goetz, Braden <Braden.Goetz@ed.gov>	Required
	Wiley, Rachael <Rachael.Wiley@ed.gov>	Required
	Holland, Willard <Willard.Holland@ed.gov>	Required
	Norris, Carol <Carol.Norris@ed.gov>	Required
	Sauri, Corinne <Corinne.Sauri@ed.gov>	Optional
	Miller, Sharon Lee <Sharon.Miller@ed.gov>	Optional
	Garland, Denise <Denise.Garland@ed.gov>	Optional
	Shields, Trina <Trina.Shields@ed.gov>	Optional
	Lee, Carolyn <Carolyn.Lee@ed.gov>	Optional
	Addie, Sean <Sean.Addie@ed.gov>	Optional

Lampila, Carolyn <Carolyn.Lampila@ed.gov>	Optional
Wooten, Michael <Michael.Wooten@ed.gov>	Optional
Stump, Scott <Scott.Stump@ed.gov>	Optional
Petty, Richard <Richard.Petty@ed.gov>	Optional
Chase, Katie <Katie.Chase@ed.gov>	Optional
Cameron, Shirma <Shirma.Cameron@ed.gov>	Optional
Shuy, Tanya <Tanya.Shuy@ed.gov>	Optional
Kalman, Kenneth <Kenneth.Kalman@ed.gov>	Optional
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
Settles, Justin <Justin.Settles@ed.gov>	Optional
Watts, Gaby <Gaby.Watts@ed.gov>	Optional
Wilson, Karen <Karen.Wilson@ed.gov>	Optional
Uzzelle, Princess <Princess.Uzzelle@ed.gov>	Optional
Jackson, Ashley <Ashley.Jackson@ed.gov>	Optional
Holly, Tameika <Tameika.Holly@ed.gov>	Optional
Witthoefft, Ben <Ben.Witthoefft@ed.gov>	Optional

Time 10:00 AM – 10:05 AM
Subject REMINDER - timesheets need to be completed by the last Friday of the pay period
Recurrence Occurs every 2 week(s) on Thursday effective 2/1/2018 until 7/18/2019 from 10:00 AM to 10:05 AM
Show Time As Free
 Accidentally sent out a removal for this from your calendar. Please accept again to keep the timesheet reminder on your calendar.

Resending for newer employees or those who may not have accepted the original outlook appointment. Outlook invite to follow.

From: Letourneau, Kristina
 Sent: Friday, October 26, 2012 9:38 AM
 To: OPE All Users
 Subject: Completing your timesheet in WebTA
 Importance: High

As you know, all timesheets should be completely processed (validated/affirmed/certified) by the last Friday of the pay period. This

is often not being done. Many timesheets are not being completed until the following Monday, Tuesday and sometimes even Wednesday. This can cause employees to not be paid on time.

When employees/supervisors are contacted regarding missing timesheets, I am often told that they forgot it was time to do timesheets.

In order to prevent this from happening, I will be sending out an OPE-Wide appointment invite. It will be a recurring appointment for every other Thursday, to remind you to complete timesheets by Friday. Please accept this appointment onto your calendar so you will get the biweekly reminder.

Employees/Supervisors - If you will be out of the office on the Friday that timesheets are due, make sure you complete it on the last day you are in the office, prior to your flex day or leave.

Supervisors – please make sure you have assigned a delegate to complete timesheets in your absence. If you know you will not be in the office on the Friday that timesheets are due, make sure your delegate is aware that they need to certify the timesheets on your behalf. You should also provide your staff with a deadline to submit their timesheets to you, to allow you time to certify them by COB Friday.

Let me know if you have any questions.

Thanks,
Krissy

Attendees	Name <E-mail>	Attendance
	Letourneau, Kristina <Kristina.Letourneau@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required

Time 2:00 PM – 3:00 PM
Subject GE NFR Drafting TOuch Base
Location 291-01;(b)(6) Conference ID:(b)(6)
Show Time As Tentative
(b)(6)

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Join Skype Meeting
<<https://meet.lync.com/usdedeop/scott.filter/L45QS78Z>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/scott.filter/L45QS78Z?sl=1>>
Join by phone

(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Filter, Scott <Scott.Filter@ed.gov>	Organizer
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	Fu, Brian <Brian.Fu@ed.gov>	Required
	Greene, Matthew <Matthew.Greene@ed.gov>	Required
	Wertenberger, Lindsay <Lindsay.Wertenberger@ed.gov>	Required
	Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
	Grebeldinger, Beth <Beth.Grebeldinger@ed.gov>	Required
	Chesley, Susan <Susan.Chesley@ed.gov>	Required
	Finley, Steve <Steve.Finley@ed.gov>	Required
	Amann, Amanda <Amanda.Amann@ed.gov>	Required
	Schlichter, Levon <Levon.Schlichter@ed.gov>	Required
	Burton, Vanessa <Vanessa.Burton@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Slack, Emily <Emily.Slack@ed.gov>	Required
	Riemer, Jeffrey (Justin) <Jeffrey.Riemer@ed.gov>	Required

Time 3:00 PM – 4:00 PM
Subject CONFIRMED: Regulatory Review

Location Secretary's Conference Room (OS Managed)
Show Time As Tentative
All:

Elizabeth, Hilary, and I would like to meet with this group to discuss next steps in regulatory review and reform, particularly information collections, the guidance web page, EDGAR, and the Unified Agenda.

Regards,
Bob

Attendees	Name <E-mail>	Attendance
	Eitel, Robert <Robert.Eitel@ed.gov>	Organizer
	Mcfadden, Elizabeth <Elizabeth.Mcfadden@ed.gov>	Required
	Malawer, Hilary <Hilary.Malawer@ed.gov>	Required
	Brogan, Frank <Frank.Brogan@ed.gov>	Required
	Collett, Johnny <Johnny.Collett@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Blew, Jim <James.Blew@ed.gov>	Required
	Lee, Ebony <Ebony.Lee@ed.gov>	Required
	Lahey, Alisa <Alisa.Lahey@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Required
	Richey, Kimberly <Kimberly.Richey@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Optional
	Juengst, Phillip <Phillip.Juengst@ed.gov>	Optional
	Carter, Denise <Denise.Carter@ed.gov>	Optional
	Lawrence, Mack <Mack.Lawrence@ed.gov>	Optional
	Ramirez, Lisa <Lisa.Ramirez@ed.gov>	Optional
	McHugh, Erin <Erin.McHugh@ed.gov>	Optional
	Ramakris, Jessica <Jessica.Ramakris@ed.gov>	Optional

Friday, October 12, 2018

Time 9:00 AM – 9:30 AM
Subject check in
Location Lynn's office
Recurrence Occurs every Friday effective 2/2/2018 until 7/26/2019 from 9:00 AM to 9:30 AM
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Jones, Sharon <Sharon.Jones@ed.gov>	Required

Time 9:00 AM – 10:00 AM
Subject Verification and Other Issues
Location Online
Show Time As Tentative

See agenda below.

.....

Join Skype Meeting

<<https://meet.lync.com/usdedeop/jacquelyn.butler/Y ZHBHSJ5>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/jacquelyn.butler/Y ZHBHSJ5?sl=1>>

Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

.....

1. Resolving Current Outstanding Verification Issues

2. Prior Award Year Conflicting Information

3. Tax Filing Status

4. 2018 FSA Conference Slides on Verification

Attendees	Name <E-mail>	Attendance
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Organizer

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Munier, Craig <Craig.Munier@ed.gov>	Required
Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Required
Bartnicki, David <David.Bartnicki@ed.gov>	Required
Schelling, Brian <Brian.Schelling@ed.gov>	Required
Johnson, Amber <Amber.Johnson@ed.gov>	Required
Gibson, Tivon <Tivon.Gibson@ed.gov>	Required
Ellis, Ja-mel <Ja-mel.Ellis@ed.gov>	Required
Marella, Maria <Maria.Marella@ed.gov>	Required
Parkinson, Misty <Misty.Parkinson@ed.gov>	Required
Brooks, Tomar <Tomar.Brooks@ed.gov>	Required
Coghlan, Rachel <Rachel.Coghlan@ed.gov>	Required
Barrett, Zelma <Zelma.Barrett@ed.gov>	Required
Goodsell, Jonathan <Jonathan.Goodsell@ed.gov>	Required
Pacchetti, Ed <Ed.Pacchetti@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
Leifeste, Denise <Denise.Leifeste@ed.gov>	Required
Hoover, Nancy <Nancy.Hoover@ed.gov>	Required
Yaworski, Ryan <Ryan.Yaworski@ed.gov>	Required

Time	10:00 AM – 10:30 AM	
Subject	NEG REG Process	
Location	Lynn's Office 293-01	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject PPI Staff Meeting
Location WDCFB6-288-04 (managed)
Show Time As Busy
 Happy Friday All! New staff meeting invite with Skype. I will update physical locations on a weekly basis. Thanks All.

Sharon

Join Skype Meeting
 <<https://meet.lync.com/usdedeop/sharon.adger/3RKJHFCY>>
 Trouble Joining? Try Skype Web App
 <<https://meet.lync.com/usdedeop/sharon.adger/3RKJHFCY?sl=1>>
 Join by phone

+(b)(6) <tel: +(b)(6)> (Dial-in Number) English (United States)

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Conference ID: (b)(6)
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 <<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Chase, Patty <Patty.Chase@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Cross, Freddie <Freddie.Cross@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Freeman, Vanessa <Vanessa.Freeman@ed.gov>	Required
	Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Required

Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Hay, Sarah <Sarah.Hay@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Howes, Patricia <Patricia.Howes@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Macias, Wendy <Wendy.Macias@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Settles, Justin <Justin.Settles@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required

ComicRelief33@gmail.com <ComicRelief33@gmail.com> Optional

Shewack, Linda <Linda.Shewack@ed.gov> Required

Hinh, Iris <Iris.Hinh@ed.gov> Optional

Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov> Optional

Ong, Madeline <Madeline.Ong@ed.gov> Optional

Monday, October 15, 2018

Time All Day

Subject FW: MASTER CALENDAR

Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019

Show Time As Free

As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra

Sent: Wednesday, January 03, 2018 4:30 PM

To: Pena, Alexandra; Smith, Kathleen; Manning, James

Subject: MASTER CALENDAR

When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).

Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
	Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
	Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time 9:00 AM – 10:00 AM

Subject Potential Implementation of 2016 Borrower Defense Rule (privileged information)

Location UCP-CR#112B1 Call in: (b)(6) access code: (b)(6)

Show Time As Busy

Updating with room at UCP (large 11th floor conference room). Also attaching a word version of the table included in the message below in case it is not rendering correctly on some devices.

Controlled, Unclassified Information; Not for Distribution Outside the Agency / Attorney Client Privileged Information

(b)(5)



--jeff

HERE IS THE INFO FROM OGC:

(b)(5)



(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

(b)(5)

Attendees	Name <E-mail>	Attendance
	Brian Siegel	
	Appel, Jeff <Jeff.Appel@ed.gov>	Organizer
	Manning, James <James.Manning@ed.gov>	Required
	Minor, Robin <Robin.Minor@ed.gov>	Required
	Eliadis, Pam <Pam.Eliadis@ed.gov>	Required
	LaVia, Mark <Mark.LaVia@ed.gov>	Required
	Schmoke, Julian <Julian.Schmoke@ed.gov>	Required
	Nevin, Colleen <Colleen.Nevin@ed.gov>	Required
	Frola, Michael <Michael.Frola@ed.gov>	Required
	Hill, Tiffany <Tiffany.Hill@ed.gov>	Required
	Curran, Frank D. <Frank.Curran@ed.gov>	Required
	Jordan, April <April.Jordan@ed.gov>	Required
	Greene, Chris <Chris.Greene@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Siegel, Brian <Brian.Siegel@ed.gov>	Required
	Hong, Caroline <Caroline.Hong@ed.gov>	Required
	Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
	Foss, Ian <Ian.Foss@ed.gov>	Required
	Holland, Linda <Linda.Holland@ed.gov>	Optional
	Riemer, Jeffrey (Justin) <Jeffrey.Riemer@ed.gov>	Optional
	Kane, John <John.Kane@ed.gov>	Optional
	Bennett, Ron <Ron.Bennett@ed.gov>	Optional

Weisman, Annmarie (Annmarie.Weisman@ed.gov) Optional
<Annmarie.Weisman@ed.gov>

Hoblitzell, Barbara (Barbara.Hoblitzell@ed.gov) Optional
<Barbara.Hoblitzell@ed.gov>

Time 12:00 PM – 1:00 PM
Subject lunch
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
Prince, Scott <Scott.Prince@ed.gov>	Required

Time 1:00 PM – 2:00 PM
Subject Jim Haslem
Location Call (b)(6)
Show Time As Busy
Hi Sharon and Lynn -

Thank you for contacting me. As I mentioned to Congressman (b)(6) and his district director - a business partner and I have written a business plan containing innovations focused on student loans. The innovations are designed to help borrowers to fulfill their loan obligations and to become debt-free sooner. We have spoken with a number of borrowers and the response to our innovations has been universally positive.

Our innovations are well-suited for the private sector, but because of the importance of the student loan problem, we felt that it makes sense to speak early-on with the Department of Education to see if there is an opportunity to work together. And we welcome any feedback that you may have regarding our ideas.

My business partner, John Murphy, and I are based in Santa Barbara, CA. A phone call would be great. Monday, Oct. 15 from 1 - 2 PM Eastern works fine. You can reach me at (b)(6) when you're ready to go, or we can call your line if you prefer.

I look forward to speaking with you and am confident that our call will be a good use of your valuable time.

Thank you,
Jim Haslem

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required

(b)(6)@csare.net (b)(6)@csare.net>

Required

Prince, Scott <Scott.Prince@ed.gov>

Optional

Time 3:00 PM – 3:30 PM
Subject Interview for Pathways to Leadership
Location Lynn's Office 293-01
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Putney, LaTisha <Latisha.Putney@ed.gov>	Required

Time 4:30 PM – 5:30 PM
Subject Walking meeting
Location c street
Show Time As Busy
Attendees

Name <E-mail>	Attendance
McLaughlin, Maureen <Maureen.McLaughlin@ed.gov>	Organizer
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Tuesday, October 16, 2018

Time 9:00 AM – 10:00 AM
Subject Verification and Other Issues
Location Skype Meeting
Show Time As Tentative
See agenda below.

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Join Skype Meeting
<<https://meet.lync.com/usdedeop/jacquelyn.butler/2H54TWWC>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/jacquelyn.butler/2H54TWWC?sl=1>>
Join by phone

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Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

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1. Resolving Current Outstanding Verification Issues

2. TEACH Grant – grant or loan

Attendees	Name <E-mail>	Attendance
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Munier, Craig <Craig.Munier@ed.gov>	Required
	Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Required
	Bartnicki, David <David.Bartnicki@ed.gov>	Required
	Schelling, Brian <Brian.Schelling@ed.gov>	Required
	Johnson, Amber <Amber.Johnson@ed.gov>	Required
	Gibson, Tivon <Tivon.Gibson@ed.gov>	Required
	Ellis, Ja-mel <Ja-mel.Ellis@ed.gov>	Required
	Marella, Maria <Maria.Marella@ed.gov>	Required
	Parkinson, Misty <Misty.Parkinson@ed.gov>	Required
	Brooks, Tomar <Tomar.Brooks@ed.gov>	Required
	Coghlan, Rachel <Rachel.Coghlan@ed.gov>	Required
	Barrett, Zelma <Zelma.Barrett@ed.gov>	Required
	Goodsell, Jonathan <Jonathan.Goodsell@ed.gov>	Required
	Pacchetti, Ed <Ed.Pacchetti@ed.gov>	Required
	Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
	Leifeste, Denise <Denise.Leifeste@ed.gov>	Required
	Hoover, Nancy <Nancy.Hoover@ed.gov>	Required
	Yaworski, Ryan <Ryan.Yaworski@ed.gov>	Required

Time 9:00 AM – 2:00 PM

Subject Do not schedule -- REACH, SES, WM

Show Time As Busy

Time 2:00 PM – 3:00 PM
Subject GE NFR Touh Base
Location 291-01
Show Time As Busy

Join Skype Meeting

<[https://meet.lync.com/usdedeop/scott.filter/DSNYP TH8](https://meet.lync.com/usdedeop/scott.filter/DSNYP%20TH8)>

Trouble Joining? Try Skype Web App

<[https://meet.lync.com/usdedeop/scott.filter/DSNYP TH8?sl=1](https://meet.lync.com/usdedeop/scott.filter/DSNYP%20TH8?sl=1)>

Join by phone

(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Filter, Scott <Scott.Filter@ed.gov>	Organizer
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Fu, Brian <Brian.Fu@ed.gov>	Required
	Greene, Matthew <Matthew.Greene@ed.gov>	Required
	Wertenberger, Lindsay <Lindsay.Wertenberger@ed.gov>	Required
	Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
	Grebeldinger, Beth <Beth.Grebeldinger@ed.gov>	Required
	Chesley, Susan <Susan.Chesley@ed.gov>	Required

(b)(6)@ed.gov>	Required
Amann, Amanda <Amanda.Amann@ed.gov>	Required
Schlichter, Levon <Levon.Schlichter@ed.gov>	Required
Burton, Vanessa <Vanessa.Burton@ed.gov>	Required
Brickman, Michael <Michael.Brickman@ed.gov>	Required
Slack, Emily <Emily.Slack@ed.gov>	Required
Riemer, Jeffrey (Justin) <Jeffrey.Riemer@ed.gov>	Required
Hay, Sarah <Sarah.Hay@ed.gov>	Required

Time 2:30 PM – 3:30 PM
Subject entrance conference with GAO for study on religious-based crimes and incidents on college campuses (102983)
Location 7C100, LBJ or (b)(6) (b)(6)
Show Time As Busy
Attached are the questions from GAO. If you are interested in participating in a pre-meeting, please let me know ASAP. Thank you all.

Please forward this invitation to the appropriate staff members from your office.

I will provide additional information about the entrance conference once I hear from GAO.

And FYI, attached is the letter from GAO about the study.

Thank you all,

Margaret

(b)(6)

Attendees	Name <E-mail>	Attendance
	Guenther, Margaret <Margaret.Guenther@ed.gov>	Organizer
	Trachman, William <William.Trachman@ed.gov>	Required
	Reyes, Alejandro <Alejandro.Reyes@ed.gov>	Required
	Butler, Connie <Connie.Butler@ed.gov>	Required
	English, Barbara <Barbara.English@ed.gov>	Required

Magro, Tony <Tony.Magro@ed.gov>	Required
ERMO Audit Advisory Group <ERMOAuditAdvisoryGroup@ed.gov>	Required
PIO <PIO@ed.gov>	Required
Conaty, Joe <Joseph.Conaty@ed.gov>	Required
Hunziker, Elizabeth (Izzy) <Elizabeth.Hunziker@ed.gov>	Required
Stader, Jim <Jim.Stader@ed.gov>	Required
Jones, Diane <Diane.Jones@ed.gov>	Required
Hill, Paula <Paula.Hill@ed.gov>	Required
OUS <OUS@ed.gov>	Required
Sheriff, Jennifer Lincoln <J.LincolnSheriff@ed.gov>	Required
Harris, Lisa L. (OCFO) <Lisa.L.Harris@ed.gov>	Required
Bolton-Smith, April <April.Bolton-Smith@ed.gov>	Required
Mould, Jim <Jim.Mould@ed.gov>	Required
Rosenfelt, Phil <Phil.Rosenfelt@ed.gov>	Required
Surprenant, Kala <Kala.Surprenant@ed.gov>	Required
Canada, June <June.Canada@ed.gov>	Required
Canty, Waquesha <Waquesha.Canty@ed.gov>	Required
Petersen, Molly <Molly.Petersen@ed.gov>	Required
Michael, Heidi <Heidi.Michael@ed.gov>	Required
Cooke, Geneise <Geneise.Cooke@ed.gov>	Required
Bolden, Betty <Betty.Bolden@ed.gov>	Required
Delaney, Rebecca <Rebecca.Delaney@ed.gov>	Required
St.Pierre, Tracey <Tracey.StPierre@ed.gov>	Required
Richey, Kimberly <Kimberly.Richey@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional

Solares, Grace <Grace.Solares@ed.gov>	Optional
Higgins, Ashley <Ashley.Higgins@ed.gov>	Optional
Wilson, Amy <Amy.Wilson@ed.gov>	Optional
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Optional
McLaren, Candace <Candace.McLaren@ed.gov>	Optional
Schmoke, Julian <Julian.Schmoke@ed.gov>	Optional
Minor, Robin <Robin.Minor@ed.gov>	Optional
Appel, Jeff <Jeff.Appel@ed.gov>	Optional
Rasa, Rich <Rich.Rasa@ed.gov>	Optional
Cummins, Keith <Keith.Cummins@ed.gov>	Optional
Chien, Grace <Grace.Chien@ed.gov>	Optional
Prince, Scott <Scott.Prince@ed.gov>	Optional
Riley, Mary Christina <MaryChristina.Riley@ed.gov>	Optional
McHam, Gerren <Gerren.McHam@ed.gov>	Optional
Hendrickson, Michael <Michael.Hendrickson@ed.gov>	Optional
Valentine, Ingrid <Ingrid.Valentine@ed.gov>	Optional
Sherman, Brandon <Brandon.Sherman@ed.gov>	Required
Miller, Meredith <Meredith.Miller@ed.gov>	Required
Koschny, Laura <Laura.Koschny@ed.gov>	Required
Ramakris, Jessica <Jessica.Ramakris@ed.gov>	Required
Martin, Nancy <Nancy.Martin@ed.gov>	Required

Time 4:30 PM – 5:30 PM
Subject Trends in Higher Education Briefing
Location 4W311/skype
Show Time As Busy

.....

 Join Skype Meeting
 <<https://meet.lync.com/usdedeop/emily.slack/7R2GGM> BB>
 Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/emily.slack/7R2GGM BB?sl=1>>

Join by phone

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<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

.....
.....

Hi all,

The College Board is releasing their annual Trends in College Pricing and Trends in Student Aid reports on October 16 and has offered to come up to brief us. Sandy Baum will lead the briefing along with Jennifer Ma from College Board.

Please feel free to invite others who may be interested.

Thanks,
Emily

Emily Slack
Office of Planning, Evaluation, and Policy Development
U.S. Department of Education
Office: 202-453-7060
Cell: (b)(6)

Attendees	Name <E-mail>	Attendance
	Slack, Emily <Emily.Slack@ed.gov>	Organizer
	Greene, Matthew <Matthew.Greene@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
	Agostin, Erin <Paige.Agostin@ed.gov>	Required
	Blew, Jim <James.Blew@ed.gov>	Required
	Snow, McKenzie <McKenzie.Snow@ed.gov>	Required
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Required

Higgins, Ashley <Ashley.Higgins@ed.gov>	Optional
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Optional
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Optional
Filter, Scott <Scott.Filter@ed.gov>	Optional
Adair, Lucas (John) <John.Adair@ed.gov>	Optional
Fu, Brian <Brian.Fu@ed.gov>	Optional
Metzger, Ivan <Ivan.Metzger@ed.gov>	Optional
Hong, Jennifer <Jennifer.Hong@ed.gov>	Optional
Pacchetti, Ed <Ed.Pacchetti@ed.gov>	Optional
Goldstein, Barry <Barry.Goldstein@ed.gov>	Optional
Yaworski, Ryan <Ryan.Yaworski@ed.gov>	Optional

Wednesday, October 17, 2018

Time 10:00 AM – 10:30 AM
Subject Policy Development Group Staff Meeting
Location Lynn's office
Show Time As Busy
 Rescheduling per Lynn. Thanks.

Attendees	Name <E-mail>	Attendance
	Sharon	
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required

Time 12:00 PM – 1:00 PM**Subject** Lunch!**Location** TBD**Show Time As** Busy

I saw Maureen in the garage last week or the week before and we talked about the three of us getting together. Of course, it took me another week or so to look on calendars. Would this work to get together for lunch?

Attendees	Name <E-mail>	Attendance
	McFadden, Elizabeth <Elizabeth.McFadden@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 3:00 PM – 4:00 PM**Subject** Gainful Employment Data Group**Location** 297-05; (b)(6) Conference ID: (b)(6)**Show Time As** Busy

GE Data Group.

It seems I inadvertently cancelled the whole series when I cancelled last week's meeting. This invite will put the series back on your schedule.

Attendees	Name <E-mail>	Attendance
	Filter, Scott <Scott.Filter@ed.gov>	Organizer
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Chesley, Susan <Susan.Chesley@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Mahan, Shannon <Shannon.Mahan@ed.gov>	Required
	Grebeldinger, Beth <Beth.Grebeldinger@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Amann, Amanda <Amanda.Amann@ed.gov>	Required
	Madoo, Brent G. <Brent.Madoo@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Greene, Matthew <Matthew.Greene@ed.gov>	Required

GE17User <GE17User@ed.gov>	Required
Finley, Steve <Steve.Finley@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Fu, Brian <Brian.Fu@ed.gov>	Required
Conner, Donald <Donald.Conner@ed.gov>	Required
Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
Burton, Vanessa <Vanessa.Burton@ed.gov>	Required
Goldstein, Barry <Barry.Goldstein@ed.gov>	Required
Schlichter, Levon <Levon.Schlichter@ed.gov>	Required
Hay, Sarah <Sarah.Hay@ed.gov>	Required
Riemer, Jeffrey (Justin) <Jeffrey.Riemer@ed.gov>	Required
Wertenberger, Lindsay <Lindsay.Wertenberger@ed.gov>	Optional
Pollard, Daniel <Daniel.Pollard@ed.gov>	Optional

Time 4:00 PM – 4:30 PM
Subject Touch Base
Location call
Show Time As Busy

(b)(5)

Attendees	Name <E-mail>	Attendance
	Appel, Jeff <Jeff.Appel@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Thursday, October 18, 2018

Time 12:30 PM – 1:00 PM
Subject Planning for PPI's Web Editing Needs
Location WDCFB6-288-04 (managed)
Show Time As Busy
 Colleagues,

This will be an opportunity to review PPI's anticipated web editing needs and to discuss the pursuing additional support from OCO.

Thank you,

Attendees	Name <E-mail>	Attendance
	Grace	
	Solares, Grace <Grace.Solares@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Maestri, Phil <Phil.Maestri@ed.gov>	Required
	Myers, Terri L. <Terri.Myers@ed.gov>	Required
	Jones, Sharon <Sharon.Jones@ed.gov>	Optional

Time 2:00 PM – 3:00 PM
Subject GE NFR Touch Base meeting
Location 291-01; (b)(6) Conference ID: (b)(6)
Show Time As Busy

.....

 Join Skype Meeting
<https://meet.lync.com/usdedgeop/scott.filter/S2H21 VYF>
 Trouble Joining? Try Skype Web App
<https://meet.lync.com/usdedgeop/scott.filter/S2H21 VYF?sl=1>
 Join by phone

 + (b)(6) <tel: (b)(6)> (Dial-in Number) English (United States)

 Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

 Conference ID: (b)(6)
 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
 <<http://go.microsoft.com/fwlink/?LinkId=389737>>

 [!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Filter, Scott <Scott.Filter@ed.gov>	Organizer
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required

Fu, Brian <Brian.Fu@ed.gov>	Required
Greene, Matthew <Matthew.Greene@ed.gov>	Required
Wertenberger, Lindsay <Lindsay.Wertenberger@ed.gov>	Required
Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
Grebeldinger, Beth <Beth.Grebeldinger@ed.gov>	Required
Chesley, Susan <Susan.Chesley@ed.gov>	Required
Finley, Steve <Steve.Finley@ed.gov>	Required
Amann, Amanda <Amanda.Amann@ed.gov>	Required
Schlichter, Levon <Levon.Schlichter@ed.gov>	Required
Burton, Vanessa <Vanessa.Burton@ed.gov>	Required
Brickman, Michael <Michael.Brickman@ed.gov>	Required
Slack, Emily <Emily.Slack@ed.gov>	Required
Riemer, Jeffrey (Justin) <Jeffrey.Riemer@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required

Time 3:15 PM – 3:30 PM
Subject Chat Vanessa Freeman
Location Lynn's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Freeman, Vanessa <Vanessa.Freeman@ed.gov>	Required

Time 3:30 PM – 4:00 PM
Subject Weekly with Lynn/Annmarie
Location Lynn's office
Reminder 15 minutes
Show Time As Busy
Moving per Lynn's schedule.

Annmarie- 11 does not work for Lynn. Would 2 pm work for you?

Lynn asked that I set up weekly meetings with Managers. Let me know

if this day and time work for you. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Weisman, Annmarie (Annmarie.Weisman@ed.gov) <annmarie.weisman@ed.gov>	Required

Friday, October 19, 2018

Time 10:00 AM – 10:30 AM
Subject SES Performance Review (b)(6)
Location Diane's Office
Show Time As Busy
Please bring a copy of your Accomplishments.

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	(b)(6)	Required

Time 10:30 AM – 11:00 AM
Subject Check-in on GE Related Matters
Location Skype or 6C101
Show Time As Busy

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.....
Join Skype Meeting
<<https://meet.lync.com/usdedeop/elizabeth.mcfadden/PCRCB9TR>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/elizabeth.mcfadden/PCRCB9TR?sl=1>>
Join by phone

+ (b)(6) tel: + (b)(6) (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
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Attendees	Name <E-mail>	Attendance
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McFadden, Elizabeth <Elizabeth.McFadden@ed.gov>	Organizer
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
Wertenberger, Lindsay <Lindsay.Wertenberger@ed.gov>	Required
Amann, Amanda <Amanda.Amann@ed.gov>	Required
Schlichter, Levon <Levon.Schlichter@ed.gov>	Required
Burton, Vanessa <Vanessa.Burton@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Optional
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required

Time 11:30 AM – 12:00 PM
Subject PPI Staff Meeting
Location WDCFB6-288-04 (managed)
Show Time As Tentative
 Changing the time per Lynn. Thanks.

Sharon

Happy Friday All! New staff meeting invite with Skype. I will update physical locations on a weekly basis. Thanks All.

Sharon

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 Join Skype Meeting
 <<https://meet.lync.com/usdedeop/sharon.adger/3RKJHFCY>>
 Trouble Joining? Try Skype Web App
 <<https://meet.lync.com/usdedeop/sharon.adger/3RKJHFCY?sl=1>>
 Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

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.....		
Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Chase, Patty <Patty.Chase@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Cross, Freddie <Freddie.Cross@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Freeman, Vanessa <Vanessa.Freeman@ed.gov>	Required
	Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Required
	Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Howes, Patricia <Patricia.Howes@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
	Macias, Wendy <Wendy.Macias@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required

McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Settles, Justin <Justin.Settles@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Shewack, Linda <Linda.Shewack@ed.gov>	Required
Hinh, Iris <Iris.Hinh@ed.gov>	Optional
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
Ong, Madeline <Madeline.Ong@ed.gov>	Optional

Time	1:00 PM – 2:00 PM	
Subject	neg reg staffing	
Location	Lynn's office	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Weisman, Annmarie (Annmarie.Weisman@ed.gov) <Annmarie.Weisman@ed.gov>	Required

Monday, October 22, 2018

Time	All Day
Subject	FW: MASTER CALENDAR
Recurrence	Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As	Free
	As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra

Sent: Wednesday, January 03, 2018 4:30 PM

To: Pena, Alexandra; Smith, Kathleen; Manning, James

Subject: MASTER CALENDAR

When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).

Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
	Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
	Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time 9:00 AM – 11:30 AM
Subject do not schedule
Show Time As Busy

Time 12:30 PM – 2:00 PM
Subject Gail
Show Time As Busy

Time 3:30 PM – 4:15 PM
Subject Rulemaking
Location OUS Conference Room
Show Time As Busy

I would like to bring this group together and ask that OPE provide OCR "pointers" on best practices for handling comments and responses to comments in connection with notice and comment rulemaking.

Attendees	Name <E-mail>	Attendance
	Eitel, Robert <Robert.Eitel@ed.gov>	Organizer
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Marcus, Kenneth <Kenneth.Marcus@ed.gov>	Required
Trachman, William <William.Trachman@ed.gov>	Required
Richey, Kimberly <Kimberly.Richey@ed.gov>	Required
Jackson, Candice <Candice.Jackson@ed.gov>	Required
Weisman, Annmarie <annmarie.weisman@ed.gov>	Optional
Bull, Brittany <Brittany.Bull@ed.gov>	Optional

Time 4:30 PM – 5:00 PM
Subject (b)(6)
Location Diane's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Jones, Diane <Diane.Jones@ed.gov>	Organizer
(b)(6)	Required

Tuesday, October 23, 2018

Time 9:00 AM – 10:00 AM
Subject Verification and Other Issues
Location Skype Meeting
Show Time As Tentative
 See agenda below.

.....

 Join Skype Meeting
 <<https://meet.lync.com/usdedeop/jacquelyn.butler/2 H54TWWC>>
 Trouble Joining? Try Skype Web App
 <<https://meet.lync.com/usdedeop/jacquelyn.butler/2 H54TWWC?sl=1>>
 Join by phone
 (b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
 <<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

1. Unable to obtain VNF

2. 2018-2019 EA on Acceptable Documentation

Attendees	Name <E-mail>	Attendance
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Munier, Craig <Craig.Munier@ed.gov>	Required
	Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Required
	Bartnicki, David <David.Bartnicki@ed.gov>	Required
	Schelling, Brian <Brian.Schelling@ed.gov>	Required
	Johnson, Amber <Amber.Johnson@ed.gov>	Required
	Gibson, Tivon <Tivon.Gibson@ed.gov>	Required
	Ellis, Ja-mel <Ja-mel.Ellis@ed.gov>	Required
	Marella, Maria <Maria.Marella@ed.gov>	Required
	Parkinson, Misty <Misty.Parkinson@ed.gov>	Required
	Brooks, Tomar <Tomar.Brooks@ed.gov>	Required
	Coghlan, Rachel <Rachel.Coghlan@ed.gov>	Required
	Barrett, Zelma <Zelma.Barrett@ed.gov>	Required
	Goodsell, Jonathan <Jonathan.Goodsell@ed.gov>	Required
	Pacchetti, Ed <Ed.Pacchetti@ed.gov>	Required
	Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
	Leifeste, Denise <Denise.Leifeste@ed.gov>	Required
	Hoover, Nancy <Nancy.Hoover@ed.gov>	Required
	Yaworski, Ryan <Ryan.Yaworski@ed.gov>	Required

Time 9:00 AM – 11:00 AM
Subject do not schedule -- REACH
Show Time As Busy

Time 11:00 AM – 11:30 AM

Subject Facilitators Meeting
Location Skype Meeting
Show Time As Busy

Join Skype Meeting

<<https://meet.lync.com/usdedeop/sharon.adger/3223Y WZC>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/sharon.adger/3223Y WZC?sl=1>>

Join by phone

(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Required
	jramirez@fmcs.gov <jramirez@fmcs.gov>	Required
	Buck Ramona <rbuck@fmcs.gov>	Optional

Time 11:30 AM – 5:00 PM
Subject Office time -- REACH -- do not schedule
Show Time As Busy

Wednesday, October 24, 2018

Time 9:30 AM – 10:00 AM
Subject Discuss Data Security Issue w/Lynn Mahaffie & Jason Gray
Location Room 293-01/LBJ
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Gray, Jason <Jason.Gray@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Optional

Time 1:00 PM – 1:30 PM
Subject Reach/(b)(6)
Location Lynn's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	(b)(6)	Required

Time 1:30 PM – 2:00 PM
Subject Reach/(b)(6)
Location Lynn's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	(b)(6)	Required

Time 1:30 PM – 2:30 PM
Subject Employee Learning Session: Dignity and Respect
Location 288-04 and WebEx
Show Time As Tentative

Reminder: We hope you can join us in person for today's Employee Learning Session! If you are working remotely, please use the WebEx info below.

Join via WebEx:

<https://doed.webex.com/doed/j.php?MTID=m4c496af8327c9ed07e40ce9d9c6bdeed>
<<https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fdoed.webex.com%2Fdoed%2Fj.php%3FMTID%3Dm4c496af8327c9ed07e40ce9d9c6bdeed&data=02%7C01%7CLynn.Mahaffie%40ed.gov%7Cef6d865538194b10d98e08d639ad6116%7Cbd5d451484de4928a9fd6ae10bbad677%7C0%7C0%7C636759815083197999&sdata=SBPhYuwbEkZo49yDmaOQvNBFy3M91417arbQGPgKYHI%3D&reserved=0>>

Audio connection:

(b)(6)

Access Code (b)(6)

Need help? Go to <http://collaborationhelp.cisco.com>
<https://na01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fcollaborationhelp.cisco.com&data=02%7C01%7CLynn.Mahaffie%40ed.gov%7Cef6d865538194b10d98e08d639ad6116%7Cbd5d451484de4928a9fd6ae10bbad677%7C0%7C0%7C636759815083208009&sdata=4CpMc2IJmrzjMZ YwsDqcjGX9UliK%2B%2Bd82uyQ96v0Yis%3D&reserved=0> .

IMPORTANT NOTICE: Please note that this WebEx service allows audio and other information sent during the session to be recorded, which may be discoverable in a legal matter. You should inform all meeting attendees prior to recording if you intend to record the meeting.

Please join us for this special session featuring Dr. Ray Crawford from FSA! You can learn more about Dr. Crawford by reviewing his bio (attached).

Access the past sessions at the Employee Learning Sessions SharePoint site <<https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fshare.ed.gov%2Fteams%2FOPE%2FPages%2FEmployeeLearningSessions.aspx&data=02%7C01%7CLynn.Mahaffie%40ed.gov%7Cef6d865538194b10d98e08d639ad6116%7Cbd5d451484de4928a9fd6ae10bbad677%7C0%7C0%7C636759815083208009&sdata=%2BvwU5%2FMNGuy2RISPs67tCYp%2BzucB2qhzilIf7wgNR4%3D&reserved=0>> .

Attendees	Name <E-mail>	Attendance
	Harris, Kristen (OPE) <Kristen.Harris@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required
	Crawford, Ray <Ray.Crawford@ed.gov>	Required
	Blount, Venus <Venus.Blount@ed.gov>	Optional
	Helton, Charity <Charity.Helton@ed.gov>	Optional
	Carr, Michelle <Michelle.Carr@ed.gov>	Optional
	Funkhouser, Janie <Janie.Funkhouser@ed.gov>	Optional
	Beth, Brittany <Brittany.Beth@ed.gov>	Optional
	Solares, Grace <Grace.Solares@ed.gov>	Optional
	Wiley, Rachael <Rachael.Wiley@ed.gov>	Optional
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Optional

Ceja, Beatriz <Beatriz.Ceja@ed.gov>	Optional
Gibbs, Cheryl <Cheryl.Gibbs@ed.gov>	Optional
Foreman, Dana <Dana.Foreman@ed.gov>	Optional
Pace, Sheba <Sheba.Pace@ed.gov>	Optional
Lefor, Valerie <Valerie.LeFor@ed.gov>	Optional
Cross, Freddie <Freddie.Cross@ed.gov>	Optional
Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Optional
Gordon, Carmen <Carmen.Gordon@ed.gov>	Optional
Slijepcevic, Stacey <Stacey.Slijepcevic@ed.gov>	Optional
Hong, Jennifer <Jennifer.Hong@ed.gov>	Optional
Baldwin, Alan <Alan.Baldwin@ed.gov>	Optional
Leigh, Sariane <Sariane.Leigh@ed.gov>	Optional
Hay, Sarah <Sarah.Hay@ed.gov>	Optional
Rosier, Denise <Denise.Rosier@ed.gov>	Optional
Cartier, Mose <Mose.Cartier@ed.gov>	Optional
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
Adler, Sheryl <Sheryl.Adler@ed.gov>	Optional
Miles, Bernadette <Bernadette.Miles@ed.gov>	Optional
Wood, Robyn <Robyn.Wood@ed.gov>	Optional
Eley, Latasha <Latasha.Eley@ed.gov>	Optional
Chapman-Thaw, Kissy <Kissy.Chapman-Thaw@ed.gov>	Optional
Epps, Karen <Karen.Epps@ed.gov>	Optional
Seward, Jymece <Jymece.Seward@ed.gov>	Optional
Webber, Brandon <Brandon.Webber@ed.gov>	Optional
Yeung, Wing <Wing.Yeung@ed.gov>	Optional

'McCullough, Carney' <Carney.McCullough@ed.gov>	Optional
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Optional
Richardson, Tanyelle <Tanyelle.Richardson@ed.gov>	Optional
Maimer, Pamela <Pamela.Maimer@ed.gov>	Optional
Watson, Donald <Donald.Watson@ed.gov>	Optional
Hillary, Ashley <Ashley.Hillary@ed.gov>	Optional
Cleveland, Nichol <Nichol.Cleveland@ed.gov>	Optional
Badarou, Yolande <Yolande.Badarou@ed.gov>	Optional
Alston, Shedita <Shedita.Alston@ed.gov>	Optional
St. Clair, Catherine <Catherine.StClair@ed.gov>	Optional
Peterson-Cox, Monet <Monet.Peterson-Cox@ed.gov>	Optional
Blom, Jane <Jane.Blom@ed.gov>	Optional
Filter, Scott <Scott.Filter@ed.gov>	Optional
Jameson, Richard <Richard.Jameson@ed.gov>	Optional
Collins, Carolyn <Carolyn.Collins@ed.gov>	Optional
Letourneau, Kristina <Kristina.Letourneau@ed.gov>	Optional
Maestri, Phil <Phil.Maestri@ed.gov>	Optional
English, Barbara <Barbara.English@ed.gov>	Optional
Lamba-Nieves, Nalini <Nalini.Lamba-Nieves@ed.gov>	Optional
Hardin, Tonya <Tonya.Hardin@ed.gov>	Optional

Time	2:00 PM – 2:30 PM	
Subject	Reach (b)(6)	
Location	Lynn's Office	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Thursday, October 25, 2018
Time 8:30 AM – 9:30 AM**Subject** FSA/OPE Meeting**Location** UCP - CR#112B1-(b)(6) access code (b)(6)**Show Time As** Busy**Agenda:**

- * Perkins cancellations and Perkins servicing
- * Verification of Non-Filing Status
- * Pell Payment Schedule
- * Deferment for Cancer Treatment
- * BD regulatory update (no need to discuss GE)
- * Experimental Sites update
- * Verification EA, data, and future fixes
- * TEACH update
- * IFAP "historical" documents
- * Public Service Loan Forgiveness
- * GE

Attendees	Name <E-mail>	Attendance
	Holland, Linda <Linda.Holland@ed.gov>	Organizer
	Greene, Chris <Chris.Greene@ed.gov>	Required
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Required
	Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Munier, Craig <Craig.Munier@ed.gov>	Required
	McLarnon, Gail <Gail.McLarnon@ed.gov>	Required
	Eitel, Robert <Robert.Eitel@ed.gov>	Required
	Appel, Jeff <Jeff.Appel@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Minor, Robin <Robin.Minor@ed.gov>	Required
	O'Brien, Marianna <Marianna.O'Brien@ed.gov>	Required
	Schmoke, Julian <Julian.Schmoke@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	King, Elizabeth <Elizabeth.King@ed.gov>	Required

Hill, Paula <Paula.Hill@ed.gov>	Required
Jones, Diane <Diane.Jones@ed.gov>	Required
Fergusson, Tammi <Tammi.Fergusson@ed.gov>	Optional
Jones, Elyse <Elyse.Jones@ed.gov>	Optional
Agostin, Paige <Paige.Agostin@ed.gov>	Optional

Time 10:00 AM – 10:05 AM
Subject REMINDER - timesheets need to be completed by the last Friday of the pay period
Recurrence Occurs every 2 week(s) on Thursday effective 2/1/2018 until 7/18/2019 from 10:00 AM to 10:05 AM
Show Time As Free

Accidently sent out a removal for this from your calendar. Please accept again to keep the timesheet reminder on your calendar.

Resending for newer employees or those who may not have accepted the original outlook appointment. Outlook invite to follow.

From: Letourneau, Kristina
 Sent: Friday, October 26, 2012 9:38 AM
 To: OPE All Users
 Subject: Completing your timesheet in WebTA
 Importance: High

As you know, all timesheets should be completely processed (validated/affirmed/certified) by the last Friday of the pay period. This is often not being done. Many timesheets are not being completed until the following Monday, Tuesday and sometimes even Wednesday. This can cause employees to not be paid on time.

When employees/supervisors are contacted regarding missing timesheets, I am often told that they forgot it was time to do timesheets.

In order to prevent this from happening, I will be sending out an OPE-Wide appointment invite. It will be a recurring appointment for every other Thursday, to remind you to complete timesheets by Friday. Please accept this appointment onto your calendar so you will get the biweekly reminder.

Employees/Supervisors - If you will be out of the office on the Friday that timesheets are due, make sure you complete it on the last day you are in the office, prior to your flex day or leave.

Supervisors – please make sure you have assigned a delegate to complete timesheets in your absence. If you know you will not be in the office on the Friday that timesheets are due, make sure your delegate is aware that they need to certify the timesheets on your behalf. You should also provide your staff with a deadline to submit their timesheets to you, to allow you time to certify them by COB Friday.

Let me know if you have any questions.

Thanks,
Krissy

Attendees	Name <E-mail>	Attendance
	Letourneau, Kristina <Kristina.Letourneau@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required

Time 10:00 AM – 11:00 AM
Subject OPE ALL STAFF MEETING
Location Barnard Auditorium
Show Time As Busy

.....
Join Skype Meeting

<<https://meet.lync.com/usdedgeop/diane.jones/JFCZJJ C2>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedgeop/diane.jones/JFCZJJ C2?sl=1>>

Join by phone

+[\(b\)\(6\)](tel:(b)(6)) <[\(b\)\(6\)](tel:(b)(6))> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: [\(b\)\(6\)](#)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....

Good morning,

Please accept this note as your confirmation for the LBJ Auditorium room reservation on:

Date: October 25, 2018

Activity Time: 9:00 am until 11:00 am

Activity: OPE All Staff Meeting

If your office has not notified the Customer Service Center with setup information, please notify that office at least 24 hours prior to the scheduled event. Be prepared to tell the Customer Service Specialist the following details:

- * Number of participants expected

- * Room Set-Up Style: cluster, auditorium, etc.

- * Resources required: tables, chairs, tables for presenters, and/or materials/handout, etc.

- * Equipment required: easel stands and pad, microphone, podium, etc.

PLEASE DO NOT MOVE THE PODIUM IT BELONGS ON THE STAGE !!!!
.....

LBJ Auditorium Audio and Video Requirements:

All audio, video, PowerPoint, recording of events, mediasite, microphones (podium, hand held, stand, lapel and push to talk), LCD projector and special lighting requirements must be coordinated through Scott Wagner – (b)(6). You will need to supply your own Education issued laptop computers if you choose not to use the auditorium desktop computers.

LBJ Auditorium VTC Requirements:

All VTC arrangements must be coordinated through the OCIO Video Operation Center Office – (b)(6)

Principal Contacts: VisitorRequest@ed.gov

<mailto:VisitorRequest@ed.gov> " and cc: Christopher Strambler.

Security Instructions: (NEW INSTRUCTIONS - PLEASE SEE BELOW)

The Security Office has created a new form called "REQUEST FOR VISITOR ENTRY." This form was created to help streamline the process of informing the Security Office of all guests. The form, template, and instructions for use are as follows:

Instructions on using the attached template BEFORE FILLING IT OUT:

- *Open the template/attachment

- *Save it as a template in WORD (.dot) (Just change the extension from .doc to .dot)

- *After it is saved, in WORD select new, and you should see the template as one of the selections called "REQUEST FOR VISITOR ENTRY"

- *Select the form "REQUEST FOR VISITOR ENTRY" and also select the 'Template' option at the bottom of the page

- *The form should open as a template and you may fill it out

- *You may still send your group list as an attachment, unless the names can be included on the form

- *Once it is filled out you may directly send it to Security as an attachment through WORD by going to File --> Send To --> Mail Recipient (as attachment)

In order for you and your guests to successfully clear security, you must send an e-mail message to Visitor Request and copy Christopher Strambler in the Security Services Office. VisitorRequest@ed.gov

<mailto:VisitorRequest@ed.gov>

<<<mailto:VisitorRequest@ed.gov>>> ,

Christopher.Strambler@ed.gov

<mailto:Christopher.Strambler@ed.gov>

<mailto:Christopher.Strambler@ed.gov>.

Telephone numbers: 202- 437 - 5902 and 202 - 437 - 4939

Events with guests of 10 to 24 require that you send your list of participants a minimum of three (3) days prior to the event, 25 or more persons will have to be arranged five (5) days in advance. Your list must contain: Name of the visitor, Nationality if other than US, and must state whether Government employee or civilian. Please do not send SSN. The Security office will let you know other specific details they will need for you to successfully clear security. In addition, visitors must have one of the following forms of ID; valid State drivers license, passport, school issued ID, or Government ID, you will need to have someone at the security desk to sign in your participants. Please be sure and ask the Security office what the restrictions are for your guests for moving about the building with their special badges. All incoming equipment must be registered (serial numbers, brand

name and model) with security and checked out from the same security desk for departure clearance.
 If you have to cancel your reservation, please notify the Customer Help Desk so that the time slot can be reassigned for others to use. I hope this information is helpful. Please contact the Customer Service Help Desk and Ms. Horsley's office as soon as possible.
 The Customer Help Desk Staff
 Room # 1E108 LBJ - 202-708-4357 opt 3

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required
	Hill, Paula <Paula.Hill@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Jones, Elyse <Elyse.Jones@ed.gov>	Required
	Gordon, Carmen <Carmen.Gordon@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Optional
	Gil, Everardo <Everardo.Gil@ed.gov>	Optional
	Crews, Don <Don.Crews@ed.gov>	Optional
	Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
	Morgan, Kathy <Kathy.Morgan@ed.gov>	Optional
	Gibbs, Cheryl <Cheryl.Gibbs@ed.gov>	Optional
	Ceja, Beatriz <Beatriz.Ceja@ed.gov>	Optional
	English, Barbara <Barbara.English@ed.gov>	Optional
	Howe, David <David.Howe@ed.gov>	Optional
	Wells, Harold <Harold.Wells@ed.gov>	Optional
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Optional
	Crusoe, Vanessa <Vanessa.Crusoe@ed.gov>	Optional
	Solares, Grace <Grace.Solares@ed.gov>	Optional

Slijepcevic, Stacey <Stacey.Slijepcevic@ed.gov>	Optional
Rosier, Denise <Denise.Rosier@ed.gov>	Optional
Chapman-Thaw, Kissy <Kissy.Chapman-Thaw@ed.gov>	Optional
Martin, Gregory <Gregory.Martin@ed.gov>	Optional
White, Carla <Carla.White@ed.gov>	Optional
Alston, Shedita <Shedita.Alston@ed.gov>	Optional
Cleveland, Nichol <Nichol.Cleveland@ed.gov>	Optional
Morrison, Emory <Emory.Morrison@ed.gov>	Optional
Baldwin, Alan <Alan.Baldwin@ed.gov>	Optional
Ell, Rebecca <Rebecca.Ell@ed.gov>	Optional
Beaton, Sarah <Sarah.Beaton@ed.gov>	Optional
Pooler, Craig <Craig.Pooler@ed.gov>	Optional
Baker, Beverly <Beverly.Baker@ed.gov>	Optional
Thomas, Gary <Gary.Thomas@ed.gov>	Optional
Cross, Freddie <Freddie.Cross@ed.gov>	Optional
Funkhouser, Janie <Janie.Funkhouser@ed.gov>	Optional
Smith, Christopher <Christopher.Smith@ed.gov>	Optional
Pace, Sheba <Sheba.Pace@ed.gov>	Optional
Lefor, Valerie <Valerie.LeFor@ed.gov>	Optional
Vanzego, Towana <Towana.Vanzego@ed.gov>	Optional
Reid, Lakisha <Lakisha.Reid@ed.gov>	Optional
Dominguez, Mary <Mary.Dominguez@ed.gov>	Optional
St. Clair, Catherine <Catherine.StClair@ed.gov>	Optional
Mula, Chuck <Chuck.Mula@ed.gov>	Optional
Easterling, Sharon <Sharon.Easterling@ed.gov>	Optional

Seide, Helen <Helen.Seide@ed.gov>	Optional
Jones, Sharon <Sharon.Jones@ed.gov>	Optional
Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Optional
Seward, Jymece <Jymece.Seward@ed.gov>	Optional
Blount, Venus <Venus.Blount@ed.gov>	Optional
Byrd-Johnson, Linda <Linda.Byrd-Johnson@ed.gov>	Optional
Chase, Patty <Patty.Chase@ed.gov>	Optional
McArdle, Sophia <Sophia.McArdle@ed.gov>	Optional
Miles, Bernadette <Bernadette.Miles@ed.gov>	Optional
Foreman, Dana <Dana.Foreman@ed.gov>	Optional
Wiley, Rachael <Rachael.Wiley@ed.gov>	Optional
Helton, Charity <Charity.Helton@ed.gov>	Optional
Gargano, Anthony <Anthony.Gargano@ed.gov>	Optional
Clark, Njeri <Njeri.Clark@ed.gov>	Optional
Witthoefft, Ben <Ben.Witthoefft@ed.gov>	Optional
Wilson, Andrea <Andrea.Wilson@ed.gov>	Optional
Hay, Sarah <Sarah.Hay@ed.gov>	Optional
Edwards, Antoinette <Antoinette.Edwards@ed.gov>	Optional
Cartier, Mose <Mose.Cartier@ed.gov>	Optional
Carr, Michelle <Michelle.Carr@ed.gov>	Optional
Hadley, Shanesia <Shanesia.Hadley@ed.gov>	Optional
Laws, James <James.Laws@ed.gov>	Optional
Maimer, Pamela <Pamela.Maimer@ed.gov>	Optional
Skerrett, Winston <Winston.Skerrett@ed.gov>	Optional
Kennedy, Lauren <Lauren.Kennedy@ed.gov>	Optional

Yeung, Wing <Wing.Yeung@ed.gov>	Optional
Watson, Donald <Donald.Watson@ed.gov>	Optional
Letourneau, Kristina <Kristina.Letourneau@ed.gov>	Optional
Jenkins, Charles Bryan <CharlesBryan.Jenkins@ed.gov>	Optional
Adler, Sheryl <Sheryl.Adler@ed.gov>	Optional
Wilson, Amy <Amy.Wilson@ed.gov>	Optional
Peterson-Cox, Monet <Monet.Peterson-Cox@ed.gov>	Optional
Filter, Scott <Scott.Filter@ed.gov>	Optional
Holly, Tameika <Tameika.Holly@ed.gov>	Optional
Maestri, Phil <Phil.Maestri@ed.gov>	Optional
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Optional
Jameson, Richard <Richard.Jameson@ed.gov>	Optional
Sarrano, William <William.Sarrano@ed.gov>	Optional
Beth, Brittany <Brittany.Beth@ed.gov>	Optional
Cottrell, Jason <Jason.Cottrell@ed.gov>	Optional
Navalaney, Yvonne <Yvonne.Navalaney@ed.gov>	Optional
Wood, Robyn <Robyn.Wood@ed.gov>	Optional
Collins, Carolyn <Carolyn.Collins@ed.gov>	Optional
Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Optional
Webber, Brandon <Brandon.Webber@ed.gov>	Optional
Hillary, Ashley <Ashley.Hillary@ed.gov>	Optional
Harris, Kristen (OPE) <Kristen.Harris@ed.gov>	Optional

Time 11:30 AM – 12:00 PM
Subject Reach (b)(6)
Location Lynn's Office
Show Time As Busy
 Rescheduling per Lynn.
Attendees

Name <E-mail>

Attendance

Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
(b)(6)	Required

Time 1:00 PM – 2:00 PM

Subject Gainful Employment Response to Information Quality Act Request
UPDATED Con Call Informaiton!

Location WDCFB6-291-01 and via con call (b)(6) pc (b)(6)

Show Time As Busy

During the meeting, we'll discuss the department's response to the IQA request as a supplement to the final for GE. We'll also answer questions relative to the IQA and peer review. The attached PowerPoint may also be helpful for the conversation. If others should be invited, please forward appropriately.

UPDATED: Copy of IQA request added for reference.

Attendees	Name <E-mail>	Attendance
	Valentine, Stephanie <Stephanie.Valentine@ed.gov>	Organizer
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Amann, Amanda <Amanda.Amann@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	Schwab, Margo EOP/OMB <Margo_Schwab@omb.eop.gov>	Required
	Mar, Sharon M. EOP/OMB <Sharon_Mar@omb.eop.gov>	Required
	Axt, Kathy <Kathy.Axt@ed.gov>	Required
	Finley, Steve <Steve.Finley@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Optional
	Brickman, Michael <Michael.Brickman@ed.gov>	Optional
	McFadden, Elizabeth <Elizabeth.McFadden@ed.gov>	Optional
	Kolotos, John <John.Kolotos@ed.gov>	Optional
	Ramakiss, Jessica <Jessica.Ramakiss@ed.gov>	Required

Time 2:30 PM – 3:00 PM
Subject Reach (b)(6)
Location Lynn's Office
Show Time As Busy
Rescheduling per Lynn.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	(b)(6)	Required

Time 3:00 PM – 3:30 PM
Subject Reach (b)(6)
Location Lynn's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	(b)(6)	Required

Friday, October 26, 2018

Time All Day
Subject Sharon
Location (b)(6)
Show Time As Free

Time 10:00 AM – 10:30 AM
Subject Schools Unable to Obtain IRS Documentation to Complete Verification
Location Skype Meeting
Show Time As Busy

.....
Join Skype Meeting

<<https://meet.lync.com/usdedgeop/sharon.adger/V22PB KW8>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedgeop/sharon.adger/V22PB KW8?sl=1>>

Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject PPI Staff Meeting
Location WDCFB6-288-04 (managed) Skype Meeting
Show Time As Busy
Happy Friday All! New staff meeting invite with Skype. I will update physical locations on a weekly basis. Thanks All.

Sharon

Join Skype Meeting
<<https://meet.lync.com/usdedeop/sharon.adger/3RKJHFCY>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/sharon.adger/3RKJHFCY?sl=1>>
Join by phone

(b)(6) <tel: (b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required

Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
Chase, Patty <Patty.Chase@ed.gov>	Required
Conner, Donald <Donald.Conner@ed.gov>	Required
Cross, Freddie <Freddie.Cross@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Freeman, Vanessa <Vanessa.Freeman@ed.gov>	Required
Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Required
Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Hay, Sarah <Sarah.Hay@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Howes, Patricia <Patricia.Howes@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Macias, Wendy <Wendy.Macias@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Settles, Justin <Justin.Settles@ed.gov>	Required

Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
Chase, Patty <Patty.Chase@ed.gov>	Required
Conner, Donald <Donald.Conner@ed.gov>	Required
Cross, Freddie <Freddie.Cross@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Freeman, Vanessa <Vanessa.Freeman@ed.gov>	Required
Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Required
Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Hay, Sarah <Sarah.Hay@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Howes, Patricia <Patricia.Howes@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required

Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Macias, Wendy <Wendy.Macias@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Settles, Justin <Justin.Settles@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Shewack, Linda <Linda.Shewack@ed.gov>	Required
Hinh, Iris <Iris.Hinh@ed.gov>	Optional
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
Ong, Madeline <Madeline.Ong@ed.gov>	Optional

Time 2:30 PM – 5:00 PM
Subject (b)(6)
Show Time As Busy

Monday, October 29, 2018

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free

As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra

Sent: Wednesday, January 03, 2018 4:30 PM

To: Pena, Alexandra; Smith, Kathleen; Manning, James

Subject: MASTER CALENDAR

When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).

Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
	Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
	Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time 10:30 AM – 11:00 AM

Subject Reach (b)(6)

Location Lynn's Office

Show Time As Busy
Rescheduled per Lynn.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	(b)(6)	Required

Time 11:00 AM – 11:30 AM

Subject Informational Interview (b)(6)

Location Lynn's Office 293-01

Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>

Required

(b)(6)

Required

Time 11:30 AM – 12:00 PM

Subject CMTS Draft 2: Waiver of Certain Consumer Info. requirements

Location Lynn's Office

Show Time As Busy

Attendees **Name <E-mail>**

Attendance

Jones, Sharon <Sharon.Jones@ed.gov>

Organizer

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>

Required

Higgins, Ashley <Ashley.Higgins@ed.gov>

Required

Martin, Gregory <Gregory.Martin@ed.gov>

Required

Time 1:30 PM – 2:00 PM

Subject Reach/(b)(6)

Location Lynn's Office

Show Time As Busy

Rescheduling per Lynn.

Attendees **Name <E-mail>**

Attendance

Jones, Sharon <Sharon.Jones@ed.gov>

Organizer

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>

Required

(b)(6)

Required

Tuesday, October 30, 2018

Time 9:30 AM – 11:00 AM

Subject Staff Meeting

Location WDCFB6-297-05 (managed)

Show Time As Busy

.....
--> Join Skype Meeting

<https://meet.lync.com/usdedeop/cathy.sheffield/P9_0H7YTM>

Trouble Joining? Try Skype Web App

<https://meet.lync.com/usdedeop/cathy.sheffield/P9_0H7YTM?sl=1>

Join by phone

+ (b)(6) <tel: (b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf->

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mula, Chuck <Chuck.Mula@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Howes, Patricia <Patricia.Howes@ed.gov>	Required
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
	Leszanczuk, Sylvia <Sylvia.Leszanczuk@ed.gov>	Required
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 11:00 AM – 11:30 AM
Subject Weekly with Lynn-Herman
Location Lynn's Office
Recurrence Occurs every Tuesday effective 7/10/2018 until 7/30/2019 from 11:00 AM to 11:30 AM
Reminder 15 minutes
Show Time As Busy
Lynn asked that I set up weekly meetings with Managers. Let me know if this time works. Thanks.

Sharon		
Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 12:30 PM – 1:00 PM
Subject 2019 GE Disclosures
Location Call and Lynn's office
Show Time As Busy
Sorry to intrude on lunch, but we need Lynn for this one and a TEACH meeting got scheduled over it.

Attendees	Name <E-mail>	Attendance
	Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Required

Time 1:00 PM – 1:30 PM
Subject Reach/(b)(6)
Location Lynn's Office
Show Time As Busy
Moving per Amy. She teleworks on Wed. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Required

Time 2:00 PM – 2:30 PM
Subject Meeting w/ Lynn Mahaffie and Sarah Hay
Location Diane's office (7E307)
Show Time As Busy
30 minutes to talk about immediate and long-term staffing needs with respect to the data team. We have a couple significant immediate needs regarding the GE RIA and Pell modeling that need to be addressed soon.

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	Adler, Sheryl <Sheryl.Adler@ed.gov>	Optional

Time 2:45 PM – 3:45 PM

Subject GAO Entrance Conference: colleges converting from for-profit to non-profit status (18-013587/103066)
Location Conference call -- change to call line number
Show Time As Busy
We have a last minute change in the call line we are using. Here it is:

Phone: (b)(6)

Code: (b)(6)

Sorry for the last minute change.

-Jim

This entrance conference invite replaces the one that Alexis O'Neill sent out on my behalf when I was out of the office (copied at the bottom of this invite here). The time and the conference call number remain the same. We now have a list of questions from GAO, here it is:

Please do not place the call on hold if you participate. The result of that is the Department of Education's "muzak" starts to play, disrupting the phone call. That can cause us to need to hang up and start the call again using a new call number and passcode. Please keep in mind that if you need to take an incoming phone call, you can hang up on the conference call, take the other call, and dial back in to the conference call.

Jim Houser
OS-Exec Sec
US Department of Education
7C157 -- LBJ
(b)(6)

Here is the earlier invite in case you want to reference it:

I am writing to you to place a hold on your calendar for the entrance conference for GAO's study on colleges converting from for-profit to non-profit status.

FSA is the lead office on this study.

Jim Houser will either update this invitation or send a new invitation with an agenda/list of questions.

The notification letter is attached.

Thank you,
Alexis O'Neill

Attendees	Name <E-mail>	Attendance
	Houser, Jim <Jim.Houser@ed.gov>	Organizer
	ONeill, Alexis <Alexis.ONeill@ed.gov>	Required

Frola, Michael <Michael.Frola@ed.gov>	Required
Bennett, Ron <Ron.Bennett@ed.gov>	Required
Minor, Robin <Robin.Minor@ed.gov>	Required
Valentine, Ingrid <Ingrid.Valentine@ed.gov>	Required
Hendrickson, Michael <Michael.Hendrickson@ed.gov>	Required
Appel, Jeff <Jeff.Appel@ed.gov>	Required
LaVia, Mark <Mark.LaVia@ed.gov>	Required
Hough, Jana <Jana.Hough@ed.gov>	Required
Magro, Tony <Tony.Magro@ed.gov>	Required
Surprenant, Kala <Kala.Surprenant@ed.gov>	Required
Rosenfelt, Phil <Phil.Rosenfelt@ed.gov>	Required
St.Pierre, Tracey <Tracey.StPierre@ed.gov>	Required
PIO <PIO@ed.gov>	Required
Conaty, Joe <Joseph.Conaty@ed.gov>	Required
Hunziker, Elizabeth (Izzy) <Elizabeth.Hunziker@ed.gov>	Required
Stader, Jim <Jim.Stader@ed.gov>	Required
Sheriff, Jennifer Lincoln <J.LincolnSheriff@ed.gov>	Required
Harris, Lisa L. (OCFO) <Lisa.L.Harris@ed.gov>	Required
Bolton-Smith, April <April.Bolton-Smith@ed.gov>	Required
Mould, Jim <Jim.Mould@ed.gov>	Required
Reinhard, Kristin (OIG) <Kristin.Reinhard@ed.gov>	Required
Janney, Robert <Robert.Janney@ed.gov>	Required
Canada, June <June.Canada@ed.gov>	Required
Canty, Waquesha <Waquesha.Canty@ed.gov>	Required
Nekrasz, Jeffrey <Jeffrey.Nekrasz@ed.gov>	Required

ERMO Audit Advisory Group <ERMOAuditAdvisoryGroup@ed.gov>	Required
Bolden, Betty <Betty.Bolden@ed.gov>	Required
Delaney, Rebecca <Rebecca.Delaney@ed.gov>	Required
Martin, Nancy <Nancy.Martin@ed.gov>	Required
Petersen, Molly <Molly.Petersen@ed.gov>	Required
Michael, Heidi <Heidi.Michael@ed.gov>	Required
Cooke, Geneise <Geneise.Cooke@ed.gov>	Required
Ramakris, Jessica <Jessica.Ramakris@ed.gov>	Required
Jones, Diane <Diane.Jones@ed.gov>	Required
Hill, Paula <Paula.Hill@ed.gov>	Required
English, Barbara <Barbara.English@ed.gov>	Required
Williams, Lauren <Lauren.Williams@ed.gov>	Required
Miller, Meredith <Meredith.Miller@ed.gov>	Required
Solares, Grace <Grace.Solares@ed.gov>	Required
Glick, Margaret <Margaret.Glick@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Finley, Steve <Steve.Finley@ed.gov>	Required
Arthur, Julie <Julie.Arthur@ed.gov>	Required
Siegel, Brian <Brian.Siegel@ed.gov>	Required
DiManna, Paul <Paul.DiManna@ed.gov>	Required
Slack, Emily <Emily.Slack@ed.gov>	Required
Kane, John <John.Kane@ed.gov>	Required
OUS <OUS@ed.gov>	Required
Brickman, Michael <Michael.Brickman@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
Bounds, Herman <Herman.Bounds@ed.gov>	Optional
Kolotos, John <John.Kolotos@ed.gov>	Optional

Time 3:30 PM – 4:00 PM
Subject GE
Location lynn's office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required

Time 4:00 PM – 5:00 PM
Subject TEACH Grants Regs Discussion
Location Diane's office (7E307)
Show Time As Busy

.....
.....
Join Skype Meeting
<<https://meet.lync.com/usdedeop/diane.jones/W8GTFW CM>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/diane.jones/W8GTFW CM?sl=1>>
Join by phone

(b)(6) <tel:-(b)(6) (Dial-in Number) English (United States)>

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....
.....

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Eitel, Robert <Robert.Eitel@ed.gov>	Required
	Appel, Jeff <Jeff.Appel@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
Manning, James <James.Manning@ed.gov>	Required
Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
Munier, Craig <Craig.Munier@ed.gov>	Required
Utz, Jon <Jon.Utz@ed.gov>	Required
Siegel, Brian <Brian.Siegel@ed.gov>	Required
Rierner, Jeffrey (Justin) <Jeffrey.Rierner@ed.gov>	Required
Holland, Linda <Linda.Holland@ed.gov>	Required

Wednesday, October 31, 2018

Time All Day
Subject Halloween
Location United States
Show Time As Free
Categories Holiday

Time 10:30 AM – 11:00 AM
Subject Reach/ Annmarie
Location Lynn's Office
Show Time As Busy
 Rescheduling per Annmarie. Thanks.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required

Time 1:00 PM – 2:00 PM
Subject employee engagement webinar/supervisory training
Show Time As Busy
 employee engagement happens every day

Wednesday, October 31, 2018, 1 p.m. - 2 p.m. "Making Sense of the FEVS Data" Process the numbers to begin a conversation about the future. Guest Presenter: Charles Peterman, Acting Director, Human Capital Policy and Accountability. WebEx: <https://doed.webex.com/doed/j.php?MTID=md937b5c170>

90efebd0cc3cfdecffdd1e The conference line for audio is (b)(6)
(b)(6); and the participant code: (b)(6)

Thursday, November 1, 2018

Time 9:00 AM – 10:00 AM
Subject Verification and Other Issues
Location Skype Meeting
Show Time As Tentative
See agenda below

Join Skype Meeting

<<https://meet.lync.com/usdedefop/jacquelyn.butler/2 H54TWWC>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedefop/jacquelyn.butler/2 H54TWWC?sl=1>>

Join by phone

(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

1. Tax Paid Question – 290 Additional Tax Assessed

2. Verification Question – Alternative Documentation for Victim of Violence

3. VNF for Autozero EFC Applicants

Attendees	Name <E-mail>	Attendance
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Munier, Craig <Craig.Munier@ed.gov>	Required
	Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Required
	Bartnicki, David <David.Bartnicki@ed.gov>	Required
	Schelling, Brian <Brian.Schelling@ed.gov>	Required
	Johnson, Amber <Amber.Johnson@ed.gov>	Required

Gibson, Tivon <Tivon.Gibson@ed.gov>	Required
Ellis, Ja-mel <Ja-mel.Ellis@ed.gov>	Required
Marella, Maria <Maria.Marella@ed.gov>	Required
Parkinson, Misty <Misty.Parkinson@ed.gov>	Required
Brooks, Tomar <Tomar.Brooks@ed.gov>	Required
Coghlan, Rachel <Rachel.Coghlan@ed.gov>	Required
Barrett, Zelma <Zelma.Barrett@ed.gov>	Required
Goodsell, Jonathan <Jonathan.Goodsell@ed.gov>	Required
Pacchetti, Ed <Ed.Pacchetti@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
Leifeste, Denise <Denise.Leifeste@ed.gov>	Required
Hoover, Nancy <Nancy.Hoover@ed.gov>	Required
Yaworski, Ryan <Ryan.Yaworski@ed.gov>	Required

Time 9:00 AM – 12:00 PM
Subject finish reach/SES plan
Show Time As Busy

Friday, November 2, 2018

Time 9:30 AM – 10:00 AM
Subject Canceled: Check-In/ George Smith
Location Lynn's Office 6C107
Importance High
Show Time As Free
 Cancelling per Lynn. She will be out of the office this morning. Thanks.

Sharon

Changing the time for this check-in. Thanks.

Sharon

Changing the day of the week.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject Canceled: PPI Staff Meeting
Location WDCFB6-288-04 (managed) Skype Meeting
Importance High
Show Time As Free
 Cancelling today's Staff meeting. Lynn will be out this morning.
 Thanks.

Sharon Happy Friday All! New staff meeting invite with Skype. I will update physical locations on a weekly basis. Thanks All.

Sharon

Join Skype Meeting

<<https://meet.lync.com/usdedeop/sharon.adger/3RKJHFCY>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/sharon.adger/3RKJHFCY?sl=1>>

Join by phone

(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Chase, Patty <Patty.Chase@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Cross, Freddie <Freddie.Cross@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required

Freeman, Vanessa <Vanessa.Freeman@ed.gov>	Required
Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Required
Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Hay, Sarah <Sarah.Hay@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Howes, Patricia <Patricia.Howes@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Macias, Wendy <Wendy.Macias@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Settles, Justin <Justin.Settles@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required

Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Shewack, Linda <Linda.Shewack@ed.gov>	Required
Hinh, Iris <Iris.Hinh@ed.gov>	Optional
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
Ong, Madeline <Madeline.Ong@ed.gov>	Optional

Time 3:30 PM – 4:00 PM
Subject Canceled: Reach (b)(6)
Location Lynn's Office 293-01
Importance High
Show Time As Free
 Cancelling per Lynn. Will reschedule.
 Rescheduling per Lynn. Thanks.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	(b)(6)	Required

Time 4:15 PM – 5:15 PM
Subject Canceled: walking meeting
Location C Street
Importance High
Show Time As Free
Attendees

Name <E-mail>	Attendance
McLaughlin, Maureen <Maureen.McLaughlin@ed.gov>	Organizer
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Monday, November 5, 2018

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free
 As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra
Sent: Wednesday, January 03, 2018 4:30 PM
To: Pena, Alexandra; Smith, Kathleen; Manning, James
Subject: MASTER CALENDAR
When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).
Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
	Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
	Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time 10:00 AM – 10:30 AM
Subject Weekly with Lynn/Jennifer
Location Lynn's office
Reminder 15 minutes
Show Time As Busy
Good morning Jen, Lynn is out so I am rescheduling. Thanks.

Sharon

Jennifer- Lynn asked to reschedule. Let me know if this day and time works for you. Thanks.

Sharon

Lynn asked that I set up weekly meetings with the managers. Let me know if this day and time works for you. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 10:30 AM – 11:00 AM
Subject Waivers
Location Lynn's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Hay, Sarah <Sarah.Hay@ed.gov>	Required

Time 11:15 AM – 11:45 AM
Subject Diane's Edit to GE
Location Lynn's Office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required

Time 1:00 PM – 1:30 PM
Subject pj and annmarie
Show Time As Busy

Time 2:00 PM – 2:30 PM
Subject Strategic Planning
Location Lynn's Office
Show Time As Tentative
Attendees

Name <E-mail>	Attendance
Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required

Time 3:30 PM – 4:00 PM
Subject Ashley Higgins
Location Lynn's Office
Show Time As Busy
Materials for Lynn to review.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required

Tuesday, November 6, 2018

Time All Day
Subject Election Day
Location United States
Show Time As Free
Categories Holiday

Time 9:00 AM – 10:00 AM
Subject Verification and Other Issues
Location Skype Meeting
Show Time As Tentative
 Agenda below

.....
 Join Skype Meeting

<<https://meet.lync.com/usdedeop/jacquelyn.butler/2 H54TWWC>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/jacquelyn.butler/2 H54TWWC?sl=1>>

Join by phone

+(b)(6) <tel:+(b)(6) (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

.....
 1. Determining Income Taxes Paid and IRA Deductions and Payments using the new 1040 Form and Schedules

2. Alternative to Qualify for Autozero EFC based on eligibility to file 1040A

3. Tax Filing Issue

Attendees	Name <E-mail>	Attendance
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Organizer

Johnson, Amber <Amber.Johnson@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Munier, Craig <Craig.Munier@ed.gov>	Required
Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Required
Bartnicki, David <David.Bartnicki@ed.gov>	Required
Schelling, Brian <Brian.Schelling@ed.gov>	Required
Gibson, Tivon <Tivon.Gibson@ed.gov>	Required
Ellis, Ja-mel <Ja-mel.Ellis@ed.gov>	Required
Marella, Maria <Maria.Marella@ed.gov>	Required
Parkinson, Misty <Misty.Parkinson@ed.gov>	Required
Brooks, Tomar <Tomar.Brooks@ed.gov>	Required
Coghlan, Rachel <Rachel.Coghlan@ed.gov>	Required
Barrett, Zelma <Zelma.Barrett@ed.gov>	Required
Goodsell, Jonathan <Jonathan.Goodsell@ed.gov>	Required
Pacchetti, Ed <Ed.Pacchetti@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
Leifeste, Denise <Denise.Leifeste@ed.gov>	Required
Hoover, Nancy <Nancy.Hoover@ed.gov>	Required
Yaworski, Ryan <Ryan.Yaworski@ed.gov>	Required

Time 9:30 AM – 11:00 AM
Subject Staff Meeting
Location WDCFB6-297-05 (managed)
Recurrence Occurs every Tuesday effective 8/7/2018 until 1/1/2019 from 9:30 AM to 11:00 AM
Show Time As Tentative

.....

 --> Join Skype Meeting
 <https://meet.lync.com/usdedeop/cathy.sheffield/P9_0H7YTM>
 Trouble Joining? Try Skype Web App

<https://meet.lync.com/usdedeop/cathy.sheffield/P9_0H7YTM?sl=1>
Join by phone

+(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mula, Chuck <Chuck.Mula@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Howes, Patricia <Patricia.Howes@ed.gov>	Required
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
	Leszanczuk, Sylvia <Sylvia.Leszanczuk@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required

Time 11:00 AM – 11:30 AM
Subject Weekly with Lynn-Herman
Location Lynn's Office
Recurrence Occurs every Tuesday effective 7/10/2018 until 7/30/2019 from 11:00 AM to 11:30 AM
Reminder 15 minutes
Show Time As Busy

Lynn asked that I set up weekly meetings with Managers. Let me know if this time works. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 1:00 PM – 2:00 PM
Subject ED-OIG: OPE-PPI (b)(6)
Location Room 288-04 in LBJ
Show Time As Busy
Time (EST) Topics
1:00PM – 2:00PM Roles and Responsibilities
Policies and Procedures
DCL and Guidance for CSS Reporting
Independent Verification Disclaimer on OPE's Crime Statistics Website
Monitoring and Analytical Procedures
Organizational Structure and Staffing

Attendees	Name <E-mail>	Attendance
	Sauer, Jack <Jack.Sauer@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	English, Barbara <Barbara.English@ed.gov>	Optional
	Wilson, Amy <Amy.Wilson@ed.gov>	Optional
	Higgins, Ashley (Ashley.Higgins@ed.gov) <Ashley.Higgins@ed.gov>	Optional

Time 2:30 PM – 3:30 PM
Subject hold – finish reach
Show Time As Busy

Time 3:30 PM – 4:00 PM
Subject REACH/(b)(6)
Location Lynn's Office
Show Time As Busy
Rescheduling Sarah's REACH meeting. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Wednesday, November 7, 2018**Time** 9:30 AM – 10:30 AM**Subject** BD NPRM Redux**Location** WDCFB6-288-04 (managed)**Show Time As** Busy

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Smith, Brian <Brian.Smith@ed.gov>	Required
	Cross, Freddie <Freddie.Cross@ed.gov>	Required
	Grebeldinger, Beth <Beth.Grebeldinger@ed.gov>	Required
	Foss, Ian <Ian.Foss@ed.gov>	Required
	Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Optional
	Hay, Sarah <Sarah.Hay@ed.gov>	Required

Time 11:00 AM – 11:30 AM**Subject** REACH/(b)(6)**Location** Call (b)(6)**Show Time As** Busy

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	(b)(6)	Required

Time 11:30 AM – 12:00 PM**Subject** REACH/(b)(6)**Location** Lynn's Office**Show Time As** Busy

Attendees	Name <E-mail>	Attendance
	(b)(6)	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

ASL IPT Check-in / Demo Sprint 1

When

Wed Nov 7, 2018 1pm – 2:30pm Eastern Time - New York

Where

ED Conference Room 297-05 (map

<[https://maps.google.com/maps?q=ED+Conference+Room +297-05&hl=en](https://maps.google.com/maps?q=ED+Conference+Room+297-05&hl=en)>)

Calendar

lynn.mahaffie@ed.gov

Who

- lwittlee@collabralink.com
- organizer
- stephanie.mckissic@ed.gov
- charity.helton@ed.gov
- lhwh@collabralink.com
- sarah.hay@ed.gov
- meet@chime.aws
- valerie.lefor@ed.gov
- jyee@collabralink.com
- lvu@collabralink.com
- lynn.mahaffie@ed.gov
- herman.bounds@ed.gov
- elizabeth.daggett@ed.gov
- amy.wilson@ed.gov
- cathy.sheffield@ed.gov
- jennifer.hong@ed.gov
- nicole.s.harris@ed.gov
- chuck.mula@ed.gov
- Liz Witt-Lee
- shelia.barnes@ed.gov
- optional

You have been invited to a Vonage meeting.

1. Click to join the meeting:

<https://chime.aws/> (b)(6)

<https://www.google.com/url?q=https%3A%2F%2Fchime.aws%2F6279974798&sa=D&ust=1541421896577000&usg=AFQjCNGYfLW7Gn_BJpbrXerOiiRBEIAGg>

Meeting ID: (b)(6)

2. You can use your computer's microphone and speakers, however, a headset is recommended. Or, call in using your phone:

United States: + (b)(6)

Meeting PIN: (b)(6)

One-click Mobile Dial-in (United States): + (b)(6)

(b)(6) #

3. To connect from an in-room video system, use the following:

Amazon Chime bridge: 52.23.133.56

Meeting PIN: (b)(6)

Amazon Chime Pro tier is included with every Vonage Business Cloud phone plan at no additional cost.

Learn more at: <https://www.vonage.com/amazonchime>

<<https://www.google.com/url?q=https%3A%2F%2Fwww.vonage.com%2Famazonchime&sa=D&ust=1541421896577000&usg=AFQjCNG-yUTdbor3YoJTTI0bgBlhEpfDHA>>

Going (lynn.mahaffie@ed.gov)?

Yes <https://www.google.com/calendar/event?action=RESPOND&eid=MnFzajExZmVuOG82djN1cmxzZ2M5cWZ2cWQgbHlubi5tYWwhZmZpZUBlZC5nb3Y&rst=1&tok=MjUjbHdpdHRsZWVAY29sbGFicmFsaW5rLmNvbWEzNjE1M2lwNDFhZWY2YjJhMzM5YjA0MmEwMDhkNjQzZTNhYWY5OTQ&ctz=America%2FNew_York&hl=en&es=0> -

Maybe <https://www.google.com/calendar/event?action=RESPOND&eid=MnFzajExZmVuOG82djN1cmxzZ2M5cWZ2cWQgbHlubi5tYWwhZmZpZUBlZC5nb3Y&rst=3&tok=MjUjbHdpdHRsZWVAY29sbGFicmFsaW5rLmNvbWEzNjE1M2lwNDFhZWY2YjJhMzM5YjA0MmEwMDhkNjQzZTNhYWY5OTQ&ctz=America%2FNew_York&hl=en&es=0> -

No <https://www.google.com/calendar/event?action=RESPOND&eid=MnFzajExZmVuOG82djN1cmxzZ2M5cWZ2cWQgbHlubi5tYWwhZmZpZUBlZC5nb3Y&rst=2&tok=MjUjbHdpdHRsZWVAY29sbGFicmFsaW5rLmNvbWEzNjE1M2lwNDFhZWY2YjJhMzM5YjA0MmEwMDhkNjQzZTNhYWY5OTQ&ctz=America%2FNew_York&hl=en&es=0> more options »

<https://www.google.com/calendar/event?action=VIEW&eid=MnFzajExZmVuOG82djN1cmxzZ2M5cWZ2cWQgbHlubi5tYWwhZmZpZUBlZC5nb3Y&tok=MjUjbHdpdHRsZWVAY29sbGFicmFsaW5rLmNvbWEzNjE1M2lwNDFhZWY2YjJhMzM5YjA0MmEwMDhkNjQzZTNhYWY5OTQ&ctz=America%2FNew_York&hl=en&es=0>

Invitation from Google Calendar

<<https://www.google.com/calendar/>>

You are receiving this courtesy email at the account

lynn.mahaffie@ed.gov because you are an attendee of this event.

To stop receiving future updates for this event, decline this event. Alternatively you can sign up for a Google account at <https://www.google.com/calendar/> and control your notification settings for your entire calendar.

Forwarding this invitation could allow any recipient to modify your RSVP response. Learn More
<[https://support.google.com/calendar/answer/37135# forwarding](https://support.google.com/calendar/answer/37135#forwarding)> .

Attendees	Name <E-mail>	Attendance
	lwittlee@collabralink.com <lwittlee@collabralink.com>	Organizer
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required
	Barnes, Shelia <Shelia.Barnes@ed.gov>	Optional
	lhwh@collabralink.com <lhwh@collabralink.com>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	meet@chime.aws <meet@chime.aws>	Required
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
	jyee@collabralink.com <jyee@collabralink.com>	Required
	lvu@collabralink.com <lvu@collabralink.com>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Required
	Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Mula, Chuck <Chuck.Mula@ed.gov>	Required
	Liz Witt-Lee <lizwittlee@gmail.com>	Required

Time 2:30 PM – 3:00 PM
Subject REACH/[b](6)
Location Lynn's Office

Show Time As Tentative
Changing per Jen.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	(b)(6)	Required

Thursday, November 8, 2018

Time 9:30 AM – 10:30 AM
Subject Neg-Reg Redlines
Location WDCFB6-288-04 (managed) Skype Meeting
Show Time As Busy

.....
Join Skype Meeting
<<https://meet.lync.com/usdedeop/sharon.adger/3Z066 M7Y>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/sharon.adger/3Z066 M7Y?sl=1>>
Join by phone

+ (b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

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.....

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <annmarie.weisman@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required

McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Brickman, Michael <Michael.Brickman@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Optional
ComicRelief33@gmail.com <ComicRelief33@gmail.com>	Optional

Time 10:00 AM – 10:05 AM
Subject REMINDER - timesheets need to be completed by the last Friday of the pay period
Recurrence Occurs every 2 week(s) on Thursday effective 2/1/2018 until 7/18/2019 from 10:00 AM to 10:05 AM
Show Time As Free

Accidently sent out a removal for this from your calendar. Please accept again to keep the timesheet reminder on your calendar.

Resending for newer employees or those who may not have accepted the original outlook appointment. Outlook invite to follow.

From: Letourneau, Kristina
 Sent: Friday, October 26, 2012 9:38 AM
 To: OPE All Users
 Subject: Completing your timesheet in WebTA
 Importance: High

As you know, all timesheets should be completely processed (validated/affirmed/certified) by the last Friday of the pay period. This is often not being done. Many timesheets are not being completed until the following Monday, Tuesday and sometimes even Wednesday. This can cause employees to not be paid on time.

When employees/supervisors are contacted regarding missing timesheets, I am often told that they forgot it was time to do timesheets.

In order to prevent this from happening, I will be sending out an OPE-Wide appointment invite. It will be a recurring appointment for every other Thursday, to remind you to complete timesheets by Friday. Please accept this appointment onto your calendar so you will get the biweekly reminder.

Employees/Supervisors - If you will be out of the office on the Friday that timesheets are due, make sure you complete it on the last day you are in the office, prior to your flex day or leave.

Supervisors – please make sure you have assigned a delegate to complete timesheets in your absence. If you know you will not be in the office on the Friday that timesheets are due, make sure your delegate is aware that they need to certify the timesheets on your behalf. You should also provide your staff with a deadline to submit their timesheets to you, to allow you time to certify them by COB Friday.

Let me know if you have any questions.

Thanks,
Krissy

Attendees	Name <E-mail>	Attendance
	Letourneau, Kristina <Kristina.Letourneau@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required

Time 10:00 AM – 11:45 AM
Subject Veterans Day 2018
Location LBJ Auditorium & on Mediasite* and EDstream* with captioning
Show Time As Tentative
Hello All, if you have a few minutes, join us tomorrow as we celebrate our many Veterans. A few of us Vets will be featured, including yours truly. Again, if you can, join us. You might even find out something about me that you don't already know.

Sharon

Veterans Day 2018
Please join as we honor and celebrate all who served

accessible text is provided at left
Saluting Selfless Service with Great Honor!
All Served, All Honored!
ED's Veterans Day Celebration
Thursday, November 8, 2018, 10:00 am - 11:45 am ET
LBJ Auditorium & on Mediasite* and EDstream* with captioning.

Refreshments will be served!

Brigadier General Irene Zoppi will be our keynote speaker.

Brig. Gen. Irene Zoppi is the former Deputy Commanding General–Support under the 200th Military Police Command at Fort Meade, Md. Previously, she served as the SOUTHCOM (United States Southern Command) Army Reserve Elements Commander/J2 with the 76th Operational Response Command based in Miami.

Event Agenda

Opening Remarks, Master of Ceremony, Bernadette Hence

Presentation of Colors, Howard University USAF ROTC Color Guard

Star Spangled Banner, Trenace Richardson, Founder, REAL Women

Remarks, Betsy DeVos, Secretary of Education

America the Beautiful, performed by homeschooled Military Family of U.S. Navy Capt. Dan Ettlich and Jenna Ettlich

Video Interviews with ED Veterans

My Country Tis of Thee, Trenace Richardson

Introduction of Keynote Speaker, Mitchell (Mick) Zais, Deputy Secretary of Education

Keynote Speaker, Brigadier General Irene Zoppi, Director, US ARMY SOUTH AREC, Fort Sam Houston, Texas

Drill Team Performance, North Point High School JROTC, Waldorf, Md.

Lift Every Voice and Sing, Trenace Richardson

Wall of Honor, Presentation of ED Veterans

Music by Lisa Harris, Esquire (OGC)

Announcements, Bernadette Hence

God Bless America, Trenace Richardson

****If you require a reasonable accommodation, please contact Melinda Malico, OCO, at melinda.malico@ed.gov <<mailto:melinda.malico@ed.gov>> , by Oct. 24.**

Attendees	Name <E-mail>	Attendance
	Jones, Sharon < Sharon.Jones@ed.gov >	Organizer
	OPE-PPI < OPE-PPI@ed.gov >	Required
	Gaina, Jean-Didier < Jean-Didier.Gaina@ed.gov >	Optional
	Weisman, Annmarie < Annmarie.Weisman@ed.gov >	Optional
	Hong, Jennifer < Jennifer.Hong@ed.gov >	Optional
	Helton, Charity < Charity.Helton@ed.gov >	Optional
	Hoblitzell, Barbara < Barbara.Hoblitzell@ed.gov >	Optional
	Smith, George.Alan < George.Smith@ed.gov >	Optional
	Settles, Justin < Justin.Settles@ed.gov >	Optional

Lefor, Valerie <Valerie.LeFor@ed.gov> Optional
McKissic, Stephanie <Stephanie.McKissic@ed.gov> Optional
Cross, Freddie <Freddie.Cross@ed.gov> Optional

Time 10:30 AM – 11:00 AM
Subject Reach/(b)(6)
Location Lynn's Office
Show Time As Busy
Rescheduling per Lynn. Thanks.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	(b)(6)	Required

Time 11:00 AM – 1:00 PM
Subject Negotiated Rulemaking initial call
Location Skype Meeting
Show Time As Busy
Hello everyone,
Please join us for the first call with the facilitators (Christy and Ramona) regarding the upcoming negotiated rulemaking.
Amy

.....
Join Skype Meeting
<<https://meet.lync.com/usdedeop/amy.wilson/MNYV28W 1>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/amy.wilson/MNYV28W 1?sl=1>>
Join by phone

+1(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
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Attendees	Name <E-mail>	Attendance
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Wilson, Amy <Amy.Wilson@ed.gov>	Organizer
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Buck Ramona <rbuck@fmcs.gov>	Required
Yoshitomi Christy L. <cyoshitomi@fmcs.gov>	Required
Jones, Sharon <Sharon.Jones@ed.gov>	Required

Time 1:00 PM – 1:30 PM
Subject Chat/La Tisha Putney
Location Lynn's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Putney, LaTisha <Latisha.Putney@ed.gov>	Required

Time 2:30 PM – 3:00 PM
Subject REACH
Location Lynn's office
Show Time As Busy
 Will this time work for you? Thanks.

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	(b)(6)	Required
	(b)(6)	Required

Time 3:00 PM – 4:00 PM
Subject Meeting to discuss FY19 Appropriations re: FSA
Location OLCA Conference Room and (b)(6)
Show Time As Busy
 Hi Everyone,

Putting time on our calendars for an internal discussion regarding the Department's implementation of the attached FY19 Appropriations initiatives. FSA related issues are highlighted.

Please let me know if others should be included in the discussion.
 Thanks!

Regards,
-Scott

Scott D. Prince
Legislative Affairs Specialist
Office of Legislation and Congressional Affairs (OLCA)
U.S. Department of Education
400 Maryland Avenue, SW
Washington, DC 20202-3100

Phone: 202-453-6363
Scott.Prince@ed.gov <mailto:Scott.Prince@ed.gov>
www.ed.gov <http://www.ed.gov/>

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Join Skype Meeting
<<https://meet.lync.com/usdedeop/scott.prince/YY3Y7 SP8>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/scott.prince/YY3Y7 SP8?sl=1>>
Join by phone

(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....
.....

Attendees	Name <E-mail>	Attendance
	Prince, Scott <Scott.Prince@ed.gov>	Organizer
	Petersen, Molly <Molly.Petersen@ed.gov>	Required
	Riley, Mary Christina <MaryChristina.Riley@ed.gov>	Required
	Slack, Emily <Emily.Slack@ed.gov>	Required
	Simpson, Daniel <Daniel.Simpson@ed.gov>	Required
	Harding, Jordan <Jordan.Harding@ed.gov>	Required
	Martin, Nancy <Nancy.Martin@ed.gov>	Required

Ramakris, Jessica <Jessica.Ramakris@ed.gov>	Required
Appel, Jeff <Jeff.Appel@ed.gov>	Required
Kane, John <John.Kane@ed.gov>	Required
Isett, Christine <Christine.Isett@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Riemer, Jeffrey (Justin) <Jeffrey.Riemer@ed.gov>	Optional

Time 4:30 PM – 5:15 PM
Subject walking meeting
Location C street
Show Time As Busy
Attendees

Name <E-mail>	Attendance
McLaughlin, Maureen <Maureen.McLaughlin@ed.gov>	Organizer
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Friday, November 9, 2018

Time 8:00 AM – 5:00 PM
Subject office time – read GE
Show Time As Busy

Time 9:30 AM – 10:00 AM
Subject Check-In/ George Smith
Location Lynn's Office 6C107
Recurrence Occurs every Friday effective 2/2/2018 until 7/26/2019 from 9:30 AM to 10:00 AM
Show Time As Busy
 Changing the time for this check-in. Thanks.

 Sharon

Changing the day of the week.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required

Time 9:30 AM – 10:00 AM
Subject Canceled: Conference Hotel discussion call in information
Location Skype Meeting
Importance High

Show Time As Free

Join Skype Meeting

<<https://meet.lync.com/usdedeop/amy.wilson/YR98D6M 4>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/amy.wilson/YR98D6M 4?sl=1>>

Join by phone

+(b)(6) <tel: +(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Wilson, Amy <Amy.Wilson@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Ashe, Anya <Anya.Ashe@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Adler, Sheryl <Sheryl.Adler@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject PPI Staff Meeting
Location WDCFB6-288-04 (managed) Skype Meeting
Show Time As Busy
Updating location. Thanks.

Sharon

Happy Friday All! New staff meeting invite with Skype. I will update physical locations on a weekly basis. Thanks All.

Sharon

Join Skype Meeting

<<https://meet.lync.com/usdedeop/sharon.adger/3RKJH FCY>>

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Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Chase, Patty <Patty.Chase@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Cross, Freddie <Freddie.Cross@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Freeman, Vanessa <Vanessa.Freeman@ed.gov>	Required
	Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Required
	Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Howes, Patricia <Patricia.Howes@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required

Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Macias, Wendy <Wendy.Macias@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Settles, Justin <Justin.Settles@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Shewack, Linda <Linda.Shewack@ed.gov>	Required
Hinh, Iris <Iris.Hinh@ed.gov>	Optional
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
Ong, Madeline <Madeline.Ong@ed.gov>	Optional

Time	3:00 PM – 3:30 PM	
Subject	Leadership interview for Executive Potential Program	
Location	Lynn's Office LBJ 293-01	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Sunday, November 11, 2018

Time All Day
Subject Veteran's Day
Location United States
Show Time As Free
Categories Holiday

Monday, November 12, 2018

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free
 As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra

Sent: Wednesday, January 03, 2018 4:30 PM

To: Pena, Alexandra; Smith, Kathleen; Manning, James

Subject: MASTER CALENDAR

When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).

Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
	Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
	Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time 8:00 AM – 5:00 PM
Subject veteran's day
Show Time As Busy

Tuesday, November 13, 2018

Time 9:30 AM – 11:00 AM

Subject Staff Meeting
Location WDCFB6-297-05 (managed)
Recurrence Occurs every Tuesday effective 8/7/2018 until 1/1/2019 from 9:30 AM to 11:00 AM
Show Time As Tentative

--> Join Skype Meeting
<[https://meet.lync.com/usdedeop/cathy.sheffield/P9 0H7YTM](https://meet.lync.com/usdedeop/cathy.sheffield/P9%20H7YTM)>
Trouble Joining? Try Skype Web App
<[https://meet.lync.com/usdedeop/cathy.sheffield/P9 0H7YTM?sl=1](https://meet.lync.com/usdedeop/cathy.sheffield/P9%20H7YTM?sl=1)>
Join by phone

(b)(6) <tel:-(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
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<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mula, Chuck <Chuck.Mula@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Howes, Patricia <Patricia.Howes@ed.gov>	Required
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
	Leszanczuk, Sylvia <Sylvia.Leszanczuk@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required

Time 12:00 PM – 2:00 PM
Subject PIZZA Lunch
Location 288-04
Show Time As Busy
 This is a thanks from Lynn to you for helping with comments and reg packages.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Chase, Patty <Patty.Chase@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Cross, Freddie <Freddie.Cross@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Freeman, Vanessa <Vanessa.Freeman@ed.gov>	Required
	Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Howes, Patricia <Patricia.Howes@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
	Macias, Wendy <Wendy.Macias@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	McArdle, Sophia <Sophia.McArdle@ed.gov>	Required

McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Beth, Brittany <Brittany.Beth@ed.gov>	Required
Settles, Justin <Justin.Settles@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Harris, Kristen (OPE) <Kristen.Harris@ed.gov>	Required
Yeung, Wing <Wing.Yeung@ed.gov>	Required
Johnson, Amber <Amber.Johnson@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required

Time 1:00 PM – 2:00 PM
Subject FSA/Accreditation meeting - updated
Location Call in below - WDCFB6-288-04
Show Time As Busy
 Please let Herman and I know if there are any additional agenda items for next Tuesday's call.
 Thanks,
 Amy

Here is the new invitation for the monthly FSA/Accreditation meeting.
 The current agenda is at the bottom, please scroll.
 Amy Wilson

.....

Join Skype Meeting

<<https://meet.lync.com/usdedeop/amy.wilson/VYZR5TH D>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/amy.wilson/VYZR5TH D?sl=1>>
Join by phone

(b)(5) <tel:+(b)(5)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

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<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Monthly Agenda:

School investigations and program reviews –

- * Any recent reviews with significant findings/expected actions
- * Upcoming reviews and any anticipated issues

Upcoming NACIQI agendas and accreditation updates

Upcoming events, conferences – opportunities to share information, get input

Other issues/ things people are hearing

- * Cross-agency conversations
- * Accreditor conversations
- * Accreditation initiatives (eg risk-based recognition)
- * FSA initiatives (eg enforcement unit)

Attendees	Name <E-mail>	Attendance
	Wilson, Amy <Amy.Wilson@ed.gov>	Organizer
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Morgan, Sally <Sally.Morgan@ed.gov>	Required
	Bowder, Susan <Susan.Bowder@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Kimbrough, Kai <Kai.Kimbrough@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required

Bennett, Ron <Ron.Bennett@ed.gov>	Required
Allred, Michelle <Michelle.Allred@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Beam, Angela <Angela.Beam@ed.gov>	Required
Brandow, Jan <Jan.Brandow@ed.gov>	Required
Yette, Brenda <Brenda.Yette@ed.gov>	Required
Busskohl, Mark <Mark.Busskohl@ed.gov>	Required
Curry, Christopher <Christopher.Curry@ed.gov>	Required
Corwin, Dvak <Dvak.Corwin@ed.gov>	Required
Dillard, Vanessa <Vanessa.Dillard@ed.gov>	Required
Toney, Dyon <Dyon.Toney@ed.gov>	Required
Early, Jeremy <Jeremy.Early@ed.gov>	Required
Fosker, Erik <Erik.Fosker@ed.gov>	Required
Moya, Jesus <Jesus.Moya@ed.gov>	Required
Smith, Joseph <Joseph.Smith@ed.gov>	Required
Peeler, Kim <Kim.Peeler@ed.gov>	Required
Palumbo, Gayle <Gayle.Palumbo@ed.gov>	Required
Bell, Sherrie <Sherrie.Bell@ed.gov>	Required
Nave, Tracy <Tracy.Nave@ed.gov>	Required
Pope, Lauren <Lauren.Pope@ed.gov>	Required
Moore, James <James.Moore@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
PIP Master <PIPMaster@ed.gov>	Required
Thomas, Nathaniel <Nathaniel.Thomas@ed.gov>	Required
Arthur, Julie <Julie.Arthur@ed.gov>	Required

Hay, Sarah <Sarah.Hay@ed.gov>	Required
FSAPIPSGEligibility <FSAPIPSGEligibility@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
Simpson, Vinita <Vinita.Simpson@ed.gov>	Required
Adams, Sarah <Sarah.Adams@ed.gov>	Required
Sawyer, Tammi <Tammi.Sawyer@ed.gov>	Required
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Required

Wednesday, November 14, 2018

Time	11:00 AM – 12:00 PM
Subject	Verification
Show Time As	Tentative
Attendees	
Name <E-mail>	Attendance
Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Organizer
Johnson, Amber <Amber.Johnson@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Munier, Craig <Craig.Munier@ed.gov>	Required
Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Required
Bartnicki, David <David.Bartnicki@ed.gov>	Required
Schelling, Brian <Brian.Schelling@ed.gov>	Required
Gibson, Tivon <Tivon.Gibson@ed.gov>	Required
Ellis, Ja-mel <Ja-mel.Ellis@ed.gov>	Required
Marella, Maria <Maria.Marella@ed.gov>	Required
Parkinson, Misty <Misty.Parkinson@ed.gov>	Required
Brooks, Tomar <Tomar.Brooks@ed.gov>	Required
Coghlan, Rachel <Rachel.Coghlan@ed.gov>	Required
Barrett, Zelma <Zelma.Barrett@ed.gov>	Required

Goodsell, Jonathan <Jonathan.Goodsell@ed.gov>	Required
Pacchetti, Ed <Ed.Pacchetti@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
Leifeste, Denise <Denise.Leifeste@ed.gov>	Required
Hoover, Nancy <Nancy.Hoover@ed.gov>	Required
Yaworski, Ryan <Ryan.Yaworski@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject Verification and Other Issues
Location WDCFB6-297-03
Show Time As Tentative
 Agenda below

.....
 Join Skype Meeting
 <<https://meet.lync.com/usdedeop/jacquelyn.butler/2 H54TWWC>>
 Trouble Joining? Try Skype Web App
 <<https://meet.lync.com/usdedeop/jacquelyn.butler/2 H54TWWC?sl=1>>
 Join by phone

+(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
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 <<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

1. Should Auto Zero and SNT nontax filers selected for verification be required to provide VNF?
2. Are we issuing the 2018-2019 FAFSA Verification-IRS Tax Return Transcript Matrix?
3. Review PR Tax Job Aid
4. Figuring an individual's AGI and taxes on a joint return with the elimination of exemptions

Attendees	Name <E-mail>	Attendance
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Organizer

Johnson, Amber <Amber.Johnson@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Munier, Craig <Craig.Munier@ed.gov>	Required
Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Required
Bartnicki, David <David.Bartnicki@ed.gov>	Required
Schelling, Brian <Brian.Schelling@ed.gov>	Required
Gibson, Tivon <Tivon.Gibson@ed.gov>	Required
Ellis, Ja-mel <Ja-mel.Ellis@ed.gov>	Required
Marella, Maria <Maria.Marella@ed.gov>	Required
Parkinson, Misty <Misty.Parkinson@ed.gov>	Required
Brooks, Tomar <Tomar.Brooks@ed.gov>	Required
Coghlan, Rachel <Rachel.Coghlan@ed.gov>	Required
Barrett, Zelma <Zelma.Barrett@ed.gov>	Required
Goodsell, Jonathan <Jonathan.Goodsell@ed.gov>	Required
Pacchetti, Ed <Ed.Pacchetti@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
Leifeste, Denise <Denise.Leifeste@ed.gov>	Required
Hoover, Nancy <Nancy.Hoover@ed.gov>	Required
Yaworski, Ryan <Ryan.Yaworski@ed.gov>	Required

Time 1:30 PM – 2:30 PM
Subject Employee Learning Session: Back to Basics on Budget
Location 288-04 and WebEx
Show Time As Tentative
 Reminder: We hope you can join us in person for today's Employee Learning Session! If you are working remotely, please use the WebEx info below.

 Join via WebEx:
<https://doed.webex.com/doed/j.php?MTID=m0f893fbd944f31d8a3e23cfe3225bbce>

Audio connection:

(b)(6)

Access Code: (b)(6)

Need help? Go to <http://collaborationhelp.cisco.com>
<<https://na01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fcollaborationhelp.cisco.com&data=02%7C01%7CWing.Yeung%40ed.gov%7Cef6d865538194b10d98e08d639ad6116%7Cbd5d451484de4928a9fd6ae10bbad677%7C0%7C0%7C636759815079774102&sdata=9SKS6bnsDx%2Bqpnr mYLPi94E5i%2F6ocy15JMWxFpSaT6k%3D&reserved=0>> .

IMPORTANT NOTICE: Please note that this WebEx service allows audio and other information sent during the session to be recorded, which may be discoverable in a legal matter. By joining this session, you automatically consent to such recordings. If you do not consent to being recorded, discuss your concerns with the host or do not join the session.

Access the past sessions at the Employee Learning Sessions SharePoint site <<https://share.ed.gov/teams/OPE/Pages/EmployeeLearningSessions.aspx>> .

Attendees	Name <E-mail>	Attendance
	Harris, Kristen (OPE) <Kristen.Harris@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required
	Solares, Grace <Grace.Solares@ed.gov>	Optional
	Baldwin, Alan <Alan.Baldwin@ed.gov>	Optional
	Seward, Jymece <Jymece.Seward@ed.gov>	Optional
	Adler, Sheryl <Sheryl.Adler@ed.gov>	Optional
	Beth, Brittany <Brittany.Beth@ed.gov>	Optional
	Washington, Aaron <Aaron.Washington@ed.gov>	Optional
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Optional
	Funkhouser, Janie <Janie.Funkhouser@ed.gov>	Optional
	Hay, Sarah <Sarah.Hay@ed.gov>	Optional
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Optional
	Watson, Donald <Donald.Watson@ed.gov>	Optional
	Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Optional

Lamba-Nieves, Nalini <Nalini.Lamba-Nieves@ed.gov>	Optional
Helton, Charity <Charity.Helton@ed.gov>	Optional
Gibbs, Cheryl <Cheryl.Gibbs@ed.gov>	Optional
Letourneau, Kristina <Kristina.Letourneau@ed.gov>	Optional
Pace, Sheba <Sheba.Pace@ed.gov>	Optional
Leigh, Sariane <Sariane.Leigh@ed.gov>	Optional
St. Clair, Catherine <Catherine.StClair@ed.gov>	Optional
English, Barbara <Barbara.English@ed.gov>	Optional
Slijepcevic, Stacey <Stacey.Slijepcevic@ed.gov>	Optional
Chapman-Thaw, Kissy <Kissy.Chapman-Thaw@ed.gov>	Optional
Blount, Venus <Venus.Blount@ed.gov>	Optional
Hong, Jennifer <Jennifer.Hong@ed.gov>	Optional
Maestri, Phil <Phil.Maestri@ed.gov>	Optional
Rosier, Denise <Denise.Rosier@ed.gov>	Optional
Seide, Helen <Helen.Seide@ed.gov>	Optional
Bolton, Monique <Monique.Bolton@ed.gov>	Optional
Foreman, Dana <Dana.Foreman@ed.gov>	Optional
Blom, Jane <Jane.Blom@ed.gov>	Optional
Lefor, Valerie <Valerie.LeFor@ed.gov>	Optional
Navalaney, Yvonne <Yvonne.Navalaney@ed.gov>	Optional
Hamblin-Johnson, Tanisha <Tanisha.Johnson@ed.gov>	Optional
Yeung, Wing <Wing.Yeung@ed.gov>	Optional
Peterson-Cox, Monet <Monet.Peterson-Cox@ed.gov>	Optional
Singleton, Megan <Megan.Singleton@ed.gov>	Optional
Cottrell, Jason <Jason.Cottrell@ed.gov>	Optional

Jones, Diane <Diane.Jones@ed.gov>	Optional
Wiley, Rachael <Rachael.Wiley@ed.gov>	Optional
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Optional
Maimer, Pamela <Pamela.Maimer@ed.gov>	Optional
Wood, Robyn <Robyn.Wood@ed.gov>	Optional
Dominguez, Mary <Mary.Dominguez@ed.gov>	Optional
Cross, Freddie <Freddie.Cross@ed.gov>	Optional

Time 2:30 PM – 3:30 PM
Subject OPE Division Leaders Meeting - AGENDA ATTACHED
Location WDCFB6-297-05 (managed)
Show Time As Busy
 Colleagues,

Phil would like to establish a regular meeting for OPE division leaders to address management and operational issues. We will discuss the frequency of the meetings at the inaugural gathering and collect your input on how to ensure that the conversations are relevant to your core work.

I will circulate an agenda closer to the 14th. In the meantime, please let me know if you have any questions or are unable to make the meeting.

Thank you,

Grace

Attendees	Name <E-mail>	Attendance
	Solares, Grace <Grace.Solares@ed.gov>	Organizer
	Maestri, Phil <Phil.Maestri@ed.gov>	Required
	Byrd-Johnson, Linda <Linda.Byrd-Johnson@ed.gov>	Required
	Gibbs, Cheryl <Cheryl.Gibbs@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Adler, Sheryl <Sheryl.Adler@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Thursday, November 15, 2018

Time 10:00 AM – 11:00 AM
Subject College Financing Plan

Location <https://bluejeans.com/653287104;> (b)(6) Meeting ID: (b)(6)
(b)(6)
Show Time As Busy

This is to reserve the agreed-upon time for a discussion of the College Financing Plan changes. I included most everyone from the recent email chain; Amy, feel free to "disinvite" anyone that doesn't need to attend from your end. Helen, this is mostly FYI, but you are welcome to join.

The latest plan of attack Patrick drafted is attached. The most recently shared prototype is located at <http://e-wd.org/shopping-sheet/responsive/default/> <<http://e-wd.org/shopping-sheet/responsive/default/>> .

.....
To join the meeting on a computer or mobile phone:
<https://bluejeans.com/653287104?src=calendarLink>
<<https://bluejeans.com/653287104?src=calendarLink>>

Phone Dial-in
+ (b)(6) (US (San Jose))
+ (b)(6) (US Toll Free)
Global Numbers: <http://bluejeans.com/numbers>
<<http://bluejeans.com/numbers>>

Meeting ID: (b)(6)

Room System
199.48.152.152 or bjn.vc

Meeting ID: (b)(6)

Want to test your video connection?
<https://bluejeans.com/111> <<https://bluejeans.com/111>>

Is this your meeting? Do you need your moderator passcode
<<https://rti.bluejeans.com/settings/room-settings>> ?
.....

Attendees	Name <E-mail>	Attendance
	Ginder, Scott < sginder@rti.org >	Organizer
	Brown, Patrick < plbrown@rti.org >	Required
	Wilson, Amy < Amy.Wilson@ed.gov >	Required
	Higgins, Ashley < Ashley.Higgins@ed.gov >	Required
	Mahaffie, Lynn < Lynn.Mahaffie@ed.gov >	Optional
	Jang, Helen < hjang@rti.org >	Optional

Time 11:00 AM – 11:30 AM

Subject FSA Presentation
Location Lynn's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Smith, George.Alan <George.Smith@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject Arts Education at Its Best: Opening of the exhibit of 2018 winners of Scholastic Art & Writing Awards and of the exhibit of works by students in art education programs at 11 major U.S. museums
Location LBJ Auditorium
Show Time As Tentative

Dear Friends and Colleagues,

Come see the new works of art by our country's exceptional student artists and writers.

Come celebrate them, their educators and their families.
 Come Be With Us!
 at the

U.S. Department of Education
 for the
 2018 Scholastic Art & Writing Awards Winners Exhibit and the Exhibit of Works by Students From 11 Museums' Arts Education Programs
 Thursday, Nov. 15 at 11 a.m.
 Featuring
 100 works of 2- and 3-D art from across the U.S.

2017 National Student Poet, Southeast Region, Annie Castillo

and
 A Roundtable on Recent Research on Museum Education and Its Effects on Academic Achievement

Also Featuring Thoughts on the Arts at the Center of Learning in Schools Today

From
 Jackye Zimmermann, Director, Editorial Policy and Student Art Exhibit Program, U.S. Department of Education

Lisa Ramirez, Deputy Assistant Secretary for Policy and Programs in the Office of Elementary and Secondary Education, U.S. Department of Education

Madeleine Grynsztejn, Pritzker Director, Museum of Contemporary Art Chicago, and President, Association of Art Museum Directors

Virginia McEnerney, Executive Director, Alliance for Young Artists & Writers

The opening will take place at
 U.S. Department of Education

400 Maryland Ave. SW, LBJ Auditorium
(Entrance on C St. SW between 4th and 6th streets SW)
Washington, DC 20202

Photo ID is required for entry

RSVP required by Tuesday Nov. 13 at noon to
jacquelyn.zimmermann@ed.gov
<mailto:jacquelyn.zimmermann@ed.gov>

Questions? Contact Jackye Zimmermann at
Jacquelyn.Zimmermann@ed.gov
<mailto:Jacquelyn.Zimmermann@ed.gov> or at 202-401-0762

We all look forward to celebrating
this abundance of creativity and knowledge with you.

Attendees	Name <E-mail>	Attendance
	Zimmermann, Jacquelyn <Jacquelyn.Zimmermann@ed.gov>	Organizer
	OPE HEP All Staff <OPEHEPAllStaff@ed.gov>	Required
	OPE IFLE <OPEIFLE@ed.gov>	Required
	OPE Non-Supervisory Employees <OPENon-SupervisoryEmployees@ed.gov>	Required
	OPE Managers <OPEManagers@ed.gov>	Required
	OPEPD All Users <OPEPDAllUsers@ed.gov>	Required
	OCTAE All Users <OCTAE_All_Users@ed.gov>	Required
	OGC Attorneys <OGCAttorneys@ed.gov>	Required
	OGC CCM <OGCCCM@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject The opening of two superb student art exhibits of works by 2018 winners of the Scholastic Art & Writing Awards, and featuring a 2017 National Student Poet
Location U.S. Department of Education, LBJ Auditorium
Show Time As Tentative
In view of the impending danger of storm Florence, this opening has been rescheduled to Nov. 15. The invitation is forthcoming. In the meantime, mark your calendars for Nov. 15 at 11 a.m.

Dear Friends and Colleagues,

Come see the new works by our country's exceptional student artists and writers.

Come celebrate them, their educators and their families.
Come Be With Us!
at the

U.S. Department of Education
for the
2018 Scholastic Art & Writing Awards Winners Exhibit Opening
Friday Sept. 14 at 11 a.m.
Featuring
68 works of 2- and 3-D art by award-winning students from across the U.S.

30 works by award-winning students from Milwaukee, Wisconsin

and
2017 National Student Poet, Southeast Region, Annie Castillo

Also Featuring Thoughts on the Arts at the Center of Learning in Schools Today

From
Lisa Ramirez, Deputy Assistant Secretary for Policy and Programs in the Office of Elementary and Secondary Education, U.S. Department of Education

Tony Chauveaux, Deputy Chairman, Programs and Partnerships, National Endowment for the Arts

Virginia McEnerney, Executive Director, Alliance for Young Artists & Writers

The opening will take place at
U.S. Department of Education
400 Maryland Ave. SW, LBJ Auditorium
(Entrance on C St. SW between 4th and 6th streets SW)
Washington, DC 20202

Photo ID is required for entry

RSVP required by Wednesday noon Sept. 12 to
jacquelyn.zimmermann@ed.gov
<mailto:jacquelyn.zimmermann@ed.gov>

Questions? Contact Jackye Zimmermann at
Jacquelyn.Zimmermann@ed.gov
<mailto:Jacquelyn.Zimmermann@ed.gov> or at 202-401-0762

We all look forward to celebrating
this abundance of creativity and knowledge with you.

Attendees	Name <E-mail>	Attendance
	Zimmermann, Jacquelyn <Jacquelyn.Zimmermann@ed.gov>	Organizer
	OELA All Users <#OELA@ed.gov>	Required
	OUS AAPI <OUSAAPI@ed.gov>	Required
	OUS Faith-Based <OUSFaith-Based@ed.gov>	Required
	OUS HBCU <OUSHBCU@ed.gov>	Required
	OUS Hispanic Excellence <OUSHispanicExcellence@ed.gov>	Required
	OUS WHEEAA <OUSWHEEAA@ed.gov>	Required
	OUS WHIAIAN <OUSWHIAIAN@ed.gov>	Required
	Araujo, Liza <Liza.Araujo@ed.gov>	Required
	Asbury, Christa <Christa.Asbury@ed.gov>	Required
	Burley, Milton <Milton.Burley@ed.gov>	Required
	Canady, Alexander <Alexander.Canady@ed.gov>	Required
	Dixon, Doris <Doris.Dixon@ed.gov>	Required
	Drew, Andrea <Andrea.Drew@ed.gov>	Required
	Erickson, Marie <Marie.Erickson@ed.gov>	Required
	Hester, Allison <Allison.Hester@ed.gov>	Required
	Huizinga, Madeleine <Madeleine.Huizinga@ed.gov>	Required
	Jones, Natalee <Natalee.Jones@ed.gov>	Required
	McHam, Gerren <Gerren.McHam@ed.gov>	Required

McLean, Michelle <Michelle.McLean@ed.gov>	Required
Michael, Heidi <Heidi.Michael@ed.gov>	Required
Nelson, Paige <Paige.Nelson@ed.gov>	Required
Oppenheim, Peter <Peter.Oppenheim@ed.gov>	Required
Petersen, Molly <Molly.Petersen@ed.gov>	Required
Prince, Scott <Scott.Prince@ed.gov>	Required
Richards, Jim <Jim.richards@ed.gov>	Required
Riley, Mary Christina <MaryChristina.Riley@ed.gov>	Required
Russell, Lauren <Lauren.Russell@ed.gov>	Required
Seaborne, Stefanie <Stefanie.Seaborne@ed.gov>	Required
Stanley, Taylor <Taylor.Stanley@ed.gov>	Required
Wilson, Linda <Linda.Wilson@ed.gov>	Required
Zarish-Becknell, Kim <Kim.Zarish-Becknell@ed.gov>	Required
OPEPD All Users <OPEPDAllUsers@ed.gov>	Required
OCTAE All Users <OCTAE_All_Users@ed.gov>	Required
OPE Managers <OPEManagers@ed.gov>	Required
OPE Non-Supervisory Employees <OPENon-SupervisoryEmployees@ed.gov>	Required
OPE HEP All Staff <OPEHEPAllStaff@ed.gov>	Required
McMahon, Sean <Sean.McMahon@ed.gov>	Optional
Davis, Darryl <Darryl.Davis@ed.gov>	Optional
Cartier, Mose <Mose.Cartier@ed.gov>	Optional
Miller, John <John.Miller@ed.gov>	Optional
Slijepcevic, Stacey <Stacey.Slijepcevic@ed.gov>	Optional
Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Optional
Hillary, Ashley <Ashley.Hillary@ed.gov>	Optional

Morgan, Kathy <Kathy.Morgan@ed.gov>	Optional
Helton, Charity <Charity.Helton@ed.gov>	Optional
Escalante, Melissa <Melissa.Escalante@ed.gov>	Optional
Coro, Christopher <Christopher.Coro@ed.gov>	Optional
English, Barbara <Barbara.English@ed.gov>	Optional
Lucas, Richard <Richard.Lucas@ed.gov>	Optional
Swann, Patrice <Patrice.Swann@ed.gov>	Optional
Blount, Venus <Venus.Blount@ed.gov>	Optional
Wells, Harold <Harold.Wells@ed.gov>	Optional
Harrington, Sharon <Sharon.Harrington@ed.gov>	Optional
Hong, Jennifer <Jennifer.Hong@ed.gov>	Optional
Wiley, Rachael <Rachael.Wiley@ed.gov>	Optional
Byfield, Tanya <Tanya.Byfield@ed.gov>	Optional
Stullich, Stephanie <Stephanie.Stullich@ed.gov>	Optional
Foreman, Dana <Dana.Foreman@ed.gov>	Optional
Hay, Sarah <Sarah.Hay@ed.gov>	Optional
Toussaint, Monique <Monique.Toussaint@ed.gov>	Optional
Howe, David <David.Howe@ed.gov>	Optional
Viana, Jose <Jose.Viana@ed.gov>	Optional
Melton, Laticia <Laticia.Melton@ed.gov>	Optional
Blom, Jane <Jane.Blom@ed.gov>	Optional
Keller, Mary <Mary.Keller@ed.gov>	Optional
Scites, Deborah <Deborah.Scites@ed.gov>	Optional
Peterson-Cox, Monet <Monet.Peterson-Cox@ed.gov>	Optional
Wooten, Michael <Michael.Wooten@ed.gov>	Optional

Collins, Carolyn <Carolyn.Collins@ed.gov>	Optional
Cordes, Bill <Bill.Cordes@ed.gov>	Optional
Boston, Chuennee <Chuennee.Boston@ed.gov>	Optional
Lefor, Valerie <Valerie.LeFor@ed.gov>	Optional
Braga, Leticia <Leticia.Braga@ed.gov>	Optional
Blew, Jim <James.Blew@ed.gov>	Optional
Morrow, Jean <Jean.Morrow@ed.gov>	Optional
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Optional
Rosier, Denise <Denise.Rosier@ed.gov>	Optional
Addie, Sean <Sean.Addie@ed.gov>	Optional
Holly, Tameika <Tameika.Holly@ed.gov>	Optional
Kean, Larry <Larry.Kean@ed.gov>	Optional
Andrews, Melody <Melody.Andrews@ed.gov>	Optional

Friday, November 16, 2018

Time 9:00 AM – 9:30 AM
Subject check in
Location Lynn's office
Recurrence Occurs every Friday effective 2/2/2018 until 7/26/2019 from 9:00 AM to 9:30 AM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
Jones, Sharon <Sharon.Jones@ed.gov>	Required

Time 9:00 AM – 12:00 PM
Subject SES volunteer day
Show Time As Busy

Time 9:30 AM – 10:00 AM
Subject Check-In/ George Smith
Location Lynn's Office 6C107
Recurrence Occurs every Friday effective 2/2/2018 until 7/26/2019 from 9:30 AM to 10:00 AM
Show Time As Busy
 Changing the time for this check-in. Thanks.

Sharon

Changing the day of the week.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required

Time 1:00 PM – 2:00 PM
Subject Subcommittee Comments on the 2019 Rulemaking Redline
Location WDCFB6-288-04 (managed)
Show Time As Busy
Changing time due to conflicts .

This meeting is to discuss edits that the Subcommittees made to the redlines doc.

Join Skype Meeting
<<https://meet.lync.com/usdedeop/aaron.washington/T TG7FR6S>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/aaron.washington/T TG7FR6S?sl=1>>
Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Washington, Aaron <Aaron.Washington@ed.gov>	Organizer
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required

McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required

Monday, November 19, 2018

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free
 As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra
 Sent: Wednesday, January 03, 2018 4:30 PM
 To: Pena, Alexandra; Smith, Kathleen; Manning, James
 Subject: MASTER CALENDAR
 When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).
 Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
	Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
	Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time All Day
Subject (b)(6)
Location Telework/Sick Leave 2-4 PM

Show Time As Free

Time 10:00 AM – 11:00 AM
Subject OPE ALL STAFF MEETING
Location TDC 1W128
Importance High
Show Time As Busy

Join Skype Meeting

<<https://meet.lync.com/usdedeop/diane.jones/CMHRF8 TG>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/diane.jones/CMHRF8 TG?sl=1>>

Join by phone

(b)(6) <tel: (b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Adair, Lucas (John) <John.Adair@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject 2018 FSA Training Conference - Final Logistics Meeting
Location WDCUCP-C-G-1101B; Conference Call Information below
Show Time As Busy
Good Morning All,

Please try to attend the final logistics meeting for staff prior to the 2018 FSA Training Conference. We will be covering the following items:

- * Travel Information
- * Conference Overview
- * Onsite Logistics Items
- * Q&A Time

Conference Call Information:

Phone Number: (b)(6)
Access Code: (b)(6)

Thank You,

Chris Farr, PMP, CGMP
U.S. Department of Education | Federal Student Aid
830 First St. NE | UCP Rm. 22C3 | Washington, DC 20202
W: (202) 377-3215 | C: (b)(6) | chris.farr@ed.gov
<mailto:chris.farr@ed.gov>

Attendees	Name <E-mail>	Attendance
	Farr, Chris <Chris.Farr@ed.gov>	Organizer
	Abell, Annette <Annette.Abell@ed.gov>	Required
	Acosta, Leslie <Leslie.Acosta@ed.gov>	Required
	Aiello, Joe <Joe.Aiello@ed.gov>	Required
	Angilello, Sarah <Sarah.Angilello@ed.gov>	Required
	Appel, Jeff <Jeff.Appel@ed.gov>	Required
	Archila, Anna <Anna.Archila@ed.gov>	Required
	Ashe, Anya <Anya.Ashe@ed.gov>	Required
	Barnett, Effie <Effie.Barnett@ed.gov>	Required
	Bartlett, David <David.Bartlett@ed.gov>	Required
	Bartnicki, David <David.Bartnicki@ed.gov>	Required
	Battle, Cynthia <Cynthia.Battle@ed.gov>	Required
	Bender, Brian <Brian.Bender@ed.gov>	Required
	Bennett, Michael <Michael.Bennett@ed.gov>	Required
	Bowder, Susan <Susan.Bowder@ed.gov>	Required
	Boyd, Marcia <Marcia.Boyd@ed.gov>	Required
	Boyd, Selina <Selina.Boyd@ed.gov>	Required
	Brown, Mark <Mark.Brown@ed.gov>	Required
	Busskohl, Mark <Mark.Busskohl@ed.gov>	Required
	Byrne, Debra <Debra.Byrne@ed.gov>	Required

Cagle, Michael <Michael.Cagle@ed.gov>	Required
Campbell, Kevin <Kevin.Campbell@ed.gov>	Required
Carter, Denise <Denise.Carter@ed.gov>	Required
Castellanos, Daniel <Daniel.Castellanos@ed.gov>	Required
Challenger, Maisha <Maisha.Challenger@ed.gov>	Required
Chialastri, Taneka <Taneka.Chialastri@ed.gov>	Required
Coghlan, Rachel <Rachel.Coghlan@ed.gov>	Required
Coles, Larry <Larry.Coles@ed.gov>	Required
Commons, Daniel <Daniel.Commons@ed.gov>	Required
Connelly, Tammy <Tammy.Connelly@ed.gov>	Required
Coogan, Elizabeth <Elizabeth.Coogan@ed.gov>	Required
Courtney, Jeff <Jeff.Courtney@ed.gov>	Required
Crawford, Ray <Ray.Crawford@ed.gov>	Required
Crawley, Shelby <Shelby.Crawley@ed.gov>	Required
Crowner, Quasette <Quasette.Crowner@ed.gov>	Required
Daughtry, Jacqueline <Jacqueline.Daughtry@ed.gov>	Required
Davis, Dolores <Dolores.Davis@ed.gov>	Required
Davisson, Scot <John.Davisson@ed.gov>	Required
Dean, Michael <Michael.Dean@ed.gov>	Required
DeCosta, Marcus <Marcus.DeCosta@ed.gov>	Required
Delahunty, Sarah <Sarah.Delahunty@ed.gov>	Required
Dennis, Marya <Marya.Dennis@ed.gov>	Required
Despenza, Glenda <Glenda.Despenza@ed.gov>	Required
Diamond, Sally <Sally.Diamond@ed.gov>	Required
DiCarlo, Lisa <Lisa.DiCarlo@ed.gov>	Required

Donald, Freda <Freda.Donald@ed.gov>	Required
Drew, Andrea <Andrea.Drew@ed.gov>	Required
Eadie, Larry <Larry.Eadie@ed.gov>	Required
Eisenzopf, Nicole Centers <Nicole.Eisenzopf@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Eliadis, Pam <Pam.Eliadis@ed.gov>	Required
Ernst, Allen <Allen.Ernst@ed.gov>	Required
Estep, Darryl <Darryl.Estep@ed.gov>	Required
Farr, Warren <Warren.Farr@ed.gov>	Required
Fediw, Marcia <Marcia.Fediw@ed.gov>	Required
Fitzpatrick, Marie <Marie.Fitzpatrick@ed.gov>	Required
Foss, Ian <Ian.Foss@ed.gov>	Required
Fox, Patrick <Patrick.Fox@ed.gov>	Required
Galvan, Raul <Raul.Galvan@ed.gov>	Required
Gamble, Christopher <Christopher.Gamble@ed.gov>	Required
Garofano, Tamy <Tamy.Garofano@ed.gov>	Required
Gerhard, Mark <Mark.Gerhard@ed.gov>	Required
Gilligan, Pam <Pam.Gilligan@ed.gov>	Required
Glick, Margaret <Margaret.Glick@ed.gov>	Required
Goodwin, Zachary <Zachary.Goodwin@ed.gov>	Required
Gray, Jason <Jason.Gray@ed.gov>	Required
Greene, Chris <Chris.Greene@ed.gov>	Required
Hagins, Virginia <Virginia.W.Hagins@ed.gov>	Required
Hall, Linda <Linda.Hall@ed.gov>	Required
Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required

Hammond, David S. <David.Hammond@ed.gov>	Required
Hardy, Eric <Eric.Hardy@ed.gov>	Required
Harper, Thomas <Thomas.Harper@ed.gov>	Required
Harrell, Joel <Joel.Harrell@ed.gov>	Required
Harris, Alicia D. <Alicia.Harris@ed.gov>	Required
Harvey, Daphne T. <Daphne.Harvey@ed.gov>	Required
Hawkins, Jere <Jere.Hawkins@ed.gov>	Required
Hidalgo Mendez, Helen <Helen.HidalgoMendez@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
Hirman, Chuck <Chuck.Hirman@ed.gov>	Required
Holland, Linda <Linda.Holland@ed.gov>	Required
Honer, Bruce <Bruce.Honer@ed.gov>	Required
Hoover, Nancy <Nancy.Hoover@ed.gov>	Required
Hughes, Bruce <Bruce.Hughes@ed.gov>	Required
Hutson, Sharyn <Sharyn.Hutson@ed.gov>	Required
James, Angelique <Angelique.James@ed.gov>	Required
Janssen, Pete <Pete.Janssen@ed.gov>	Required
Johnson, Amber <Amber.Johnson@ed.gov>	Required
Johnson, Brenee <Brenee.Johnson@ed.gov>	Required
Johnson, Wayne <Wayne.Johnson@ed.gov>	Required
Jones, Andrew <Andrew.Jones@ed.gov>	Required
Jones, Danny <Danny.Jones@ed.gov>	Required
Jones, Russell <Russell.Jones@ed.gov>	Required
Jones, Tracy <Tracy.Jones@ed.gov>	Required
Jordan, Aaron <Aaron.Jordan@ed.gov>	Required

Kim, Ann <Ann.Kim@ed.gov>	Required
Kimball, Karen <Karen.Kimball@ed.gov>	Required
Kimbrough, Kai <Kai.Kimbrough@ed.gov>	Required
Kirksey, Glenn <Glenn.Kirksey@ed.gov>	Required
Lancaster, Lisa <Lisa.Lancaster@ed.gov>	Required
Lemmie, Christopher <Christopher.Lemmie@ed.gov>	Required
Lewis, Teri <Teri.Lewis@ed.gov>	Required
Madoo, Brent G. <Brent.Madoo@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Manning, James <James.Manning@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
McLaren, Candace <Candace.McLaren@ed.gov>	Required
McMillon, Damon <Damon.McMillon@ed.gov>	Required
McMillan, James <James.McMillan@ed.gov>	Required
Miller, Christopher <Christopher.Miller@ed.gov>	Required
Miles, Thomas <Thomas.Miles@ed.gov>	Required
Minor, Robin <Robin.Minor@ed.gov>	Required
Moore, James <James.Moore@ed.gov>	Required
Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Required
Munier, Craig <Craig.Munier@ed.gov>	Required
Musser, David <David.Musser@ed.gov>	Required
Naughton, Carol <Carol.Naughton@ed.gov>	Required
Nelson, Alanna <Alanna.Nelson@ed.gov>	Required
O'Brien, Marianna <Marianna.O'Brien@ed.gov>	Required
Olivencia, Anita <Anita.Olivencia@ed.gov>	Required

Pabulos, Kaegy <Kaegy.Pabulos@ed.gov>	Required
Pacchetti, Ed <Ed.Pacchetti@ed.gov>	Required
Parkinson, Misty <Misty.Parkinson@ed.gov>	Required
Patterson, Charles <Charles.Patterson@ed.gov>	Required
Pattison, Jennifer <Jennifer.Pattison@ed.gov>	Required
Porter, Joshua <Joshua.Porter@ed.gov>	Required
Pratt, Aldanzo <Aldanzo.Pratt@ed.gov>	Required
Priebe, Mark <Mark.Priebe@ed.gov>	Required
Prince, Scott <Scott.Prince@ed.gov>	Required
Putney, LaTisha <Latisha.Putney@ed.gov>	Required
Railey, Steven <Steven.Railey@ed.gov>	Required
Renshaw, Rick <Rick.Renshaw@ed.gov>	Required
Rhodes, David <David.Rhodes@ed.gov>	Required
Rhodes, Michael <Michael.Rhodes@ed.gov>	Required
Richards, Allison <Allison.Richards@ed.gov>	Required
Riley, Mary Christina <MaryChristina.Riley@ed.gov>	Required
Pineda Robles, Douglas <Douglas.Pineda@ed.gov>	Required
Rorie, Craig <Craig.Rorie@ed.gov>	Required
Santiago, Eric <Eric.Santiago@ed.gov>	Required
Stader, Jim <Jim.Stader@ed.gov>	Required
Schmoke, Julian <Julian.Schmoke@ed.gov>	Required
Settles, James <James.Settles@ed.gov>	Required
Shuler, Laura <Laura.Shuler@ed.gov>	Required
Schultz, Renee <Renee.Schultz@ed.gov>	Required
Scott, Alicia <Alicia.Scott@ed.gov>	Required

Shea, Sarah <Sarah.Shea@ed.gov>	Required
Sherrer, Valerie <Valerie.Sherrer@ed.gov>	Required
Simms, Wanda <Wanda.Simms@ed.gov>	Required
Simpson, Vinita <Vinita.Simpson@ed.gov>	Required
Slack, Emily <Emily.Slack@ed.gov>	Required
Smith, Kori <Kori.Smith@ed.gov>	Required
Springs, Leonard <Leonard.Springs@ed.gov>	Required
Staples, Matt <Matt.Staples@ed.gov>	Required
Stein, Michael <Michael.Stein@ed.gov>	Required
Stennis, Fred <Fred.Stennis@ed.gov>	Required
Stuckey, Jill <Jill.Stuckey@ed.gov>	Required
Summers, Trevor <Trevor.Summers@ed.gov>	Required
Tessitore, Lisa <Lisa.Tessitore@ed.gov>	Required
Thomas, Arva <Arva.Thomas@ed.gov>	Required
Toles, Vacherrie <Vacherrie.Toles@ed.gov>	Required
Turner, Katrina <Katrina.Turner@ed.gov>	Required
Valentine, Ingrid <Ingrid.Valentine@ed.gov>	Required
Vallas, Robert <Robert.Vallas@ed.gov>	Required
Venegas, Reza <Reza.Venegas@ed.gov>	Required
Le, Sandra <Sandra.Le@ed.gov>	Required
Vu, Larry <Larry.Vu@ed.gov>	Required
Walker, Lisa <Lisa.Walker@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Webb, Nautochia <Nautochia.Webb@ed.gov>	Required
Weems, Cassandra <Cassandra.Weems@ed.gov>	Required

Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Whisonant, Stacie <Stacie.Whisonant@ed.gov>	Required
Wilbanks, Linda <Linda.Wilbanks@ed.gov>	Required
Williams, Ashley <Ashley.Williams@ed.gov>	Required
Williams, Sydney <Sydney.Williams@ed.gov>	Required
Wingel, Barbara <Barbara.Wingel@ed.gov>	Required
Winzer, Etienna (ET) <Etienna.Winzer@ed.gov>	Required
Wright, Rosalizes <Rosalizes.Wright@ed.gov>	Required
Wyant, Jim <Jim.Wyant@ed.gov>	Required
Yoder, James <James.Yoder@ed.gov>	Required
Zais, Mitchell <Mitchell.Zais@ed.gov>	Required
Zelnik, Kathy <Kathy.Zelnik@ed.gov>	Required
Williams, Leo <Leo.Williams@ed.gov>	Required
Pogue, Derek <Derek.Pogue@ed.gov>	Required
Jones, Sharon <Sharon.Jones@ed.gov>	Required
Moore, Kimberly <Kimberly.Moore@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject OPE-PPI Redlines
Location Skype Meeting or Room 1W103
Show Time As Busy
 This meeting is for OPE-PPI staff to discuss proposed language changes with Michael Brickman so that we can more thoughtfully provide feedback to those proposed changes due Tuesday. The room is reserved until 2PM, if staff is available and would like to meet beyond 12.

.....

 Join Skype Meeting
 <<https://meet.lync.com/usdedeop/aaron.washington/H 0JFP3F0>>
 Trouble Joining? Try Skype Web App
 <<https://meet.lync.com/usdedeop/aaron.washington/H 0JFP3F0?sl=1>>
 Join by phone

+ (b)(6) <tel:+(b)(6)> (Dial-in Number) English (United

States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

.....

Attendees	Name <E-mail>	Attendance
	Washington, Aaron <Aaron.Washington@ed.gov>	Organizer
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
	Smith, Brian <Brian.Smith@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Cross, Freddie <Freddie.Cross@ed.gov>	Required

Time 2:00 PM – 3:00 PM
Subject Accreditation Comments on 2019 Rulemaking Redlines
Location WDCFB6-240-02 (Managed)
Show Time As Busy
 I had to change the time and room, Diane has an all staff meeting scheduled during the previous time.

This meeting is to discuss edits that the Accreditation team made to the redlines doc.

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Join Skype Meeting
https://meet.lync.com/usdedeop/aaron.washington/Z_MNDRP1C
 Trouble Joining? Try Skype Web App
https://meet.lync.com/usdedeop/aaron.washington/Z_MNDRP1C?sl=1
 Join by phone

+1(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
 <<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

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Attendees	Name <E-mail>	Attendance
	Washington, Aaron <Aaron.Washington@ed.gov>	Organizer
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required

Smith, Brian <Brian.Smith@ed.gov>	Required
Martin, Gregory (Gregory.Martin@ed.gov) <Gregory.Martin@ed.gov>	Optional

Time 2:00 PM – 3:00 PM
Subject FSA Conference Open Forum Prep Session
Location FSA - 112B1; Call-In: (b)(6) Part: (b)(6)
Show Time As Tentative

The purpose of this session is to identify hot issues that are likely to come up during sessions (and primarily the Open Forum sessions) and identify high level messages in response.

UPDATED – Attached below is an initial list of issues. Please review and provide any suggested additions.

Attendees	Name <E-mail>	Attendance
	Greene, Chris <Chris.Greene@ed.gov>	Organizer
	Jordan, April <April.Jordan@ed.gov>	Required
	O'Brien, Marianna <Marianna.O'Brien@ed.gov>	Required
	Isett, Christine <Christine.Isett@ed.gov>	Required
	Appel, Jeff <Jeff.Appel@ed.gov>	Required
	Munier, Craig <Craig.Munier@ed.gov>	Required
	Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
	Minor, Robin <Robin.Minor@ed.gov>	Required
	LaVia, Mark <Mark.LaVia@ed.gov>	Required
	Parkinson, Misty <Misty.Parkinson@ed.gov>	Required
	DiCarlo, Lisa <Lisa.DiCarlo@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Kane, John <John.Kane@ed.gov>	Required
	Roach, Ronald <Ronald.Roach@ed.gov>	Optional
	Foss, Ian <Ian.Foss@ed.gov>	Optional
	Martin, Gregory <Gregory.Martin@ed.gov>	Optional

Glick, Margaret <Margaret.Glick@ed.gov> Optional
Gomez, Robert <Robert.Gomez@ed.gov> Required
Eliadis, Pam <Pam.Eliadis@ed.gov> Required

Time 4:30 PM – 5:00 PM
Subject Chat
Location Conference Call: (b)(6) P: (b)(6)
Show Time As Busy

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Join Skype Meeting
<[https://meet.lync.com/usdedeop/david.musser/3MP35 Q4J](https://meet.lync.com/usdedeop/david.musser/3MP35%20Q4J)>
Trouble Joining? Try Skype Web App
<[https://meet.lync.com/usdedeop/david.musser/3MP35 Q4J?sl=1](https://meet.lync.com/usdedeop/david.musser/3MP35%20Q4J?sl=1)>
Join by phone

(b)(6) <tel: (b)(6) (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
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Attendees	Name <E-mail>	Attendance
	Musser, David <David.Musser@ed.gov>	Organizer
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional

Tuesday, November 20, 2018

Time 9:00 AM – 10:00 AM
Subject Verification and Other Issues
Location Skype Meeting
Show Time As Tentative
Agenda below.

.....
Join Skype Meeting
<[https://meet.lync.com/usdedeop/jacquelyn.butler/2 H54TWWC](https://meet.lync.com/usdedeop/jacquelyn.butler/2%20H54TWWC)>
Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/jacquelyn.butler/2>

H54TWWC?sl=1>

Join by phone

(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

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1. Financial Aid Verification Issues – FYI Only

2. Parent Can't Get VNF

3. PLI Review and Approval of Matrix

Attendees	Name <E-mail>	Attendance
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Organizer
	Johnson, Amber <Amber.Johnson@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Munier, Craig <Craig.Munier@ed.gov>	Required
	Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Required
	Bartnicki, David <David.Bartnicki@ed.gov>	Required
	Schelling, Brian <Brian.Schelling@ed.gov>	Required
	Gibson, Tivon <Tivon.Gibson@ed.gov>	Required
	Ellis, Ja-mel <Ja-mel.Ellis@ed.gov>	Required
	Marella, Maria <Maria.Marella@ed.gov>	Required
	Parkinson, Misty <Misty.Parkinson@ed.gov>	Required
	Brooks, Tomar <Tomar.Brooks@ed.gov>	Required
	Coghlan, Rachel <Rachel.Coghlan@ed.gov>	Required
	Barrett, Zelma <Zelma.Barrett@ed.gov>	Required

Goodsell, Jonathan <Jonathan.Goodsell@ed.gov>	Required
Pacchetti, Ed <Ed.Pacchetti@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
Leifeste, Denise <Denise.Leifeste@ed.gov>	Required
Hoover, Nancy <Nancy.Hoover@ed.gov>	Required
Yaworski, Ryan <Ryan.Yaworski@ed.gov>	Required

Time 9:30 AM – 11:00 AM
Subject Staff Meeting
Location WDCFB6-297-05 (managed)
Recurrence Occurs every Tuesday effective 8/7/2018 until 1/1/2019 from 9:30 AM to 11:00 AM
Show Time As Tentative

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 --> Join Skype Meeting
 <https://meet.lync.com/usdedeop/cathy.sheffield/P9_0H7YTM>
 Trouble Joining? Try Skype Web App
 <https://meet.lync.com/usdedeop/cathy.sheffield/P9_0H7YTM?sl=1>
 Join by phone

+[(b)(6)] tel: [(b)(6)] > (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: [(b)(6)]
 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
 <<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mula, Chuck <Chuck.Mula@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required

Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Howes, Patricia <Patricia.Howes@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Leszanczuk, Sylvia <Sylvia.Leszanczuk@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required

Time 11:30 AM – 12:00 PM
Subject Weekly with Lynn/Jennifer
Location Lynn's office
Recurrence Occurs every Tuesday effective 7/10/2018 until 7/30/2019 from 11:30 AM to 12:00 PM
Reminder 15 minutes
Show Time As Busy
 Lynn asked that I set up weekly meetings with the managers. Let me know if this day and time works for you. Thanks.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 5:00 PM – 6:00 PM
Subject Jeff-Lynn conference prep
Location Lynn's office
Show Time As Busy
 Throwing something on our calendars; this might be too late in day for you. If so, let me know. thanks

Attendees	Name <E-mail>	Attendance
	Appel, Jeff <Jeff.Appel@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Wednesday, November 21, 2018

Time 8:00 AM – 5:00 PM
Subject (b)(6)
Show Time As Busy

Thursday, November 22, 2018

Time All Day
Subject Thanksgiving Day
Location United States
Show Time As Free
Categories Holiday

Time 8:00 AM – 5:00 PM
Subject (No Subject)
Show Time As Busy

Time 10:00 AM – 10:05 AM
Subject REMINDER - timesheets need to be completed by the last Friday of the pay period
Recurrence Occurs every 2 week(s) on Thursday effective 2/1/2018 until 7/18/2019 from 10:00 AM to 10:05 AM
Show Time As Free
Accidently sent out a removal for this from your calendar. Please accept again to keep the timesheet reminder on your calendar.

Resending for newer employees or those who may not have accepted the original outlook appointment. Outlook invite to follow.

From: Letourneau, Kristina
Sent: Friday, October 26, 2012 9:38 AM
To: OPE All Users
Subject: Completing your timesheet in WebTA
Importance: High

As you know, all timesheets should be completely processed (validated/affirmed/certified) by the last Friday of the pay period. This is often not being done. Many timesheets are not being completed until the following Monday, Tuesday and sometimes even Wednesday. This can cause employees to not be paid on time.

When employees/supervisors are contacted regarding missing timesheets, I am often told that they forgot it was time to do timesheets.

In order to prevent this from happening, I will be sending out an OPE-Wide appointment invite. It will be a recurring appointment for every other Thursday, to remind you to complete timesheets by Friday. Please accept this appointment onto your calendar so you will get the biweekly reminder.

Employees/Supervisors - If you will be out of the office on the Friday that timesheets are due, make sure you complete it on the last day you are in the office, prior to your flex day or leave.

Supervisors – please make sure you have assigned a delegate to complete timesheets in your absence. If you know you will not be in the office on the Friday that timesheets are due, make sure your delegate is aware that they need to certify the timesheets on your behalf. You should also provide your staff with a deadline to submit their timesheets to you, to allow you time to certify them by COB Friday.

Let me know if you have any questions.

Thanks,
Krissy

Attendees	Name <E-mail>	Attendance
	Letourneau, Kristina <Kristina.Letourneau@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required

Time 2:00 PM – 2:30 PM
Subject Weekly with Lynn/Annmarie
Location Lynn's office
Recurrence Occurs every Thursday effective 7/12/2018 until 7/25/2019 from 2:00 PM to 2:30 PM
Reminder 15 minutes
Show Time As Busy
Annmarie- 11 does not work for Lynn. Would 2 pm work for you?

Lynn asked that I set up weekly meetings with Managers. Let me know if this day and time work for you. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie (Annmarie.Weisman@ed.gov) <annmarie.weisman@ed.gov>	Required

Friday, November 23, 2018

Time 8:00 AM – 5:00 PM
Subject (b)(6)
Show Time As Busy

Time 9:30 AM – 10:00 AM
Subject Canceled: Check-In/ George Smith
Location Lynn's Office 6C107
Importance High
Show Time As Free
Lynn will be on AL. Thanks.

Sharon
Changing the time for this check-in. Thanks.

Sharon

Changing the day of the week.

Attendees	Name <E-mail>	Attendance
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Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required

Monday, November 26, 2018

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free
 As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra
 Sent: Wednesday, January 03, 2018 4:30 PM
 To: Pena, Alexandra; Smith, Kathleen; Manning, James
 Subject: MASTER CALENDAR
 When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).
 Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
	Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
	Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time 11/26/2018 8:00 AM – 11/28/2018 12:00 AM
Subject fsa conference
Show Time As Busy

Time 4:00 PM – 6:00 PM
Subject General Sessions & Open Forum Rehearsals
Location Georgia World Congress Center (GWCC), Building A, Level 1, Exhibit Hall A3
Show Time As Tentative

Good Morning All,

This invite is to conduct technical rehearsals for the General Sessions and Open Forum for the 2018 FSA Training Conference (FSATC). Please be prompt. The onstage technical rehearsal is meant for the presenter to get a feel for the stage, make lighting and sound checks, and run through audio and graphic cues and transitions. It is also time for the technical crew to become familiar with the presentation and work out any glitches.

This is not the time to be making changes or reading through your presentation for the first time. Technical rehearsal time is very limited and expensive. Having crew and other staff sit idle while working out details of a presentation is not effective. If you need additional time for a full rehearsal, please let me know and I will coordinate for you. Here is the schedule of rehearsals:

4 p.m. – Day 1 General Sessions (Welcome, Secretary Keynote, Federal Update, and Verification)
4:45 p.m. – Day 2 General Sessions (Opening Remarks (Diane Jones), Next Gen FSA, and The Next Generation of FAFSA®)
5:30 p.m. – Open Forums
6 p.m. – End of rehearsals

Feel free to contact me directly if you have any questions and/or concerns. My cell phone is highlighted below.

Thank you all and Happy Thanksgiving to you and your family! Safe travels.

Chris Farr, PMP, CGMP
U.S. Department of Education | Federal Student Aid
830 First St. NE | UCP Rm. 22C3 | Washington, DC 20202
W: (202) 377-3215 | C: (b)(6) | chris.farr@ed.gov
<mailto:chris.farr@ed.gov>

Attendees	Name <E-mail>	Attendance
	Farr, Chris <Chris.Farr@ed.gov>	Organizer
	Manning, James <James.Manning@ed.gov>	Required
	Johnson, Wayne <Wayne.Johnson@ed.gov>	Required
	Holland, Linda <Linda.Holland@ed.gov>	Required
	Byrne, Debra <Debra.Byrne@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Parkinson, Misty <Misty.Parkinson@ed.gov>	Required
	Coghlan, Rachel <Rachel.Coghlan@ed.gov>	Required
	Munier, Craig <Craig.Munier@ed.gov>	Required

Greene, Chris <Chris.Greene@ed.gov>	Required
O'Brien, Marianna <Marianna.O'Brien@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Jones, Diane <Diane.Jones@ed.gov>	Required
Brickman, Michael <Michael.Brickman@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Appel, Jeff <Jeff.Appel@ed.gov>	Required
Eliadis, Pam <Pam.Eliadis@ed.gov>	Required
Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Minor, Robin <Robin.Minor@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required

Time 4:00 PM – 7:00 PM
Subject technical rehearsals for the General Sessions
Location Georgia World Congress Center (GWCC), Building A, Level 1, Exhibit Hall A3.
Show Time As Busy

Tuesday, November 27, 2018

Time 9:30 AM – 11:00 AM
Subject Staff Meeting
Location WDCFB6-297-05 (managed)
Recurrence Occurs every Tuesday effective 8/7/2018 until 1/1/2019 from 9:30 AM to 11:00 AM
Show Time As Tentative

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 --> Join Skype Meeting
 <[https://meet.lync.com/usdedeop/cathy.sheffield/P9 0H7YTM](https://meet.lync.com/usdedeop/cathy.sheffield/P9%20H7YTM)>
 Trouble Joining? Try Skype Web App
 <[https://meet.lync.com/usdedeop/cathy.sheffield/P9 0H7YTM?sl=1](https://meet.lync.com/usdedeop/cathy.sheffield/P9%20H7YTM?sl=1)>
 Join by phone
 +(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mula, Chuck <Chuck.Mula@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Howes, Patricia <Patricia.Howes@ed.gov>	Required
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
	Leszanczuk, Sylvia <Sylvia.Leszanczuk@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required

Time 11:00 AM – 11:30 AM
Subject Canceled: Weekly with Lynn-Herman
Location Lynn's Office
Importance High
Reminder 15 minutes
Show Time As Free
Lynn is at FSA Conference. Thanks.

Sharon

Lynn asked that I set up weekly meetings with Managers. Let me know if this time works. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer

Bounds, Herman <Herman.Bounds@ed.gov> Required

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov> Required

Time 11:30 AM – 12:00 PM
Subject Canceled: Weekly with Lynn/Jennifer
Location Lynn's office
Importance High
Reminder 15 minutes
Show Time As Free
Lynn is at FSA Conference. Thanks.

Sharon

Lynn asked that I set up weekly meetings with the managers. Let me know if this day and time works for you. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 4:00 PM – 4:30 PM
Subject Conference Daily Debrief with Jim Manning - following the Open Forum
Location COO Office A401
Show Time As Tentative
We will meet each day to discuss the day's events and discuss hot issues.

Attendees	Name <E-mail>	Attendance
	Byrne, Debra <Debra.Byrne@ed.gov>	Organizer
	O'Brien, Marianna <Marianna.O'Brien@ed.gov>	Required
	Greene, Chris <Chris.Greene@ed.gov>	Required
	Minor, Robin <Robin.Minor@ed.gov>	Required
	Eliadis, Pam <Pam.Eliadis@ed.gov>	Required
	Johnson, Wayne <Wayne.Johnson@ed.gov>	Required
	Le, Sandra <Sandra.Le@ed.gov>	Required
	Appel, Jeff <Jeff.Appel@ed.gov>	Required

Wednesday, November 28, 2018**Time** 1:00 PM – 1:30 PM**Subject** Chat/George**Location** Call 202-453-7862**Show Time As** Busy

Didn't mean to schedule during lunch.

Sharon

George will call you, Lynn.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required

Time 3:30 PM – 4:00 PM**Subject** Conference Daily Debrief with Jim Manning - following the Open Forum**Location** COO Office A401**Show Time As** Tentative

We will meet each day to discuss the day's events and discuss hot issues.

Attendees	Name <E-mail>	Attendance
	Byrne, Debra <Debra.Byrne@ed.gov>	Organizer
	O'Brien, Marianna <Marianna.O'Brien@ed.gov>	Required
	Eliadis, Pam <Pam.Eliadis@ed.gov>	Required
	Appel, Jeff <Jeff.Appel@ed.gov>	Required
	Minor, Robin <Robin.Minor@ed.gov>	Required
	Greene, Chris <Chris.Greene@ed.gov>	Required
	Le, Sandra <Sandra.Le@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Johnson, Wayne <Wayne.Johnson@ed.gov>	Required
	Holland, Linda <Linda.Holland@ed.gov>	Required

Time 4:00 PM – 5:00 PM
Subject walking meeting
Show Time As Busy
Will this work?

Happy Thanksgiving!

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	McLaughlin, Maureen <Maureen.McLaughlin@ed.gov>	Required

Thursday, November 29, 2018

Time 11/29/2018 12:00 AM – 12/1/2018 12:00 AM
Subject (b)(6)
Location Sick Leave
Show Time As Free

Time 10:00 AM – 10:30 AM
Subject Possible New Contracts
Location Lynn's Office
Show Time As Busy
Possible new contracts to help with reviewing comments.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Required

Time 12:30 PM – 1:30 PM
Subject Lunch and Learn to discuss Bush-Obama Education Reforms with AEI's Rick Hess and OPEPD's Jim Blew
Location National Library of Education, LBJ Basement Level
Show Time As Tentative
Join ED's Lunch and Learn Symposium

Bush-Obama School Reform: Lessons Learned

Featuring Frederick M. (Rick) Hess, Director of Education Policy Studies, American Enterprise Institute and Jim Blew, Assistant Secretary, Office of Planning, Evaluation and Policy Development

Thursday, Nov. 29, 12:30 pm – 1:30 pm ET
National Library of Education, Basement-level, LBJ Building
(this event is in-person only)

Please join special guest Rick Hess of the American Enterprise Institute for a discussion of his recent book, Bush-Obama School Reform: Lessons Learned <<http://www.aei.org/publication/bush-obama->

school-reform-lessons-learned-2/> . The book takes a critical look at the federal role in K-12 education during the administrations of George W. Bush and Barack Obama.

By examining the federal role in K-12 education across two different administrations, Bush-Obama School Reform offers a wealth of insights into the factors that support or constrain an expanded federal role in education reforms, providing invaluable guidance for future administrations.

Assistant Secretary Jim Blew will facilitate the discussion, including time for Q&A with the audience.

With questions, please contact Melinda Malico, OCO, Melinda.malico@ed.gov <mailto:melinda.malico@ed.gov> .

Attendees	Name <E-mail>	Attendance
	ED Internal Communications <EDInternalCommunications@ed.gov>	Organizer
	DoED - Washington/Metro - ED Employees <DoED-Washington_Metro-EDEmployees@ed.gov>	Required

Time 12:30 PM – 2:00 PM
Subject Lunch!
Location Vie de France
Show Time As Busy
Lynn, good morning! I'm just confirming lunch today. I hope you can still make it!!

Margo

Lynn, hi....

I hope this time works for you! I very much look forward to getting together!

Happy Thanksgiving!

Margo

Attendees	Name <E-mail>	Attendance
	Anderson, Margo <Margo.Anderson@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 4:30 PM – 5:00 PM
Subject Conference Daily Debrief with Jim Manning - TENTATIVE
Location COO Office A401
Show Time As Tentative
We will meet each day to discuss the day's events and discuss hot issues.

Attendees **Name <E-mail>** **Attendance**

Byrne, Debra <Debra.Byrne@ed.gov>	Organizer
O'Brien, Marianna <Marianna.O'Brien@ed.gov>	Required
Holland, Linda <Linda.Holland@ed.gov>	Required
Johnson, Wayne <Wayne.Johnson@ed.gov>	Required
Minor, Robin <Robin.Minor@ed.gov>	Required
Eliadis, Pam <Pam.Eliadis@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Appel, Jeff <Jeff.Appel@ed.gov>	Required
Le, Sandra <Sandra.Le@ed.gov>	Required

Friday, November 30, 2018

Time 1:00 PM – 2:00 PM

Subject Call with Murray staff in lieu of providing a written response to the Senator's Nov. 17 letter regarding Ed's hurricane action in PR and VI

Location OLCA Conference Room- 6W 338 or call in if you must - (b)(6)
Conference ID: (b)(6)

Show Time As Busy

Attached is the Murray incoming letter and the latest version of Ed's response. Murray's staff agreed to have this call in lieu of a written response. We had a pre-meet today to discuss the content of the call. We added additional folks to be on the call in the event more detail is requested on the specific questions included in the incoming letter. Please see incoming letter from Murray attached and draft response from ED attached)
Thank you for your willingness to participate in this call on Friday. Please come to OLCA if possible.

Meredith Miller will provide a 5 minute overview at the beginning of the call. Within the overview, she will respond to questions 1,2, 3, 4.

For questions 5, 6, 7, 8 – Meredith will lead with Rita Foy Moss and OPE/FSA team. This will include a discussion of the 6 hurricane relief programs enacted as part of the legislation adopted by Congress in 2018. Assistance as needed from Kent Talbert, Bill Cordes, Chris Rinkus, Rita Foy Moss, Rachel Peternith / or Jane Hess, Maureen Dowling.

For question 9, Ruth Ryder will respond.

For question 10, Bill Cordes with assistance from Rachel Peternith/ or Jane Hess as needed– will cite the provisions of the hurricane relief legislation of 2018 related to serving displaced students who are English Language Learners – the Murray letter was sent prior to enactment of the hurricane relief legislation.

For question 11, Hamed Negron-Perez will discuss Project SERV.

For questions 12, 13, 14, 15, 16, 17, discussion will be led by the OPE / FSA team – Paige Agostin, Lynn Mahaffie, Ingrid Valentine.

Prior to the call, information will be gathered on PR and VI draw down rates for the Restart program, budget flexibilities and waivers, quarterly reporting by all impacted states/territories, any K-12 EIA funds not obligated prior to the end of the calendar year, services provided to non-public schools and students attending non-public schools.

Please let me or Gerren Mcham know if you have any questions about the k-12 discussion. Contact Scott Prince if you have questions about the higher ed discussion.

Join Skype Meeting

<<https://meet.lync.com/usdedeop/doris.dixon/M0M8ZP97>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/doris.dixon/M0M8ZP97?sl=1>>

Join by phone

+(b)(6) (b)(6) (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Dixon, Doris <Doris.Dixon@ed.gov>	Organizer
	Talbert, Kent <Kent.Talbert@ed.gov>	Required
	Miller, Meredith <Meredith.Miller@ed.gov>	Required
	Kesner, Paul <Paul.Kesner@ed.gov>	Required
	Negron-Perez, Hamed <Hamed.Negron-Perez@ed.gov>	Required
	Valentine, Ingrid <Ingrid.Valentine@ed.gov>	Required
	Cordes, Bill <Bill.Cordes@ed.gov>	Required
	Rinkus, Christopher <Christopher.Rinkus@ed.gov>	Required

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Prince, Scott <Scott.Prince@ed.gov>	Required
McHam, Gerren <Gerren.McHam@ed.gov>	Required
Petersen, Molly <Molly.Petersen@ed.gov>	Required
Foy Moss, Rita <Rita.Foy.Moss@ed.gov>	Required
Dowling, Maureen <Maureen.Dowling@ed.gov>	Required
Ryder, Ruth <Ruth.Ryder@ed.gov>	Required
Slack, Emily <Emily.Slack@ed.gov>	Required
Hess, Jane <Jane.Hess@ed.gov>	Required
Peternith, Rachel <Rachel.Peternith@ed.gov>	Required
Stader, Jim <Jim.Stader@ed.gov>	Optional
Walker, Kathryn <Kathryn.Walker@ed.gov>	Optional
Conaty, Joe <Joseph.Conaty@ed.gov>	Optional
McHugh, Erin <Erin.McHugh@ed.gov>	Optional
Battle, Sandra <Sandra.Battle@ed.gov>	Optional
Agostin, Paige <Paige.Agostin@ed.gov>	Optional
Siegel, Brian <Brian.Siegel@ed.gov>	Optional
Allen, Pamela <Pamela.Allen@ed.gov>	Optional

Time 2:00 PM – 2:30 PM
Subject Check-In/ George Smith
Location Lynn's Office 6C107
Show Time As Busy
 Moving per George. Thanks.

 Sharon

 Changing the time for this check-in. Thanks.

 Sharon

Changing the day of the week.

Attendees Name <E-mail>

Attendance

Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required

Monday, December 3, 2018

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free
 As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra
 Sent: Wednesday, January 03, 2018 4:30 PM
 To: Pena, Alexandra; Smith, Kathleen; Manning, James
 Subject: MASTER CALENDAR
 When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).
 Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
	Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
	Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time 10:00 AM – 10:30 AM
Subject Verification EA
Location Skype Meeting
Show Time As Busy
 Meeting to discuss verification guidance to be drafted based on the announcement at the conference.

 Join Skype Meeting
 <<https://meet.lync.com/usdedeop/aaron.washington/1W49VVDZ>>

Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/aaron.washington/1W49VYDZ?sl=1>>
Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Washington, Aaron <Aaron.Washington@ed.gov>	Organizer
	Munier, Craig <Craig.Munier@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required

Time 11:30 AM – 12:00 PM
Subject GE Catchup
Location Lynn's office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required

Time 2:00 PM – 3:00 PM
Subject Pre-meet GAO – entrance conference for study on campus climate surveys (102941)
Location WDCFB6-4E333 and Dial-in: (b)(6) Conference ID: (b)(6)
Show Time As Busy

Join Skype Meeting
<<https://meet.lync.com/usdedeop/alejandro.reyes/60648891>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/alejandro.reyes/60648891?sl=1>>
Join by phone

+(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

.....
.....

Department of Education / GAO Entrance Conference
Campus Climate Surveys (102941)

Introductions

Requesters and Research Questions

* Requesters

- o Rep. Susan A. Davis, Ranking Member, House Subcommittee on Higher Education and Workforce Development
- o Rep. Carolyn B. Maloney
- o Rep. Ro Khanna

* Research Questions

- 1) How have colleges surveyed students about the prevalence of sexual violence on college campuses?
- 2) How do these surveys assess student perspectives on sexual violence and awareness of related institutional policies?
- 3) To what extent do the different methodologies used in these surveys promote the collection of accurate, comparable, and/or representative data?
- 4) What types of assistance, if any, have the Departments of Education and Justice provided colleges on developing accurate and reliable surveys?

Topics for Discussion

Current Initiatives and Efforts

- 1) Is the Department currently involved in any efforts to assess the prevalence of sexual violence on college campuses or promote campus climate surveys? To what extent is the Department coordinating with other federal agencies or outside groups in these efforts?
- 2) Does the Department intend to keep updating the campus climate survey resources available on the National Center on Safe Supportive Learning Environments website? Does the Department use any additional avenues to provide colleges with information on climate surveys?
- 3) The Office for Civil Rights has previously recommended that schools (including colleges) conduct climate surveys (e.g., 2015 Title IX Resource Guide, Dear Colleague Letter: Title IX Coordinators-2014). Does OCR still recommend that colleges conduct climate surveys, and if so, how is this recommendation communicated to institutions?
- 4) Does the Department receive inquiries from colleges about campus climate surveys? If so, what types of assistance can you provide?

Title IX Resolution Agreements

- 5) Is the Office for Civil Rights still requiring schools to conduct climate surveys as a standard part of resolution agreements with colleges under investigation for Title IX complaints? Why does (did) OCR include this requirement?
- 6) To what extent does OCR monitor the institution's selection, implementation, and assessment of these surveys? Does OCR place any requirements on the contents of the survey?
- 7) How often, and for how many years, are institutions expected to conduct climate surveys as part of a resolution agreement?

White House Task Force to Protect Students from Sexual Assault

- 8) To what extent was the Department involved in helping develop the Task Force's action items and recommendations related to campus climate surveys?
- 9) Why do you think campus climate surveys were viewed by the Task Force as a necessary addition to existing crime reporting/statistics and academic studies (e.g., Clery Act reporting)?
- 10) Was the Department given responsibility for continuing to spearhead any of the Task Force's projects or initiatives after the final report was issued in January 2017?

Future Research and Policy Considerations

- 11) What are the key remaining unanswered questions surrounding the implementation and effectiveness of campus climate surveys?
- 12) What would be the benefits and drawbacks of requiring colleges to conduct climate surveys?
- 13) What would be the benefits and drawbacks of requiring schools to use a standard survey instrument or questions?

Identify Contact Points

- * Department of Education
 - o Office for Civil Rights
 - o Office of Postsecondary Education
 - o Office of Federal Student Aid
- * GAO
 - o Kathy Larin, Director, (b)(6), larink@gao.gov
<<mailto:larink@gao.gov>>
 - o Debra Prescott, Assistant Director, (b)(6),
prescottd@gao.gov <<mailto:prescottd@gao.gov>>
 - o Will Colvin, Analyst-in-Charge, (b)(6), colvinw@gao.gov
<<mailto:colvinw@gao.gov>>

-----Original Appointment-----

From: Guenther, Margaret

Sent: Thursday, November 01, 2018 3:25 PM

To: Guenther, Margaret; St.Pierre, Tracey; Trachman, William; Richey, Kimberly; Reyes, Alejandro; English, Barbara; ERMO Audit Advisory Group; PIO; Conaty, Joe; Hunziker, Elizabeth (Izzy); Stader, Jim; Jones, Diane; Hill, Paula; OUS; Sheriff, Jennifer Lincoln; Harris, Lisa L. (OCFO); Bolton-Smith, April; Mould, Jim; Rosenfelt, Phil; Surprenant, Kala; Canty, Waquesha; Canada, June; Petersen, Molly; Michael, Heidi; Cooke, Geneise; Ramakis, Jessica; Bolden, Betty; Delaney, Rebecca; Harrison, Kimberly; Rose, Douglas; Moore, James; McLaren, Candace; Schmoke, Julian; Valentine, Ingrid; Minor, Robin; Hendrickson, Michael; Pickett, Veronica; Bennett, Ron; Fleming, Patrice; Miller,

Meredith; Koschny, Laura; Martin, Nancy
Cc: Cummins, Keith; Chien, Grace; Mahaffie, Lynn; Higgins, Ashley;
Wilson, Amy; Solares, Grace; Yao, Alice; Lara, Sandra; Gettler, Rachel
Subject: GAO entrance conference -- campus climate surveys of sexual
assault (102941)
When: Tuesday, December 04, 2018 1:00 PM-2:00 PM (UTC-05:00)
Eastern Time (US & Canada).
Where: 7C100, LBJ building or (b)(6), passcode: (b)(6)

Here is the letter from GAO about this study.

I'll share the questions for the entrance conference with you once I
receive them from GAO.

Thank you all.

Attendees	Name <E-mail>	Attendance
	Reyes, Alejandro <Alejandro.Reyes@ed.gov>	Organizer
	English, Barbara <Barbara.English@ed.gov>	Required
	Harrison, Kimberly <Kimberly.Harrison@ed.gov>	Required
	Washington, Mark <Mark.Washington@ed.gov>	Required
	Hunter, Tina <Tina.Hunter@ed.gov>	Required
	Kesner, Paul <Paul.Kesner@ed.gov>	Required
	Guenther, Margaret <Margaret.Guenther@ed.gov>	Required
	St.Pierre, Tracey <Tracey.StPierre@ed.gov>	Required
	Trachman, William <William.Trachman@ed.gov>	Required
	Richey, Kimberly <Kimberly.Richey@ed.gov>	Required
	Rosenfelt, Phil <Phil.Rosenfelt@ed.gov>	Required
	ERMO Audit Advisory Group <ERMOAuditAdvisoryGroup@ed.gov>	Required
	PIO <PIO@ed.gov>	Required
	Conaty, Joe <Joseph.Conaty@ed.gov>	Required
	Hunziker, Elizabeth (Izzy) <Elizabeth.Hunziker@ed.gov>	Required
	Stader, Jim <Jim.Stader@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required

Hill, Paula <Paula.Hill@ed.gov>	Required
OUS <OUS@ed.gov>	Required
Sheriff, Jennifer Lincoln <J.LincolnSheriff@ed.gov>	Required
Harris, Lisa L. (OCFO) <Lisa.L.Harris@ed.gov>	Required
Bolton-Smith, April <April.Bolton-Smith@ed.gov>	Required
Mould, Jim <Jim.Mould@ed.gov>	Required
Surprenant, Kala <Kala.Surprenant@ed.gov>	Required
Canty, Waquesha <Waquesha.Canty@ed.gov>	Required
Canada, June <June.Canada@ed.gov>	Required
Petersen, Molly <Molly.Petersen@ed.gov>	Required
Michael, Heidi <Heidi.Michael@ed.gov>	Required
Cooke, Geneise <Geneise.Cooke@ed.gov>	Required
Ramakris, Jessica <Jessica.Ramakris@ed.gov>	Required
Bolden, Betty <Betty.Bolden@ed.gov>	Required
Delaney, Rebecca <Rebecca.Delaney@ed.gov>	Required
Rose, Douglas <Douglas.Rose@ed.gov>	Required
Moore, James <James.Moore@ed.gov>	Required
McLaren, Candace <Candace.McLaren@ed.gov>	Required
Schmoke, Julian <Julian.Schmoke@ed.gov>	Required
Valentine, Ingrid <Ingrid.Valentine@ed.gov>	Required
Minor, Robin <Robin.Minor@ed.gov>	Required
Hendrickson, Michael <Michael.Hendrickson@ed.gov>	Required
Pickett, Veronica <Veronica.Pickett@ed.gov>	Required
Bennett, Ron <Ron.Bennett@ed.gov>	Required
Fleming, Patrice <Patrice.Fleming@ed.gov>	Required

Miller, Meredith <Meredith.Miller@ed.gov>	Required
Koschny, Laura <Laura.Koschny@ed.gov>	Required
Martin, Nancy <Nancy.Martin@ed.gov>	Required
Wolland, Jessica <Jessica.Wolland@ed.gov>	Required
Cummins, Keith <Keith.Cummins@ed.gov>	Optional
Chien, Grace <Grace.Chien@ed.gov>	Optional
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
Higgins, Ashley <Ashley.Higgins@ed.gov>	Optional
Wilson, Amy <Amy.Wilson@ed.gov>	Optional
Solares, Grace <Grace.Solares@ed.gov>	Optional
Yao, Alice <Alice.Yao@ed.gov>	Optional
Lara, Sandra <Sandra.Lara@ed.gov>	Optional
Gettler, Rachel <Rachel.Gettler@ed.gov>	Optional

Time 3:00 PM – 3:30 PM
Subject catch up on a few items
Location Lynn's office
Show Time As Busy
 Does this work for you?

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Weisman, Annmarie (Annmarie.Weisman@ed.gov) <Annmarie.Weisman@ed.gov>	Required

Tuesday, December 4, 2018

Time 9:00 AM – 10:00 AM
Subject Verification and Other Issues
Location Skype Meeting
Show Time As Busy
 See agenda below

Join Skype Meeting
[<https://meet.lync.com/usdedeop/jacquelyn.butler/2 H54TWWC>](https://meet.lync.com/usdedeop/jacquelyn.butler/2 H54TWWC)
 Trouble Joining? Try Skype Web App
[<https://meet.lync.com/usdedeop/jacquelyn.butler/2 H54TWWC?sl=1>](https://meet.lync.com/usdedeop/jacquelyn.butler/2 H54TWWC?sl=1)

Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

1. EA on allowing the use of the tax return and alternative documentation for verification of nonfiling

2. 1819 Verification of Non-Filer Status for Parent Who is Illegal Immigrant

3. Spanish Matrix

Attendees	Name <E-mail>	Attendance
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Munier, Craig <Craig.Munier@ed.gov>	Required
	Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Required
	Bartnicki, David <David.Bartnicki@ed.gov>	Required
	Schelling, Brian <Brian.Schelling@ed.gov>	Required
	Johnson, Amber <Amber.Johnson@ed.gov>	Required
	Gibson, Tivon <Tivon.Gibson@ed.gov>	Required
	Ellis, Ja-mel <Ja-mel.Ellis@ed.gov>	Required
	Marella, Maria <Maria.Marella@ed.gov>	Required
	Parkinson, Misty <Misty.Parkinson@ed.gov>	Required
	Brooks, Tomar <Tomar.Brooks@ed.gov>	Required
	Coghlan, Rachel <Rachel.Coghlan@ed.gov>	Required
	Barrett, Zelma <Zelma.Barrett@ed.gov>	Required

Goodsell, Jonathan <Jonathan.Goodsell@ed.gov>	Required
Pacchetti, Ed <Ed.Pacchetti@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
Leifeste, Denise <Denise.Leifeste@ed.gov>	Required
Hoover, Nancy <Nancy.Hoover@ed.gov>	Required
Yaworski, Ryan <Ryan.Yaworski@ed.gov>	Required

Time 10:30 AM – 11:00 AM
Subject Discussion
Location Lynn's office
Show Time As Busy
 HI Sheryl,

Lynn and I have some staffing questions, and we're hoping you have some time to meet with us.

Thanks!

Sarah

Attendees	Name <E-mail>	Attendance
	Hay, Sarah <Sarah.Hay@ed.gov>	Organizer
	Adler, Sheryl <Sheryl.Adler@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 12:00 PM – 1:00 PM
Subject Nominations Review (Part 1)---Part 2 will occur 2:30PM to 3:30PM
Location WDCFB6-288-04 (managed)
Importance High
Show Time As Busy

.....
 Join Skype Meeting

<<https://meet.lync.com/usdedeop/george.smith/G8QJF NP3>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/george.smith/G8QJF NP3?sl=1>>

Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

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4256-b781-acd8a60a5d7c> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

.....
.....
Colleagues:

Please excuse the rescheduling of this meeting that has now become a two-part session. We'll start the review/conversation Tuesday from 12:00PM until 1:00PM and resume for the second part from 2:30PM to 3:30PM.

We'll forward the spreadsheet of nominations this evening or first thing Tuesday morning.

Let me know if you have questions.

Attendees	Name <E-mail>	Attendance
	Smith, George.Alan <George.Smith@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Siegel, Brian <Brian.Siegel@ed.gov>	Required
	Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Optional

Time 1:00 PM – 2:00 PM
Subject questions attached: GAO entrance conference -- campus climate surveys of sexual assault (102941)
Location 7C100, LBJ building or (b)(6) passcode: (b)(6)
Show Time As Busy
Attached are the questions for the entrance conference. The pre-meeting is scheduled for Monday, December 3, 2:00-3:00 pm. Please let me know if you need the invitation for the pre-meeting.

Thank you all.

Here is the letter from GAO about this study.

I'll share the questions for the entrance conference with you once I receive them from GAO.

Thank you all.

Attendees	Name <E-mail>	Attendance
	Guenther, Margaret <Margaret.Guenther@ed.gov>	Organizer
	St.Pierre, Tracey <Tracey.StPierre@ed.gov>	Required
	Trachman, William <William.Trachman@ed.gov>	Required
	Richey, Kimberly <Kimberly.Richey@ed.gov>	Required
	Reyes, Alejandro <Alejandro.Reyes@ed.gov>	Required
	English, Barbara <Barbara.English@ed.gov>	Required
	ERMO Audit Advisory Group <ERMOAuditAdvisoryGroup@ed.gov>	Required
	Miller, Meredith <Meredith.Miller@ed.gov>	Required
	PIO <PIO@ed.gov>	Required
	Conaty, Joe <Joseph.Conaty@ed.gov>	Required
	Hunziker, Elizabeth (Izzy) <Elizabeth.Hunziker@ed.gov>	Required
	Stader, Jim <Jim.Stader@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Hill, Paula <Paula.Hill@ed.gov>	Required
	OUS <OUS@ed.gov>	Required
	Sheriff, Jennifer Lincoln <J.LincolnSheriff@ed.gov>	Required
	Harris, Lisa L. (OCFO) <Lisa.L.Harris@ed.gov>	Required
	Bolton-Smith, April <April.Bolton-Smith@ed.gov>	Required
	Mould, Jim <Jim.Mould@ed.gov>	Required
	Rosenfelt, Phil <Phil.Rosenfelt@ed.gov>	Required
	Surprenant, Kala <Kala.Surprenant@ed.gov>	Required
	Canty, Waquesha <Waquesha.Canty@ed.gov>	Required
	Canada, June <June.Canada@ed.gov>	Required

Koschny, Laura <Laura.Koschny@ed.gov>	Required
Petersen, Molly <Molly.Petersen@ed.gov>	Required
Michael, Heidi <Heidi.Michael@ed.gov>	Required
Cooke, Geneise <Geneise.Cooke@ed.gov>	Required
Ramakris, Jessica <Jessica.Ramakris@ed.gov>	Required
Bolden, Betty <Betty.Bolden@ed.gov>	Required
Delaney, Rebecca <Rebecca.Delaney@ed.gov>	Required
Martin, Nancy <Nancy.Martin@ed.gov>	Required
Harrison, Kimberly <Kimberly.Harrison@ed.gov>	Required
Rose, Douglas <Douglas.Rose@ed.gov>	Required
Moore, James <James.Moore@ed.gov>	Required
McLaren, Candace <Candace.McLaren@ed.gov>	Required
Schmoke, Julian <Julian.Schmoke@ed.gov>	Required
Valentine, Ingrid <Ingrid.Valentine@ed.gov>	Required
Minor, Robin <Robin.Minor@ed.gov>	Required
Hendrickson, Michael <Michael.Hendrickson@ed.gov>	Required
Pickett, Veronica <Veronica.Pickett@ed.gov>	Required
Bennett, Ron <Ron.Bennett@ed.gov>	Required
Fleming, Patrice <Patrice.Fleming@ed.gov>	Required
Washington, Mark <Mark.Washington@ed.gov>	Required
Hunter, Tina <Tina.Hunter@ed.gov>	Required
Kesner, Paul <Paul.Kesner@ed.gov>	Required
Georgia, Michelle <Michelle.Georgia@ed.gov>	Required
Cummins, Keith <Keith.Cummins@ed.gov>	Optional
Chien, Grace <Grace.Chien@ed.gov>	Optional

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
Higgins, Ashley <Ashley.Higgins@ed.gov>	Optional
Wilson, Amy <Amy.Wilson@ed.gov>	Optional
Solares, Grace <Grace.Solares@ed.gov>	Optional
Yao, Alice <Alice.Yao@ed.gov>	Optional
Lara, Sandra <Sandra.Lara@ed.gov>	Optional
Gettler, Rachel <Rachel.Gettler@ed.gov>	Optional
Slack, Emily <Emily.Slack@ed.gov>	Optional

Time 3:30 PM – 4:30 PM
Subject Neg Reg (CBE/Distance)
Location WDCFB6-7E312
Show Time As Busy

.....

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Conference ID: [(b)(6)]
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 <<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

.....

 If different or additional people from your POC should be invited, feel free to forward.

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Eitel, Robert <Robert.Eitel@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Adair, Lucas (John) <John.Adair@ed.gov>	Required

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Musser, David <David.Musser@ed.gov>	Required
Morelli, Denise <Denise.Morelli@ed.gov>	Optional

Wednesday, December 5, 2018

Time 1:00 PM – 1:30 PM
Subject Bi-Weekly Verification Meeting
Location Skype Meeting
Recurrence Occurs every 2 week(s) on Wednesday effective 12/5/2018 until 7/17/2019 from 1:00 PM to 1:30 PM
Show Time As Busy

Join Skype Meeting

<<https://meet.lync.com/usdedeop/sharon.adger/N0CQF7G9>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/sharon.adger/N0CQF7G9?sl=1>>

Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

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<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required

Thursday, December 6, 2018

Time 9:00 AM – 10:00 AM
Subject FSA/OPE Staff Meeting
Location WDCFB6-7E312
Show Time As Busy

.....
 Join Skype Meeting

<<https://meet.lync.com/usdedeop/diane.jones/8JF46C YZ>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/diane.jones/8JF46C YZ?sl=1>>

Join by phone

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<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Holland, Linda <Linda.Holland@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Johnson, Wayne <Wayne.Johnson@ed.gov>	Required
	Greene, Chris <Chris.Greene@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Munier, Craig <Craig.Munier@ed.gov>	Required

Appel, Jeff <Jeff.Appel@ed.gov>	Required
Minor, Robin <Robin.Minor@ed.gov>	Required
O'Brien, Marianna <Marianna.O'Brien@ed.gov>	Required
Schmoke, Julian <Julian.Schmoke@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
King, Elizabeth <Elizabeth.King@ed.gov>	Required
Gail.McLarnon@ed.gov <Gail.McLarnon@ed.gov>	Required
Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required

Time 10:00 AM – 10:05 AM
Subject REMINDER - timesheets need to be completed by the last Friday of the pay period
Recurrence Occurs every 2 week(s) on Thursday effective 2/1/2018 until 7/18/2019 from 10:00 AM to 10:05 AM
Show Time As Free

Accidentally sent out a removal for this from your calendar. Please accept again to keep the timesheet reminder on your calendar.

Resending for newer employees or those who may not have accepted the original outlook appointment. Outlook invite to follow.

From: Letourneau, Kristina
 Sent: Friday, October 26, 2012 9:38 AM
 To: OPE All Users
 Subject: Completing your timesheet in WebTA
 Importance: High

As you know, all timesheets should be completely processed (validated/affirmed/certified) by the last Friday of the pay period. This is often not being done. Many timesheets are not being completed until the following Monday, Tuesday and sometimes even Wednesday. This can cause employees to not be paid on time.

When employees/supervisors are contacted regarding missing timesheets, I am often told that they forgot it was time to do timesheets.

In order to prevent this from happening, I will be sending out an OPE-Wide appointment invite. It will be a recurring appointment for every other Thursday, to remind you to complete timesheets by Friday. Please accept this appointment onto your calendar so you will get the biweekly reminder.

Employees/Supervisors - If you will be out of the office on the Friday that timesheets are due, make sure you complete it on the last day

you are in the office, prior to your flex day or leave.

Supervisors – please make sure you have assigned a delegate to complete timesheets in your absence. If you know you will not be in the office on the Friday that timesheets are due, make sure your delegate is aware that they need to certify the timesheets on your behalf. You should also provide your staff with a deadline to submit their timesheets to you, to allow you time to certify them by COB Friday.

Let me know if you have any questions.

Thanks,
Krissy

Attendees	Name <E-mail>	Attendance
	Letourneau, Kristina <Kristina.Letourneau@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required

Time 10:30 AM – 11:00 AM
Subject MOU with EPA question
Location Skype Meeting
Show Time As Busy
Rescheduling due to conflicts with calendars. Thanks.

Sharon

.....
Join Skype Meeting
<[https://meet.lync.com/usdedeop/sharon.adger/FL3P0 21D](https://meet.lync.com/usdedeop/sharon.adger/FL3P0%2021D)>
Trouble Joining? Try Skype Web App
<[https://meet.lync.com/usdedeop/sharon.adger/FL3P0 21D?sl=1](https://meet.lync.com/usdedeop/sharon.adger/FL3P0%2021D?sl=1)>
Join by phone

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Conference ID: (b)(6)
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<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Wilson, Amy <Amy.Wilson@ed.gov> Required

Kasior, Anna <Anna.Kasior@ed.gov> Required

Time 11:00 AM – 11:30 AM
Subject Society for the Advancement of Management (SAM)
Location WDCFB6-288-04 (managed)
Show Time As Busy
1. Society for the Advancement of Management (SAM)

- Special Notes:
- Topics of Discussion: Introductory meeting and explore areas of mutual collaboration.
- SAM is an educational non-profit organization. The organization is focused on Academia and the business world but now they want to be involved in the national dialogue.
- SAM members consist of deans of business colleges and schools, business practitioners, business school faculty, and business students pursuing four-year or advanced degrees.
- SAM has local chapters in 70 U.S. colleges and universities.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <annmarie.weisman@ed.gov>	Required
	Michael Williams (mwilliams@williamsllp.com) <mwilliams@williamsllp.com>	Required

Time 11:30 AM – 12:30 PM
Subject Nominations for Negotiators (PART 3)
Location WDCFB6-288-04 (managed)
Show Time As Busy

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Join Skype Meeting
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Join by phone

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Conference ID: (b)(6)

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<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

.....
.....
Spreadsheet of nominations forthcoming.

Attendees	Name <E-mail>	Attendance
	Smith, George.Alan <George.Smith@ed.gov>	Organizer
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
	Siegel, Brian <Brian.Siegel@ed.gov>	Required
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Optional
	Appel, Jeff <Jeff.Appel@ed.gov>	Optional

Time 12:30 PM – 2:30 PM
Subject Neg Reg (Accreditation)
Location WDCFB6-7E312
Show Time As Busy

.....
.....
Join Skype Meeting

<https://meet.lync.com/usdedeop/diane.jones/M62JG1_2Y>

Trouble Joining? Try Skype Web App

<https://meet.lync.com/usdedeop/diane.jones/M62JG1_2Y?sl=1>

Join by phone

+(b)(6) <tel: +(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

.....
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If different or additional people from your POC should be invited, feel free to forward.

Attendees	Name <E-mail>	Attendance
-----------	---------------	------------

Jones, Diane <Diane.Jones@ed.gov>	Organizer
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Brickman, Michael <Michael.Brickman@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Shaheen, Patrick <Patrick.Shaheen@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Optional
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Optional
Musser, David <David.Musser@ed.gov>	Required

Time 1:00 PM – 2:00 PM
Subject Verification and Other Issues
Location Skype Meeting
Show Time As Tentative
 See agenda below

 Join Skype Meeting
 <[https://meet.lync.com/usdedeop/jacquelyn.butler/D CVQL5K3](https://meet.lync.com/usdedeop/jacquelyn.butler/D%20CVQL5K3)>
 Trouble Joining? Try Skype Web App
 <[https://meet.lync.com/usdedeop/jacquelyn.butler/D CVQL5K3?sl=1](https://meet.lync.com/usdedeop/jacquelyn.butler/D%20CVQL5K3?sl=1)>
 Join by phone
 +1(b)(6) <tel:+1(b)(6)> (Dial-in Number) English (United States)
 Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>
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<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

1. EA on use of tax return and VNF
2. 18-19 VNF – parent illegal immigrant
3. VNF –victim of violence
4. Spanish matrix

Attendees	Name <E-mail>	Attendance
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Munier, Craig <Craig.Munier@ed.gov>	Required
	Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Required
	Bartnicki, David <David.Bartnicki@ed.gov>	Required
	Schelling, Brian <Brian.Schelling@ed.gov>	Required
	Johnson, Amber <Amber.Johnson@ed.gov>	Required
	Gibson, Tivon <Tivon.Gibson@ed.gov>	Required
	Ellis, Ja-mel <Ja-mel.Ellis@ed.gov>	Required
	Marella, Maria <Maria.Marella@ed.gov>	Required
	Parkinson, Misty <Misty.Parkinson@ed.gov>	Required
	Brooks, Tomar <Tomar.Brooks@ed.gov>	Required
	Coghlan, Rachel <Rachel.Coghlan@ed.gov>	Required
	Barrett, Zelma <Zelma.Barrett@ed.gov>	Required
	Goodsell, Jonathan <Jonathan.Goodsell@ed.gov>	Required
	Pacchetti, Ed <Ed.Pacchetti@ed.gov>	Required
	Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
	Leifeste, Denise <Denise.Leifeste@ed.gov>	Required

Hoover, Nancy <Nancy.Hoover@ed.gov> Required

Yaworski, Ryan <Ryan.Yaworski@ed.gov> Required

Time 2:30 PM – 3:30 PM
Subject SAS demo for NPRM comments
Location WDCFB6-291-01
Show Time As Busy
Hello,

SAS is going to come over to show us a demo of how one of their text mining and machine learning tools can help us with NPRM comment bucketing. They will come with a live demo using a prior iteration of an OPE regulation and also a presentation.

Feel free to forward to interested parties.

Hope you can make it,

Sarah

Attendees	Name <E-mail>	Attendance
	Hay, Sarah <Sarah.Hay@ed.gov>	Organizer
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Optional
	Tom Sabo <Tom.Sabo@sas.com>	Optional
	David Hendrie <David.Hendrie@sas.com>	Optional
	Kelsey Young <Kelsey.Young@sas.com>	Optional
	Greene, Matthew <Matthew.Greene@ed.gov>	Optional
	Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Optional

Time 2:30 PM – 3:30 PM
Subject Neg Reg (TEACH)
Location WDCFB6-7E312
Show Time As Tentative
Moving this to Thursday due to a Friday conflict.

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Eitel, Robert <Robert.Eitel@ed.gov>	Required

Brickman, Michael <Michael.Brickman@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Siegel, Brian <Brian.Siegel@ed.gov>	Required
Utz, Jon <Jon.Utz@ed.gov>	Optional
Musser, David <David.Musser@ed.gov>	Required

Time 4:00 PM – 5:30 PM
Subject Selecting Negotiators for Neg Reg
Location Diane's office (7E307)
Show Time As Busy

.....

 Join Skype Meeting
 <<https://meet.lync.com/usdedeop/diane.jones/S7LS2S9R>>
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 <<https://meet.lync.com/usdedeop/diane.jones/S7LS2S9R?sl=1>>
 Join by phone

(b)(6) <tel: (b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
 <<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees Name <E-mail>

Attendance

Jones, Diane <Diane.Jones@ed.gov>	Organizer
Brickman, Michael <Michael.Brickman@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Optional

Friday, December 7, 2018

Time 8:00 AM – 8:00 PM
Subject (b)(6)
Show Time As Busy

Time 11:00 AM – 12:00 PM
Subject Canceled: PPI Staff Meeting
Location Skype Meeting
Importance High
Show Time As Free

Canceling this week's meeting. Lynn and Annmarie will be out. Thanks.

Sharon

Happy Friday All! New staff meeting invite with Skype. I will update physical locations on a weekly basis. Thanks All.

Sharon

Join Skype Meeting

<<https://meet.lync.com/usdedeop/sharon.adger/3RKJHFCY>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/sharon.adger/3RKJHFCY?sl=1>>

Join by phone

+ (b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?Linkid=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Chase, Patty <Patty.Chase@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Cross, Freddie <Freddie.Cross@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Freeman, Vanessa <Vanessa.Freeman@ed.gov>	Required
	Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Required
	Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Howes, Patricia <Patricia.Howes@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
	Macias, Wendy <Wendy.Macias@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	McArdle, Sophia <Sophia.McArdle@ed.gov>	Required

McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Settles, Justin <Justin.Settles@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Shewack, Linda <Linda.Shewack@ed.gov>	Required
Hinh, Iris <Iris.Hinh@ed.gov>	Optional
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
Ong, Madeline <Madeline.Ong@ed.gov>	Optional

Time 3:30 PM – 5:00 PM
Subject Neg Reg (clean up, revisions, last concerns/issues/edits)
Location WDCFB6-7E312
Show Time As Tentative
 Adding call-in number

.....

Join Skype Meeting

<<https://meet.lync.com/usdedeop/diane.jones/HG43YV> QD>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/diane.jones/HG43YV> QD?sl=1>

Join by phone

+(b)(6) <tel:+((b)(6))> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf->

[!OC([1033])!]

.....
.....
This is the final meeting for Neg Reg before we send what we have to OMB.

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Eitel, Robert <Robert.Eitel@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Mangold, Donna <Donna.Mangold@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Musser, David <David.Musser@ed.gov>	Required

Monday, December 10, 2018

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free
As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra
Sent: Wednesday, January 03, 2018 4:30 PM
To: Pena, Alexandra; Smith, Kathleen; Manning, James
Subject: MASTER CALENDAR
When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).
Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required

Manning, James <James.Manning@ed.gov>	Required
Jones, Diane <Diane.Jones@ed.gov>	Required
Kissel, Adam <Adam.Kissel@ed.gov>	Optional
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time 8:00 AM – 5:00 PM
Subject (b)(6)
Show Time As Busy

Tuesday, December 11, 2018

Time 9:00 AM – 9:30 AM
Subject RIAs
Location WDCFB6-7E312
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Brickman, Michael <Michael.Brickman@ed.gov>	Organizer
	Byrd, Steven <Steven.Byrd@ed.gov>	Required
	Cordes, Bill <Bill.Cordes@ed.gov>	Required
	Simpson, Daniel <Daniel.Simpson@ed.gov>	Required
	Chesley, Susan <Susan.Chesley@ed.gov>	Required
	Kean, Larry <Larry.Kean@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 9:00 AM – 10:00 AM
Subject Verification and Other Issues
Location Skype Meeting
Show Time As Tentative
 See agenda below

.....

 Join Skype Meeting
 <<https://meet.lync.com/usdedeop/jacquelyn.butler/2 H54TWWC>>
 Trouble Joining? Try Skype Web App
 <<https://meet.lync.com/usdedeop/jacquelyn.butler/2 H54TWWC?sl=1>>

Join by phone

(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

1. ABLE Accounts

2. Matrix

Attendees	Name <E-mail>	Attendance
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Munier, Craig <Craig.Munier@ed.gov>	Required
	Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Required
	Bartnicki, David <David.Bartnicki@ed.gov>	Required
	Schelling, Brian <Brian.Schelling@ed.gov>	Required
	Johnson, Amber <Amber.Johnson@ed.gov>	Required
	Gibson, Tivon <Tivon.Gibson@ed.gov>	Required
	Ellis, Ja-mel <Ja-mel.Ellis@ed.gov>	Required
	Marella, Maria <Maria.Marella@ed.gov>	Required
	Parkinson, Misty <Misty.Parkinson@ed.gov>	Required
	Brooks, Tomar <Tomar.Brooks@ed.gov>	Required
	Coghlan, Rachel <Rachel.Coghlan@ed.gov>	Required
	Barrett, Zelma <Zelma.Barrett@ed.gov>	Required
	Goodsell, Jonathan <Jonathan.Goodsell@ed.gov>	Required

Pacchetti, Ed <Ed.Pacchetti@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
Leifeste, Denise <Denise.Leifeste@ed.gov>	Required
Hoover, Nancy <Nancy.Hoover@ed.gov>	Required
Yaworski, Ryan <Ryan.Yaworski@ed.gov>	Required

Time 9:30 AM – 11:00 AM
Subject Staff Meeting
Location WDCFB6-297-05 (managed)
Recurrence Occurs every Tuesday effective 8/7/2018 until 1/1/2019 from 9:30 AM to 11:00 AM
Show Time As Tentative

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 --> Join Skype Meeting
 <https://meet.lync.com/usdedeop/cathy.sheffield/P9_0H7YTM>
 Trouble Joining? Try Skype Web App
 <https://meet.lync.com/usdedeop/cathy.sheffield/P9_0H7YTM?sl=1>
 Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
 <<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mula, Chuck <Chuck.Mula@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required

Howes, Patricia <Patricia.Howes@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Leszanczuk, Sylvia <Sylvia.Leszanczuk@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required

Time 10:00 AM – 10:30 AM
Subject Discuss EA
Location Skype Meeting
Show Time As Busy

.....

 Join Skype Meeting
[https://meet.lync.com/usdedeop/sharon.adger/PR59H PMV](https://meet.lync.com/usdedeop/sharon.adger/PR59H%20PMV)
 Trouble Joining? Try Skype Web App
[https://meet.lync.com/usdedeop/sharon.adger/PR59H PMV?sl=1](https://meet.lync.com/usdedeop/sharon.adger/PR59H%20PMV?sl=1)
 Join by phone

(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<http://go.microsoft.com/fwlink/?LinkId=389737>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required

Time 11:00 AM – 11:30 AM
Subject Weekly with Lynn-Herman
Location Lynn's Office
Recurrence Occurs every Tuesday effective 7/10/2018 until 7/30/2019 from 11:00 AM to 11:30 AM

Reminder 15 minutes
Show Time As Busy
Lynn asked that I set up weekly meetings with Managers. Let me know if this time works. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 11:00 AM – 2:00 PM
Subject OUS/OPE Holiday Party
Location 1001 4th Street, SW
Show Time As Busy
Good Afternoon OUS/OPE Party Goers!!! Get Excited!!! Tomorrow is the big DAY!

UPON YOUR ARRIVAL THERE SHOULD BE SOMEONE IN THE LOBBY TO DIRECT YOU UP TO THE PENTHOUSE AREA!

AND DON'T FORGET YOUR UGLY SWEATER!!!

1001 4th Street, SW
Washington, DC 20024

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	OUS All Users <OUSAllUsers@ed.gov>	Required
	OPE All Users <_OPEAllUsers@ed.gov>	Required
	Hill, Paula <Paula.Hill@ed.gov>	Optional
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Toussaint, Monique <Monique.Toussaint@ed.gov>	Optional
	Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Optional
	Solares, Grace <Grace.Solares@ed.gov>	Optional
	Foreman, Dana <Dana.Foreman@ed.gov>	Optional

Hong, Jennifer <Jennifer.Hong@ed.gov>	Optional
Slijepcevic, Stacey <Stacey.Slijepcevic@ed.gov>	Optional
Lessard, Ron <Ron.Lessard@ed.gov>	Optional
Wiley, Rachael <Rachael.Wiley@ed.gov>	Optional
Alkisswani, Francine <Francine.Alkisswani@ed.gov>	Optional
Pace, Sheba <Sheba.Pace@ed.gov>	Optional
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Optional
Seward, Jymece <Jymece.Seward@ed.gov>	Optional
Gargano, Anthony <Anthony.Gargano@ed.gov>	Optional
Alston, Shedita <Shedita.Alston@ed.gov>	Optional
Helton, Charity <Charity.Helton@ed.gov>	Optional
Hardin, Tonya <Tonya.Hardin@ed.gov>	Optional
McArdle, Sophia <Sophia.McArdle@ed.gov>	Optional
Lefor, Valerie <Valerie.LeFor@ed.gov>	Optional
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Optional
Smith, George.Alan <George.Smith@ed.gov>	Optional
Beaton, Sarah <Sarah.Beaton@ed.gov>	Optional
Mula, Chuck <Chuck.Mula@ed.gov>	Optional
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Optional
Beth, Brittany <Brittany.Beth@ed.gov>	Optional
Beynum, Kimberly <Kimberly.Beynum@ed.gov>	Optional
Harris, Kristen (OPE) <Kristen.Harris@ed.gov>	Optional
Cleveland, Nichol <Nichol.Cleveland@ed.gov>	Optional
Davy, Shakir <Shakir.Davy@ed.gov>	Optional
Funkhouser, Janie <Janie.Funkhouser@ed.gov>	Optional

Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Optional
Lamba-Nieves, Nalini <Nalini.Lamba-Nieves@ed.gov>	Optional
Cottrell, Jason <Jason.Cottrell@ed.gov>	Optional
McMahan, Arthur <Arthur.McMahan@ed.gov>	Optional
Fergusson, Tammi <Tammi.Fergusson@ed.gov>	Optional
Wells, Harold <Harold.Wells@ed.gov>	Optional
Ceja, Beatriz <Beatriz.Ceja@ed.gov>	Optional
Watson, Donald <Donald.Watson@ed.gov>	Optional
Butler, Michelle <Michelle.Butler@ed.gov>	Optional
Peterson-Cox, Monet <Monet.Peterson-Cox@ed.gov>	Optional
Smith, Christopher <Christopher.Smith@ed.gov>	Optional
Jones, Elyse <Elyse.Jones@ed.gov>	Optional
Rosier, Denise <Denise.Rosier@ed.gov>	Optional
Bounds, Herman <Herman.Bounds@ed.gov>	Optional
Vanzego, Towana <Towana.Vanzego@ed.gov>	Optional
Gibbs, Cheryl <Cheryl.Gibbs@ed.gov>	Optional
Reid, Lakisha <Lakisha.Reid@ed.gov>	Optional
Maestri, Phil <Phil.Maestri@ed.gov>	Optional
Maimer, Pamela <Pamela.Maimer@ed.gov>	Optional
Phipps, Nancy <Nancy.Phipps@ed.gov>	Optional
Viana, Aimee <Aimee.Viana@ed.gov>	Optional
Webber, Brandon <Brandon.Webber@ed.gov>	Optional
Yu, Diana <Diana.Yu@ed.gov>	Optional
Baldwin, Alan <Alan.Baldwin@ed.gov>	Optional
Owens, Pearson <Pearson.Owens@ed.gov>	Optional

Blom, Jane <Jane.Blom@ed.gov>	Optional
Yeung, Wing <Wing.Yeung@ed.gov>	Optional
Brickman, Michael <Michael.Brickman@ed.gov>	Optional
Franklin, Sedika <Sedika.Franklin@ed.gov>	Optional
Easterling, Sharon <Sharon.Easterling@ed.gov>	Optional
Wilson, Amy <Amy.Wilson@ed.gov>	Optional
Jameson, Richard <Richard.Jameson@ed.gov>	Optional
Holifield, Johnathan <Johnathan.Holifield@ed.gov>	Optional
Dominguez, Mary <Mary.Dominguez@ed.gov>	Optional
Adair, Lucas (John) <John.Adair@ed.gov>	Optional
St. Clair, Catherine <Catherine.StClair@ed.gov>	Optional
Hay, Sarah <Sarah.Hay@ed.gov>	Optional
Settles, Justin <Justin.Settles@ed.gov>	Optional
Crews, Don <Don.Crews@ed.gov>	Optional
Harris, Kelly <Kelly.Harris@ed.gov>	Optional
Blount, Venus <Venus.Blount@ed.gov>	Optional
Byrd-Johnson, Linda <Linda.Byrd-Johnson@ed.gov>	Optional
Filter, Scott <Scott.Filter@ed.gov>	Optional
Caudillo, Emmanuel <Emmanuel.Caudillo@ed.gov>	Optional
Wood, Robyn <Robyn.Wood@ed.gov>	Optional
Hillary, Ashley <Ashley.Hillary@ed.gov>	Optional
Holly, Tameika <Tameika.Holly@ed.gov>	Optional
Brown, Daveta <Daveta.Brown@ed.gov>	Optional
Morgan, Kathy <Kathy.Morgan@ed.gov>	Optional
Cross, Freddie <Freddie.Cross@ed.gov>	Optional

Epps, Karen <Karen.Epps@ed.gov>	Optional
Shewack, Linda <Linda.Shewack@ed.gov>	Optional
Martin, Gregory <Gregory.Martin@ed.gov>	Optional
Bolton, Monique <Monique.Bolton@ed.gov>	Optional
Agostin, Paige <Paige.Agostin@ed.gov>	Optional
Davis, Darryl <Darryl.Davis@ed.gov>	Optional
English, Barbara <Barbara.English@ed.gov>	Optional
Wright, Lavelle <Lavelle.Wright@ed.gov>	Optional
Suarez, Debra <Debra.Suarez@ed.gov>	Optional
Pollard, Monique <Monique.Pollard@ed.gov>	Optional
Cartier, Mose <Mose.Cartier@ed.gov>	Optional
Hence, Bernadette <Bernadette.Hence@ed.gov>	Optional
Collins, Carolyn <Carolyn.Collins@ed.gov>	Optional

Time 11:00 AM – 2:00 PM
Subject OUS/OPE party
Show Time As Busy

Time 11:30 AM – 12:00 PM
Subject Weekly with Lynn/Jennifer
Location Lynn's office
Recurrence Occurs every Tuesday effective 7/10/2018 until 7/30/2019 from 11:30 AM to 12:00 PM
Reminder 15 minutes
Show Time As Busy
 Lynn asked that I set up weekly meetings with the managers. Let me know if this day and time works for you. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 12:00 PM – 1:00 PM
Subject CFC Ultimate Chili Cook-Off

Location LBJ Cafeteria
Show Time As Tentative
ED-WIDE ULTIMATE CHILI COOK-OFF

The CFC Ultimate Chili Cook-Off is just around the corner, Tuesday, December 11, 2018. You still have time to sign-up and represent your POC with your BEST Chili! We are asking all participants to please bring your chili to the LBJ cafeteria at 11:30am. There is no specific amount that you need to bring because this will be a sampling contest by two celebrity chefs; however, a crockpot will be sufficient for others to sample.

Remember, although this is the ED wide cook-off, you don't already have to be a winner of a chili cook-off to participate. We would like to have all POCs to please come out and represent their very own POC.

The following items will be provided: crackers, sampling cups, spoons, napkins, gloves, and water.

*Please contact your CFC Coordinator for participant information

Attendees	Name <E-mail>	Attendance
	CFC <CFC@ed.gov>	Organizer
	DoED - Washington/Metro - ED Employees <DoED-Washington_Metro-EDEmployees@ed.gov>	Required
	Reed, Rosalyn <ROSALYN.Reed@ed.gov>	Optional
	Burke, Mike <Mike.Burke@ed.gov>	Optional
	Chapman, Sheilah <Sheilah.Chapman@ed.gov>	Optional
	Lee, Carolyn <Carolyn.Lee@ed.gov>	Optional
	Chang, Helen <Helen.Chang@ed.gov>	Optional
	Spitzgo, William <William.Spitzgo@ed.gov>	Optional
	Stallings, Aubrey <Aubrey.Stallings@ed.gov>	Optional
	Willoughby, Leslie <Leslie.Willoughby@ed.gov>	Optional
	Taylor, Katherine <Katherine.Taylor@ed.gov>	Optional
	Scott, Pamela <Pamela.Scott@ed.gov>	Optional
	Brasiel, Sarah <Sarah.Brasiel@ed.gov>	Optional
	Austin, Krystal <Krystal.Austin@ed.gov>	Optional
	McCarroll, Jill <Jill.McCarroll@ed.gov>	Optional

Hicks, James <James.Hicks@ed.gov>	Optional
Cruz, Bruce J <Bruce.Cruz@ed.gov>	Optional
Hartle, Jesse <Jesse.Hartle@ed.gov>	Optional
Spencer, Kristina <Kristina.Spencer@ed.gov>	Optional
Brinson, Donald <Donald.Brinson@ed.gov>	Optional
Taylor, Kenneth <Kenneth.Taylor@ed.gov>	Optional
Brickman, Michael <Michael.Brickman@ed.gov>	Optional
Shuler, Ashley <Ashley.Shuler@ed.gov>	Optional
Reyes, Frederick <Frederick.Reyes@ed.gov>	Optional
Harding, Jordan <Jordan.Harding@ed.gov>	Optional
McCormick, Christopher <Christopher.McCormick@ed.gov>	Optional
Benjamin, Charles <Charles.Benjamin@ed.gov>	Optional
Kostic, Kandice <Kandice.Kostic@ed.gov>	Optional
Babu, Surendra <Surendra.Babu@ed.gov>	Optional
Prather, Stephanie <Stephanie.Prather@ed.gov>	Optional
Stalder, Kenton <Kenton.Stalder@ed.gov>	Optional
Zamora Duran, Grace <Grace.ZamoraDuran@ed.gov>	Optional
Broschi, Michael <Michael.Broschi@ed.gov>	Optional
Coley, Jerine <Jerine.Coley@ed.gov>	Optional
Stuckey, Jill <Jill.Stuckey@ed.gov>	Optional
Cronin, Hilary <Hilary.Cronin@ed.gov>	Optional
Tiongquico, Rene <Rene.Tiongquico@ed.gov>	Optional
Patterson, Charles <Charles.Patterson@ed.gov>	Optional
Hull, Catherine <Catherine.Hull@ed.gov>	Optional
Quesinberry, Elaine <Elaine.Quesinberry@ed.gov>	Optional

Hay, Sarah <Sarah.Hay@ed.gov>	Optional
Kushiya, Kristen <Kristen.Kushiya@ed.gov>	Optional
Wise, Shane <Shane.Wise@ed.gov>	Optional
Rooney, Patrick <Patrick.Rooney@ed.gov>	Optional
Berres, Ann <Ann.Berres@ed.gov>	Optional
Doney, Joseph <Joseph.Doney@ed.gov>	Optional
Soldner, Matthew <Matthew.Soldner@ed.gov>	Optional
Pattison, Jennifer <Jennifer.Pattison@ed.gov>	Optional
Laws, James <James.Laws@ed.gov>	Optional
Campbell, Therese <Therese.Campbell@ed.gov>	Optional
Gray, Michael <Michael.Gray@ed.gov>	Optional
Barnes, Nelda <Nelda.Barnes@ed.gov>	Optional
Trice, April <April.Trice@ed.gov>	Optional
Pinkney, Kim <Kim.pinkney@ed.gov>	Optional
Honeysett, Adam <Adam.Honeysett@ed.gov>	Optional
Marinez, Abraham <Abraham.Marinex@ed.gov>	Optional
Petersen, Molly <Molly.Petersen@ed.gov>	Optional
Carpenter, Myria <Myria.Carpenter@ed.gov>	Optional
Thompson, Sheila <Sheila.Thompson@ed.gov>	Optional
Cotton, Julius <Julius.Cotton@ed.gov>	Optional
Salaam, Yvonne <Yvonne.Salaam@ed.gov>	Optional
Lopez-Nieves, Tomas <Tomas.Lopez-Nieves@ed.gov>	Optional
Pabulos, Kaegy <Kaegy.Pabulos@ed.gov>	Optional
Hayhurst, Sara <Sara.Hayhurst@ed.gov>	Optional
Pierce, Tiawana <Tiawana.Pierce@ed.gov>	Optional

Honer, Bruce <Bruce.Honer@ed.gov>	Optional
Cutlip, John <John.Cutlip@ed.gov>	Optional
Fenton, Christopher <Christopher.Fenton@ed.gov>	Optional
Shuler, Laura <Laura.Shuler@ed.gov>	Optional
Foreman, Dana <Dana.Foreman@ed.gov>	Optional
Jackson, Derrick <Derrick.Jackson@ed.gov>	Optional
Anderson, Robert <Robert.Anderson@ed.gov>	Optional
Bruce, Sandra <Sandra.Bruce@ed.gov>	Optional
Cross, Freddie <Freddie.Cross@ed.gov>	Optional
Miller, John <John.Miller@ed.gov>	Optional
Trick, Frederic <Frederic.Trick@ed.gov>	Optional
Hong, Jennifer <Jennifer.Hong@ed.gov>	Optional
Slater, Kesha <Kesha.Slater@ed.gov>	Optional
Parrill, Chuck <Chuck.Parrill@ed.gov>	Optional
Gilroy, Jeanne <Jeanne.Gilroy@ed.gov>	Optional
Jacobson, Jonathan <Jonathan.Jacobson@ed.gov>	Optional
Wiegman, Elizabeth (Betsey). <Elizabeth.Wiegman@ed.gov>	Optional
Killian, Kathy <Kathy.Killian@ed.gov>	Optional
Duncan, Darryl <Darryl.Duncan@ed.gov>	Optional
Harris, Nikki <Nikki.Harris@ed.gov>	Optional
Chowdhury, Aamir <Aamir.Chowdhury@ed.gov>	Optional
Miles, Regina <Regina.Miles@ed.gov>	Optional
Dixon, Doris <Doris.Dixon@ed.gov>	Optional
Waters, Tessa <Tessa.Waters@ed.gov>	Optional
Johnston, Michael <Michael.Johnston@ed.gov>	Optional

Wright, Crystal <Crystal.Wright@ed.gov>	Optional
McDonald, Gabriella <Gabriella.McDonald@ed.gov>	Optional
LoBosco, Ralph <Ralph.LoBosco@ed.gov>	Optional
Hill, Elizabeth <Liz.Hill@ed.gov>	Optional
Lopez, Lea <Lea.Lopez@ed.gov>	Optional
Mitchell, Noah <Noah.Mitchell@ed.gov>	Optional
Friendly, Deborah <Deborah.Friendly@ed.gov>	Optional
Outlaw, Erica <Erica.Outlaw@ed.gov>	Optional
Dalton, Ashby <Ashby.Dalton@ed.gov>	Optional
Brecher, Helene <Helene.Brecher@ed.gov>	Optional
Howerton, Mia <Mia.Howerton@ed.gov>	Optional
Mayo-Tall, Karen <Karen.Mayo-Tall@ed.gov>	Optional
Caudillo, Emmanuel <Emmanuel.Caudillo@ed.gov>	Optional
Epps, Aliyah <Aliyah.Epps@ed.gov>	Optional
Richards, David <David.Richards@ed.gov>	Optional
Richards, Jim <Jim.richards@ed.gov>	Optional
Jung, Britt <Britt.Jung@ed.gov>	Optional
Newman, Jessica <Jessica.Newman@ed.gov>	Optional
Green, Iyauta <Iyauta.Green@ed.gov>	Optional
Lopez, Francisco Javier <Francisco.Javier.Lopez@ed.gov>	Optional
Hodel, Hannah <Hannah.Hodel@ed.gov>	Optional
Callins, Corrinne <Corrinne.Callins@ed.gov>	Optional
Hoover, Nancy <Nancy.Hoover@ed.gov>	Optional
Hahn, Nicholas <Nicholas.Hahn@ed.gov>	Optional
Derrick, Annette <Annette.Derrick@ed.gov>	Optional

Steel, Jake <Jake.Steel@ed.gov>	Optional
Grace, Richard <Richard.Grace@ed.gov>	Optional
Toussaint, Monique <Monique.Toussaint@ed.gov>	Optional
Caliguiran, Arthur <Arthur.Caliguiran@ed.gov>	Optional
Cohen, Larry <Larry.Cohen@ed.gov>	Optional
Madsen, Stephen <Stephen.Madsen@ed.gov>	Optional
Smith, Jared <Jared.Smith@ed.gov>	Optional
Sauri, Corinne <Corinne.Sauri@ed.gov>	Optional
Roach, Ronald <Ronald.Roach@ed.gov>	Optional
Berrios, Oscar <Oscar.Berrios@ed.gov>	Optional
Melendez, Margarita <Margarita.Melendez@ed.gov>	Optional
Ryan, Sam <Sam.Ryan@ed.gov>	Optional
Bennett, Ron <Ron.Bennett@ed.gov>	Optional
Hsiao, Annie <Annie.Hsiao@ed.gov>	Optional
Winston, Colette <Colette.Winston@ed.gov>	Optional
Breeding, Nathaniel <Nathaniel.Breeding@ed.gov>	Optional
Jackson, Lissa <Lissa.Jackson@ed.gov>	Optional
Evans, Jennifer <Jennifer.Evans@ed.gov>	Optional
Albro, Elizabeth <Elizabeth.Albro@ed.gov>	Optional
Simeone, Anthony <Anthony.Simeone@ed.gov>	Optional
Plight, Andrea <Andrea.Plight@ed.gov>	Optional
Wolridge, Curtis <Curtis.Wolridge@ed.gov>	Optional
Robinson, Mark <Mark.Robinson@ed.gov>	Optional
McLaren, Candace <Candace.McLaren@ed.gov>	Optional
Miceli, Roberta <Roberta.Miceli@ed.gov>	Optional

LoGerfo, Laura <Laura.LoGerfo@ed.gov>	Optional
Holmes, Michael <Michael.Holmes@ed.gov>	Optional
McMahon, Sean <Sean.McMahon@ed.gov>	Optional
Ham, Holly <Holly.Ham@ed.gov>	Optional
Knodell, Jay <Jay.Knodell@ed.gov>	Optional
Finch, Jennifer <Jennifer.Finch@ed.gov>	Optional
Smith, Richard <Richard.Smith@ed.gov>	Optional
Koschny, Laura <Laura.Koschny@ed.gov>	Optional
Bryant, Yvette <Yvette.Bryant@ed.gov>	Optional
Toye, Diarra <Diarra.Toye@ed.gov>	Optional
Adair, Lucas (John) <John.Adair@ed.gov>	Optional
Marek, Rebecca <Rebecca.Marek@ed.gov>	Optional
Wiley, Rachael <Rachael.Wiley@ed.gov>	Optional
Fox, Patrick <Patrick.Fox@ed.gov>	Optional
Spencer, Greg <Greg.Spencer@ed.gov>	Optional
Price, Veronica <Veronica.Price@ed.gov>	Optional
Cottingham, Brittney <Brittney.Cottingham@ed.gov>	Optional
Chamberlain, Michael <Michael.Chamberlain@ed.gov>	Optional
Wilkins, Brenda <Brenda.Wilkins@ed.gov>	Optional
Kang, Soo <Soo.Kang@ed.gov>	Optional
Rapley-Rose, DeNeen <DeNeen.Rapley-Rose@ed.gov>	Optional
Russell, Sheila <Sheila.Russell@ed.gov>	Optional
Harris, Ashley <Ashley.Harris@ed.gov>	Optional
Tucker, Tiffany <Tiffany.Tucker@ed.gov>	Optional
Rangel, Alfonso <Alfonso.Rangel@ed.gov>	Optional

Weber, Keely <Keely.Weber@ed.gov>	Optional
Hagins, Virginia <Virginia.W.Hagins@ed.gov>	Optional
Watson, Jeffrey <Jeffrey.Watson@ed.gov>	Optional
Hicks, Kim <kim.Hicks@ed.gov>	Optional
Pace, Sheba <Sheba.Pace@ed.gov>	Optional
Habash, Janice <Janice.Habash@ed.gov>	Optional
Provasnik, Stephen <Stephen.Provasnik@ed.gov>	Optional
Garofano, Tamy <Tamy.Garofano@ed.gov>	Optional
Scott, Kimberly <Kimberly.Scott@ed.gov>	Optional
Simonds, Camille <Camille.Simonds@ed.gov>	Optional
Morris, David <David.Morris@ed.gov>	Optional
Shim, Okhee <Okhee.Shim@ed.gov>	Optional
Schmidt, Ashlee <Ashlee.Schmidt@ed.gov>	Optional
Turner, Sonja <Sonja.Turner@ed.gov>	Optional
Jordan, Debbie <Debbie.Jordan@ed.gov>	Optional
Blount, Venus <Venus.Blount@ed.gov>	Optional
Wood, Andrea <Andrea.Wood@ed.gov>	Optional
Correa, Roberta <Roberta.Correa@ed.gov>	Optional
Broughman, Stephen <Stephen.Broughman@ed.gov>	Optional
Jaffery, Tariq <Tariq.Jaffery@ed.gov>	Optional
Tuia, Justis <Justis.Tuia@ed.gov>	Optional
Viana, Jose <Jose.Viana@ed.gov>	Optional
Wright, Venessa <Venessa.Wright@ed.gov>	Optional
Washington, Lisa D. <Lisa.D.Washington@ed.gov>	Optional
Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Optional

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Harris, Laura <laura.Harris@ed.gov>	Optional
Lochary, Brigid <Brigid.Lochary@ed.gov>	Optional
Coltrane, Rick <Rick.Coltrane@ed.gov>	Optional
Hillary, Ashley <Ashley.Hillary@ed.gov>	Optional
Buendia, Mario <Mario.Buendia@ed.gov>	Optional
Escalante, Melissa <Melissa.Escalante@ed.gov>	Optional
Fidelman, Carolyn <Carolyn.Fidelman@ed.gov>	Optional
e.sikali.work@gmail.com <e.sikali.work@gmail.com>	Optional
Agostin, Paige <Paige.Agostin@ed.gov>	Optional
Ramirez, Lisa <Lisa.Ramirez@ed.gov>	Optional
Lucas, Richard <Richard.Lucas@ed.gov>	Optional
Williams, Sydney <Sydney.Williams@ed.gov>	Optional
Gilmore, Angela <Angela.Gilmore@ed.gov>	Optional
Mumford, David <David.Mumford@ed.gov>	Optional
Dennis, Marya <Marya.Dennis@ed.gov>	Optional
Fails, Tia <Tia.Fails@ed.gov>	Optional
Burke, Steven <Steven.Burke@ed.gov>	Optional
Wingard, Steve <Steve.Wingard@ed.gov>	Optional
Winzer, Etienna (ET) <Etienna.Winzer@ed.gov>	Optional
Malone, Emily <Emily.Malone@ed.gov>	Optional
Hughes, Bruce <Bruce.Hughes@ed.gov>	Optional
Hill, Glinda <Glinda.Hill@ed.gov>	Optional
McLaughlin, Maureen <Maureen.McLaughlin@ed.gov>	Optional
Ofodile-Carruthers, Nkemjika <Nkemjika.Ofodile-Carruthers@ed.gov>	Optional

Peasley, Donald <Donald.Peasley@ed.gov>	Optional
Spitz, Deborah <Deborah.Spitz@ed.gov>	Optional
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Optional
Valentine, Stephanie <Stephanie.Valentine@ed.gov>	Optional
Draughn, Michelle <Michelle.Draughn@ed.gov>	Optional
Winston, Kelly <Kelly.Winston@ed.gov>	Optional
Bayne, Brian <Brian.Bayne@ed.gov>	Optional
Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Optional
Murrell, Jamelah <Jamelah.Murrell@ed.gov>	Optional
Smith, Christopher <Christopher.Smith@ed.gov>	Optional
Lee, Janice <Janice.Lee@ed.gov>	Optional
Wilhour, John <John.Wilhour@ed.gov>	Optional
Revill, David <David.Revill@ed.gov>	Optional
Gwaltney, Patricia <Patricia.Gwaltney@ed.gov>	Optional
Wilkins, Timiko <Timiko.Wilkins@ed.gov>	Optional
Crutchfield, Ronald <Ronald.Crutchfield@ed.gov>	Optional
Dias, Glen <Glen.Dias@ed.gov>	Optional
Jennings, Jaamal <Jaamal.Jennings@ed.gov>	Optional
Putney, LaTisha <Latisha.Putney@ed.gov>	Optional

Time 1:00 PM – 2:00 PM
Subject FSA/Accreditation meeting - updated
Location WDCFB6-288-04 or call in below
Show Time As Busy
 Please let Herman and I know if there are any additional agenda items for next week's meeting.
 Thanks,
 Amy

Here is the new invitation for the monthly FSA/Accreditation meeting.
 The current agenda is at the bottom, please scroll.
 Amy Wilson

Join Skype Meeting

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<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Monthly Agenda:

School investigations and program reviews –

- * Any recent reviews with significant findings/expected actions
- * Upcoming reviews and any anticipated issues

Upcoming NACIQI agendas and accreditation updates

Upcoming events, conferences – opportunities to share information, get input

Other issues/ things people are hearing

- * Cross-agency conversations
- * Accreditor conversations
- * Accreditation initiatives (eg risk-based recognition)
- * FSA initiatives (eg enforcement unit)

Attendees	Name <E-mail>	Attendance
	Wilson, Amy <Amy.Wilson@ed.gov>	Organizer
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Morgan, Sally <Sally.Morgan@ed.gov>	Required
	Bowder, Susan <Susan.Bowder@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Kimbrough, Kai <Kai.Kimbrough@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required

Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Bennett, Ron <Ron.Bennett@ed.gov>	Required
Allred, Michelle <Michelle.Allred@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Beam, Angela <Angela.Beam@ed.gov>	Required
Brandow, Jan <Jan.Brandow@ed.gov>	Required
Yette, Brenda <Brenda.Yette@ed.gov>	Required
Busskohl, Mark <Mark.Busskohl@ed.gov>	Required
Curry, Christopher <Christopher.Curry@ed.gov>	Required
Corwin, Dvak <Dvak.Corwin@ed.gov>	Required
Dillard, Vanessa <Vanessa.Dillard@ed.gov>	Required
Toney, Dyon <Dyon.Toney@ed.gov>	Required
Early, Jeremy <Jeremy.Early@ed.gov>	Required
Fosker, Erik <Erik.Fosker@ed.gov>	Required
Moya, Jesus <Jesus.Moya@ed.gov>	Required
Smith, Joseph <Joseph.Smith@ed.gov>	Required
Peeler, Kim <Kim.Peeler@ed.gov>	Required
Bell, Sherrie <Sherrie.Bell@ed.gov>	Required
Nave, Tracy <Tracy.Nave@ed.gov>	Required
Pope, Lauren <Lauren.Pope@ed.gov>	Required
Moore, James <James.Moore@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
PIP Master <PIPMaster@ed.gov>	Required
Thomas, Nathaniel <Nathaniel.Thomas@ed.gov>	Required

Arthur, Julie <Julie.Arthur@ed.gov>	Required
Hay, Sarah <Sarah.Hay@ed.gov>	Required
FSAPIPSGEligibility <FSAPIPSGEligibility@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
Simpson, Vinita <Vinita.Simpson@ed.gov>	Required
Adams, Sarah <Sarah.Adams@ed.gov>	Required
Palumbo, Gayle <Gayle.Palumbo@ed.gov>	Required
Sawyer, Tammi <Tammi.Sawyer@ed.gov>	Required
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Required

Time 4:30 PM – 6:00 PM
Subject Sec's reception
Show Time As Busy
 Holiday Inn Congressional II room

Wednesday, December 12, 2018

Time 11:00 AM – 11:30 AM
Subject comment review contract - discussion
Location Lynn's office
Show Time As Busy

Can we meet for a few minutes to discuss how we are going to move forward with the contract for the comment review? I have a meeting with CAM on Thursday to discuss.

Thanks!

Amy

.....

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<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Wilson, Amy <Amy.Wilson@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required

Time 12:00 PM – 1:00 PM
Subject lunch
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Gaona, Richard <Richard.Gaona@ed.gov>	Required

Thursday, December 13, 2018

Time 1:30 PM – 2:00 PM
Subject Data team discussion
Location Diane's office (7E307)
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 2:00 PM – 3:00 PM
Subject OPE Supervisors Meeting -Updated with Agenda and Supporting Materials
Location WDCFB6-297-05 (managed)
Show Time As Busy
Colleagues,

I have added a Skype option and one more background document for this meeting.

Thank you,

Grace

--> Join Skype Meeting
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<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

AGENDA

1. Opening Remarks – Phil Maestri
2. Budget and Hiring Updates – Sheryl Adler
3. OPE FEVS Introductory Presentation – Grace Solares
4. OPE Exit Interviews Analysis – Grace Solares
5. Preview of Grant Schedules
6. Wrap-up – Phil Maestri

Colleagues,

Please hold this slot for an OPE supervisors meeting. An agenda is forthcoming.

Thank you,

Grace

Attendees	Name <E-mail>	Attendance
	Solares, Grace <Grace.Solares@ed.gov>	Organizer
	Adler, Sheryl <Sheryl.Adler@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Byrd-Johnson, Linda <Linda.Byrd-Johnson@ed.gov>	Required
	Ceja, Beatriz <Beatriz.Ceja@ed.gov>	Required
	Davis, James <James.Davis@ed.gov>	Required
	Gibbs, Cheryl <Cheryl.Gibbs@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required

Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Wilson, Sheryl <Sheryl.Wilson@ed.gov>	Required
Maestri, Phil <Phil.Maestri@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Thomas, Gary <Gary.Thomas@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
Watson, Donald <Donald.Watson@ed.gov>	Required
Watts, Gaby <Gaby.Watts@ed.gov>	Required

Friday, December 14, 2018

Time 9:00 AM – 9:30 AM
Subject check in
Location Lynn's office
Recurrence Occurs every Friday effective 2/2/2018 until 7/26/2019 from 9:00 AM to 9:30 AM
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Jones, Sharon <Sharon.Jones@ed.gov>	Required

Time 9:00 AM – 10:00 AM
Subject TekPro FDMS Consultant
Location WDCFB6-4E333
Show Time As Busy

Apologies, this was supposed to be on the calendar for Friday, not sure why this moved to Thursday.

Join by phone

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Conference ID: 41530843
 Leader PIN 76705
 [!OC([1033])!]

.....

Mr. San Martin, the legal consultant from TekPro, will be meeting with us to discuss general rulemaking processes and to answer any questions we may have. His resume is attached.

Attendees	Name <E-mail>	Attendance
	Kasior, Anna <Anna.Kasior@ed.gov>	Organizer
	Costello, Bianca <Bianca.Costello@ed.gov>	Required
	Gettler, Rachel <Rachel.Gettler@ed.gov>	Required
	Wheeler, Joseph <Joseph.Wheeler@ed.gov>	Required
	Reyes, Alejandro <Alejandro.Reyes@ed.gov>	Required
	Faiella, Matt <Matt.Faiella@ed.gov>	Required
	Trachman, William <William.Trachman@ed.gov>	Required
	Alison Jetmar <alison.jetmar@tekprosupport.com>	Required
	Katrina R. King <katrina.king@tekprosupport.com>	Required
	Yao, Alice <Alice.Yao@ed.gov>	Required
	Tia Lance <Tia.Lance@tkpro.us>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Required

Time 12:00 PM – 1:00 PM
Subject PPI Staff Meeting
Location WDCFB6-297-05 (managed) Skype Meeting
Show Time As Busy
 Changing the time. Diane will join us for this staff meeting. Lynn is providing Pizza. Thanks.

 Sharon

 Updating location. Thanks.

 Sharon

 Happy Friday All! New staff meeting invite with Skype. I will update physical locations on a weekly basis. Thanks All.

 Sharon

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States)

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<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Chase, Patty <Patty.Chase@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Cross, Freddie <Freddie.Cross@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Freeman, Vanessa <Vanessa.Freeman@ed.gov>	Required
	Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Required
	Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Howes, Patricia <Patricia.Howes@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Required

Macias, Wendy <Wendy.Macias@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Settles, Justin <Justin.Settles@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
Chase, Patty <Patty.Chase@ed.gov>	Required
Conner, Donald <Donald.Conner@ed.gov>	Required
Cross, Freddie <Freddie.Cross@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
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Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required

Helton, Charity <Charity.Helton@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Howes, Patricia <Patricia.Howes@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Macias, Wendy <Wendy.Macias@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Settles, Justin <Justin.Settles@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Jones, Diane <Diane.Jones@ed.gov>	Optional
Hay, Sarah <Sarah.Hay@ed.gov>	Required

Shewack, Linda <Linda.Shewack@ed.gov>	Required
Hinh, Iris <Iris.Hinh@ed.gov>	Optional
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
Ong, Madeline <Madeline.Ong@ed.gov>	Optional

Time 4:15 PM – 4:45 PM
Subject coffee
Location Starbucks?
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
Slack, Emily <Emily.Slack@ed.gov>	Required

Monday, December 17, 2018

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free
 As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra
 Sent: Wednesday, January 03, 2018 4:30 PM
 To: Pena, Alexandra; Smith, Kathleen; Manning, James
 Subject: MASTER CALENDAR
 When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).
 Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional

Garcia, Lenore <Lenore.Garcia@ed.gov> Optional

Butler, Michelle <Michelle.Butler@ed.gov> Optional

Time 9:30 AM – 10:00 AM
Subject Use of technology at negotiations
Location call in number before
Show Time As Busy
Please join me in a conversation about use of technology at the negotiations.
Amy
.....
Join Skype Meeting
<<https://meet.lync.com/usdedeop/amy.wilson/CQK3MHH> S>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/amy.wilson/CQK3MHH> S?sl=1>
Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....

Attendees	Name <E-mail>	Attendance
	Wilson, Amy <Amy.Wilson@ed.gov>	Organizer
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Buck Ramona <rbuck@fmcs.gov>	Required
	cyoshitomi@fmcs.gov <cyoshitomi@fmcs.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required

Time 11:30 AM – 12:00 PM
Subject Verification
Location Skype Meeting
Show Time As Tentative
Good Morning,

Please use the following call-in information.

Aaron C Washington
Office of Postsecondary Education
U.S. Department of Education

Join Skype Meeting

<<https://meet.lync.com/usdedeop/aaron.washington/62YT94QH>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/aaron.washington/62YT94QH?sl=1>>

Join by phone

+[\(b\)\(6\)](tel:(b)(6)) <[\(b\)\(6\)](tel:(b)(6))> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: [\(b\)\(6\)](#)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Washington, Aaron <Aaron.Washington@ed.gov>	Organizer
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	mccarthyk@nasfaa.org <mccarthyk@nasfaa.org>	Required

Time 11:30 AM – 12:00 PM
Subject Verification guidance
Location Skype Meeting
Show Time As Tentative
Rescheduling due to conflicts. Let me know if this time works for everyone. Thanks.

Sharon

Join Skype Meeting

<<https://meet.lync.com/usdedeop/sharon.adger/YVNRB2DF>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/sharon.adger/YVNRB2DF?sl=1>>

Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

.....
.....

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	mccarthyk@nasfaa.org <mccarthyk@nasfaa.org>	Required

Time 1:00 PM – 1:30 PM
Subject Canceled: Possible Opportunities for partnership W/Jon Alfuth NGA
Location Lynn's Office 293-01
Importance High
Show Time As Free
We will reschedule, per Jon. Thanks.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	JAlfuth@NGA.ORG <JAlfuth@NGA.ORG>	Required

Tuesday, December 18, 2018

Time 9:15 AM – 10:15 AM
Subject Sec's reception
Show Time As Busy

Time 9:30 AM – 11:00 AM
Subject Staff Meeting
Location WDCFB6-297-05 (managed)
Recurrence Occurs every Tuesday effective 8/7/2018 until 1/1/2019 from 9:30 AM to 11:00 AM

Show Time As Tentative

--> Join Skype Meeting

<[https://meet.lync.com/usdedeop/cathy.sheffield/P9 0H7YTM](https://meet.lync.com/usdedeop/cathy.sheffield/P9%20H7YTM)>

Trouble Joining? Try Skype Web App

<[https://meet.lync.com/usdedeop/cathy.sheffield/P9 0H7YTM?sl=1](https://meet.lync.com/usdedeop/cathy.sheffield/P9%20H7YTM?sl=1)>

Join by phone

+(b)(6) <tel:+((b)(6))> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mula, Chuck <Chuck.Mula@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Howes, Patricia <Patricia.Howes@ed.gov>	Required
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
	Leszanczuk, Sylvia <Sylvia.Leszanczuk@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required

Time 11:00 AM – 11:30 AM

Subject Canceled: Weekly with Lynn-Herman

Location Lynn's Office

Importance High
Reminder 15 minutes
Show Time As Free
Lynn asked that I set up weekly meetings with Managers. Let me know if this time works. Thanks.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject REMINDER OPE ALL STAFF MEETING
Location LBJ Barnard
Show Time As Busy

.....
Join Skype Meeting
<<https://meet.lync.com/usdedeop/diane.jones/63MYSD ZZ>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/diane.jones/63MYSD ZZ?sl=1>>
Join by phone

+[(b)(6)] <tel: +[(b)(6)]> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: [(b)(6)]
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	OPE All Users <_OPEAllUsers@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required

Time 11:30 AM – 12:00 PM

Subject Canceled: Weekly with Lynn/Jennifer
Location Lynn's office
Importance High
Reminder 15 minutes
Show Time As Free
Lynn asked that I set up weekly meetings with the managers. Let me know if this day and time works for you. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 2:00 PM – 3:00 PM
Subject FY 2019 Q1 Training Committee Meeting
Location WDCFB6-291-01
Show Time As Busy

UPDATE: Attached you will find the prepared package of submitted training requests to date. The ones highlighted in yellow on the first two pages are still pending supervisory approval. I will provide hard copies of all approved requests at tomorrow's meeting. See you all then!

Note: I am still awaiting professional development plans from several individuals.

Thank you,

Lauren

This meeting is to review FY2019 Q1 external training requests.

The meeting has been allotted for 1 hour, but we may not need the entire hour.

If you are unable to attend this meeting, please send an office representative in your place.

Please let me know if you have any questions or concerns.

Thank you,

Lauren

Attendees	Name <E-mail>	Attendance
	Williams, Lauren <Lauren.Williams@ed.gov>	Organizer
	Maestri, Phil <Phil.Maestri@ed.gov>	Required

Adler, Sheryl <Sheryl.Adler@ed.gov>	Required
Byrd-Johnson, Linda <Linda.Byrd-Johnson@ed.gov>	Required
Gibbs, Cheryl <Cheryl.Gibbs@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Duvall, Timothy <Timothy.Duvall@ed.gov>	Required

Time 3:30 PM – 4:00 PM
Subject Chat with Annmarie
Location Lynn's Office
Show Time As Tentative

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <annmarie.weisman@ed.gov>	Required

Wednesday, December 19, 2018

Time 10:00 AM – 10:30 AM
Subject Policy Development Group Staff Meeting
Location WDCFB6-297-03
Show Time As Busy
 Adding a conference room.

Sharon

Adding Skype to meetings. Thanks.

Sharon

Join Skype Meeting

<<https://meet.lync.com/usdedeop/sharon.adger/P94LL6W6>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/sharon.adger/P94LL6W6?sl=1>>

Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Rescheduling per Lynn. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required

Time 12:00 PM – 2:30 PM
Subject Dick Bodorff
Show Time As Busy

Time 1:00 PM – 2:30 PM
Subject (b)(6)
Show Time As Busy

Time 3:00 PM – 4:00 PM
Subject BD Catch Up
Location WDCFB6-7C100
Show Time As Busy

I wanted to use this opportunity to introduce you to Dan, our new team member in OUS, and get everyone up to speed on BD.

I could not load everyone's calendars for some reason, so please let me know if this time doesn't work for you. If we can't find a time this week, we can meet up after the holidays.

Attendees	Name <E-mail>	Attendance
	Brickman, Michael <Michael.Brickman@ed.gov>	Organizer
	Currell, Daniel <Daniel.Currell@ed.gov>	Required

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Malawer, Hilary <Hilary.Malawer@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required

Thursday, December 20, 2018

Time 12/20/2018 12:00 AM – 12/22/2018 12:00 AM
Subject (b)(6)
Location sick Leave
Show Time As Free

Time 10:00 AM – 10:05 AM
Subject REMINDER - timesheets need to be completed by the last Friday of the pay period
Recurrence Occurs every 2 week(s) on Thursday effective 2/1/2018 until 7/18/2019 from 10:00 AM to 10:05 AM
Show Time As Free

Accidently sent out a removal for this from your calendar. Please accept again to keep the timesheet reminder on your calendar.

Resending for newer employees or those who may not have accepted the original outlook appointment. Outlook invite to follow.

From: Letourneau, Kristina
Sent: Friday, October 26, 2012 9:38 AM
To: OPE All Users
Subject: Completing your timesheet in WebTA
Importance: High

As you know, all timesheets should be completely processed (validated/affirmed/certified) by the last Friday of the pay period. This is often not being done. Many timesheets are not being completed until the following Monday, Tuesday and sometimes even Wednesday. This can cause employees to not be paid on time.

When employees/supervisors are contacted regarding missing timesheets, I am often told that they forgot it was time to do timesheets.

In order to prevent this from happening, I will be sending out an OPE-Wide appointment invite. It will be a recurring appointment for every other Thursday, to remind you to complete timesheets by Friday. Please accept this appointment onto your calendar so you will get the biweekly reminder.

Employees/Supervisors - If you will be out of the office on the Friday that timesheets are due, make sure you complete it on the last day you are in the office, prior to your flex day or leave.

Supervisors – please make sure you have assigned a delegate to complete timesheets in your absence. If you know you will not be in the office on the Friday that timesheets are due, make sure your

delegate is aware that they need to certify the timesheets on your behalf. You should also provide your staff with a deadline to submit their timesheets to you, to allow you time to certify them by COB Friday.

Let me know if you have any questions.

Thanks,
Krissy

Attendees	Name <E-mail>	Attendance
	Letourneau, Kristina <Kristina.Letourneau@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required

Time 11:00 AM – 11:30 AM
Subject Chat/Justin Settles
Location Lynn's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Settles, Justin <Justin.Settles@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject Institutional Charges Draft EA
Location Conference Call
Show Time As Tentative

.....
.....
Join Skype Meeting
<<https://meet.lync.com/usdedeop/gregory.martin/MQL 5PP27>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/gregory.martin/MQL 5PP27?sl=1>>
Join by phone

+[(b)(6)] <tel:[(b)(6)]> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: [(b)(6)]
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....
.....

Attendees	Name <E-mail>	Attendance
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Martin, Gregory <Gregory.Martin@ed.gov>	Organizer
Musser, David <David.Musser@ed.gov>	Required
Finley, Steve <Steve.Finley@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional

Friday, December 21, 2018

Time 9:00 AM – 9:30 AM
Subject check in
Location Lynn's office
Recurrence Occurs every Friday effective 2/2/2018 until 7/26/2019 from 9:00 AM to 9:30 AM
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Jones, Sharon <Sharon.Jones@ed.gov>	Required

Time 9:30 AM – 10:00 AM
Subject Check-In/ George Smith
Location Lynn's Office 6C107
Recurrence Occurs every Friday effective 2/2/2018 until 7/26/2019 from 9:30 AM to 10:00 AM
Show Time As Busy
 Changing the time for this check-in. Thanks.

Sharon

Changing the day of the week.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required

Time 4:00 PM – 4:45 PM
Subject walking meeting
Location C St.
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	McLaughlin, Maureen <Maureen.McLaughlin@ed.gov>	Organizer

Monday, December 24, 2018

Time All Day
Subject Christmas Eve
Location United States
Show Time As Free
Categories Holiday

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free
 As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra

Sent: Wednesday, January 03, 2018 4:30 PM

To: Pena, Alexandra; Smith, Kathleen; Manning, James

Subject: MASTER CALENDAR

When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).

Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
	Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
	Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time 12/24/2018 8:00 AM – 12/28/2018 8:00 PM
Subject (b)(6)
Show Time As Busy

Tuesday, December 25, 2018

Time All Day
Subject Christmas Day

Location United States
Show Time As Free
Categories Holiday

Monday, December 31, 2018

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free

As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra
Sent: Wednesday, January 03, 2018 4:30 PM
To: Pena, Alexandra; Smith, Kathleen; Manning, James
Subject: MASTER CALENDAR
When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).
Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
	Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
	Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time All Day
Subject New Year's Eve
Location United States
Show Time As Free
Categories Holiday

Time 8:00 AM – 5:00 PM
Subject (b)(6)
Show Time As Busy

Tuesday, January 1, 2019

Time All Day
Subject New Year's Day

Location United States
Show Time As Free
Categories Holiday

Time 8:00 AM – 5:00 PM
Subject (No Subject)
Show Time As Busy

Wednesday, January 2, 2019

Time 10:00 AM – 11:00 AM
Subject FW: Team Meeting
Location WDCFB6-280-04
Show Time As Tentative
Hi Lynn,

You're welcome to join us. I have yet to announce (b)(6) transfer to my staff, and you and I have yet to discuss how you'd like to handle that.

-----Original Appointment-----

From: Hay, Sarah
Sent: Wednesday, July 13, 2016 3:36 PM
To: Hay, Sarah; Settles, Justin; Cross, Freddie; Conner, Donald; Vadlapatla, Sunitha (Contractor)
Subject: Team Meeting
When: Wednesday, January 02, 2019 10:00 AM-11:00 AM (UTC-05:00) Eastern Time (US & Canada).
Where: WDCFB6-280-04

AGENDA

- * Updates from leadership
- * Project updates
- * Q&A

Call-in: (b)(6)
Participant: (b)(6) #
Leader: (b)(6)

Attendees	Name <E-mail>	Attendance
	Hay, Sarah <Sarah.Hay@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Settles, Justin <Justin.Settles@ed.gov>	Required
	Cross, Freddie <Freddie.Cross@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Vadlapatla, Sunitha (Contractor) <Sunitha.Vadlapatla@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject EOP Comments on Accountability/Neg Reg Documents
Location Call: (b)(6) / Code: (b)(6)
Show Time As Busy
Attached are ED's responses to the EOP comments.

Dial-in: (b)(6)

Code: (b)(6)

Thanks.

Attendees	Name <E-mail>	Attendance
	Hunt, Alex T. EOP/OMB <Alexander_T._Hunt@omb.eop.gov>	Organizer
	Jones, Diane <Diane.Jones@ed.gov>	Required
	McFadden, Elizabeth <Elizabeth.McFadden@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Malawer, Hilary <Hilary.Malawer@ed.gov>	Required
	Ray, Paul J. EOP/OMB <Paul.J.Ray@omb.eop.gov>	Required
	Mancini, Dominic J. EOP/OMB <Dominic_J._Mancini@omb.eop.gov>	Required
	Gray, John W. EOP/OMB <John.W.Gray@omb.eop.gov>	Required
	(b)(6) EOP/WHO <(b)(6)@who.eop.gov>	Required
	Cassell, Mary I. EOP/OMB <Mary_I._Cassell@omb.eop.gov>	Optional
	Mann, NOAH S. EOP/OMB <Noah_S_Mann@omb.eop.gov>	Optional
	Tizzani, Philip M. EOP/OMB <Philip_M_Tizzani@omb.eop.gov>	Optional
	Carroll, William S. EOP/OMB <William_S_Carroll@omb.eop.gov>	Optional
	Eitel, Robert <Robert.Eitel@ed.gov>	Optional

(b)(6) EOP/WHO Optional
<(b)(6)@who.eop.gov>

Dittmeier, Kerry W. EOP/OMB Optional
<Kerry.W.Dittmeier@omb.eop.gov>

(b)(6) EOP/WHO Optional
<(b)(6)@who.eop.gov>

Time 11:30 AM – 1:00 PM
Subject retirement lunch!
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
Howes, Patricia (Patricia.Howes@ed.gov) <Patricia.Howes@ed.gov>	Required

Time 1:00 PM – 1:30 PM
Subject Bi-Weekly Verification Meeting
Location Skype Meeting
Show Time As Busy

.....
.....
Join Skype Meeting
<<https://meet.lync.com/usdedeop/sharon.adger/N0CQF7G9>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/sharon.adger/N0CQF7G9?sl=1>>
Join by phone

+1(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....
.....

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required

Butler, Jacquelyn <Jacquelyn.Butler@ed.gov> Required

Washington, Aaron <Aaron.Washington@ed.gov> Required

Time 4:00 PM – 4:45 PM
Subject Canceled: walking meeting
Location C St.
Importance High
Show Time As Free

Attendees	Name <E-mail>	Attendance
	McLaughlin, Maureen <Maureen.McLaughlin@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Thursday, January 3, 2019

Time 10:00 AM – 10:05 AM
Subject REMINDER - timesheets need to be completed by the last Friday of the pay period
Recurrence Occurs every 2 week(s) on Thursday effective 2/1/2018 until 7/18/2019 from 10:00 AM to 10:05 AM
Show Time As Free

Accidently sent out a removal for this from your calendar. Please accept again to keep the timesheet reminder on your calendar.

Resending for newer employees or those who may not have accepted the original outlook appointment. Outlook invite to follow.

From: Letourneau, Kristina
Sent: Friday, October 26, 2012 9:38 AM
To: OPE All Users
Subject: Completing your timesheet in WebTA
Importance: High

As you know, all timesheets should be completely processed (validated/affirmed/certified) by the last Friday of the pay period. This is often not being done. Many timesheets are not being completed until the following Monday, Tuesday and sometimes even Wednesday. This can cause employees to not be paid on time.

When employees/supervisors are contacted regarding missing timesheets, I am often told that they forgot it was time to do timesheets.

In order to prevent this from happening, I will be sending out an OPE-Wide appointment invite. It will be a recurring appointment for every other Thursday, to remind you to complete timesheets by Friday. Please accept this appointment onto your calendar so you will get the biweekly reminder.

Employees/Supervisors - If you will be out of the office on the Friday that timesheets are due, make sure you complete it on the last day you are in the office, prior to your flex day or leave.

Supervisors – please make sure you have assigned a delegate to complete timesheets in your absence. If you know you will not be in the office on the Friday that timesheets are due, make sure your delegate is aware that they need to certify the timesheets on your behalf. You should also provide your staff with a deadline to submit their timesheets to you, to allow you time to certify them by COB Friday.

Let me know if you have any questions.

Thanks,
Krissy

Attendees	Name <E-mail>	Attendance
	Letourneau, Kristina <Kristina.Letourneau@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required

Time 2:00 PM – 3:00 PM
Subject Jonathan
Show Time As Busy

Time 3:15 PM – 4:00 PM
Subject Catch Up
Location Joe's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Conaty, Joe <Joseph.Conaty@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Friday, January 4, 2019

Time 9:00 AM – 9:30 AM
Subject check in
Location Lynn's office
Recurrence Occurs every Friday effective 2/2/2018 until 7/26/2019 from 9:00 AM to 9:30 AM
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Jones, Sharon <Sharon.Jones@ed.gov>	Required

Time 9:30 AM – 10:00 AM
Subject Check-In/ George Smith
Location Lynn's Office 6C107
Recurrence Occurs every Friday effective 2/2/2018 until 7/26/2019 from 9:30 AM to 10:00 AM
Show Time As Busy
Changing the time for this check-in. Thanks.

Sharon

Changing the day of the week.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required

Time 10:00 AM – 10:30 AM
Subject check in
Location Lynn's office
Show Time As Busy
Hi Justin – Is this a good time for us to touch base on the questions you raised in your email? -- Lynn

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Settles, Justin <Justin.Settles@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject PPI Staff Meeting
Location WDCFB6-288-04 (managed) Skype Meeting
Show Time As Busy
Updating location. Thanks.

Sharon

Happy Friday All! New staff meeting invite with Skype. I will update physical locations on a weekly basis. Thanks All.

Sharon

.....
Join Skype Meeting
<<https://meet.lync.com/usdedgeop/sharon.adger/3RKJHFCY>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedgeop/sharon.adger/3RKJHFCY?sl=1>>
Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Chase, Patty <Patty.Chase@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Cross, Freddie <Freddie.Cross@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Freeman, Vanessa <Vanessa.Freeman@ed.gov>	Required
	Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Required
	Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Howes, Patricia <Patricia.Howes@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
	Macias, Wendy <Wendy.Macias@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required

McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Settles, Justin <Justin.Settles@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Shewack, Linda <Linda.Shewack@ed.gov>	Required
Hinh, Iris <Iris.Hinh@ed.gov>	Optional
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
Ong, Madeline <Madeline.Ong@ed.gov>	Optional

Time	12:30 PM – 1:00 PM	
Subject	Trinity	
Location	Jed's Office 6E341	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Optional

Time 4:00 PM – 4:45 PM

Subject walking meeting
Location C Street
Show Time As Busy
Attendees

Name <E-mail>	Attendance
McLaughlin, Maureen <Maureen.McLaughlin@ed.gov>	Organizer
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Monday, January 7, 2019

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free
As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra
Sent: Wednesday, January 03, 2018 4:30 PM
To: Pena, Alexandra; Smith, Kathleen; Manning, James
Subject: MASTER CALENDAR
When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).
Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
	Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
	Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time 9:00 AM – 11:00 AM
Subject Meeting with Facilitators - UPDATE
Location WDCFB6-288-04 or call in below
Show Time As Busy
Hello everyone,
As an update, Ramona and Christy will be joining us in person here at the Department.
Amy

Please join in a meeting with the facilitators. Please use the call in information only.

Thanks,
Amy

Join Skype Meeting

<<https://meet.lync.com/usdedeop/amy.wilson/K6D3VTF N>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/amy.wilson/K6D3VTF N?sl=1>>

Join by phone

+[\(b\)\(6\)](#) <tel:+[\(b\)\(6\)](#)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: [\(b\)\(6\)](#)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Wilson, Amy <Amy.Wilson@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
	Buck Ramona <rbuck@fmcs.gov>	Required
	Yoshitomi Christy L. <cyoshitomi@fmcs.gov> (cyoshitomi@fmcs.gov) <cyoshitomi@fmcs.gov>	Required

Time 1:00 PM – 2:00 PM
Subject Negotiated Rulemaking Discussion
Location WDCFB6-280-04
Show Time As Busy

Hello All,

The e-mail attached was sent out on 1/4/19. In the nomination letters which I sent you all a sample (if you would like me to resend samples let me know). We stated that the meeting organizer would reach out to the members of the assigned subcommittee and make an introduction (the facilitators Ramona and Christy have already reached out to the full committee on behalf of Annmarie, and I invited Herman because I know that members of your staff will be in the audience as experts during the negotiations).

This meeting will serve to bring all the meeting organizers up to speed with the progress and discuss a way forward for the negotiations next week. I only invited the team leads to keep this meeting from becoming too large, however, if someone is required for this meeting please forward as appropriate.

Join Skype Meeting

<<https://meet.lync.com/usdedgeop/aaron.washington/M BQGDZT2>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedgeop/aaron.washington/M BQGDZT2?sl=1>>

Join by phone

+[\(b\)\(6\)](tel:(b)(6)) <tel:[\(b\)\(6\)](tel:(b)(6))> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: [\(b\)\(6\)](https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Washington, Aaron <Aaron.Washington@ed.gov>	Organizer
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required

Tuesday, January 8, 2019

Time 10:00 AM – 11:00 AM

Subject Shopping sheet contract discussion

Location Skype Meeting

Show Time As Busy

Please join me in a meeting to discuss the procurement process/acquisition plan for the shopping sheet (college financing plan) contract that PPI will be taking over next year.

Amy

.....
Join Skype Meeting

<<https://meet.lync.com/usdedgeop/amy.wilson/PJRMHNR>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedgeop/amy.wilson/PJRMHNR?sl=1>>

Join by phone

+[\(b\)\(6\)](tel:(b)(6)) <[\(b\)\(6\)](tel:(b)(6))> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: [\(b\)\(6\)](https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....

Attendees	Name <E-mail>	Attendance
	Wilson, Amy <Amy.Wilson@ed.gov>	Organizer
	Bone, Pamela <Pamela.Bone@ed.gov>	Required
	Farrell, Brian <Brian.Farrell@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 11:00 AM – 11:30 AM

Subject Weekly with Lynn-Herman

Location Lynn's Office

Recurrence Occurs every Tuesday effective 7/10/2018 until 7/30/2019 from 11:00 AM to 11:30 AM

Reminder 15 minutes

Show Time As Busy

Lynn asked that I set up weekly meetings with Managers. Let me know if this time works. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 11:30 AM – 12:00 PM
Subject Weekly with Lynn/Jennifer
Location Lynn's office
Recurrence Occurs every Tuesday effective 7/10/2018 until 7/30/2019 from 11:30 AM to 12:00 PM
Reminder 15 minutes
Show Time As Busy
Lynn asked that I set up weekly meetings with the managers. Let me know if this day and time works for you. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 2:00 PM – 2:30 PM
Subject 19-0002_FSA
Location Skype Meeting
Show Time As Busy

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Join Skype Meeting
<<https://meet.lync.com/usdedeop/sharon.adger/6DVQ2 8Q2>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/sharon.adger/6DVQ2 8Q2?sl=1>>
Join by phone

+(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
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<<http://go.microsoft.com/fwlink/?LinkId=389737>>

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Appel, Jeff <Jeff.Appel@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Munier, Craig <Craig.Munier@ed.gov>	Optional
	Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Optional

Time 3:00 PM – 3:30 PM
Subject live streaming subcommittees
Location Studio BE-118
Importance High
Show Time As Busy
 PLEASE HOLD for Tuesday at 3 as we need to change this to accommodate everyone's schedule.

 Thank everyone for agreeing to meet with our live streaming contractor on Monday to discuss how we can make this work.
 Thanks,

Amy E. Wilson
 Policy, Planning, and Innovation
 US Department of Education
 (b)(6)

Attendees	Name <E-mail>	Attendance
	Wilson, Amy <Amy.Wilson@ed.gov>	Organizer
	Wood, Paul <Paul.Wood@ed.gov>	Required
	Hoover, Joshua <Joshua.Hoover@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Harris, Sally <Sally.Harris@ed.gov>	Required
	Morgan, Justin <Justin.Morgan@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Lopez, Luis <Luis.Lopez@ed.gov>	Required

ED.Studio <ED.Studio@ed.gov>	Optional
ED VTC Support <EDVTCsupport@ed.gov>	Optional
Wagner, Scott (Contractor) <Scott.Wagner@ed.gov>	Optional
Zeese, Alexander (Contractor) <Alexander.Zeese@ed.gov>	Optional
Butler, Mason (Contractor) <Mason.Butler@ed.gov>	Optional
Kong, Andrew <Andrew.Kong@ed.gov>	Optional
Kouemo, Tagni (Contractor) <Tagni.Kouemo@ed.gov>	Optional
Khan, Wasif (Contractor) <Wasif.Khan@ed.gov>	Optional
'kristan.walsh@savasolutions.com' <kristan.walsh@savasolutions.com>	Optional
'mike.nichols@savasolutions.com' <mike.nichols@savasolutions.com>	Optional
'GRACCI, VINCENT D' <(b)(6)@att.com>	Optional
STEFANELLI, PETER C <(b)(6)@att.com>	Optional
Luis Borgen <(b)(6)@att.com>	Optional
Onwona, Frank (Contractor) <Frank.Onwona@ed.gov>	Optional
Aquila, Michael <Michael.Aquila@ed.gov>	Optional

Wednesday, January 9, 2019

Time 9:00 AM – 5:00 PM
Subject office time – prepare for subcommittee and make calls to subcommittee members
Show Time As Busy

Time 10:00 AM – 11:30 AM
Subject OCIO/IAS Quarterly Workshop
Location PCP Auditorium and virtually via WebEx
Show Time As Tentative

The next OCIO/IAS Quarterly Workshop is scheduled for Wednesday January 9, 2019 at 10am in the PCP auditorium. This workshop addresses security control implementation and other topics identified by OCIO. Please forward this invite as required to others who would benefit from attending.

If you are not able to attend in person, please join us using the following virtual connection:

Meeting number: (b)(6)

Meeting password: (b)(6)

Meeting Link:

(b)(6)/j.php?MTID=m9760f4d587
70d95dce9697ffa1cc6c21

Audio connection:

(b)(6) (US/Canada) Call-in toll-free number (ATT Audio
Conference)

Access Code: 130 483 4

Attendees	Name <E-mail>	Attendance
	ED Security Authorization <ED_Sec_Auth@ed.gov>	Organizer
	OCIO_IAS_Team <OCIO_IAS_Team@ed.gov>	Required
	ED_AOs <ED_AOs@ed.gov>	Required
	ED_ISO's <ED_ISO's@ed.gov>	Required
	ED_ISSOs <ED_ISSOs@ed.gov>	Required
	OCIO IA IVV <OCIOIAIVV@ed.gov>	Required
	Cline, Kelly <Kelly.Cline@ed.gov>	Required
	Campbell, Therese <Therese.Campbell@ed.gov>	Required
	McKinnon, Tonya <Tonya.McKinnon@ed.gov>	Required
	Maranto, Joseph <Joseph.Maranto@ed.gov>	Required
	ED Shared Services Support <ED_Shared_Serv_Support@ed.gov>	Required
	ED CSAM Support <ED_CSAM_Support@ed.gov>	Required
	Hazem.elhalaby@gdit.com <Hazem.elhalaby@gdit.com>	Required
	McKoy, Stanford (Contractor) <Stanford.McKoy@ed.gov>	Required
	Magnino, John (Contractor) <John.Magnino@ed.gov>	Required
	Lawrence, Sharon A. <Sharon.Lawrence@ed.gov>	Required
	Cipolloni, Jim (Contractor) <Jim.Cipolloni@ed.gov>	Required
	Nathan, James (Contractor) <James.Nathan@ed.gov>	Required
	Butler, Mason (Contractor) <Mason.Butler@ed.gov>	Required

Birrenkott, Caitlin (Contractor) <Caitlin.Birrenkott@ed.gov>	Required
Bressler, Gregory (Contractor) <Gregory.Bressler@ed.gov>	Required
Bui, Stephanie (Contractor) <Stephanie.Bui@ed.gov>	Required
Isaac, David (Contractor) <David.Isaac@ed.gov>	Required
Smith, Alicia (Contractor) <Alicia.Smith@ed.gov>	Required
FSA Security Team - Govt <FSASecurityTeam-Govt@ed.gov>	Required
Chang, Simon (Contractor) <Simon.Chang@ed.gov>	Required
Bateman, Kathleen <Kathleen.Bateman@ed.gov>	Required
Lippert, Anmarie <Anmarie.Lippert@ed.gov>	Required
Fadeyi, Omotayo (Contractor) <Omotayo.Fadeyi@ed.gov>	Required
Taku, Ruth (Contractor) <Ruth.Taku@ed.gov>	Required
Zeese, Alexander (Contractor) <Alexander.Zeese@ed.gov>	Required
Rhinehart, Kristen <Kristen.Rhinehart@ed.gov>	Optional
Timm, Barbara <Barbara.Timm@ed.gov>	Optional
Fenton, Christopher <Christopher.Fenton@ed.gov>	Optional
Hernandez, Steven <Steven.Hernandez@ed.gov>	Optional
Riley, Shannon <Shannon.Riley@ed.gov>	Optional
Michael Slattery (MSlattery@fulcrumit.com) <MSlattery@fulcrumit.com>	Optional
James Carrion (jcarrion@fulcrumit.com) <jcarrion@fulcrumit.com>	Optional
Benjamin, Charles <Charles.Benjamin@ed.gov>	Optional
Atitsogbui, Teddy (Contractor) <Teddy.Atitsogbui@ed.gov>	Optional
Bloom, Lauren <Lauren.Bloom@ed.gov>	Optional

Burton, Sharon <Sharon.Burton@ed.gov>	Optional
Reyes, Frederick <Frederick.Reyes@ed.gov>	Optional
Kulbashny, Roman <Roman.Kulbashny@ed.gov>	Optional
Taliaferro, Jason <Jason.Taliaferro@ed.gov>	Optional
Watson, Jeffrey <Jeffrey.Watson@ed.gov>	Optional
Shields, Trina <Trina.Shields@ed.gov>	Optional
Dam, Theon <Theon.S.Dam@ed.gov>	Optional
Chambers, Rashida <Rashida.Chambers@ed.gov>	Optional
Bell, Derek (Contractor) <Derek.Bell@ed.gov>	Optional
Viana, Jose <Jose.Viana@ed.gov>	Optional
Holt, Doris <Doris.Holt@ed.gov>	Optional
Wood, Gary <Gary.Wood@ed.gov>	Optional
Howe, David <David.Howe@ed.gov>	Optional
Tim Golden <tgolden@rmcres.com>	Optional
Wilson, Amy <Amy.Wilson@ed.gov>	Optional
Robinson, Anthony W. (Contractor) <Anthony.W.Robinson@ed.gov>	Optional
Smith, Richard <Richard.Smith@ed.gov>	Optional
Abu Lebdeh, Hanan <Hanan.AbuLebdeh@ed.gov>	Optional
Wang, Ting-Ting <Ting-Ting.Wang@ed.gov>	Optional
Thomas, Milton <Milton.Thomas@ed.gov>	Optional
Holmes, Michael <Michael.Holmes@ed.gov>	Optional
Clay, Stefanie <Stefanie.Clay@ed.gov>	Optional
Gregory, Diane <Diane.Gregory@ed.gov>	Optional
Escalante, Melissa <Melissa.Escalante@ed.gov>	Optional
Gray, Michael <Michael.Gray@ed.gov>	Optional

Schellenberg, Ken <Ken.Schellenberg@ed.gov>	Optional
Ashlee Seward <aseward@sightcomm.com>	Optional
Newton, Andy <Andy.Newton@ed.gov>	Optional
Garrett, Mykeia <Mykeia.Garrett@ed.gov>	Optional
Overton, Cairon (Contractor) <Cairon.Overton@ed.gov>	Optional
Labalme, Fen (Contractor) <Fen.Labalme@ed.gov>	Optional
Briscoe, Monique <Monique.Briscoe@ed.gov>	Optional
Andre Nelson <anelson@sightcomm.com>	Optional
Sarah (US - Arlington) Storms <sstorms@deloitte.com>	Optional
Lefevre, Kristen <Kristen.Lefevre@ed.gov>	Optional
McGrew, Charles <Charles.McGrew@ed.gov>	Optional
Cross, Freddie <Freddie.Cross@ed.gov>	Optional
Sullivan, Madeline <Madeline.Sullivan@ed.gov>	Optional
Richard Allen <rich.allen@bixal.com>	Optional
Maralit, Mary Jo <MaryJo.Maralit@ed.gov>	Optional
Lincoln, Cherisse <Cherisse.Lincoln@ed.gov>	Optional
Hay, Sarah <Sarah.Hay@ed.gov>	Optional
Smiley, Patrick <Patrick.Smiley@ed.gov>	Optional
Ryder, Ruth <Ruth.Ryder@ed.gov>	Optional
Hammersmith, Carolynn <Carolynn.Hammersmith@ed.gov>	Optional
Johnson, Eugene (Contractor) <Eugene.Johnson@ed.gov>	Optional
Kwari, Nicholas <Nicholas.Kwari@ed.gov>	Optional
Hochberg, Mark <Mark.Hochberg@ed.gov>	Optional
Erdelyi, Tom <Tom.Erdelyi@ed.gov>	Optional

Richards, Jim <Jim.richards@ed.gov>	Optional
Taylor, Tammy <Tammy.Taylor@ed.gov>	Optional
Luczak, Ronald <Ronald.Luczak@ed.gov>	Optional
Bruce, Sandra <Sandra.Bruce@ed.gov>	Optional
'Asa Beckstead' <asa.beckstead@centeva.com>	Optional
'noel.clarin@centeva.com' <noel.clarin@centeva.com>	Optional
'simon.chang@centeva.com' <simon.chang@centeva.com>	Optional
Chuck Park <chuck.park@centeva.com>	Optional
emily.lindsay@centeva.com <emily.lindsay@centeva.com>	Optional
Broadus, Wanda <Wanda.Broadus@ed.gov>	Optional
OM Information System Owners <OMInformationSystemOwners@ed.gov>	Optional
OM IT Project Managers <OMITProjectManagers@ed.gov>	Optional
OM Authorizing Officials <OMAuthorizingOfficials@ed.gov>	Optional
Shanefelter, Chris <Chris.Shanefelter@ed.gov>	Optional
Urban, Karen (Contractor) <Karen.Urban@ed.gov>	Optional
Hawes, Michael <Michael.Hawes@ed.gov>	Optional
Fenwick, Beverly <Beverly.Fenwick@ed.gov>	Optional
Caliguiran, Arthur <Arthur.Caliguiran@ed.gov>	Optional
Jefferson, Steven <Steven.Jefferson@ed.gov>	Optional
Gray, Qiana <Qiana.Gray@ed.gov>	Optional
Cannon, LaToya <LaToya.Cannon@ed.gov>	Optional
Styles, Kathleen <Kathleen.Styles@ed.gov>	Optional
Booth, Lindsay <Lindsay.Booth@ed.gov>	Optional

Brown, Patrick <plbrown@rti.org>	Optional
Brown, Patrick (Contractor) <Patrick.Brown@ed.gov>	Optional
Vavricka, John <jvavricka@rti.org>	Optional
Vavricka, John (Contractor) <John.Vavricka@ed.gov>	Optional
Rawn, Zakee (Contractor) <Zakee.Rawn@ed.gov>	Optional
Zakee Rawn <zakee.rawn@appian.com>	Optional
Tobler, Charles <Charles.Tobler@ed.gov>	Optional
Davis, Wanda <Wanda.Davis@ed.gov>	Optional
Coy, Wallace <Wallace.Coy@ed.gov>	Optional
Schifferli, Mary <Mary.Schifferli@ed.gov>	Optional
'Sarah O'Grady' <sarah.ograde@aemcorp.com>	Optional
Morgan, Earl <Earl.Morgan@ed.gov>	Optional
Valentine, Stephanie <Stephanie.Valentine@ed.gov>	Optional
Harlan Messinger <hmessinger@fulcrumit.com>	Optional
Perry, Camille <Camille.Perry@ed.gov>	Optional
'jn1841@att.com' <(b)(6)@att.com>	Optional
Doherty, John M. <doherty@rti.org>	Optional
Sara Allender (sallend@wested.org) <sallend@wested.org>	Optional
John Flaherty Jr. (jflaher@wested.org) <jflaher@wested.org>	Optional
Keith J Van Leeuwen <keith.vanleeuwen@us.ibm.com>	Optional
Stacie (sdelvalle@sightcomm.com) <sdelvalle@sightcomm.com>	Optional
Jordan, Joy <Joy.Jordan@ed.gov>	Optional
Waters, Tessa <Tessa.Waters@ed.gov>	Optional
Kim, Stella <Stella.Kim@ed.gov>	Optional

Zumgang, Eugenie (Contractor) <Eugenie.Zumgang@ed.gov>	Optional
Buda, James <James.Buda@ed.gov>	Optional
Shim, Minsoo <Minsoo.Shim@ed.gov>	Optional
Feranda, Michael <Michael.Feranda@ed.gov>	Optional
Chew, Michael <Michael.Chew@ed.gov>	Optional
Skilling, John (Contractor) <John.Skilling@ed.gov>	Optional
Baker, Melissa (Contractor) <Melissa.Baker@ed.gov>	Optional

Thursday, January 10, 2019

Time 10:00 AM – 11:00 AM
Subject Neg Reg Discussion
Location WDCFB6-7E312
Show Time As Busy

.....
 Join Skype Meeting

<[https://meet.lync.com/usdedeop/diane.jones/K5844S RG](https://meet.lync.com/usdedeop/diane.jones/K5844S%20RG)>

Trouble Joining? Try Skype Web App

<[https://meet.lync.com/usdedeop/diane.jones/K5844S RG?sl=1](https://meet.lync.com/usdedeop/diane.jones/K5844S%20RG?sl=1)>

Join by phone

+(b)(6) <tel:+((b)(6))> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Optional

Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Optional
Washington, Aaron <Aaron.Washington@ed.gov>	Optional
McArdle, Sophia <Sophia.McArdle@ed.gov>	Optional
Martin, Gregory <Gregory.Martin@ed.gov>	Optional
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Optional
Agostin, Paige <Paige.Agostin@ed.gov>	Optional
Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Optional
Filter, Scott <Scott.Filter@ed.gov>	Optional

Time 12:30 PM – 1:30 PM
Subject CHAMPIONSHIP GAME!!
Location LBJ Auditorium
Show Time As Tentative
Attendees

Name <E-mail>	Attendance
CFC <CFC@ed.gov>	Organizer
DoED - Washington/Metro - ED Employees <DoED-Washington_Metro-EDEmployees@ed.gov>	Required

Time 1:30 PM – 2:00 PM
Subject Canceled: Rel Lib sub cmte neg reg
Location michael's office
Importance High
Show Time As Free
 Lynn and Michael –

Are y'all able to meet tomorrow afternoon to get on the same page with respect to where we are with rel lib subcmte neg reg meeting next week?

Thanks!

Attendees

Name <E-mail>	Attendance
Agostin, Paige <Paige.Agostin@ed.gov>	Organizer
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Brickman, Michael <Michael.Brickman@ed.gov>	Required

Time 2:00 PM – 2:30 PM
Subject Canceled: Weekly with Lynn/Annmarie
Location Lynn's office
Importance High

Reminder 15 minutes
Show Time As Free
We can reschedule. Thanks.

Sharon

Annmarie- 11 does not work for Lynn. Would 2 pm work for you?

Lynn asked that I set up weekly meetings with Managers. Let me know if this day and time work for you. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Weisman, Annmarie (Annmarie.Weisman@ed.gov) <annmarie.weisman@ed.gov>	Required

Time 4:30 PM – 5:30 PM
Subject Neg Reg Discussion
Location WDCFB6-7E312
Show Time As Busy
Adding call-in number

.....
Join Skype Meeting
<<https://meet.lync.com/usdedeop/diane.jones/R79GWM F4>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/diane.jones/R79GWM F4?sl=1>>
Join by phone

+[(b)(6)] <tel:+[(b)(6)]> (Dial-in Number) English (United States)

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Conference ID: [(b)(6)]
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Brickman, Michael <Michael.Brickman@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Optional
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Optional
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Optional
Martin, Gregory <Gregory.Martin@ed.gov>	Optional
McArdle, Sophia <Sophia.McArdle@ed.gov>	Optional
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Optional
Agostin, Paige <Paige.Agostin@ed.gov>	Optional
Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Optional
Filter, Scott <Scott.Filter@ed.gov>	Optional
Bounds, Herman <Herman.Bounds@ed.gov>	Optional

Friday, January 11, 2019

Time 1/11/2019 12:00 AM – 1/15/2019 12:00 AM
Subject Shadow Assignment
Location Jennifer Donnelly
Show Time As Free

Time 9:30 AM – 10:00 AM
Subject Canceled: Check-In/ George Smith
Location Lynn's Office 6C107
Importance High
Show Time As Free
 Changing the time for this check-in. Thanks.

Sharon

Changing the day of the week.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject PPI Staff Meeting

Location WDCFB6-288-04 (managed)

Show Time As Busy

Updating location.

Happy Friday All! New staff meeting invite with Skype. I will update physical locations on a weekly basis. Thanks All.

Sharon

Join Skype Meeting

<<https://meet.lync.com/usdedeop/sharon.adger/3RKJHFCY>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/sharon.adger/3RKJHFCY?sl=1>>

Join by phone

+1(b)(6) <tel:+1(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Chase, Patty <Patty.Chase@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Cross, Freddie <Freddie.Cross@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Freeman, Vanessa <Vanessa.Freeman@ed.gov>	Required
	Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Required
	Gargano, Anthony <Anthony.Gargano@ed.gov>	Required

Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Hay, Sarah <Sarah.Hay@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Howes, Patricia <Patricia.Howes@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Macias, Wendy <Wendy.Macias@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Settles, Justin <Justin.Settles@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Shewack, Linda <Linda.Shewack@ed.gov>	Required

Hinh, Iris <Iris.Hinh@ed.gov>	Optional
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
Ong, Madeline <Madeline.Ong@ed.gov>	Optional

Time 4:00 PM – 5:00 PM
Subject Religious Inclusion Neg Reg
Location HQ-LBJ-6E341 (Jed's office)
Show Time As Busy

.....

 Join Skype Meeting
 <<https://meet.lync.com/usdedeop/farnaz.thompson/Q660LHD3>>
 Trouble Joining? Try Skype Web App
 <<https://meet.lync.com/usdedeop/farnaz.thompson/Q660LHD3?sl=1>>
 Join by phone

(b)(6) <tel: (b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
 <<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Organizer
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Monday, January 14, 2019

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free
 As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra

Sent: Wednesday, January 03, 2018 4:30 PM

To: Pena, Alexandra; Smith, Kathleen; Manning, James

Subject: MASTER CALENDAR

When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).

Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
	Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
	Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time 1/14/2019 12:00 AM – 1/17/2019 12:00 AM
Subject Negotiated Rulemaking-Main Committee
Location LBJ Barnard Auditorium
Show Time As Busy

Time 12:00 PM – 1:00 PM
Subject Canceled: Negotiated Rulemaking ED Staff Debrief
Location See Within Message
Importance High
Show Time As Free
Please forward to others who are necessary for these meetings.

1/14/19 1/15/19 1/16/19 1/17/19 1/18/19
12-1:00PM 288-04 288-04 288-04 1W128 1W103
5:15-6:00PM 288-04 288-04 1W128 1W128 1W103

.....
.....
Join Skype Meeting
<[https://meet.lync.com/usdedeop/aaron.washington/K CYKF5Q2](https://meet.lync.com/usdedeop/aaron.washington/K%20CYKF5Q2)>
Trouble Joining? Try Skype Web App
<[https://meet.lync.com/usdedeop/aaron.washington/K CYKF5Q2?sl=1](https://meet.lync.com/usdedeop/aaron.washington/K%20CYKF5Q2?sl=1)>
Join by phone

(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?Linkid=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Washington, Aaron <Aaron.Washington@ed.gov>	Organizer
	Morgan, Sally <Sally.Morgan@ed.gov>	Required
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Eitel, Robert <Robert.Eitel@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Required
	Morelli, Denise <Denise.Morelli@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Siegel, Brian <Brian.Siegel@ed.gov>	Required

Sierra, Angela <Angela.Sierra@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Optional
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Optional
Filter, Scott <Scott.Filter@ed.gov>	Optional

Time 5:15 PM – 6:00 PM
Subject Canceled: Negotiated Rulemaking ED Staff Debrief
Location See Within Message
Importance High
Show Time As Free
 Please forward to others who are necessary for these meetings.

1/14/19 1/15/19 1/16/19 1/17/19 1/18/19
 12-1:00PM 288-04 288-04 288-04 1W128 1W103
 5:15-6:00PM 288-04 288-04 1W128 1W128 1W103

.....

 Join Skype Meeting
 <<https://meet.lync.com/usdedeop/aaron.washington/7RSF4GGR>>
 Trouble Joining? Try Skype Web App
 <<https://meet.lync.com/usdedeop/aaron.washington/7RSF4GGR?sl=1>>
 Join by phone

(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
 <<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Washington, Aaron <Aaron.Washington@ed.gov>	Organizer
	Morgan, Sally <Sally.Morgan@ed.gov>	Required
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required

Agostin, Paige <Paige.Agostin@ed.gov>	Required
Jones, Diane <Diane.Jones@ed.gov>	Required
Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Morelli, Denise <Denise.Morelli@ed.gov>	Optional
Filter, Scott <Scott.Filter@ed.gov>	Optional

Tuesday, January 15, 2019

Time 12:00 PM – 1:00 PM
Subject Negotiated Rulemaking ED Staff Debrief
Location See Within Message
Show Time As Tentative
Please forward to others who are necessary for these meetings.

1/14/19 1/15/19 1/16/19 1/17/19 1/18/19
12-1:00PM 288-04 288-04 288-04 1W128 1W103
5:15-6:00PM 288-04 288-04 1W128 1W128 1W103

.....
Join Skype Meeting
<[https://meet.lync.com/usdedeop/aaron.washington/K CYKF5Q2](https://meet.lync.com/usdedeop/aaron.washington/K%20CYKF5Q2)>
Trouble Joining? Try Skype Web App
<[https://meet.lync.com/usdedeop/aaron.washington/K CYKF5Q2?sl=1](https://meet.lync.com/usdedeop/aaron.washington/K%20CYKF5Q2?sl=1)>
Join by phone

+ (b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Washington, Aaron <Aaron.Washington@ed.gov>	Organizer
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Morgan, Sally <Sally.Morgan@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Required
	Morelli, Denise <Denise.Morelli@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Eitel, Robert <Robert.Eitel@ed.gov>	Required
	Siegel, Brian <Brian.Siegel@ed.gov>	Required

Sierra, Angela <Angela.Sierra@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Optional
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Optional
Filter, Scott <Scott.Filter@ed.gov>	Optional

Time 5:15 PM – 6:00 PM
Subject Negotiated Rulemaking ED Staff Debrief
Location See Within Message
Recurrence Occurs every day effective 1/14/2019 until 1/18/2019 from 5:15 PM to 6:00 PM
Show Time As Tentative
 Please forward to others who are necessary for these meetings.

1/14/19 1/15/19 1/16/19 1/17/19 1/18/19
 12-1:00PM 288-04 288-04 288-04 1W128 1W103
 5:15-6:00PM 288-04 288-04 1W128 1W128 1W103

.....

 Join Skype Meeting
 <<https://meet.lync.com/usedeop/aaron.washington/7RSF4GGR>>
 Trouble Joining? Try Skype Web App
 <<https://meet.lync.com/usedeop/aaron.washington/7RSF4GGR?sl=1>>
 Join by phone

(b)(6) <tel:-(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
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 <<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Washington, Aaron <Aaron.Washington@ed.gov>	Organizer
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required

Jones, Diane <Diane.Jones@ed.gov>	Required
Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Morelli, Denise <Denise.Morelli@ed.gov>	Optional
Filter, Scott <Scott.Filter@ed.gov>	Optional

Wednesday, January 16, 2019

Time 10:00 AM – 10:30 AM
Subject Canceled: Policy Development Group Staff Meeting
Location TBD
Importance High
Show Time As Free

Adding Skype to meetings. Thanks.

Sharon

.....
 Join Skype Meeting

<<https://meet.lync.com/usdedgeop/sharon.adger/P94LL6W6>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedgeop/sharon.adger/P94LL6W6?sl=1>>

Join by phone

(b)(6) <tel: (b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Rescheduling per Lynn. Thanks.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required

Time 12:00 PM – 1:00 PM
Subject Negotiated Rulemaking ED Staff Debrief
Location See Within Message
Show Time As Tentative
Please forward to others who are necessary for these meetings.

1/14/19 1/15/19 1/16/19 1/17/19 1/18/19
12-1:00PM 288-04 288-04 288-04 1W128 1W103
5:15-6:00PM 288-04 288-04 1W128 1W128 1W103

Join Skype Meeting
<<https://meet.lync.com/usdedgeop/aaron.washington/K CYKF5Q2>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedgeop/aaron.washington/K CYKF5Q2?sl=1>>
Join by phone

(b)(6) <tel:(b)(6)> (Dial-in Number) English (United

States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Washington, Aaron <Aaron.Washington@ed.gov>	Organizer
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Eitel, Robert <Robert.Eitel@ed.gov>	Required
	Morgan, Sally <Sally.Morgan@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Required
	Morelli, Denise <Denise.Morelli@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Siegel, Brian <Brian.Siegel@ed.gov>	Required

Sierra, Angela <Angela.Sierra@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Optional
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Optional
Filter, Scott <Scott.Filter@ed.gov>	Optional

Time 1:00 PM – 1:30 PM
Subject Canceled: Bi-Weekly Verification Meeting
Location Skype Meeting
Importance High
Show Time As Free
 Cancelling due to Neg Reg.

.....

 Join Skype Meeting
 <<https://meet.lync.com/usdedeop/sharon.adger/N0CQF7G9>>
 Trouble Joining? Try Skype Web App
 <<https://meet.lync.com/usdedeop/sharon.adger/N0CQF7G9?sl=1>>
 Join by phone

(b)(6) <tel:-(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

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 <<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required

Time 5:15 PM – 6:00 PM
Subject Negotiated Rulemaking ED Staff Debrief
Location See Within Message

Show Time As Tentative

Please forward to others who are necessary for these meetings.

1/14/19 1/15/19 1/16/19 1/17/19 1/18/19
12-1:00PM 288-04 288-04 288-04 1W128 1W103
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Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Washington, Aaron <Aaron.Washington@ed.gov>	Organizer
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required

McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Siegel, Brian <Brian.Siegel@ed.gov>	Required
Sierra, Angela <Angela.Sierra@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Morelli, Denise <Denise.Morelli@ed.gov>	Optional
Filter, Scott <Scott.Filter@ed.gov>	Optional

Thursday, January 17, 2019

Time All Day
Subject Negotiated Rulemaking- Subcommittee 1
Location TDC 1W113
Show Time As Free

Time 1/17/2019 12:00 AM – 1/19/2019 12:00 AM
Subject Negotiated Rulemaking Subcommittee 3
Location WDCFB6-288-04
Show Time As Busy

Time 1/17/2019 12:00 AM – 1/19/2019 12:00 AM
Subject Negotiated Rulemaking- Subcommittee 2
Location WDCFB6-297-05
Show Time As Free

Time 10:00 AM – 10:05 AM
Subject REMINDER - timesheets need to be completed by the last Friday of the pay period
Recurrence Occurs every 2 week(s) on Thursday effective 2/1/2018 until 7/18/2019 from 10:00 AM to 10:05 AM
Show Time As Free

Accidently sent out a removal for this from your calendar. Please accept again to keep the timesheet reminder on your calendar.

Resending for newer employees or those who may not have accepted the original outlook appointment. Outlook invite to follow.

From: Letourneau, Kristina
 Sent: Friday, October 26, 2012 9:38 AM

To: OPE All Users
Subject: Completing your timesheet in WebTA
Importance: High

As you know, all timesheets should be completely processed (validated/affirmed/certified) by the last Friday of the pay period. This is often not being done. Many timesheets are not being completed until the following Monday, Tuesday and sometimes even Wednesday. This can cause employees to not be paid on time.

When employees/supervisors are contacted regarding missing timesheets, I am often told that they forgot it was time to do timesheets.

In order to prevent this from happening, I will be sending out an OPE-Wide appointment invite. It will be a recurring appointment for every other Thursday, to remind you to complete timesheets by Friday. Please accept this appointment onto your calendar so you will get the biweekly reminder.

Employees/Supervisors - If you will be out of the office on the Friday that timesheets are due, make sure you complete it on the last day you are in the office, prior to your flex day or leave.

Supervisors – please make sure you have assigned a delegate to complete timesheets in your absence. If you know you will not be in the office on the Friday that timesheets are due, make sure your delegate is aware that they need to certify the timesheets on your behalf. You should also provide your staff with a deadline to submit their timesheets to you, to allow you time to certify them by COB Friday.

Let me know if you have any questions.

Thanks,
Krissy

Attendees	Name <E-mail>	Attendance
	Letourneau, Kristina <Kristina.Letourneau@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required

Time 12:00 PM – 1:00 PM
Subject Negotiated Rulemaking ED Staff Debrief
Location See Within Message
Recurrence Occurs every day effective 1/14/2019 until 1/18/2019 from 12:00 PM to 1:00 PM
Show Time As Tentative
Please forward to others who are necessary for these meetings.

1/14/19 1/15/19 1/16/19 1/17/19 1/18/19
12-1:00PM 288-04 288-04 288-04 1W128 1W103
5:15-6:00PM 288-04 288-04 1W128 1W128 1W103

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Join Skype Meeting
<[https://meet.lync.com/usdedeop/aaron.washington/K CYKF5Q2](https://meet.lync.com/usdedeop/aaron.washington/K%20CYKF5Q2)>
Trouble Joining? Try Skype Web App
<[https://meet.lync.com/usdedeop/aaron.washington/K CYKF5Q2?sl=1](https://meet.lync.com/usdedeop/aaron.washington/K%20CYKF5Q2?sl=1)>
Join by phone

+(b)(6) <tel: +(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Washington, Aaron <Aaron.Washington@ed.gov>	Organizer
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Eitel, Robert <Robert.Eitel@ed.gov>	Required
	Morgan, Sally <Sally.Morgan@ed.gov>	Required

Wilson, Amy <Amy.Wilson@ed.gov>	Required
Morelli, Denise <Denise.Morelli@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Siegel, Brian <Brian.Siegel@ed.gov>	Required
Sierra, Angela <Angela.Sierra@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Optional
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Optional
Filter, Scott <Scott.Filter@ed.gov>	Optional

Time 5:15 PM – 6:00 PM
Subject Negotiated Rulemaking ED Staff Debrief
Location See Within Message
Recurrence Occurs every day effective 1/14/2019 until 1/18/2019 from 5:15 PM to 6:00 PM
Show Time As Tentative
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1/14/19 1/15/19 1/16/19 1/17/19 1/18/19
 12-1:00PM 288-04 288-04 288-04 1W128 1W103
 5:15-6:00PM 288-04 288-04 1W128 1W128 1W103

.....

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 <<https://meet.lync.com/usdedgeop/aaron.washington/7RSF4GGR?sl=1>>
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(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
 <<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees Name <E-mail>

Attendance

685

Washington, Aaron <Aaron.Washington@ed.gov>	Organizer
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Brickman, Michael <Michael.Brickman@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
Jones, Diane <Diane.Jones@ed.gov>	Required
Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Morelli, Denise <Denise.Morelli@ed.gov>	Optional
Filter, Scott <Scott.Filter@ed.gov>	Optional

Friday, January 18, 2019

Time 12:00 PM – 1:00 PM
Subject Negotiated Rulemaking ED Staff Debrief
Location See Within Message
Show Time As Tentative
Please forward to others who are necessary for these meetings.

1/14/19 1/15/19 1/16/19 1/17/19 1/18/19
12-1:00PM 288-04 288-04 288-04 1W128 1W103
5:15-6:00PM 288-04 288-04 1W128 1W128 1W103

.....
.....

Join Skype Meeting

<[https://meet.lync.com/usdedgeop/aaron.washington/K CYKF5Q2](https://meet.lync.com/usdedgeop/aaron.washington/K%20CYKF5Q2)>

Trouble Joining? Try Skype Web App

<[https://meet.lync.com/usdedgeop/aaron.washington/K](https://meet.lync.com/usdedgeop/aaron.washington/K%20CYKF5Q2?sl=1)

CYKF5Q2?sl=1>

Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Washington, Aaron <Aaron.Washington@ed.gov>	Organizer
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Eitel, Robert <Robert.Eitel@ed.gov>	Required
	Morgan, Sally <Sally.Morgan@ed.gov>	Required

Wilson, Amy <Amy.Wilson@ed.gov>	Required
Morelli, Denise <Denise.Morelli@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Siegel, Brian <Brian.Siegel@ed.gov>	Required
Sierra, Angela <Angela.Sierra@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Optional
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Optional
Filter, Scott <Scott.Filter@ed.gov>	Optional

Time 3:00 PM – 3:30 PM
Subject Weekly w/ Sarah
Location Lynn's office
Show Time As Tentative
 Cancelling due to neg reg.

You may start seeing movement on the "data group" as early as next week. Phil and I met this week.

Attendees	Name <E-mail>	Attendance
	Hay, Sarah <Sarah.Hay@ed.gov>	Organizer

Monday, January 21, 2019

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free
 As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra
 Sent: Wednesday, January 03, 2018 4:30 PM
 To: Pena, Alexandra; Smith, Kathleen; Manning, James
 Subject: MASTER CALENDAR
 When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).
 Where:

Attendees	Name <E-mail>	Attendance
-----------	---------------	------------

Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
Manning, James <James.Manning@ed.gov>	Required
Jones, Diane <Diane.Jones@ed.gov>	Required
Kissel, Adam <Adam.Kissel@ed.gov>	Optional
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time All Day
Subject Martin Luther King Day
Location United States
Show Time As Free
Categories Holiday

Time 8:00 AM – 7:00 PM
Subject (No Subject)
Show Time As Busy

Tuesday, January 22, 2019

Time 11:00 AM – 11:30 AM
Subject Weekly with Lynn-Herman
Location Lynn's Office
Recurrence Occurs every Tuesday effective 7/10/2018 until 7/30/2019 from 11:00 AM to 11:30 AM
Reminder 15 minutes
Show Time As Busy

Lynn asked that I set up weekly meetings with Managers. Let me know if this time works. Thanks.

Sharon		
Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 11:30 AM – 12:00 PM
Subject Updating Redlines
Location 240-02 and Skype

Show Time As Busy

Join Skype Meeting

<<https://meet.lync.com/usdedeop/barbara.hoblitzell/RHYM4B4H>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/barbara.hoblitzell/RHYM4B4H?sl=1>>

Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

PPI will be taking the lead on updating the regulatory text redlines for negotiated rulemaking. This meeting is intended to clarify the process by which this will occur, roles & responsibilities, etc.

If others within PPI should be included, please feel free to forward this invitation.

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required

Time 11:30 AM – 12:00 PM

Subject Weekly with Lynn/Jennifer

Location Lynn's office
Recurrence Occurs every Tuesday effective 7/10/2018 until 7/30/2019 from 11:30 AM to 12:00 PM
Reminder 15 minutes
Show Time As Busy
Lynn asked that I set up weekly meetings with the managers. Let me know if this day and time works for you. Thanks.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 1:00 PM – 1:30 PM
Subject Rescheduled Bi-Weekly Verification Meeting
Location Skype Meeting
Show Time As Busy
To Discuss attracted document.

.....
.....
Join Skype Meeting
<<https://meet.lync.com/usdedgeop/sharon.adger/VM52J YB7>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedgeop/sharon.adger/VM52J YB7?sl=1>>
Join by phone

(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....
.....

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required

Washington, Aaron <Aaron.Washington@ed.gov> Required

Time 1:30 PM – 2:00 PM
Subject check in
Location Lynn's office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
Bounds, Herman <Herman.Bounds@ed.gov>	Required

Time 2:00 PM – 2:30 PM
Subject Policy Development Group Staff Meeting
Location TBD
Show Time As Busy
Adding Skype. Thanks.

Sharon
.....
.....

Join Skype Meeting
<<https://meet.lync.com/usdedeop/sharon.adger/Z2N6WJ66>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/sharon.adger/Z2N6WJ66?sl=1>>
Join by phone

+[(b)(6)] <tel:[(b)(6)]> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID:[(b)(6)]
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....
.....

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required

Martin, Gregory <Gregory.Martin@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required

Wednesday, January 23, 2019

Time 9:30 AM – 10:00 AM
Subject TEACH questions
Location call/Lynn's office
Show Time As Busy

(b)(6)

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	McArdle, Sophia <Sophia.McArdle@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject Agenda and Attachments Added - Ability to Benefit Stakeholder Presentation (Mississippi, CLASP)
Location WDCFB6-6C100 (Managed)
Show Time As Tentative
 Attachments added – for teleworkers (in addition to the Skype at the bottom of this meeting invite) and the folks who have had to decline due to conflicting meetings. Will send a synopsis after the meeting as well.
 Thanks!

Agenda (added 1/22)

1. Introductions & Purpose
2. CLASP background on ATB advocacy
3. MI-BEST ATB presentation
4. CLASP memo
5. Discussion on next steps

This meeting will be with staff from the Mississippi Basic Education and Skills Training (MI-BEST) program. <https://www.mibest.ms/> and CLASP.

MI-BEST uses the Ability to Benefit provisions in the Higher Education Act to use Title IV aid for eligible students entering the program. We will hear about what they do, what challenges they have had, and also talk with stakeholders from CLASP about other topics related to Ability to Benefit.

Join Skype Meeting

<<https://meet.lync.com/usdedeop/erin.berg/PL7DBMHT>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/erin.berg/PL7DBMHT?sl=1>>

Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

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Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Berg, Erin <Erin.Berg@ed.gov>	Organizer
	Stump, Scott <Scott.Stump@ed.gov>	Required
	Coro, Christopher <Christopher.Coro@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Sacks, Casey <Casey.Sacks@ed.gov>	Required
	Winzer, Etienna (ET) <Etienna.Winzer@ed.gov>	Required
	Pratt, Aldanzo <Aldanzo.Pratt@ed.gov>	Required
	Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
	Petty, Richard <Richard.Petty@ed.gov>	Required
	Tkacik, Valeria <Valeria.Tkacik@ed.gov>	Required
	Stanton, Craig <Craig.Stanton@ed.gov>	Required

Goetz, Braden <Braden.Goetz@ed.gov>	Required
Gray, Calonie <Calonie.Gray@ed.gov>	Required
Munier, Craig <Craig.Munier@ed.gov>	Optional
Musser, David <David.Musser@ed.gov>	Optional

Time 11:00 AM – 12:15 PM
Subject Distance Learning and Educational Innovation Subcommittee
Location WDCFB6-6C101 and Skype
Show Time As Busy

Join Skype Meeting

<<https://meet.lync.com/usdedeop/barbara.hoblitzell/YY44Z24D>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/barbara.hoblitzell/YY44Z24D?sl=1>>

Join by phone

+(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Morelli, Denise <Denise.Morelli@ed.gov>	Required

Jones, Diane <Diane.Jones@ed.gov>	Required
Musser, David <David.Musser@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Optional
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Optional
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Optional

Thursday, January 24, 2019

Time 8:00 AM – 5:30 PM
Subject (b)(6)
Show Time As Busy

Time 9:00 AM – 10:00 AM
Subject NASFAA Conference Session Discussion
Location WDCUCP-C-113D1(Managed) - Skype call in # provided below
Show Time As Busy

Good morning. NASFAA has submitted a list of sessions that their planning committee has requested. This list is attached for your consideration.
 At our meeting we will review this list.
 All of the sessions requested were offered at our 2018 FSATC. Those session descriptions and presenters have been provided for your reference.

Thanks,
 Deb

.....

 Join Skype Meeting
 <https://meet.lync.com/usdedeop/debra.byrne/VCPD43_RM>
 Trouble Joining? Try Skype Web App
 <https://meet.lync.com/usdedeop/debra.byrne/VCPD43_RM?sl=1>
 Join by phone

(b)(6) <tel: (b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
 <<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Good morning. NASFAA has submitted a list of sessions that their planning committee has requested. This list is attached for your consideration.

At our meeting we will review this list and determine our level of participation.

All of the sessions requested were offered at our 2018 FSATC. Those session descriptions and presenters have been provided for your reference.

Thanks,
Deb

Attendees	Name <E-mail>	Attendance
	Byrne, Debra <Debra.Byrne@ed.gov>	Organizer
	Kane, John <John.Kane@ed.gov>	Required
	O'Brien, Marianna <Marianna.O'Brien@ed.gov>	Required
	Eliadis, Pam <Pam.Eliadis@ed.gov>	Required
	Minor, Robin <Robin.Minor@ed.gov>	Required
	Appel, Jeff <Jeff.Appel@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Optional
	Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Optional

Time 1:00 PM – 2:00 PM
Subject TEACH Subcommittee
Location WDCFB6-6C101 and Skype
Show Time As Tentative

.....
Join Skype Meeting

<<https://meet.lync.com/USDedeop/barbara.hoblitzell/FLKNC96F>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/USDedeop/barbara.hoblitzell/FLKNC96F?sl=1>>

Join by phone

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Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
	Siegel, Brian <Brian.Siegel@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Optional
	Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Optional
	Utz, Jon <Jon.Utz@ed.gov>	Optional
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Optional
	Shewack, Linda <Linda.Shewack@ed.gov>	Optional

Time 2:00 PM – 3:00 PM
Subject Regulatory Reform Task Force
Location Secretary's Conference Room
Show Time As Tentative
Colleagues:

Welcome to the refreshed Regulatory Reform Task Force! Elizabeth, Hilary, and I would like to inform you about a few new developments and to provide several reminders.

Membership. I have attached an updated membership list to take into account recent arrivals and departures. I ask that you not forward this invitation to others without prior approval from Elizabeth and me. Given the lower frequency of the Task Force meetings (see below), we would appreciate you making every effort to attend in person. We realize that there are unavoidable conflicts (negotiated rulemaking, Hill meetings, etc.), but the expectation is that each member will attend monthly meetings of the RRTF. Obviously, you will continue to work with your staffs internally within your POC.

Meetings. The Task Force will meet monthly (fourth Thursdays) (or as needed). Accordingly, I have cancelled the weekly recurring invitation and replaced it with this one. In this manner, we will cut down on the

number of cancelled meetings and focus everyone's energies on a single monthly meeting.

(b)(5)

Unified Agenda. I have attached the most recent Unified Agenda . As you know, the Unified Agenda publishes twice a year—generally the Spring Agenda publishes in April and the Fall Agenda in October. As we have discussed previously, if you wish to publish a rule (including a proposed rule or rescission), you must include an entry for it in the most recent agenda. So, if you plan to publish a rule between April and October, you would need to include an entry for it in the Spring Agenda. We will be requesting information from you for the Spring Agenda at the end of February/beginning of March. Please work with your staff to be prepared to respond to these requests. This is a critical matter —the Department's proposed Strategic Plan and related performance metrics with OMB take these items into account.

Please let us know if you have any questions. Many thanks for your work on this important project.

Regards,
Bob

Attendees	Name <E-mail>	Attendance
	Eitel, Robert <Robert.Eitel@ed.gov>	Organizer
	McFadden, Elizabeth <Elizabeth.McFadden@ed.gov>	Required
	Lee, Ebony <Ebony.Lee@ed.gov>	Required
	Conaty, Joe <Joseph.Conaty@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Carter, Denise <Denise.Carter@ed.gov>	Required
	Ham, Holly <Holly.Ham@ed.gov>	Required

Jackson, Candice <Candice.Jackson@ed.gov>	Required
Juengst, Phillip <Phillip.Juengst@ed.gov>	Required
Malawer, Hilary <Hilary.Malawer@ed.gov>	Required
Richey, Kimberly <Kimberly.Richey@ed.gov>	Required
Ryder, Ruth <Ruth.Ryder@ed.gov>	Required
Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
Wooten, Michael <Michael.Wooten@ed.gov>	Required
Talbert, Kent <Kent.Talbert@ed.gov>	Required
Ramakris, Jessica <Jessica.Ramakris@ed.gov>	Required
Stump, Scott <Scott.Stump@ed.gov>	Required
Lahey, Alisa <Alisa.Lahey@ed.gov>	Optional
McHugh, Erin <Erin.McHugh@ed.gov>	Optional
Collett, Johnny <Johnny.Collett@ed.gov>	Optional
McFadden, Elizabeth <Elizabeth.McFadden@ed.gov>	Required
Lee, Ebony <Ebony.Lee@ed.gov>	Required
Conaty, Joe <Joseph.Conaty@ed.gov>	Required
Manning, James <James.Manning@ed.gov>	Required
Anderson, Margo <Margo.Anderson@ed.gov>	Required
Carter, Denise <Denise.Carter@ed.gov>	Required
Ham, Holly <Holly.Ham@ed.gov>	Required
Jackson, Candice <Candice.Jackson@ed.gov>	Required
Juengst, Phillip <Phillip.Juengst@ed.gov>	Required
Malawer, Hilary <Hilary.Malawer@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Richey, Kimberly <Kimberly.Richey@ed.gov>	Required

Ryder, Ruth <Ruth.Ryder@ed.gov>	Required
Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
Wooten, Michael <Michael.Wooten@ed.gov>	Required
Talbert, Kent <Kent.Talbert@ed.gov>	Required
Ramakris, Jessica <Jessica.Ramakris@ed.gov>	Required
Stump, Scott <Scott.Stump@ed.gov>	Required
Richards, Jim <Jim.Richards@ed.gov>	Optional
Lahey, Alisa <Alisa.Lahey@ed.gov>	Optional
McHugh, Erin <Erin.McHugh@ed.gov>	Optional
Collett, Johnny <Johnny.Collett@ed.gov>	Optional
Lawrence, Mack <Mack.Lawrence@ed.gov>	Optional
Blew, Jim <James.Blew@ed.gov>	Required
Pena, Alexandra <Alexandra.Pena@ed.gov>	Required

Friday, January 25, 2019

Time 11:00 AM – 12:00 PM
Subject PPI Staff Meeting
Location WDCFB6-288-04 (managed)
Show Time As Busy
 Happy Friday All! New staff meeting invite with Skype. I will update physical locations on a weekly basis. Thanks All.

Sharon

.....

 Join Skype Meeting
 <<https://meet.lync.com/usdedgeop/sharon.adger/3RKJH> FCY>
 Trouble Joining? Try Skype Web App
 <<https://meet.lync.com/usdedgeop/sharon.adger/3RKJH> FCY?sl=1>
 Join by phone

+[(b)(6)] <tel:[(b)(6)]> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: [(b)(6)]

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
 <<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Chase, Patty <Patty.Chase@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Cross, Freddie <Freddie.Cross@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Freeman, Vanessa <Vanessa.Freeman@ed.gov>	Required
	Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Required
	Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Howes, Patricia <Patricia.Howes@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
	Macias, Wendy <Wendy.Macias@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required

McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Shewack, Linda <Linda.Shewack@ed.gov>	Required
Settles, Justin <Justin.Settles@ed.gov>	Required
Hinh, Iris <Iris.Hinh@ed.gov>	Optional
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
Ong, Madeline <Madeline.Ong@ed.gov>	Optional

Time 2:30 PM – 3:30 PM
Subject OPE/OCTAE Senior Staff Meeting/C
Location OUS 7E307 - Call In (202) 991-0393, ID: 44726152
Show Time As Tentative

.....

Join Skype Meeting

<<https://meet.lync.com/usdedeop/diane.jones/BSM8CS V3>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/diane.jones/BSM8CS V3?sl=1>>

Join by phone

+1(b)(6) tel: (b)(6) (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

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<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

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Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer

Monday, January 28, 2019

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free
As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra
Sent: Wednesday, January 03, 2018 4:30 PM
To: Pena, Alexandra; Smith, Kathleen; Manning, James
Subject: MASTER CALENDAR
When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).
Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
	Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
	Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time 10:00 AM – 11:00 AM
Subject OPE ALL STAFF MEETING
Location LBJ Auditorium
Show Time As Busy
Good afternoon,
Please accept this note as your confirmation for the LBJ Auditorium

room reservation on:

Date: January 28, 2019

Activity Time: 10:00 am until 11:00 am

Activity: OPE All Staff Meeting

If your office has not notified the Customer Service Center with setup information, please notify that office at least 24 hours prior to the scheduled event. Be prepared to tell the Customer Service Specialist the following details:

- * Number of participants expected

- * Room Set-Up Style: cluster, auditorium, etc.

- * Resources required: tables, chairs, tables for presenters, and/or materials/handout, etc.

- * Equipment required: easel stands and pad, microphone, podium, etc.

PLEASE DO NOT MOVE THE PODIUM IT BELONGS ON THE STAGE !!!!

LBJ Auditorium Audio and Video Requirements:

All audio, video, PowerPoint, recording of events, mediasite, microphones (podium, hand held, stand, lapel and push to talk), LCD projector and special lighting requirements must be coordinated through Scott Wagner —(b)(6) . You will need to supply your own Education issued laptop computers if you choose not to use the auditorium desktop computers.

LBJ Auditorium VTC Requirements:

All VTC arrangements must be coordinated through the OCIO Video Operation Center Office —(b)(6)

Principal Contacts: VisitorRequest@ed.gov

<mailto:VisitorRequest@ed.gov> " and cc: Christopher Strambler.

Security Instructions: (NEW INSTRUCTIONS - PLEASE SEE BELOW)

The Security Office has created a new form called "REQUEST FOR VISITOR ENTRY." This form was created to help streamline the process of informing the Security Office of all guests. The form, template, and instructions for use are as follows:

Instructions on using the attached template BEFORE FILLING IT OUT:

- *Open the template/attachment

- *Save it as a template in WORD (.dot) (Just change the extension from .doc to .dot)

- *After it is saved, in WORD select new, and you should see the template as one of the selections called "REQUEST FOR VISITOR ENTRY"

- *Select the form "REQUEST FOR VISITOR ENTRY" and also select the 'Template' option at the bottom of the page

- *The form should open as a template and you may fill it out

- *You may still send your group list as an attachment, unless the names can be included on the form

- *Once it is filled out you may directly send it to Security as an attachment through WORD by going to File --> Send To --> Mail Recipient (as attachment)

In order for you and your guests to successfully clear security, you must send an e-mail message to Visitor Request and copy Christopher Strambler in the Security Services Office. VisitorRequest@ed.gov
<mailto:VisitorRequest@ed.gov>

<<<mailto:VisitorRequest@ed.gov>>> ,

Christopher.Strambler@ed.gov
<mailto:Christopher.Strambler@ed.gov>
<mailto:Christopher.Strambler@ed.gov>.

Telephone numbers: (b)(6) and (b)(6)

Events with guests of 10 to 24 require that you send your list of participants a minimum of three (3) days prior to the event, 25 or more persons will have to be arranged five (5) days in advance. Your list must contain: Name of the visitor, Nationality if other than US, and must state whether Government employee or civilian. Please do not send SSN. The Security office will let you know other specific details they will need for you to successfully clear security. In addition, visitors must have one of the following forms of ID; valid State drivers license, passport, school issued ID, or Government ID, you will need to have someone at the security desk to sign in your participants. Please be sure and ask the Security office what the restrictions are for your guests for moving about the building with their special badges. All incoming equipment must be registered (serial numbers, brand name and model) with security and checked out from the same security desk for departure clearance.

If you have to cancel your reservation, please notify the Customer Help Desk so that the time slot can be reassigned for others to use. I hope this information is helpful. Please contact the Customer Service Help Desk and Ms. Horsley's office as soon as possible.

The Customer Help Desk Staff

Room # 1E108 LBJ - (b)(6) opt 3

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Adair, Lucas (John) <John.Adair@ed.gov>	Required

Time 1:00 PM – 1:30 PM
Subject misc
Location Lynn's office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Adler, Sheryl <Sheryl.Adler@ed.gov>	Required

Time 2:00 PM – 2:30 PM
Subject teacher shortage website
Location Lynn's office
Show Time As Busy

(b)(5)

Want to discuss this with you. Feel free to add Freddie if desired. --
Lynn

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	Cross, Freddie <Freddie.Cross@ed.gov>	Optional

Time 2:30 PM – 3:00 PM
Subject RIAs
Location Lynn's office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Hay, Sarah <Sarah.Hay@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required

Time 3:00 PM – 3:30 PM
Subject Chat/w Justin
Location Lynn's Office
Show Time As Busy
Moved due to Lynn's calendar. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Settles, Justin <Justin.Settles@ed.gov>	Required

Tuesday, January 29, 2019

Time 9:30 AM – 11:00 AM
Subject Staff Meeting Jan 29-2019-July 2-2019
Location WDCFB6-280-04
Recurrence Occurs every Tuesday effective 1/29/2019 until 7/2/2019 from 9:30 AM to 11:00 AM
Reminder 15 minutes
Show Time As Busy

.....
.....
Join Skype Meeting
<<https://meet.lync.com/usdedeop/cathy.sheffield/65 LVJVHT>>
Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/cathy.sheffield/65 LVJVHT?sl=1>>
Join by phone

(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mula, Chuck <Chuck.Mula@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required
	Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
	Hinh, Iris <Iris.Hinh@ed.gov>	Optional

Time 10:00 AM – 11:00 AM
Subject Demo Option #1 on PIO SharePoint Tool
Location LBJ TDC 1W103 or Skype
Show Time As Tentative
Optional Demo Session on the Data Call SharePoint tool. Both Demo sessions (January 29th and 30th) will cover the same material, all handouts will be shared to the Data Call Home Page.

If you are attending the demo remotely, please select "Join Skype Meeting" below to view presentation.

Feel free to contact the PIO Team with any questions.

Thank you!

Join Skype Meeting

<<https://meet.lync.com/usdedeop/elizabeth.hunziker/ZKYSK90C>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/elizabeth.hunziker/ZKYSK90C?sl=1>>

Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Hunziker, Elizabeth (Izzy) <Elizabeth.Hunziker@ed.gov>	Organizer
	Brogan, Frank <Frank.Brogan@ed.gov>	Required
	Washington, Mark <Mark.Washington@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Maestri, Phil <Phil.Maestri@ed.gov>	Required
	Blew, Jim <James.Blew@ed.gov>	Required
	Ramakris, Jessica <Jessica.Ramakris@ed.gov>	Required
	Carter, Denise <Denise.Carter@ed.gov>	Required
	Smith, Richard <Richard.Smith@ed.gov>	Required
	Hsiao, Annie <Annie.Hsiao@ed.gov>	Required
	Safranek, Ellen <Ellen.Safranek@ed.gov>	Required

Kane, John <John.Kane@ed.gov>	Required
Gray, Jason <Jason.Gray@ed.gov>	Required
Hawes, Michael <Michael.Hawes@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
McFadden, Elizabeth <Elizabeth.McFadden@ed.gov>	Required
Galiatsos, Ann Margaret <Ann.Galiatsos@ed.gov>	Required
Terpak, Kelly <Kelly.Terpak@ed.gov>	Required
Hinton, Anna <Anna.Hinton@ed.gov>	Required
Kilby-Robb, Patricia <Patricia.Kilby-Robb@ed.gov>	Required
Meeley, Kathryn <Kathryn.Meeley@ed.gov>	Required
Ryder, Ruth <Ruth.Ryder@ed.gov>	Required
Dirrigl, Mary Louise <Mary.Louise.Dirrigl@ed.gov>	Required
Todd, Jennifer <Jennifer.Todd@ed.gov>	Required
Sathya, Soumya <Soumya.Sathya@ed.gov>	Required
Richey, Kimberly <Kimberly.Richey@ed.gov>	Required
Rinkus, Christopher <Christopher.Rinkus@ed.gov>	Required
Norris, Elizabeth <Elizabeth.Norris@ed.gov>	Required
Ramirez, Lisa <Lisa.Ramirez@ed.gov>	Required
Rooney, Patrick <Patrick.Rooney@ed.gov>	Required
Newman, Sarah <Sarah.Newman@ed.gov>	Required
Miceli, Meredith <Meredith.Miceli@ed.gov>	Required
Kavulic, Christy <Christy.Kavulic@ed.gov>	Required
Sadeghi, Lisa <Lisa.Sadeghi@ed.gov>	Required
Shackel, Erin <Erin.Shackel@ed.gov>	Required
Adams, Bernadette <Bernadette.Adams@ed.gov>	Required

Stump, Scott <Scott.Stump@ed.gov>	Required
Stanton, Craig <Craig.Stanton@ed.gov>	Required
Sauri, Corinne <Corinne.Sauri@ed.gov>	Required
Goetz, Braden <Braden.Goetz@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
Braga, Leticia <Leticia.Braga@ed.gov>	Required
Hammer, Victoria <Victoria.Hammer@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
Solares, Grace <Grace.Solares@ed.gov>	Required
Funkhouser, Janie <Janie.Funkhouser@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Byrd-Johnson, Linda <Linda.Byrd-Johnson@ed.gov>	Required
Ellis, Kathryn <Kathryn.Ellis@ed.gov>	Required
Tucker, Michelle <Michelle.Tucker@ed.gov>	Required
Watts, Gaby <Gaby.Watts@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Greene, Matthew <Matthew.Greene@ed.gov>	Required
Ivatts, Katrina R. <Katrina.Ivatts@ed.gov>	Required
Shields, Trina <Trina.Shields@ed.gov>	Required
Patterson, Charles <Charles.Patterson@ed.gov>	Required
Essex, Adam <Adam.Essex@ed.gov>	Required
Crawford, Ray <Ray.Crawford@ed.gov>	Required
O'Brien, Marianna <Marianna.O'Brien@ed.gov>	Required
Manning, James <James.Manning@ed.gov>	Required

Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
Santy, Ross <Ross.Santy@ed.gov>	Required
Worthington, Kelly <Kelly.Worthington@ed.gov>	Required
Clarke, Angela <Angela.Clarke@ed.gov>	Required
Jung, Britt <Britt.Jung@ed.gov>	Required
Kim, Ann <Ann.Kim@ed.gov>	Required
Koumare, Tracy <Tracy.Koumare@ed.gov>	Required
Fare, John <John.Fare@ed.gov>	Required
Commons, Daniel <Daniel.Commons@ed.gov>	Required
Churchwell, Nikki <Nikki.Churchwell@ed.gov>	Required
Otter, Tina <Tina.Otter@ed.gov>	Required
Malawer, Hilary <Hilary.Malawer@ed.gov>	Required
Lahey, Alisa <Alisa.Lahey@ed.gov>	Required
Kean, Larry <Larry.Kean@ed.gov>	Required
Juengst, Phillip <Phillip.Juengst@ed.gov>	Required
Santucci, Mark <Mark.Santucci@ed.gov>	Required
Watkins-Foote, Kimberly <Kimberly.Watkins-Foote@ed.gov>	Required
Cline, Kelly <Kelly.Cline@ed.gov>	Required
Butler, Angela <Angela.Butler@ed.gov>	Required
Keefer, John <John.Keefer@ed.gov>	Required
Hernandez, Steven <Steven.Hernandez@ed.gov>	Required
Davis, Wanda <Wanda.Davis@ed.gov>	Required
Crowner, Quasette <Quasette.Crowner@ed.gov>	Required
Scannelli, Carol <Carol.Scannelli@ed.gov>	Required
Cook, Karolyn <Karolyn.Cook@ed.gov>	Required

Peterman, Charles <Charles.Peterman@ed.gov>	Required
McHugh, Erin <Erin.McHugh@ed.gov>	Optional
Stillwell, Robert <Robert.Stillwell@ed.gov>	Optional
Battle, Sandra <Sandra.Battle@ed.gov>	Optional

Time 11:00 AM – 11:30 AM
Subject Weekly with Lynn-Herman
Location Lynn's Office
Recurrence Occurs every Tuesday effective 7/10/2018 until 7/30/2019 from 11:00 AM to 11:30 AM
Reminder 15 minutes
Show Time As Busy
 Lynn asked that I set up weekly meetings with Managers. Let me know if this time works. Thanks.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 11:30 AM – 12:00 PM
Subject Weekly with Lynn/Jennifer
Location Lynn's office
Recurrence Occurs every Tuesday effective 7/10/2018 until 7/30/2019 from 11:30 AM to 12:00 PM
Reminder 15 minutes
Show Time As Busy
 Lynn asked that I set up weekly meetings with the managers. Let me know if this day and time works for you. Thanks.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 12:00 PM – 1:00 PM
Subject Lunch
Location TBD
Show Time As Busy
 Hi Lynn,

Just trying to get on your calendar to see if you can grab lunch and chat. I know you're very busy; we can schedule per what works best for you.

Thanks again,
Jen

Attendees	Name <E-mail>	Attendance
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 2:30 PM – 3:30 PM
Subject (b)(6)
Show Time As Busy

Time 3:30 PM – 5:00 PM
Subject admin leave weather
Show Time As Busy

Wednesday, January 30, 2019

Time 9:00 AM – 11:00 AM
Subject Accreditation & Innovation
Location WDCFB6-240-02 (Managed) and Skype
Show Time As Busy

Given the 3-hour delay, we expect many will opt to telework, so we'll leave this meeting at 9 and expect those who are not in the office to call in.

.....
Join Skype Meeting<<https://meet.lync.com/usdedeop/barbara.hoblitzell/BFTWJGSM>>

Trouble Joining? Try Skype Web

App<<https://meet.lync.com/usdedeop/barbara.hoblitzell/BFTWJGSM?sl=1>>

Join by phone

(b)(6) tel:+(b)(6) (Dial-in Number) English (United States)

Find a local number<<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID (b)(6)

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| Help<<http://go.microsoft.com/fwlink/?LinkId=38973>>

[!OC([1033])!]
.....

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer

Brickman, Michael <Michael.Brickman@ed.gov>	Required
Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Morelli, Denise <Denise.Morelli@ed.gov>	Required
Jones, Diane <Diane.Jones@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Sierra, Angela <Angela.Sierra@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Musser, David <David.Musser@ed.gov>	Optional

Time 11:00 AM – 12:00 PM
Subject Demo Option #2 on PIO SharePoint Tool
Location LBJ TDC 1W103 or Skype
Show Time As Busy
 Optional Demo Session on the Data Call SharePoint tool. Both Demo sessions (January 29th and 30th) will cover the same material, all handouts will be shared to the Data Call Home Page.

If you are attending the demo remotely, please select "Join Skype Meeting" below to view presentation.

Feel free to contact the PIO Team with any questions.

Thank you!

Join Skype Meeting

<<https://meet.lync.com/usdedeop/elizabeth.hunziker/0DJYD68M>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/elizabeth.hunziker/0DJYD68M?sl=1>>

Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Hunziker, Elizabeth (Izzy) <Elizabeth.Hunziker@ed.gov>	Organizer
	Brogan, Frank <Frank.Brogan@ed.gov>	Required
	Washington, Mark <Mark.Washington@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Maestri, Phil <Phil.Maestri@ed.gov>	Required
	Blew, Jim <James.Blew@ed.gov>	Required
	Ramakris, Jessica <Jessica.Ramakris@ed.gov>	Required
	Carter, Denise <Denise.Carter@ed.gov>	Required
	Smith, Richard <Richard.Smith@ed.gov>	Required
	Hsiao, Annie <Annie.Hsiao@ed.gov>	Required
	Safranek, Ellen <Ellen.Safranek@ed.gov>	Required

Kane, John <John.Kane@ed.gov>	Required
Gray, Jason <Jason.Gray@ed.gov>	Required
Hawes, Michael <Michael.Hawes@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
McFadden, Elizabeth <Elizabeth.McFadden@ed.gov>	Required
Galiatsos, Ann Margaret <Ann.Galiatsos@ed.gov>	Required
Terpak, Kelly <Kelly.Terpak@ed.gov>	Required
Hinton, Anna <Anna.Hinton@ed.gov>	Required
Kilby-Robb, Patricia <Patricia.Kilby-Robb@ed.gov>	Required
Meeley, Kathryn <Kathryn.Meeley@ed.gov>	Required
Ryder, Ruth <Ruth.Ryder@ed.gov>	Required
Dirrigl, Mary Louise <Mary.Louise.Dirrigl@ed.gov>	Required
Todd, Jennifer <Jennifer.Todd@ed.gov>	Required
Sathya, Soumya <Soumya.Sathya@ed.gov>	Required
Richey, Kimberly <Kimberly.Richey@ed.gov>	Required
Rinkus, Christopher <Christopher.Rinkus@ed.gov>	Required
Norris, Elizabeth <Elizabeth.Norris@ed.gov>	Required
Ramirez, Lisa <Lisa.Ramirez@ed.gov>	Required
Rooney, Patrick <Patrick.Rooney@ed.gov>	Required
Newman, Sarah <Sarah.Newman@ed.gov>	Required
Miceli, Meredith <Meredith.Miceli@ed.gov>	Required
Kavulic, Christy <Christy.Kavulic@ed.gov>	Required
Sadeghi, Lisa <Lisa.Sadeghi@ed.gov>	Required
Shackel, Erin <Erin.Shackel@ed.gov>	Required
Adams, Bernadette <Bernadette.Adams@ed.gov>	Required

Stump, Scott <Scott.Stump@ed.gov>	Required
Stanton, Craig <Craig.Stanton@ed.gov>	Required
Sauri, Corinne <Corinne.Sauri@ed.gov>	Required
Goetz, Braden <Braden.Goetz@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
Braga, Leticia <Leticia.Braga@ed.gov>	Required
Hammer, Victoria <Victoria.Hammer@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
Solares, Grace <Grace.Solares@ed.gov>	Required
Funkhouser, Janie <Janie.Funkhouser@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Byrd-Johnson, Linda <Linda.Byrd-Johnson@ed.gov>	Required
Ellis, Kathryn <Kathryn.Ellis@ed.gov>	Required
Tucker, Michelle <Michelle.Tucker@ed.gov>	Required
Watts, Gaby <Gaby.Watts@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Greene, Matthew <Matthew.Greene@ed.gov>	Required
Ivatts, Katrina R. <Katrina.Ivatts@ed.gov>	Required
Shields, Trina <Trina.Shields@ed.gov>	Required
Patterson, Charles <Charles.Patterson@ed.gov>	Required
Essex, Adam <Adam.Essex@ed.gov>	Required
Crawford, Ray <Ray.Crawford@ed.gov>	Required
O'Brien, Marianna <Marianna.O'Brien@ed.gov>	Required
Manning, James <James.Manning@ed.gov>	Required

Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
Santy, Ross <Ross.Santy@ed.gov>	Required
Worthington, Kelly <Kelly.Worthington@ed.gov>	Required
Clarke, Angela <Angela.Clarke@ed.gov>	Required
Jung, Britt <Britt.Jung@ed.gov>	Required
Kim, Ann <Ann.Kim@ed.gov>	Required
Koumare, Tracy <Tracy.Koumare@ed.gov>	Required
Fare, John <John.Fare@ed.gov>	Required
Commons, Daniel <Daniel.Commons@ed.gov>	Required
Churchwell, Nikki <Nikki.Churchwell@ed.gov>	Required
Otter, Tina <Tina.Otter@ed.gov>	Required
Malawer, Hilary <Hilary.Malawer@ed.gov>	Required
Lahey, Alisa <Alisa.Lahey@ed.gov>	Required
Kean, Larry <Larry.Kean@ed.gov>	Required
Juengst, Phillip <Phillip.Juengst@ed.gov>	Required
Santucci, Mark <Mark.Santucci@ed.gov>	Required
Watkins-Foote, Kimberly <Kimberly.Watkins-Foote@ed.gov>	Required
Cline, Kelly <Kelly.Cline@ed.gov>	Required
Butler, Angela <Angela.Butler@ed.gov>	Required
Keefer, John <John.Keefer@ed.gov>	Required
Hernandez, Steven <Steven.Hernandez@ed.gov>	Required
Davis, Wanda <Wanda.Davis@ed.gov>	Required
Crowner, Quasette <Quasette.Crowner@ed.gov>	Required
Scannelli, Carol <Carol.Scannelli@ed.gov>	Required
Cook, Karolyn <Karolyn.Cook@ed.gov>	Required

Peterman, Charles <Charles.Peterman@ed.gov>	Required
Battle, Sandra <Sandra.Battle@ed.gov>	Optional
Stillwell, Robert <Robert.Stillwell@ed.gov>	Optional
McHugh, Erin <Erin.McHugh@ed.gov>	Optional

Time 1:00 PM – 1:30 PM
Subject Bi-Weekly Verification Meeting
Location Skype Meeting
Show Time As Busy

.....

 Join Skype Meeting
 <<https://meet.lync.com/usdedeop/sharon.adger/N0CQF7G9>>
 Trouble Joining? Try Skype Web App
 <<https://meet.lync.com/usdedeop/sharon.adger/N0CQF7G9?sl=1>>
 Join by phone

 +[(b)(6)] <tel:[(b)(6)]> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: [(b)(6)]
 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
 <<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required

Time 2:30 PM – 3:00 PM
Subject NegReg
Location Lynn's office
Show Time As Busy
 Can we meet briefly to discuss Diane's email?

Attendees	Name <E-mail>	Attendance
-----------	---------------	------------

Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov> Organizer

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov> Required

Time 3:30 PM – 4:00 PM
Subject Catching up
Location Hilary will call Lynn (let me know the best number)
Show Time As Busy
We now have a staff meeting I need to attend at 2—would 3 work for you to talk?

Attendees	Name <E-mail>	Attendance
	Malawer, Hilary <Hilary.Malawer@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 4:00 PM – 5:00 PM
Subject Faith-Based Entities Subcommittee
Location WDCFB6-288-04 (managed) and Skype
Show Time As Busy

.....
.....
Join Skype Meeting
<<https://meet.lync.com/usdedeop/barbara.hoblitzell/9GQWD612>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/barbara.hoblitzell/9GQWD612?sl=1>>
Join by phone

+ (b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....
.....

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required

Brickman, Michael <Michael.Brickman@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Sierra, Angela <Angela.Sierra@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Optional
Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Optional

Thursday, January 31, 2019

Time 10:00 AM – 10:05 AM

Subject REMINDER - timesheets need to be completed by the last Friday of the pay period

Recurrence Occurs every 2 week(s) on Thursday effective 2/1/2018 until 7/18/2019 from 10:00 AM to 10:05 AM

Show Time As Free

Accidentally sent out a removal for this from your calendar. Please accept again to keep the timesheet reminder on your calendar.

Resending for newer employees or those who may not have accepted the original outlook appointment. Outlook invite to follow.

From: Letourneau, Kristina
 Sent: Friday, October 26, 2012 9:38 AM
 To: OPE All Users
 Subject: Completing your timesheet in WebTA
 Importance: High

As you know, all timesheets should be completely processed (validated/affirmed/certified) by the last Friday of the pay period. This is often not being done. Many timesheets are not being completed until the following Monday, Tuesday and sometimes even Wednesday. This can cause employees to not be paid on time.

When employees/supervisors are contacted regarding missing timesheets, I am often told that they forgot it was time to do timesheets.

In order to prevent this from happening, I will be sending out an OPE-Wide appointment invite. It will be a recurring appointment for every other Thursday, to remind you to complete timesheets by Friday. Please accept this appointment onto your calendar so you will get the biweekly reminder.

Employees/Supervisors - If you will be out of the office on the Friday that timesheets are due, make sure you complete it on the last day you are in the office, prior to your flex day or leave.

Supervisors – please make sure you have assigned a delegate to

complete timesheets in your absence. If you know you will not be in the office on the Friday that timesheets are due, make sure your delegate is aware that they need to certify the timesheets on your behalf. You should also provide your staff with a deadline to submit their timesheets to you, to allow you time to certify them by COB Friday.

Let me know if you have any questions.

Thanks,
Krissy

Attendees	Name <E-mail>	Attendance
	Letourneau, Kristina <Kristina.Letourneau@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required

Time 10:00 AM – 10:30 AM
Subject follow up to our conversation today
Location Lynn's office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required

Time 10:30 AM – 11:30 AM
Subject Teacher Shortage Area/Database Access
Location Lynn's Office
Show Time As Busy

(ii) In identifying teacher shortage areas to propose for designation under paragraph (q)(6)(i) of this section, the Chief State School Officer shall consider data from the school year in which the recommendation is to be made, unless that data is not yet available, in which case he or she may use data from the immediately preceding school year. with respect to-

(A) Teaching positions that are unfilled;

(B) Teaching positions that are filled by teachers who are certified by irregular, provisional, temporary, or emergency certification; and

(C) Teaching positions that are filled by teachers who are certified, but who are teaching in academic subject areas other than their area of preparation. (iii) If the total number of unduplicated full-time equivalent (FTE) elementary or secondary teaching positions identified under paragraph (q)(6)(ii) of this section in the shortage areas proposed by the State for designation does not exceed 5 percent of the total number of FTE elementary and secondary teaching positions in the State, the Secretary designates those areas as teacher shortage areas.

(iv) If the total number of unduplicated FTE elementary and secondary teaching positions identified under paragraph (q)(6)(ii) of this section in the shortage areas proposed by the State for designation exceeds 5 percent of the total number of elementary and secondary FTE teaching positions in the State, the Chief State School Officer shall submit, with the list of proposed areas, supporting documentation

showing the methods used for identifying shortage areas, and an explanation of the reasons why the Secretary should nevertheless designate all of the proposed areas as teacher shortage areas. The explanation must include a ranking of the proposed shortage areas according to priority, to assist the Secretary in determining which areas should be designated. The Secretary, after considering the explanation, determines which shortage areas to designate as teacher shortage areas.

(7) A Chief State School Officer may submit to the Secretary for approval an alternative written procedure to the one described in paragraph (q)(6) of this section, for the Chief State School Officer to use to select the teacher shortage areas recommended to the Secretary for designation, and for the Secretary to use to choose the areas to be designated. If the Secretary approves the proposed alternative procedure, in writing, that procedure, once approved may be used instead of the procedure described in paragraph (q)(6) of this section for designation of teacher shortage areas in that State.

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Cross, Freddie (Freddie.Cross@ed.gov) <Freddie.Cross@ed.gov>	Required
	jhughey@ksu.edu <jhughey@ksu.edu>	Required
	Jones, Sharon <Sharon.Jones@ed.gov>	Optional

Time 1:00 PM – 1:30 PM
Subject Guarantor Policy Issues/Consolidation Loans
Location Skype Meeting
Show Time As Busy

.....
.....
Join Skype Meeting
<<https://meet.lync.com/usdedgeop/sharon.adger/DRNKH736>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedgeop/sharon.adger/DRNKH736?sl=1>>
Join by phone

(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
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Attendees	Name <E-mail>	Attendance
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Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Weisman, Annmarie <annmarie.weisman@ed.gov>	Required
'jeffandrade@mckeongrp.com' <jeffandrade@mckeongrp.com>	Required
Shewack, Linda <Linda.Shewack@ed.gov>	Required

Time 1:30 PM – 2:00 PM
Subject Weekly with Lynn/Annmarie
Location Lynn's office
Reminder 15 minutes
Show Time As Busy
 Annmarie- 11 does not work for Lynn. Would 2 pm work for you?

Lynn asked that I set up weekly meetings with Managers. Let me know if this day and time work for you. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie (Annmarie.Weisman@ed.gov) <annmarie.weisman@ed.gov>	Required

Time 2:00 PM – 4:00 PM
Subject FW: Elizabeth is diving into a new adventure
Location LBJ Auditorium
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Bowen, Jennifer <Jennifer.Bowen@ed.gov>	Organizer
Faiella, Matt <Matt.Faiella@ed.gov>	Required
Reyes, Alejandro <Alejandro.Reyes@ed.gov>	Required
Hoogstraten, Anne <Anne.Hoogstraten@ed.gov>	Required
Gray, Jason <Jason.Gray@ed.gov>	Required
Santy, Ross <Ross.Santy@ed.gov>	Required

Cordes, Bill <Bill.Cordes@ed.gov>	Required
Stanton, Craig <Craig.Stanton@ed.gov>	Required
Kean, Larry <Larry.Kean@ed.gov>	Required
Simpson, Daniel <Daniel.Simpson@ed.gov>	Required
Talbert, Kent <Kent.Talbert@ed.gov>	Required
Oppenheim, Peter <Peter.Oppenheim@ed.gov>	Required
Lee, Ebony <Ebony.Lee@ed.gov>	Required
Winters, Deborah <Deborah.Winters@ed.gov>	Required
Houser, Jim <Jim.Houser@ed.gov>	Required
Zarish-Becknell, Kim <Kim.Zarish-Becknell@ed.gov>	Required
Wilson, Linda <Linda.Wilson@ed.gov>	Required
Prince, Scott <Scott.Prince@ed.gov>	Required
Goetz, Braden <Braden.Goetz@ed.gov>	Required
Dixon, Doris <Doris.Dixon@ed.gov>	Required
Rooney, Patrick <Patrick.Rooney@ed.gov>	Required
McKinney, Jessica <Jessica.Mckinney@ed.gov>	Required
Fu, Brian <Brian.Fu@ed.gov>	Required
McLaughlin, Maureen <Maureen.McLaughlin@ed.gov>	Required
Betka, Sue <Sue.Betka@ed.gov>	Required
Jung, Britt <Britt.Jung@ed.gov>	Required
Juengst, Phillip <Phillip.Juengst@ed.gov>	Required
Friday, Kate <Kate.Friday@ed.gov>	Required
Leu, Sharon <Sharon.Leu@ed.gov>	Required
Trettin, Sara <Sara.Trettin@ed.gov>	Required
Akins, Karen <Karen.Akins@ed.gov>	Required

Byrd, Steven <Steven.Byrd@ed.gov>	Required
Crum, Laurette <Laurette.Crum@ed.gov>	Required
Guenther, Margaret <Margaret.Guenther@ed.gov>	Required
Stevens, Sharon <Sharon.Stevens@ed.gov>	Required
Grebeldinger, Beth <Beth.Grebeldinger@ed.gov>	Required
McHugh, Erin <Erin.McHugh@ed.gov>	Required
Miller, Meredith <Meredith.Miller@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Ryder, Ruth <Ruth.Ryder@ed.gov>	Required
Petersen, Molly <Molly.Petersen@ed.gov>	Required
Carter, Denise <Denise.Carter@ed.gov>	Required
Smith, Richard <Richard.Smith@ed.gov>	Required
Hammer, Victoria <Victoria.Hammer@ed.gov>	Required
Ramakris, Jessica <Jessica.Ramakris@ed.gov>	Required
Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
Rhoads, Kelly <Kelly.Rhoads@ed.gov>	Required
Thomas, Milton <Milton.Thomas@ed.gov>	Required
Styles, Kathleen <Kathleen.Styles@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Cohen, Larry <Larry.Cohen@ed.gov>	Required
Appel, Jeff <Jeff.Appel@ed.gov>	Required
Lyles, Sylvia <Sylvia.Lyles@ed.gov>	Required
Stephenson, Todd <Todd.Stephenson@ed.gov>	Required
St.Pierre, Tracey <Tracey.StPierre@ed.gov>	Required

Lanauze, Milagros <Milagros.Lanauze@ed.gov>	Required
King2, Dale <Dale.King2@ed.gov>	Required
Conaty, Joe <Joseph.Conaty@ed.gov>	Required
Dirrigl, Mary Louise <Mary.Louise.Dirrigl@ed.gov>	Required
Washington, Mark <Mark.Washington@ed.gov>	Required
Battle, Sandra <Sandra.Battle@ed.gov>	Required
Zawada, Michael <MICHAEL.ZAWADA@ed.gov>	Required
Marcia (Marcy) Berman – <Mberman@civ.usdoj.gov>	Required
Cassell, Mary I. [Mary_I._Cassell@omb.eop.gov] (Mary_I._Cassell@omb.eop.gov) <Mary_I._Cassell@omb.eop.gov>	Required
Sharon Mar <smar@omb.eop.gov>	Required
Shagufta Ahmed <sahmed@omb.eop.gov>	Required
Bridget Dooling <bdooling@gwu.edu>	Required
(b)(6) <(b)(6)@gmail.com>	Required
(b)(6) <(b)(6)@gmail.com>	Required
Susan Winchell <sawinchell@mac.com>	Required
Marcia Sprague <marciasprague@mindspring.com>	Required
(b)(6) <(b)(6)@gmail.com>	Required
(b)(6) <(b)(6)@gmail.com>	Required
Lisa Kanter <jslbk@me.com>	Required
(b)(6)@gmail.com <(b)(6)@gmail.com>	Required
(b)(6)@verizon.net) (b)(6) (b)(6)@verizon.net>	Required
Wallace, Taronda <Taronda.Wallace@ed.gov>	Required
OGC USER <OGCUSER@ed.gov>	Required

Friday, February 1, 2019

Time 9:00 AM – 9:30 AM
Subject check in
Location Lynn's office
Recurrence Occurs every Friday effective 2/2/2018 until 7/26/2019 from 9:00 AM to 9:30 AM
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
Jones, Sharon <Sharon.Jones@ed.gov>	Required

Time 9:30 AM – 10:00 AM
Subject Check-In/ George Smith
Location Lynn's Office 6C107
Recurrence Occurs every Friday effective 2/2/2018 until 7/26/2019 from 9:30 AM to 10:00 AM
Show Time As Busy
 Changing the time for this check-in. Thanks.
 Sharon

Changing the day of the week.
Attendees

Name <E-mail>	Attendance
Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required

Time 10:00 AM – 11:00 AM
Subject FSA/OPE Staff Meeting
Location WDCFB6-7E312 (OUS Only)
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Jones, Diane <Diane.Jones@ed.gov>	Organizer
Brickman, Michael <Michael.Brickman@ed.gov>	Required
Holland, Linda <Linda.Holland@ed.gov>	Required
Manning, James <James.Manning@ed.gov>	Required
Johnson, Wayne <Wayne.Johnson@ed.gov>	Required
Greene, Chris <Chris.Greene@ed.gov>	Required
Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Munier, Craig <Craig.Munier@ed.gov>	Required
Appel, Jeff <Jeff.Appel@ed.gov>	Required
Minor, Robin <Robin.Minor@ed.gov>	Required
O'Brien, Marianna <Marianna.O'Brien@ed.gov>	Required
Schmoke, Julian <Julian.Schmoke@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
King, Elizabeth <Elizabeth.King@ed.gov>	Required
WDCFB6-7E312 (OUS Only) <WDCFB6-7E312@ed.gov>	Required
Huston, Johnathon <John.Huston@ed.gov>	Required
Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
Gail.McLarnon@ed.gov <Gail.McLarnon@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject PPI Staff Meeting
Location WDCFB6-288-04 (managed)
Show Time As Busy
 Updating location.

Happy Friday All! New staff meeting invite with Skype. I will update physical locations on a weekly basis. Thanks All.

Sharon

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Join Skype Meeting
 <<https://meet.lync.com/usdedeop/sharon.adger/3RKJHFCY>>
 Trouble Joining? Try Skype Web App
 <<https://meet.lync.com/usdedeop/sharon.adger/3RKJHFCY?sl=1>>
 Join by phone

+[(b)(6)] <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: [(b)(6)]
 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees		Attendance
Name <E-mail>		
Jones, Sharon <Sharon.Jones@ed.gov>		Organizer
Bounds, Herman <Herman.Bounds@ed.gov>		Required
Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>		Required
Chase, Patty <Patty.Chase@ed.gov>		Required
Conner, Donald <Donald.Conner@ed.gov>		Required
Cross, Freddie <Freddie.Cross@ed.gov>		Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>		Required
Filter, Scott <Scott.Filter@ed.gov>		Required
Freeman, Vanessa <Vanessa.Freeman@ed.gov>		Required
Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>		Required
Gargano, Anthony <Anthony.Gargano@ed.gov>		Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>		Required
Hay, Sarah <Sarah.Hay@ed.gov>		Required
Helton, Charity <Charity.Helton@ed.gov>		Required
Higgins, Ashley <Ashley.Higgins@ed.gov>		Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>		Required
Hong, Jennifer <Jennifer.Hong@ed.gov>		Required
Howes, Patricia <Patricia.Howes@ed.gov>		Required
Kolotos, John <John.Kolotos@ed.gov>		Required
Lefor, Valerie <Valerie.LeFor@ed.gov>		Required
Macias, Wendy <Wendy.Macias@ed.gov>		Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>		Required
Martin, Gregory <Gregory.Martin@ed.gov>		Required

McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Settles, Justin <Justin.Settles@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Shewack, Linda <Linda.Shewack@ed.gov>	Required
Hinh, Iris <Iris.Hinh@ed.gov>	Optional
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
Ong, Madeline <Madeline.Ong@ed.gov>	Optional

Time 2:00 PM – 3:00 PM
Subject NegReg Prep
Location WDCFB6-297-05 (managed) and Skype
Show Time As Busy

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Join Skype Meeting

<<https://meet.lync.com/usdedeop/barbara.hoblitzell/26VLH8SH>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/barbara.hoblitzell/26VLH8SH?sl=1>>

Join by phone

+(b)(6) <tel: +(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
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Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required

Saturday, February 2, 2019

Time All Day
Subject Groundhog Day
Location United States
Show Time As Free
Categories Holiday

Monday, February 4, 2019

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free
As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra
Sent: Wednesday, January 03, 2018 4:30 PM
To: Pena, Alexandra; Smith, Kathleen; Manning, James
Subject: MASTER CALENDAR
When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).
Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required

Kissel, Adam <Adam.Kissel@ed.gov>	Optional
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time 1:00 PM – 2:00 PM
Subject FW: GAO exit conference on Income-Driven Repayment Plan Verification (102147)
Location Conference call
Show Time As Tentative
+Lynn

-----Original Appointment-----

From: Houser, Jim
Sent: Thursday, January 17, 2019 4:08 PM
To: Houser, Jim; Miller, Meredith; PIO; Conaty, Joe; Hunziker, Elizabeth (Izzy); Sheriff, Jennifer Lincoln; Harris, Lisa L. (OCFO); Bolton-Smith, April; Mould, Jim; Rosenfelt, Phil; Canada, June; Canty, Waquesha; Surprenant, Kala; Koschny, Laura; Petersen, Molly; Hester, Allison; Cooke, Geneise; Ramakis, Jessica; Bolden, Betty; Delaney, Rebecca; Martin, Nancy; ERMO Audit Advisory Group; English, Barbara; Solares, Grace; Jones, Diane; Smith, Richard; St.Pierre, Tracey; Eitel, Robert; Smith, Kathleen; Manning, James; Vierling, Christian; Fortelny, Gregory; Prince, Scott; Brickman, Michael; Simpson, Daniel; Tesoriero, Vanessa; Kean, Larry; Stader, Jim; Weisman, Annmarie
Cc: Battle, Cynthia; Hardy, Eric; Tessitore, Lisa; Meoli, Nicki; Leavitt, Katharine; Powell, Stephanie; O'Brien, Marianna; Hough, Jana; Slack, Emily; Nekrasz, Jeffrey; Reinhard, Kristin (OIG); Janney, Robert; Penberthy, Martha
Subject: GAO exit conference on Income-Driven Repayment Plan Verification (102147)
When: Monday, February 04, 2019 1:00 PM-2:00 PM (UTC-05:00 Eastern Time (US & Canada)).
Where: Conference call

Good morning. Here is the Statement of Facts:

In the event your office would like to provide comments to GAO on the Statement of Facts in writing, please prepare a draft of those comments in advance of our meeting with GAO. GAO frequently only provides us with 24 hours to comment in writing on a Statement of Facts, so we should be prepared for a short deadline if we want to go that route.

I am writing to invite you to an exit conference for a GAO study about Income-Driven Repayment Plan Verification. FSA is the lead office on the study. The meeting will be held by conference call. GAO indicates that the Statement of Fact is not yet ready, but they plan to send it to us prior to the exit conference. I will add it to the meeting invite when I receive it.

Here is our call information:

Dial-in Number: (b)(6)

Participant Access Code: (b)(6)

Please do not place the call on hold if you participate. The result of that is the Department of Education's "muzak" starts to play, disrupting the phone call. That can cause us to need to hang up and start the call again using a new call number and passcode. Please keep in mind that if you need to take an incoming phone call, you can hang up on the conference call, take the other call, and dial back in to the conference call.

Thank you.

Jim Houser
OS-Exec Sec
7C157

(b)(6) (phone)
(202) 401-2854 (fax)

Attendees	Name <E-mail>	Attendance
	Houser, Jim <Jim.Houser@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Miller, Meredith <Meredith.Miller@ed.gov>	Required
	PIO <PIO@ed.gov>	Required
	Conaty, Joe <Joseph.Conaty@ed.gov>	Required
	Hunziker, Elizabeth (Izzy) <Elizabeth.Hunziker@ed.gov>	Required
	Sheriff, Jennifer Lincoln <J.LincolnSheriff@ed.gov>	Required
	Harris, Lisa L. (OCFO) <Lisa.L.Harris@ed.gov>	Required
	Bolton-Smith, April <April.Bolton-Smith@ed.gov>	Required
	Mould, Jim <Jim.Mould@ed.gov>	Required
	Rosenfelt, Phil <Phil.Rosenfelt@ed.gov>	Required

Canada, June <June.Canada@ed.gov>	Required
Canty, Waquesha <Waquesha.Canty@ed.gov>	Required
Surprenant, Kala <Kala.Surprenant@ed.gov>	Required
Koschny, Laura <Laura.Koschny@ed.gov>	Required
Petersen, Molly <Molly.Petersen@ed.gov>	Required
Hester, Allison <Allison.Hester@ed.gov>	Required
Cooke, Geneise <Geneise.Cooke@ed.gov>	Required
Ramakiss, Jessica <Jessica.Ramakiss@ed.gov>	Required
Bolden, Betty <Betty.Bolden@ed.gov>	Required
Delaney, Rebecca <Rebecca.Delaney@ed.gov>	Required
Martin, Nancy <Nancy.Martin@ed.gov>	Required
ERMO Audit Advisory Group <ERMOAuditAdvisoryGroup@ed.gov>	Required
English, Barbara <Barbara.English@ed.gov>	Required
Solares, Grace <Grace.Solares@ed.gov>	Required
Jones, Diane <Diane.Jones@ed.gov>	Required
Smith, Richard <Richard.Smith@ed.gov>	Required
St.Pierre, Tracey <Tracey.StPierre@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
Manning, James <James.Manning@ed.gov>	Required
Vierling, Christian <Christian.Vierling@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
Prince, Scott <Scott.Prince@ed.gov>	Required
Brickman, Michael <Michael.Brickman@ed.gov>	Required
Simpson, Daniel <Daniel.Simpson@ed.gov>	Required

Tesoriero, Vanessa <Vanessa.Tesoriero@ed.gov>	Required
Kean, Larry <Larry.Kean@ed.gov>	Required
Stader, Jim <Jim.Stader@ed.gov>	Required
Battle, Cynthia <Cynthia.Battle@ed.gov>	Optional
Hardy, Eric <Eric.Hardy@ed.gov>	Optional
Tessitore, Lisa <Lisa.Tessitore@ed.gov>	Optional
Meoli, Nicki <Nicki.Meoli@ed.gov>	Optional
Leavitt, Katharine <Katharine.Leavitt@ed.gov>	Optional
Powell, Stephanie <Stephanie.Powell@ed.gov>	Optional
O'Brien, Marianna <Marianna.OBrien@ed.gov>	Optional
Hough, Jana <Jana.Hough@ed.gov>	Optional
Slack, Emily <Emily.Slack@ed.gov>	Optional
Nekrasz, Jeffrey <Jeffrey.Nekrasz@ed.gov>	Optional
Reinhard, Kristin (OIG) <Kristin.Reinhard@ed.gov>	Optional
Janney, Robert <Robert.Janney@ed.gov>	Optional
Penberthy, Martha <Martha.Penberthy@ed.gov>	Optional
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required

Time 1:30 PM – 2:00 PM
Subject Financial Responsibility Reg Text
Location Skype Meeting
Show Time As Busy
 I will open the call. Thanks.

Sharon

.....

 Join Skype Meeting
 <<https://meet.lync.com/usdedeop/sharon.adger/0H42Q14W>>
 Trouble Joining? Try Skype Web App
 <<https://meet.lync.com/usdedeop/sharon.adger/0H42Q14W?sl=1>>
 Join by phone

+[(b)(6)] <tel:+[(b)(6)]> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Currell, Daniel <Daniel.Currell@ed.gov>	Required
	Weisman, Annmarie <annmarie.weisman@ed.gov>	Required

Time 3:00 PM – 3:30 PM
Subject Meeting
Location Skype Meeting
Show Time As Tentative

Join Skype Meeting

<https://meet.lync.com/usdedeop/sharon.adger/Y84RW_BVV>

Trouble Joining? Try Skype Web App

<https://meet.lync.com/usdedeop/sharon.adger/Y84RW_BVV?sl=1>

Join by phone

+ (b)(6) <tel:+ (b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Currell, Daniel <Daniel.Currell@ed.gov>	Required
Brickman, Michael <Michael.Brickman@ed.gov>	Required
Hong, Caroline <Caroline.Hong@ed.gov>	Required
Siegel, Brian <Brian.Siegel@ed.gov>	Required

Tuesday, February 5, 2019

Time 8:00 AM – 5:00 PM
Subject (b)(6)
Show Time As Busy
8:45-3:30 (doors open at 7:30)

901 4th Street
WDC
Judiciary Square Metro

Time 9:30 AM – 11:00 AM
Subject Staff Meeting Jan 29-2019-July 2-2019
Location WDCFB6-297-05
Reminder 15 minutes
Show Time As Busy

.....
.....
Join Skype Meeting
<<https://meet.lync.com/usdedeop/cathy.sheffield/65 LVJVHT>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/cathy.sheffield/65 LVJVHT?sl=1>>
Join by phone

(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....
.....

Attendees	Name <E-mail>	Attendance
	Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required

Mula, Chuck <Chuck.Mula@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
Hinh, Iris <Iris.Hinh@ed.gov>	Optional

Wednesday, February 6, 2019

Time 9:30 AM – 10:00 AM

Subject PPI Discussion of Proposed Accreditation Reporting Requirement

Location 270-70 and Skype

Show Time As Busy

.....

 Join Skype Meeting

<<https://meet.lync.com/usdedeop/barbara.hoblitzell/B9JW6K5W>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/barbara.hoblitzell/B9JW6K5W?sl=1>>

Join by phone

(b)(6) <tel: (b)(6) (Dial-in Number) English (United States)>

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer

Bounds, Herman <Herman.Bounds@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject Accreditation 'Murder Board'
Location WDCFB6-297-05 (managed) and Skype
Show Time As Busy

.....

 Join Skype Meeting
 Trouble Joining? Try Skype Web App
 Join by phone

(b)(6) (Dial-in Number) English (United States)

Find a local number

Conference ID: (b)(6)
 Forgot your dial-in PIN? | Help

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required

Time 12:00 PM – 1:00 PM
Subject lunch
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Gaona, Richard <Richard.Gaona@ed.gov>	Required

Time 4:00 PM – 4:45 PM
Subject walking meeting

Location C Street
Show Time As Busy
Attendees

Name <E-mail>	Attendance
McLaughlin, Maureen <Maureen.McLaughlin@ed.gov>	Organizer
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Thursday, February 7, 2019

Time 9:00 AM – 9:30 AM
Subject TA Request on FAFSA Simplification
Location Skype Meeting
Show Time As Tentative

.....
Join Skype Meeting

<<https://meet.lync.com/usdedeop/jacquelyn.butler/7 CV75TLZ>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/jacquelyn.butler/7 CV75TLZ?sl=1>>

Join by phone

+(b)(6) tel: +(b)(6) > (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....

Attendees

Name <E-mail>	Attendance
Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Organizer
Hay, Sarah <Sarah.Hay@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required

Time 10:00 AM – 11:00 AM
Subject faith based subcommittee data questions
Location Lynn's office
Show Time As Busy
Thanks Farnaz. Does this work for you? I can also come to your office if that is easier.

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required

Time 11:00 AM – 12:15 PM
Subject Policy Committee
Location Secretary's Conference Room (OS Managed)
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Blew, Jim <James.Blew@ed.gov>	Organizer
	Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
	Stump, Scott <Scott.Stump@ed.gov>	Required
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Required
	Snow, McKenzie <McKenzie.Snow@ed.gov>	Required
	McHugh, Erin <Erin.McHugh@ed.gov>	Required
	Conaty, Joe <Joseph.Conaty@ed.gov>	Required
	Rosenfelt, Phil <Phil.Rosenfelt@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Brogan, Frank <Frank.Brogan@ed.gov>	Required
	Ramirez, Lisa <Lisa.Ramirez@ed.gov>	Required
	Rinkus, Christopher <Christopher.Rinkus@ed.gov>	Required
	Oppenheim, Peter <Peter.Oppenheim@ed.gov>	Required
	Petersen, Molly <Molly.Petersen@ed.gov>	Required
	Collett, Johnny <Johnny.Collett@ed.gov>	Required
	Ryder, Ruth <Ruth.Ryder@ed.gov>	Required
	VanderPloeg, Laurie <Laurie.VanderPloeg@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Ramakris, Jessica <Jessica.Ramakris@ed.gov>	Required

Slack, Emily <Emily.Slack@ed.gov>	Required
Steel, Jake <Jake.Steel@ed.gov>	Required
Marcus, Kenneth <Kenneth.Marcus@ed.gov>	Required
Foster, Richard <Richard.Foster@ed.gov>	Required
Sacks, Casey <Casey.Sacks@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Bailey, Nathan <Nathan.Bailey@ed.gov>	Required
Hill, Elizabeth <Liz.Hill@ed.gov>	Required
Garcia, Daniela <Daniela.Garcia@ed.gov>	Required
Cordes, Bill <Bill.Cordes@ed.gov>	Required
Harding, Jordan <Jordan.Harding@ed.gov>	Required
Stanton, Craig <Craig.Stanton@ed.gov>	Required
Morrow, Jean <Jean.Morrow@ed.gov>	Required
Malawer, Hilary <Hilary.Malawer@ed.gov>	Required
Stader, Jim <Jim.Stader@ed.gov>	Required
Soldner, Matthew <Matthew.Soldner@ed.gov>	Required
Tschantz, Jennifer <Jennifer.Tschantz@ed.gov>	Required
Kean, Larry <Larry.Kean@ed.gov>	Required
Tesoriero, Vanessa <Vanessa.Tesoriero@ed.gov>	Required
Richey, Kimberly <Kimberly.Richey@ed.gov>	Optional

Time 1:30 PM – 2:30 PM
Subject Employee Learning Session: A Summary of Recent Postsecondary Education Studies
Location 240-02 and WebEx
Show Time As Busy
 Reminder: We hope you can join us in person for today's Employee Learning Session! If you are working remotely, please use the WebEx info below.

Join via WebEx:

<https://doed.webex.com/doed/j.php?MTID=me915efd846a121ef2776001e5f6f241d>

Audio connection:

(b)(6)

Access Code: (b)(6)

Need help? Go to <http://collaborationhelp.cisco.com>
<<https://na01.safelinks.protection.outlook.com/?url=http%3A%2F%2Fcollaborationhelp.cisco.com&data=02%7C01%7CWing.Yeung%40ed.gov%7Cef6d865538194b10d98e08d639ad6116%7Cbd5d451484de4928a9fd6ae10bbad677%7C0%7C0%7C636759815079774102&sdata=9SKS6bnsDx%2BqpnrmYLPi94E5i%2F6ocy15JMWxFpSaT6k%3D&reserved=0>> .

IMPORTANT NOTICE: Please note that this WebEx service allows audio and other information sent during the session to be recorded, which may be discoverable in a legal matter. By joining this session, you automatically consent to such recordings. If you do not consent to being recorded, discuss your concerns with the host or do not join the session.

Access the past sessions at the Employee Learning Sessions SharePoint site <<https://share.ed.gov/teams/OPE/Pages/EmployeeLearningSessions.aspx>> .

Attendees	Name <E-mail>	Attendance
	Harris, Kristen (OPE) <Kristen.Harris@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required
	Yan, Jean <Jean.Yan@ed.gov>	Required
	Seward, Jymece <Jymece.Seward@ed.gov>	Optional
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Optional
	Shewack, Linda <Linda.Shewack@ed.gov>	Optional
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Optional
	Dominguez, Mary <Mary.Dominguez@ed.gov>	Optional
	Cleveland, Nichol <Nichol.Cleveland@ed.gov>	Optional
	Hardin, Tonya <Tonya.Hardin@ed.gov>	Optional
	Cottrell, Jason <Jason.Cottrell@ed.gov>	Optional
	Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Optional

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
Funkhouser, Janie <Janie.Funkhouser@ed.gov>	Optional
Lamba-Nieves, Nalini <Nalini.Lamba-Nieves@ed.gov>	Optional
Morgan, Kathy <Kathy.Morgan@ed.gov>	Optional
Blount, Venus <Venus.Blount@ed.gov>	Optional
Foreman, Dana <Dana.Foreman@ed.gov>	Optional
Lefor, Valerie <Valerie.LeFor@ed.gov>	Optional
Solares, Grace <Grace.Solares@ed.gov>	Optional
Slijepcevic, Stacey <Stacey.Slijepcevic@ed.gov>	Optional
English, Barbara <Barbara.English@ed.gov>	Optional
Helton, Charity <Charity.Helton@ed.gov>	Optional
Cross, Freddie <Freddie.Cross@ed.gov>	Optional
Pooler, Craig <Craig.Pooler@ed.gov>	Optional
Adler, Sheryl <Sheryl.Adler@ed.gov>	Optional
Beth, Brittany <Brittany.Beth@ed.gov>	Optional
Hillary, Ashley <Ashley.Hillary@ed.gov>	Optional
Hay, Sarah <Sarah.Hay@ed.gov>	Optional
Brown, Daveta <Daveta.Brown@ed.gov>	Optional
Beaton, Sarah <Sarah.Beaton@ed.gov>	Optional
Wiley, Rachael <Rachael.Wiley@ed.gov>	Optional
Hong, Jennifer <Jennifer.Hong@ed.gov>	Optional
Cartier, Mose <Mose.Cartier@ed.gov>	Optional
Smith, George.Alan <George.Smith@ed.gov>	Optional
Davy, Shakir <Shakir.Davy@ed.gov>	Optional
Huston, John <John.Huston@ed.gov>	Optional

Gibbs, Cheryl <Cheryl.Gibbs@ed.gov>	Optional
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Optional
Baldwin, Alan <Alan.Baldwin@ed.gov>	Optional
Peterson-Cox, Monet <Monet.Peterson-Cox@ed.gov>	Optional
Letourneau, Kristina <Kristina.Letourneau@ed.gov>	Optional
Maestri, Phil <Phil.Maestri@ed.gov>	Optional
Collins, Carolyn <Carolyn.Collins@ed.gov>	Optional
Conner, Donald <Donald.Conner@ed.gov>	Optional
Rosier, Denise <Denise.Rosier@ed.gov>	Optional
Blom, Jane <Jane.Blom@ed.gov>	Optional
Bolton, Monique <Monique.Bolton@ed.gov>	Optional
Maimer, Pamela <Pamela.Maimer@ed.gov>	Optional
Silver, Rochelle <Rochelle.Silver@ed.gov>	Optional
Hammer, Victoria <Victoria.Hammer@ed.gov>	Optional
Hilton, Terrance <Terrance.Hilton@ed.gov>	Optional
Gaona, Richard <Richard.Gaona@ed.gov>	Optional
Gil, Everardo <Everardo.Gil@ed.gov>	Optional
Hadley, Shanesia <Shanesia.Hadley@ed.gov>	Optional
Clark, Njeri <Njeri.Clark@ed.gov>	Optional
Carrington, Maria <Maria.Carrington@ed.gov>	Optional
Chapman-Thaw, Kissy <Kissy.Chapman-Thaw@ed.gov>	Optional
Leigh, Sariane <Sariane.Leigh@ed.gov>	Optional

Time 2:00 PM – 3:30 PM
Subject RESCHEDULING: Distance Learning & Educational Innovation Subcommittee
Location WDCFB6-7E312 (all are welcome) and Skype
Show Time As Busy
 Meeting lead: Greg

Join Skype Meeting

<<https://meet.lync.com/usdedeop/barbara.hoblitzell/J24BGPHD>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/barbara.hoblitzell/J24BGPHD?sl=1>>

Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Musser, David <David.Musser@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Morelli, Denise <Denise.Morelli@ed.gov>	Required
	Delekta, Amanda <Amanda.Delekta@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Optional

Time 4:00 PM – 5:00 PM
Subject do not schedule
Show Time As Busy

Time 5:00 PM – 6:00 PM
Subject Accreditation Redline Questions
Location WDCFB6-7E312 (OUS Only)
Show Time As Busy
Before updated redlines are distributed to the non-Federal negotiators, we'd like to discuss the following sections:

§§ 602.11(c), 602.24(c)(iv), 602.27(b), 602.32(g)(3), 602.34(g), and 602.36(f)

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required

Friday, February 8, 2019

Time All Day
Subject (b)(6)
Location Telework
Show Time As Free

Time 9:00 AM – 9:30 AM
Subject check in
Location Lynn's office
Recurrence Occurs every Friday effective 2/2/2018 until 7/26/2019 from 9:00 AM to 9:30 AM
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Jones, Sharon <Sharon.Jones@ed.gov>	Required

Time 10:00 AM – 10:30 AM
Subject distance subcommittee
Location Greg call Lynn

Show Time As Busy

(b)(6)

Attendees Name <E-mail>

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>

Attendance

Organizer

Martin, Gregory <Gregory.Martin@ed.gov>

Required

Monday, February 11, 2019

Time All Day

Subject FW: MASTER CALENDAR

Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019

Show Time As Free

As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra

Sent: Wednesday, January 03, 2018 4:30 PM

To: Pena, Alexandra; Smith, Kathleen; Manning, James

Subject: MASTER CALENDAR

When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).

Where:

Attendees Name <E-mail>

Pena, Alexandra <Alexandra.Pena@ed.gov>

Attendance

Organizer

Smith, Kathleen <Kathleen.Smith@ed.gov>

Required

Manning, James <James.Manning@ed.gov>

Required

Jones, Diane <Diane.Jones@ed.gov>

Required

Kissel, Adam <Adam.Kissel@ed.gov>

Optional

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>

Optional

Miller, Daniel J <Daniel.Miller@ed.gov>

Optional

Garcia, Lenore <Lenore.Garcia@ed.gov>

Optional

Butler, Michelle <Michelle.Butler@ed.gov>

Optional

Time 11:00 AM – 1:00 PM

Subject Accreditation & Innovation Neg Reg Prep

Location WDCFB6-7C101 and Skype

Show Time As Busy

Please feel free to bring your lunch if you'd like to...

Meeting Lead: Barbara

Agenda:

Roles for ED staff in subcommittees *Lynn

(b)(5)

Review updated redline:

<https://share.ed.gov/teams/OPE/PPI/NegReg/2019NR/SitePages/Home.aspx?RootFolder=%2Fteams%2FOPE%2FPPI%2FNegReg%2F2019NR%2FShared%20Documents%2FRedlines%20to%20Edit%20for%20February%20Committee%20Meetings&FolderCTID=0x0120004A28065E93C9C24F81CB3E48EE0C935&View=%7BE1ABC964-B0C3-4E1D-9FC8-EA5572137B1A%7D>
Directed questions

Join Skype Meeting
Trouble Joining? Try Skype Web App
Join by phone

+(b)(6) (Dial-in Number) English (United States)

Find a local number

Conference ID: (b)(6)
Forgot your dial-in PIN? | Help

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Morgan, Sally <Sally.Morgan@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Eitel, Robert <Robert.Eitel@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Mangold, Donna <Donna.Mangold@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required

Morelli, Denise <Denise.Morelli@ed.gov>	Required
Sierra, Angela <Angela.Sierra@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Musser, David <David.Musser@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required

Tuesday, February 12, 2019

Time All Day
Subject Lincoln's Birthday
Location United States
Show Time As Free
Categories Holiday

Time 2/12/2019 12:00 AM – 2/14/2019 12:00 AM
Subject Negotiated Rulemaking- Subcommittee 1
Location TDC 1W103
Show Time As Busy

Time 2/12/2019 12:00 AM – 2/14/2019 12:00 AM
Subject Negotiated Rulemaking- Subcommittee 2
Location WDCFB6-297-05
Show Time As Free

Time 2/12/2019 12:00 AM – 2/14/2019 12:00 AM
Subject Negotiated Rulemaking Subcommittee 3
Location WDCFB6-288-04
Show Time As Free

Time 9:30 AM – 11:00 AM
Subject Canceled: Staff Meeting Jan 29-2019-July 2-2019
Location WDCFB6-280-04
Importance High
Reminder 15 minutes

Show Time As Free

Join Skype Meeting

<<https://meet.lync.com/usdedeop/cathy.sheffield/65 LVJVHT>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/cathy.sheffield/65 LVJVHT?sl=1>>

Join by phone

+(b)(6) <tel: +(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mula, Chuck <Chuck.Mula@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required
	Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
	Hinh, Iris <Iris.Hinh@ed.gov>	Optional

Time 12:00 PM – 1:00 PM
Subject Neg Reg Subcommittee Debriefs

753

Location	WDCFB6-240-02 (Managed)	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Eitel, Robert <Robert.Eitel@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Morelli, Denise <Denise.Morelli@ed.gov>	Required
	Mangold, Donna <Donna.Mangold@ed.gov>	Required
	Sierra, Angela <Angela.Sierra@ed.gov>	Required
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
	Musser, David <David.Musser@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Morgan, Sally <Sally.Morgan@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Required

Time 1:00 PM – 2:00 PM
Subject Canceled: FSA/Accreditation monthly meeting
Location (b)(6) Participant Passcode: (b)(6) ROOM TBD
Recurrence Occurs the second Tuesday of every 1 month(s) effective 2/13/2018 until 7/9/2019 from 1:00 PM to 2:00 PM
Importance High
Show Time As Free
 Call in number to use:
 Dial in Number: (b)(6)
 Leader Code: (b)(6)
 Participant Passcode: (b)(6)

Monthly Agenda:

School investigations and program reviews –

- * Any recent reviews with significant findings/expected actions
- * Upcoming reviews and any anticipated issues

Upcoming NACIQI agendas and accreditation updates

Upcoming events, conferences – opportunities to share information, get input

Other issues/ things people are hearing

- * Cross-agency conversations
- * Accreditor conversations
- * Accreditation initiatives (eg risk-based recognition)
- * FSA initiatives (eg enforcement unit)

Attendees	Name <E-mail>	Attendance
	Amy Wilson	
	Wilson, Amy <Amy.Wilson@ed.gov>	Organizer
	McCullough, Carney <Carney.McCullough@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Morgan, Sally <Sally.Morgan@ed.gov>	Required
	Bowder, Susan <Susan.Bowder@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Kimbrough, Kai <Kai.Kimbrough@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required

Smith, George.Alan <George.Smith@ed.gov>	Required
Bennett, Ron <Ron.Bennett@ed.gov>	Required
Adams, Sarah <Sarah.Adams@ed.gov>	Required
Allred, Michelle <Michelle.Allred@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Beam, Angela <Angela.Beam@ed.gov>	Required
Brandow, Jan <Jan.Brandow@ed.gov>	Required
Yette, Brenda <Brenda.Yette@ed.gov>	Required
Busskohl, Mark <Mark.Busskohl@ed.gov>	Required
Curry, Christopher <Christopher.Curry@ed.gov>	Required
Corwin, Dvak <Dvak.Corwin@ed.gov>	Required
Dillard, Vanessa <Vanessa.Dillard@ed.gov>	Required
Toney, Dyon <Dyon.Toney@ed.gov>	Required
Early, Jeremy <Jeremy.Early@ed.gov>	Required
Fosker, Erik <Erik.Fosker@ed.gov>	Required
Moya, Jesus <Jesus.Moya@ed.gov>	Required
Smith, Joseph <Joseph.Smith@ed.gov>	Required
Peeler, Kim <Kim.Peeler@ed.gov>	Required
Palumbo, Gayle <Gayle.Palumbo@ed.gov>	Required
Bell, Sherrie <Sherrie.Bell@ed.gov>	Required
Nave, Tracy <Tracy.Nave@ed.gov>	Required
Pope, Lauren <Lauren.Pope@ed.gov>	Required
Moore, James <James.Moore@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Optional

PIP Master <PIPMaster@ed.gov>	Optional
Thomas, Nathaniel <Nathaniel.Thomas@ed.gov>	Optional
Arthur, Julie <Julie.Arthur@ed.gov>	Optional
Hay, Sarah <Sarah.Hay@ed.gov>	Optional
FSAPIPSGEligibility <FSAPIPSGEligibility@ed.gov>	Optional
Simpson, Vinita <Vinita.Simpson@ed.gov>	Optional

Time 5:00 PM – 6:00 PM
Subject NegReg Subcommittee Debrief
Location WDCFB6-240-02 (Managed)
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Morelli, Denise <Denise.Morelli@ed.gov>	Required
	Mangold, Donna <Donna.Mangold@ed.gov>	Required
	Sierra, Angela <Angela.Sierra@ed.gov>	Required
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required

Morgan, Sally <Sally.Morgan@ed.gov>	Required
Musser, David <David.Musser@ed.gov>	Required
Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required

Wednesday, February 13, 2019

Time 9:00 AM – 10:00 AM
Subject EFC-Faith-Based Subcommittee
Location 297-05-In-Person Only
Show Time As Tentative
Brief high level overview of the EFC for non-federal members for of the subcommittee.

Attendees	Name <E-mail>	Attendance
	Washington, Aaron <Aaron.Washington@ed.gov>	Organizer
	Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Required
	Munier, Craig <Craig.Munier@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 12:00 PM – 1:00 PM
Subject Neg Reg Subcommittee Debriefs
Location WDCFB6-240-02 (Managed)
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required

Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Morelli, Denise <Denise.Morelli@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Sierra, Angela <Angela.Sierra@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Musser, David <David.Musser@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required

Time	5:00 PM – 6:00 PM	
Subject	NegReg Subcommittee Debrief	
Location	WDCFB6-240-02 (Managed)	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Washington, Aaron <Aaron.Washington@ed.gov>	Required

Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Jones, Diane <Diane.Jones@ed.gov>	Required
Brickman, Michael <Michael.Brickman@ed.gov>	Required
Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Morelli, Denise <Denise.Morelli@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Sierra, Angela <Angela.Sierra@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Musser, David <David.Musser@ed.gov>	Required
Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required

Thursday, February 14, 2019

Time All Day
Subject Valentine's Day
Location United States

Show Time As Free
Categories Holiday

Time 9:30 AM – 11:30 AM
Subject Accreditation & Innovation NegReg Prep
Location 240-02 and Skype Meeting
Show Time As Busy

Meeting lead: Barbara
1. Data request updates
2. Directed questions
3. Schedule of activities for next week
4. OMB feedback?

.....
Join Skype Meeting
<<https://meet.lync.com/usdedeop/barbara.hoblitzell/SW1KWK9F>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/barbara.hoblitzell/SW1KWK9F?sl=1>>
Join by phone

+[\(b\)\(6\)](tel:(b)(6)) <[\(b\)\(6\)](tel:(b)(6))> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: [\(b\)\(6\)](https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Morgan, Sally <Sally.Morgan@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	WDCFB6-7E312 (OUS Only) <WDCFB6-7E312@ed.gov>	Required
	Eitel, Robert <Robert.Eitel@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required

Martin, Gregory <Gregory.Martin@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Jones, Diane <Diane.Jones@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Morelli, Denise <Denise.Morelli@ed.gov>	Required
Sierra, Angela <Angela.Sierra@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required

Time 10:00 AM – 10:05 AM
Subject REMINDER - timesheets need to be completed by the last Friday of the pay period
Recurrence Occurs every 2 week(s) on Thursday effective 2/1/2018 until 7/18/2019 from 10:00 AM to 10:05 AM
Show Time As Free
 Accidentally sent out a removal for this from your calendar. Please accept again to keep the timesheet reminder on your calendar.

 Resending for newer employees or those who may not have accepted the original outlook appointment. Outlook invite to follow.

 From: Letourneau, Kristina
 Sent: Friday, October 26, 2012 9:38 AM
 To: OPE All Users
 Subject: Completing your timesheet in WebTA
 Importance: High

As you know, all timesheets should be completely processed (validated/affirmed/certified) by the last Friday of the pay period. This is often not being done. Many timesheets are not being completed until the following Monday, Tuesday and sometimes even Wednesday. This can cause employees to not be paid on time.

When employees/supervisors are contacted regarding missing timesheets, I am often told that they forgot it was time to do timesheets.

In order to prevent this from happening, I will be sending out an OPE-Wide appointment invite. It will be a recurring appointment for every other Thursday, to remind you to complete timesheets by Friday. Please accept this appointment onto your calendar so you will get the biweekly reminder.

Employees/Supervisors - If you will be out of the office on the Friday that timesheets are due, make sure you complete it on the last day you are in the office, prior to your flex day or leave.

Supervisors – please make sure you have assigned a delegate to complete timesheets in your absence. If you know you will not be in the office on the Friday that timesheets are due, make sure your delegate is aware that they need to certify the timesheets on your behalf. You should also provide your staff with a deadline to submit their timesheets to you, to allow you time to certify them by COB Friday.

Let me know if you have any questions.

Thanks,
Krissy

Attendees	Name <E-mail>	Attendance
	Letourneau, Kristina <Kristina.Letourneau@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required

Time 11:00 AM – 11:15 AM

Subject Calling All Former Teachers at ED: Group Photo for #LoveTeaching Campaign

Location LBJ Lobby-Maryland Avenue side

Show Time As Tentative

The Office of Communications and Outreach is participating in the #LoveTeaching campaign, a Valentine's Day social media campaign that celebrates teachers and the reasons they love teaching. OCO would like to take a group photo of former teachers at ED to post on the Department's social media pages (@usedgov on Twitter and Facebook). If you are a former teacher (or know of a former teacher at ED) that's interested in participating in the group photo, please come to the LBJ Lobby, Maryland Avenue side, today, February 14 at 11a.m.

We hope you will join us! If you have any questions, please contact Haley Gustafson (haley.gustafson@ed.gov <mailto:haley.gustafson@ed.gov>)

Attendees	Name <E-mail>	Attendance
-----------	---------------	------------

ED Internal Communications
<EDInternalCommunications@ed.gov>

Organizer

DoED - Washington/Metro - ED Employees <DoED-Washington_Metro-EDEmployees@ed.gov>

Required

Time 12:00 PM – 12:30 PM
Subject FW: Discuss Borrower Defense - Closed School Discharges for Perkins Loans not held by ED (replacing OPE/PLI meeting at 10)
Location Skype Meeting
Show Time As Tentative

Brian and I will attend, but I wanted you to be aware of this in case you wanted to attend. If not, I can fill you in this afternoon. (b)(5)

(b)(5)

-----Original Appointment-----

From: Garofano, Tamy <Tamy.Garofano@ed.gov>

Sent: Tuesday, February 12, 2019 1:27 PM

To: Garofano, Tamy; Weisman, Annmarie; Smith, Brian; Higgins, Ashley; Hammond, Cynthia; Munier, Craig; Appel, Jeff; Foss, Ian

Subject: Discuss Borrower Defense - Closed School Discharges for Perkins Loans not held by ED (replacing OPE/PLI meeting at 10)

When: Thursday, February 14, 2019 12:00 PM-12:30 PM (UTC-05:00) Eastern Time (US & Canada).

Where: Skype Meeting

Everyone,

Bruce will be cancelling our normally scheduled OPE/PLI meeting but Cynthia wanted me to get this on our calendars as soon as possible.

Thanks,

Tamy

.....
Join Skype Meeting

<<https://meet.lync.com/usdedeop/tamy.garofano/MN33 GNLC>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/tamy.garofano/MN33 GNLC?sl=1>>

Join by phone

+ (b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

.....

Attendees	Name <E-mail>	Attendance
	Garofano, Tamy <Tamy.Garofano@ed.gov>	Organizer
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Smith, Brian <Brian.Smith@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
	Munier, Craig <Craig.Munier@ed.gov>	Required
	Appel, Jeff <Jeff.Appel@ed.gov>	Required
	Foss, Ian <Ian.Foss@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional

Time 1:30 PM – 2:30 PM
Subject Weekly with Lynn/Annmarie
Location Lynn's office
Reminder 15 minutes
Show Time As Busy
Annmarie- 11 does not work for Lynn. Would 2 pm work for you?

Lynn asked that I set up weekly meetings with Managers. Let me know if this day and time work for you. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie (Annmarie.Weisman@ed.gov) <annmarie.weisman@ed.gov>	Required

Time 2:30 PM – 3:30 PM
Subject Accreditation 'Murder Board'
Location WDCFB6-291-01
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Brickman, Michael <Michael.Brickman@ed.gov>	Required
Jones, Diane <Diane.Jones@ed.gov>	Required

Time 3:30 PM – 4:00 PM
Subject accreditation data requests
Location 270-70
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required

Time 4:00 PM – 5:00 PM
Subject meeting with facilitators
Location 267-930-4000, code 943-477-369
Show Time As Busy
 Call in number: (b)(6)
 Participant Access Code: (b)(6)

The facilitators asked me for some time to check in before the next session. If you cannot attend and have anything you want me to raise, please let me know. I tried to schedule around the subcommittee meetings, Christy's negotiation scheduled until 3pm, and the idea that they wanted at least a day for their internal meetings to discuss any adjustments they need to make, this time seemed to work.

If everyone plans to be in the office, I can add a room. Right now, rooms are "unavailable" in Outlook.

Thanks,
Annmarie

Attendees	Name <E-mail>	Attendance
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Organizer

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required

Time 4:00 PM – 5:30 PM
Subject FW: Conference Call with Department of Ed
Location Conference Call
Show Time As Busy
For our meeting with the facilitators. If there is someone else I inadvertently omitted, please let me know or forward the invitation. I am sorry for the later hour, but Christy had negotiations on Thursday, and we had subcommittee meetings Tuesday and Wednesday. We did not want to wait until late on Friday in case there were follow up items for our “to do” lists.

Thank you,

Annmarie

-----Original Appointment-----
From: Buck Ramona <rbuck@fmcs.gov>
Sent: Monday, February 11, 2019 4:30 PM
To: Buck Ramona; Swanson Peter; Weisman, Annmarie
Cc: Smith Krystil
Subject: Conference Call with Department of Ed
When: Thursday, February 14, 2019 4:00 PM-5:30 PM (UTC-05:00) Eastern Time (US & Canada).
Where: Conference Call

Below is the conference number to use for the 4 PM call on Thursday, 2/14 to discuss the upcoming regulatory negotiation meetings for the following week:

Dial in number:

(b)(6)

Participant Access Code: (b)(6)

Host Access Code: (b)(6)

Attendees Name <E-mail>

Attendance

Buck Ramona <r buck@fmcs.gov>	Organizer
Smith Krystil <k smith@fmcs.gov>	Required
Yoshitomi Christy L. <c yoshitomi@fmcs.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Swanson Peter <p swanson@fmcs.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional

Friday, February 15, 2019

Time 9:00 AM – 9:30 AM
Subject check in
Location Lynn's office
Recurrence Occurs every Friday effective 2/2/2018 until 7/26/2019 from 9:00 AM to 9:30 AM
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Jones, Sharon <Sharon.Jones@ed.gov>	Required

Time 9:30 AM – 10:00 AM
Subject Check-In/ George Smith
Location Lynn's Office 6C107
Recurrence Occurs every Friday effective 2/2/2018 until 7/26/2019 from 9:30 AM to 10:00 AM
Show Time As Busy
 Changing the time for this check-in. Thanks.

Sharon

Changing the day of the week.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required

Time 10:00 AM – 11:00 AM
Subject Accreditation 'Murder Board'

Location WDCFB6-297-05 (managed) and Skype
Show Time As Busy

.....
Join Skype Meeting

<<https://meet.lync.com/usdedeop/barbara.hoblitzell/MS17ZDZH>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/barbara.hoblitzell/MS17ZDZH?sl=1>>

Join by phone

(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject PPI Staff Meeting
Location WDCFB6-288-04 (managed)
Show Time As Busy
Updating location.

Happy Friday All! New staff meeting invite with Skype. I will update physical locations on a weekly basis. Thanks All.

Sharon
.....

Join Skype Meeting

<https://meet.lync.com/usdedeop/sharon.adger/3RKJH_FCY>

Trouble Joining? Try Skype Web App

<https://meet.lync.com/usdedeop/sharon.adger/3RKJH_FCY?sl=1>

Join by phone

+[(b)(6)] <tel:[(b)(6)]> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: [(b)(6)]

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Chase, Patty <Patty.Chase@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Cross, Freddie <Freddie.Cross@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Freeman, Vanessa <Vanessa.Freeman@ed.gov>	Required
	Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Required
	Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Howes, Patricia <Patricia.Howes@ed.gov>	Required

Kolotos, John <John.Kolotos@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Macias, Wendy <Wendy.Macias@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Settles, Justin <Justin.Settles@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Shewack, Linda <Linda.Shewack@ed.gov>	Required
Hinh, Iris <Iris.Hinh@ed.gov>	Optional
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
Ong, Madeline <Madeline.Ong@ed.gov>	Optional

Time	1:45 PM – 1:55 PM	
Subject	Call Lynn Mahaffie	
Location	By Phone: (b)(6)	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	Talbert, Kent <Kent.Talbert@ed.gov>	Organizer

Monday, February 18, 2019**Time** All Day**Subject** FW: MASTER CALENDAR**Recurrence** Occurs every Monday effective 2/5/2018 until 7/29/2019**Show Time As** Free

As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra

Sent: Wednesday, January 03, 2018 4:30 PM

To: Pena, Alexandra; Smith, Kathleen; Manning, James

Subject: MASTER CALENDAR

When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).

Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
	Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
	Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time All Day**Subject** Presidents' Day**Location** United States**Show Time As** Free**Categories** Holiday**Tuesday, February 19, 2019****Time** 2/19/2019 12:00 AM – 2/23/2019 12:00 AM**Subject** Negotiated Rulemaking Main Committee**Location** PCP**Show Time As** Busy**Time** 8:10 AM – 8:40 AM

Subject 8:10 -- PCP shuttle
Show Time As Busy

Time 12:00 PM – 1:00 PM
Subject NegReg Debrief
Location 10038/10043/10110
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Morgan, Sally <Sally.Morgan@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Eitel, Robert <Robert.Eitel@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Morelli, Denise <Denise.Morelli@ed.gov>	Required

Mangold, Donna <Donna.Mangold@ed.gov>	Required
Sierra, Angela <Angela.Sierra@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Musser, David <David.Musser@ed.gov>	Required
Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Required
Shewack, Linda <Linda.Shewack@ed.gov>	Optional
Kolotos, John <John.Kolotos@ed.gov>	Required

Time 5:00 PM – 6:00 PM
Subject NegReg Debrief
Location WDCPCP-5083
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Eitel, Robert <Robert.Eitel@ed.gov>	Required

Martin, Gregory <Gregory.Martin@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Morelli, Denise <Denise.Morelli@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Sierra, Angela <Angela.Sierra@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Musser, David <David.Musser@ed.gov>	Required
Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required

Wednesday, February 20, 2019

Time 11:00 AM – 12:00 PM
Subject Monthly Operations Forum
Location LBJ Conference Room 240-02 // Dial: (b)(6) // Access Code: (b)(6)
Show Time As Tentative
 Updated – February 20, 2019 – attaching meeting materials

Updated on January 29, 2019 with new conference line information

This invite serves as a placeholder for the Monthly Operations Forum, scheduled for the third Wednesday of every month. Each occurrence will be updated with the briefing materials in advance of the meeting.

During each meeting, operations offices such as OCIO, PIO, and OFO will have the opportunity to brief the status of operations, discuss new initiatives, and receive customer feedback on the performance of operations during the Monthly Operations Forum. In addition to regular updates from these Offices, and to ensure that all participants have an opportunity to shape the Monthly Operations Forum agenda, we are requesting agenda topics that you would like to hear more about from the various operational Principal Offices. When proposing agenda items, we ask that you let us know the topic and provide a short summary of what information you would like to receive from the briefing.

To request a topic, please email EDOPERATIONSFORUM@ed.gov
<<mailto:EDOPERATIONSFORUM@ed.gov>> .

Attendees	Name <E-mail>	Attendance
	EDOperationsForum < EDOPERATIONSFORUM@ed.gov >	Organizer
	Davis, Wanda < Wanda.Davis@ed.gov >	Required
	Betka, Sue < Sue.Betka@ed.gov >	Required
	Dixon, Debra < Debra.Dixon@ed.gov >	Required
	Smith, Richard < Richard.Smith@ed.gov >	Required
	Araujo, Liza < Liza.Araujo@ed.gov >	Required
	Crowner, Quasette < Quasette.Crowner@ed.gov >	Required
	Hunter, Tina < Tina.Hunter@ed.gov >	Required
	Miller, Daniel J < Daniel.J.Miller@ed.gov >	Required
	Minor, Leontyne < Leontyne.Minor@ed.gov >	Required
	Mwalimu, Munira < Munira.Mwalimu@ed.gov >	Required
	Richardson, Tameka < Tameka.Richardson@ed.gov >	Required
	Winston, Melanie < Melanie.Winston@ed.gov >	Required
	Conaty, Joe < Joseph.Conaty@ed.gov >	Required
	Maestri, Phil < Phil.Maestri@ed.gov >	Required
	Washington, Mark < Mark.Washington@ed.gov >	Required
	McHugh, Erin < Erin.McHugh@ed.gov >	Required
	Scott, Janet < Janet.Scott@ed.gov >	Required
	Styles, Kathleen < Kathleen.Styles@ed.gov >	Required
	Mahaffie, Lynn < Lynn.Mahaffie@ed.gov >	Required
	Kean, Larry < Larry.Kean@ed.gov >	Required
	Carter, Denise < Denise.Carter@ed.gov >	Required
	Rosenfelt, Phil < Phil.Rosenfelt@ed.gov >	Required
	Cook, Karolyn < Karolyn.Cook@ed.gov >	Required

Clark, Teresa <Teresa.Clark@ed.gov>	Required
McFadden, Elizabeth <Elizabeth.McFadden@ed.gov>	Required
Ramakris, Jessica <Jessica.Ramakris@ed.gov>	Required
Ashe, Anya <Anya.Ashe@ed.gov>	Required
Stanton, Craig <Craig.Stanton@ed.gov>	Required
Lucas, Richard <Richard.Lucas@ed.gov>	Required
Mefford, Penny <Penny.Mefford@ed.gov>	Required
Rodriguez, Mayra <Mayra.Rodriguez@ed.gov>	Required
Chew, Michael <Michael.Chew@ed.gov>	Required
Lewis, Sherese <Sherese.Lewis@ed.gov>	Required
Adams, Bernadette <Bernadette.Adams@ed.gov>	Required
Senecal, Lisa <Lisa.Senecal@ed.gov>	Required
Chester, LaVerne <LaVerne.Chester@ed.gov>	Optional
Petersen, Molly <Molly.Petersen@ed.gov>	Optional
Morris, David <David.Morris@ed.gov>	Optional
CHCO <CHCO@ed.gov>	Optional
Stevens, Katrina <Katrina.Stevens@ed.gov>	Optional
Bruce, Sandra <Sandra.Bruce@ed.gov>	Optional
Morgan, Earl <Earl.Morgan@ed.gov>	Optional
Gray, Jason <Jason.Gray@ed.gov>	Optional
Ryder, Ruth <Ruth.Ryder@ed.gov>	Optional
Juengst, Phillip <Phillip.Juengst@ed.gov>	Optional
Anand, Supreet <Supreet.Anand@ed.gov>	Optional
Maddox, Keith M. <Keith.Maddox@ed.gov>	Optional
Wexler, Rob <Rob.Wexler@ed.gov>	Optional

Bowen, Jennifer <Jennifer.Bowen@ed.gov>	Optional
St.Pierre, Tracey <Tracey.StPierre@ed.gov>	Optional
Miller, Meredith <Meredith.Miller@ed.gov>	Optional
Kim, Ann <Ann.Kim@ed.gov>	Optional
Doyle, William <William.Doyle@ed.gov>	Optional
Dixon, Cindy <Cindy.Dixon@ed.gov>	Optional
Stader, Jim <Jim.Stader@ed.gov>	Optional
Adler, Sheryl <Sheryl.Adler@ed.gov>	Optional
Battle, Sandra <Sandra.Battle@ed.gov>	Optional
Davis, Lisa <Lisa.Davis@ed.gov>	Optional
Jung, Britt <Britt.Jung@ed.gov>	Optional
Shields, Trina <Trina.Shields@ed.gov>	Optional
Dempster, Carolyn <Carolyn.Dempster@ed.gov>	Optional
Hernandez, Steven <Steven.Hernandez@ed.gov>	Optional
Arrington, Angela <Angela.Arrington@ed.gov>	Optional
Safranek, Ellen <Ellen.Safranek@ed.gov>	Optional
Richey, Kimberly <Kimberly.Richey@ed.gov>	Optional
Hairfield, James <James.Hairfield@ed.gov>	Optional
Pollard, Monique <Monique.Pollard@ed.gov>	Optional
Perolini, Theresa <Theresa.Perolini@ed.gov>	Optional
Coley, Jerine <Jerine.Coley@ed.gov>	Optional
Peterman, Charles <Charles.Peterman@ed.gov>	Optional
Stanard, Stephanie V <Stephanie.V.Stanard@ed.gov>	Optional
Owens, AnnMargaret <AnnMargaret.Owens@ed.gov>	Optional
Hochberg, Mark <Mark.Hochberg@ed.gov>	Optional

Scannelli, Carol <Carol.Scannelli@ed.gov>	Optional
Blew, Jim <James.Blew@ed.gov>	Optional
McDonald, Walter <Walter.McDonald@ed.gov>	Optional
Cutler, Samantha <Samantha.Cutler@ed.gov>	Optional
Maddox, Jackie <Jackie.Maddox@ed.gov>	Optional
Houser, Jim <Jim.Houser@ed.gov>	Optional
Crum, Laurette <Laurette.Crum@ed.gov>	Optional
Stevens, Sharon <Sharon.Stevens@ed.gov>	Optional
Guenther, Margaret <Margaret.Guenther@ed.gov>	Optional
ONeill, Alexis <Alexis.ONeill@ed.gov>	Optional
Robb, Carly <Carly.Robb@ed.gov>	Optional
Wood, Gary <Gary.Wood@ed.gov>	Optional
Tesoriero, Vanessa <Vanessa.Tesoriero@ed.gov>	Optional
Kegler, Tarkishia <Tarkishia.Kegler@ed.gov>	Optional
Lopez, Luis <Luis.Lopez@ed.gov>	Optional

Time 12:00 PM – 1:00 PM
Subject NegReg Debrief
Location 10038/10043/10110
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required

Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Morelli, Denise <Denise.Morelli@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Sierra, Angela <Angela.Sierra@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Musser, David <David.Musser@ed.gov>	Required
Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Shewack, Linda <Linda.Shewack@ed.gov>	Optional
Eitel, Robert <Robert.Eitel@ed.gov>	Required

Time	5:00 PM – 6:00 PM	
Subject	NegReg Debrief	
Location	Tues: 9085/9165, Wed-Fri: 10038/10043/10110	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer

Kolotos, John <John.Kolotos@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Jones, Diane <Diane.Jones@ed.gov>	Required
Brickman, Michael <Michael.Brickman@ed.gov>	Required
Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Morelli, Denise <Denise.Morelli@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Sierra, Angela <Angela.Sierra@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Musser, David <David.Musser@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required

Thursday, February 21, 2019**Time** 11:00 AM – 11:45 AM**Subject** Policy Committee**Location** Secretary's Conference Room (OS Managed)**Show Time As** Tentative

Attendees	Name <E-mail>	Attendance
	Blew, Jim <James.Blew@ed.gov>	Organizer
	Stump, Scott <Scott.Stump@ed.gov>	Required
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Required
	Snow, McKenzie <McKenzie.Snow@ed.gov>	Required
	McHugh, Erin <Erin.McHugh@ed.gov>	Required
	Conaty, Joe <Joseph.Conaty@ed.gov>	Required
	Rosenfelt, Phil <Phil.Rosenfelt@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Brogan, Frank <Frank.Brogan@ed.gov>	Required
	Ramirez, Lisa <Lisa.Ramirez@ed.gov>	Required
	Rinkus, Christopher <Christopher.Rinkus@ed.gov>	Required
	Oppenheim, Peter <Peter.Oppenheim@ed.gov>	Required
	Petersen, Molly <Molly.Petersen@ed.gov>	Required
	Collett, Johnny <Johnny.Collett@ed.gov>	Required
	Ryder, Ruth <Ruth.Ryder@ed.gov>	Required
	VanderPloeg, Laurie <Laurie.VanderPloeg@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Ramakris, Jessica <Jessica.Ramakris@ed.gov>	Required
	Slack, Emily <Emily.Slack@ed.gov>	Required
	Steel, Jake <Jake.Steel@ed.gov>	Required

Marcus, Kenneth <Kenneth.Marcus@ed.gov>	Required
Foster, Richard <Richard.Foster@ed.gov>	Required
Sacks, Casey <Casey.Sacks@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Bailey, Nathan <Nathan.Bailey@ed.gov>	Required
Hill, Elizabeth <Liz.Hill@ed.gov>	Required
Garcia, Daniela <Daniela.Garcia@ed.gov>	Required
Cordes, Bill <Bill.Cordes@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
Stanton, Craig <Craig.Stanton@ed.gov>	Required
Morrow, Jean <Jean.Morrow@ed.gov>	Required
Malawer, Hilary <Hilary.Malawer@ed.gov>	Required
Harding, Jordan <Jordan.Harding@ed.gov>	Optional
Viana, Aimee <Aimee.Viana@ed.gov>	Optional
Richey, Kimberly <Kimberly.Richey@ed.gov>	Optional
Petracca, Ronald <Ronald.Petracca@ed.gov>	Optional
Lagaard, Soren <Soren.Lagaard@ed.gov>	Optional
Brinton, Jed <Jed.Brinton@ed.gov>	Optional
Stader, Jim <Jim.Stader@ed.gov>	Required
Soldner, Matthew <Matthew.Soldner@ed.gov>	Required
Tschantz, Jennifer <Jennifer.Tschantz@ed.gov>	Required
Kean, Larry <Larry.Kean@ed.gov>	Required
Tesoriero, Vanessa <Vanessa.Tesoriero@ed.gov>	Required

Time 12:00 PM – 1:00 PM
Subject NegReg Debrief
Location 10038/10043/10110
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Eitel, Robert <Robert.Eitel@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Morelli, Denise <Denise.Morelli@ed.gov>	Required
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Mangold, Donna <Donna.Mangold@ed.gov>	Required
	Sierra, Angela <Angela.Sierra@ed.gov>	Required
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
	Musser, David <David.Musser@ed.gov>	Required
	Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Required
	Morgan, Sally <Sally.Morgan@ed.gov>	Required

McArdle, Sophia <Sophia.McArdle@ed.gov>	Optional
Shewack, Linda <Linda.Shewack@ed.gov>	Optional
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required

Time	5:00 PM – 6:00 PM	
Subject	NegReg Debrief	
Location	Tues: 9085/9165, Wed-Fri: 10038/10043/10110	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Eitel, Robert <Robert.Eitel@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Morelli, Denise <Denise.Morelli@ed.gov>	Required
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Mangold, Donna <Donna.Mangold@ed.gov>	Required

Sierra, Angela <Angela.Sierra@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Musser, David <David.Musser@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required

Friday, February 22, 2019

Time 12:00 PM – 1:00 PM
Subject NegReg Debrief
Location 10038/10043/10110
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required

Morelli, Denise <Denise.Morelli@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Sierra, Angela <Angela.Sierra@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Musser, David <David.Musser@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Shewack, Linda <Linda.Shewack@ed.gov>	Optional
Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Required

Time	5:00 PM – 6:00 PM	
Subject	NegReg Debrief	
Location	Tues: 9085/9165, Wed-Fri: 10038/10043/10110	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required

Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Morelli, Denise <Denise.Morelli@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Sierra, Angela <Angela.Sierra@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Musser, David <David.Musser@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Required

Monday, February 25, 2019

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free

As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----
 From: Pena, Alexandra
 Sent: Wednesday, January 03, 2018 4:30 PM
 To: Pena, Alexandra; Smith, Kathleen; Manning, James
 Subject: MASTER CALENDAR

When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).

Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
	Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
	Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time 11:30 AM – 12:30 PM

Subject BD NPRM

Location Dianes office 7E307

Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Currell, Daniel <Daniel.Currell@ed.gov>	Required
	Eitel, Robert <Robert.Eitel@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Appel, Jeff <Jeff.Appel@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Lahey, Alisa <Alisa.Lahey@ed.gov>	Required
	Siegel, Brian <Brian.Siegel@ed.gov>	Required
	Chesley, Susan <Susan.Chesley@ed.gov>	Optional
	Kolotos, John <John.Kolotos@ed.gov>	Optional

Brinton, Jed <Jed.Brinton@ed.gov>	Optional
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Hong, Caroline <Caroline.Hong@ed.gov>	Required
Malawer, Hilary <Hilary.Malawer@ed.gov>	Required

Time 2:00 PM – 3:00 PM
Subject FiscalNote demo (responding to public comments)
Location WDCFB6-6C100 (Managed)
Show Time As Busy

Updated
Hi all,

As part of our InformED Speaker Series on New Technologies, FiscalNote<<https://www.fiscalnote.com/solutions/>> is coming in to demo the capabilities of their software for responding to public comments as part of the rulemaking process<<https://support.fiscalnote.com/hc/en-us/articles/115009764388-Federal-Regulations-Comments>>.

Feel free to forward this invitation to your colleagues who may have an interest in checking out the capabilities of this software.

Thanks,
Julie

FiscalNote | Department of Education

When
Changed: Thu Feb 21, 2019 4pm – 5pm Eastern Time - New York
Where

400 Maryland Ave SW, Washington, DC 20202
(map<<https://maps.google.com/maps?q=400+Maryland+Ave+SW,+Washington,+DC+20202&hl=en>>)

Joining info
meet.google.com/qok-vgap-iej<<https://meet.google.com/qok-vgap-iej>>

Or dial: +1(b)(6) (b)(6) #

Calendar
julie.warner@ed.gov<mailto:julie.warner@ed.gov>

Who

- alicia.campos@fiscalnote.com<mailto:alicia.campos@fiscalnote.com>
- organizer
- ruth.apelt@fiscalnote.com<mailto:ruth.apelt@fiscalnote.com>
- julie.warner@ed.gov<mailto:julie.warner@ed.gov>

Thanks!

Alicia

Mobile: (b)(6)

Attendees Name <E-mail>

Attendance

Warner, Julie <Julie.Warner@ed.gov>	Organizer
Hay, Sarah <Sarah.Hay@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
Braga, Leticia <Leticia.Braga@ed.gov>	Required
Greene, Matthew <Matthew.Greene@ed.gov>	Required
Metzger, Ivan <Ivan.Metzger@ed.gov>	Required
Churchwell, Nikki <Nikki.Churchwell@ed.gov>	Required
Smigielski, Alan <Alan.Smigielski@ed.gov>	Optional
Carr, Peggy <Peggy.Carr@ed.gov>	Optional
Reeves, Jennifer <Jennifer.Reeves@ed.gov>	Optional
Newman, Sarah <Sarah.Newman@ed.gov>	Optional
Akinsipe, Jasmine <Jasmine.Akinsipe@ed.gov>	Optional
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
Fong, Michael <Michael.Fong@ed.gov>	Optional
Hoffman, Amanda <Amanda.Hoffman@ed.gov>	Optional
Yamashiro, Amy <Amy.Yamashiro@ed.gov>	Optional
Rosenberg, Sharyn <Sharyn.Rosenberg@ed.gov>	Optional
Brown, Janis <Janis.Brown@ed.gov>	Optional
Smith, Rebecca <Rebecca.Smith@ed.gov>	Optional
Marinez, Abraham <Abraham.Marinez@ed.gov>	Optional
Leu, Sharon <Sharon.Leu@ed.gov>	Optional
Tesoriero, Vanessa <Vanessa.Tesoriero@ed.gov>	Optional
Stanton, Craig <Craig.Stanton@ed.gov>	Optional
Hamilton, Linda <Linda.Hamilton@ed.gov>	Optional
Hammer, Victoria <Victoria.Hammer@ed.gov>	Optional

Higgins, Charles <Charles.Higgins@ed.gov>	Optional
McLaughlin, John <John.McLaughlin@ed.gov>	Optional
Byrd, Steven <Steven.Byrd@ed.gov>	Optional
Choroser, Stephanie <Stephanie.Choroser@ed.gov>	Optional
Trettin, Sara <Sara.Trettin@ed.gov>	Optional
Santy, Ross <Ross.Santy@ed.gov>	Optional
Anderson, Judith <Judith.Anderson@ed.gov>	Optional
Clark, Lily <Lily.Clark@ed.gov>	Optional
Bogart, Joanne <Joanne.Bogart@ed.gov>	Optional
Miceli, Meredith <Meredith.Miceli@ed.gov>	Optional
Davis, Richelle <Richelle.Davis@ed.gov>	Optional
Washington, Mark <Mark.Washington@ed.gov>	Optional
Wood, Andrea <Andrea.Wood@ed.gov>	Optional
Hammersmith, Carolynn <Carolynn.Hammersmith@ed.gov>	Required

Tuesday, February 26, 2019

Time 9:30 AM – 11:00 AM
Subject Staff Meeting Jan 29-2019-July 2-2019
Location WDCFB6-280-04
Recurrence Occurs every Tuesday effective 1/29/2019 until 7/2/2019 from 9:30 AM to 11:00 AM
Reminder 15 minutes
Show Time As Busy

.....
 Join Skype Meeting

<<https://meet.lync.com/usdedeop/cathy.sheffield/65 LVJVHT>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/cathy.sheffield/65 LVJVHT?sl=1>>

Join by phone

+(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mula, Chuck <Chuck.Mula@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required
	Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
	Hinh, Iris <Iris.Hinh@ed.gov>	Optional

Time 11:00 AM – 11:30 AM
Subject Weekly with Lynn-Herman
Location Lynn's Office
Recurrence Occurs every Tuesday effective 7/10/2018 until 7/30/2019 from 11:00 AM to 11:30 AM
Reminder 15 minutes
Show Time As Busy
Lynn asked that I set up weekly meetings with Managers. Let me know if this time works. Thanks.

Sharon		
Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required

Time 11:30 AM – 12:00 PM
Subject Weekly with Lynn/Jennifer
Location Lynn's office
Recurrence Occurs every Tuesday effective 7/10/2018 until 7/30/2019 from 11:30 AM to 12:00 PM
Reminder 15 minutes
Show Time As Busy
 Lynn asked that I set up weekly meetings with the managers. Let me know if this day and time works for you. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 12:00 PM – 1:00 PM
Subject Main Committee Neg Reg Prep
Location 240-02
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Musser, David <David.Musser@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required

Morelli, Denise <Denise.Morelli@ed.gov>	Required
Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Siegel, Brian <Brian.Siegel@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Optional
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required

Time 2:00 PM – 2:30 PM
Subject Policy Development Group Staff Meeting
Location WDCFB6-280-04
Show Time As Busy
 Adding location.

Sharon

Moving per Lynn's calendar. Thanks, All.

Adding Skype. Thanks.

Sharon

Join Skype Meeting

<<https://meet.lync.com/usdedeop/sharon.adger/Z2N6WJ66>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/sharon.adger/Z2N6WJ66?sl=1>>

Join by phone

+(b)(6) <tel: (b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required

Wednesday, February 27, 2019

Time 10:00 AM – 11:00 AM
Subject Ex Sites
Location WDCFB6-278-04
Show Time As Busy
 Adding a conference room. Thanks.

Sharon

Changed the time to accommodate schedules for an hour long meeting. Thanks, All.

Sharon

Join Skype Meeting

<<https://meet.lync.com/usdedeop/sharon.adger/67BZB R6F>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/sharon.adger/67BZB R6F?sl=1>>

Join by phone

+(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

.....		
.....		
Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Weisman, Annmarie <annmarie.weisman@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Huston, John <John.Huston@ed.gov>	Optional
	Shewack, Linda <Linda.Shewack@ed.gov>	Optional
	Kolotos, John <John.Kolotos@ed.gov>	Optional

Time	11:30 AM – 12:30 PM	
Subject	Faith-based Subcommittee Prep	
Location	OUS Confernece Room 7E312	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required

Ramirez, Andrea <Andrea.Ramirez@ed.gov> Required
Brinton, Jed <Jed.Brinton@ed.gov> Required
Thompson, Farnaz <Farnaz.Thompson@ed.gov> Required

Time 1:00 PM – 1:30 PM
Subject Bi-Weekly Verification Meeting
Location Skype Meeting
Recurrence Occurs every 2 week(s) on Wednesday effective 12/5/2018 until 7/17/2019 from 1:00 PM to 1:30 PM
Show Time As Busy

.....
Join Skype Meeting
<<https://meet.lync.com/usdedeop/sharon.adger/N0CQF7G9>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/sharon.adger/N0CQF7G9?sl=1>>
Join by phone

(b)(6) <tel: (b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])]!

.....
Attendees

Name <E-mail>	Attendance
Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required

Time 3:30 PM – 4:00 PM
Subject call Hilary
Show Time As Busy
(b)(6)

Time 4:00 PM – 4:45 PM
Subject Walking meeting

Location C Street
Show Time As Busy
Attendees

Name <E-mail>	Attendance
McLaughlin, Maureen <Maureen.McLaughlin@ed.gov>	Organizer
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Thursday, February 28, 2019

Time 10:00 AM – 10:05 AM
Subject REMINDER - timesheets need to be completed by the last Friday of the pay period
Recurrence Occurs every 2 week(s) on Thursday effective 2/1/2018 until 7/18/2019 from 10:00 AM to 10:05 AM
Show Time As Free

Accidently sent out a removal for this from your calendar. Please accept again to keep the timesheet reminder on your calendar.

Resending for newer employees or those who may not have accepted the original outlook appointment. Outlook invite to follow.

From: Letourneau, Kristina
Sent: Friday, October 26, 2012 9:38 AM
To: OPE All Users
Subject: Completing your timesheet in WebTA
Importance: High

As you know, all timesheets should be completely processed (validated/affirmed/certified) by the last Friday of the pay period. This is often not being done. Many timesheets are not being completed until the following Monday, Tuesday and sometimes even Wednesday. This can cause employees to not be paid on time.

When employees/supervisors are contacted regarding missing timesheets, I am often told that they forgot it was time to do timesheets.

In order to prevent this from happening, I will be sending out an OPE-Wide appointment invite. It will be a recurring appointment for every other Thursday, to remind you to complete timesheets by Friday. Please accept this appointment onto your calendar so you will get the biweekly reminder.

Employees/Supervisors - If you will be out of the office on the Friday that timesheets are due, make sure you complete it on the last day you are in the office, prior to your flex day or leave.

Supervisors – please make sure you have assigned a delegate to complete timesheets in your absence. If you know you will not be in the office on the Friday that timesheets are due, make sure your delegate is aware that they need to certify the timesheets on your behalf. You should also provide your staff with a deadline to submit their timesheets to you, to allow you time to certify them by COB Friday.

Let me know if you have any questions.

Thanks,
Krissy

Attendees	Name <E-mail>	Attendance
	Letourneau, Kristina <Kristina.Letourneau@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required

Time 10:00 AM – 12:00 PM
Subject FW: Qui tam case
Location WDCFB6-6C101
Show Time As Busy
This is the meeting we discussed.

-----Original Appointment-----
From: Sweeney, Alexandra
Sent: Monday, February 04, 2019 12:39 PM
To: Sweeney, Alexandra; Weisman, Annmarie; Martin, Gregory;
'Williams, Zachary M. (CIV)'; Ragsdale, Stan (USASC)
Subject: Qui tam case
When: Thursday, February 28, 2019 10:00 AM-12:00 PM (UTC-05:00)
Eastern Time (US & Canada).
Where: WDCFB6-6C101

Putting this meeting on our calendars.

Attendees	Name <E-mail>	Attendance
	Sweeney, Alexandra <Alexandra.Sweeney@ed.gov>	Organizer
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	'Williams, Zachary M. (CIV)' <Zachary.M.Williams@usdoj.gov>	Required
	Ragsdale, Stan (USASC) <Stan.Ragsdale@usdoj.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional

Time 11:00 AM – 12:00 PM
Subject C-BEN
Location WDCFB6-B2-S53-500-Sub-Basement Training Room (Managed)
Show Time As Tentative
Updating location.

Adding Lynn if she will be able to attend after other meetings. Please
feel free to forward to others.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer

Musser, David <David.Musser@ed.gov>	Required
Brickman, Michael <Michael.Brickman@ed.gov>	Required
Charla Long (b)(6)	Required
(b)(6)	
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required

Time 1:00 PM – 1:30 PM
Subject Meet w/Sarah
Location Lynn's office
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Hay, Sarah <Sarah.Hay@ed.gov>	Required

Time 1:30 PM – 2:00 PM
Subject (b)(6)
Location Dianas office 7E307
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Jones, Diane <Diane.Jones@ed.gov>	Organizer
(b)(6)	Required

Time 2:30 PM – 3:00 PM
Subject Weekly with Lynn/Annmarie
Location Lynn's office
Reminder 15 minutes
Show Time As Busy
Moving due Lynn's calendar. Thanks.

Sharon

Annmarie- 11 does not work for Lynn. Would 2 pm work for you?

Lynn asked that I set up weekly meetings with Managers. Let me know

if this day and time work for you. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie (Annmarie.Weisman@ed.gov) <annmarie.weisman@ed.gov>	Required

Time	3:30 PM – 4:30 PM	
Subject	Distance Subcommittee	
Location	OUS Confernece Room 7E312	
Show Time As	Busy	
Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Musser, David <David.Musser@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Morelli, Denise <Denise.Morelli@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Optional
	Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required

Friday, March 1, 2019

Time 9:00 AM – 9:30 AM
Subject check in
Location Lynn's office
Recurrence Occurs every Friday effective 2/2/2018 until 7/26/2019 from 9:00 AM to 9:30 AM
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
	Jones, Sharon <Sharon.Jones@ed.gov>	Required

Time 9:30 AM – 10:00 AM
Subject Check-In/ George Smith
Location Lynn's Office 6C107
Recurrence Occurs every Friday effective 2/2/2018 until 7/26/2019 from 9:30 AM to 10:00 AM
Show Time As Busy
Changing the time for this check-in. Thanks.

Sharon

Changing the day of the week.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required

Time 10:00 AM – 11:00 AM
Subject OPE All Staff
Location Barnard Auditorium
Show Time As Busy

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Join Skype Meeting

<<https://meet.lync.com/usdedeop/diane.jones/ZT231C K6>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/diane.jones/ZT231C K6?sl=1>>

Join by phone

(b)(6) <tel: (b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf->

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Currell, Daniel <Daniel.Currell@ed.gov>	Required
	Delekta, Amanda <Amanda.Delekta@ed.gov>	Optional
	Blount, Venus <Venus.Blount@ed.gov>	Optional
	Cottrell, Jason <Jason.Cottrell@ed.gov>	Optional
	Slijepcevic, Stacey <Stacey.Slijepcevic@ed.gov>	Optional
	Hardin, Tonya <Tonya.Hardin@ed.gov>	Optional
	Carr, Michelle <Michelle.Carr@ed.gov>	Optional
	Watson, Donald <Donald.Watson@ed.gov>	Optional
	Reid, Lakisha <Lakisha.Reid@ed.gov>	Optional
	Beaton, Sarah <Sarah.Beaton@ed.gov>	Optional
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Optional
	Kolotos, John <John.Kolotos@ed.gov>	Optional
	Silver, Rochelle <Rochelle.Silver@ed.gov>	Optional
	Wilson, Andrea <Andrea.Wilson@ed.gov>	Optional
	Shewack, Linda <Linda.Shewack@ed.gov>	Optional
	Funkhouser, Janie <Janie.Funkhouser@ed.gov>	Optional
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Optional
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Optional
	Helton, Charity <Charity.Helton@ed.gov>	Optional

English, Barbara <Barbara.English@ed.gov>	Optional
Chase, Patty <Patty.Chase@ed.gov>	Optional
Settles, Justin <Justin.Settles@ed.gov>	Optional
Pooler, Craig <Craig.Pooler@ed.gov>	Optional
Carrington, Maria <Maria.Carrington@ed.gov>	Optional
Dominguez, Mary <Mary.Dominguez@ed.gov>	Optional
Rosier, Denise <Denise.Rosier@ed.gov>	Optional
Bolton, Monique <Monique.Bolton@ed.gov>	Optional
Solares, Grace <Grace.Solares@ed.gov>	Optional
Gibbs, Cheryl <Cheryl.Gibbs@ed.gov>	Optional
Washington, Aaron <Aaron.Washington@ed.gov>	Optional
Davis, James <James.Davis@ed.gov>	Optional
Leigh, Sariane <Sariane.Leigh@ed.gov>	Optional
Smith, Christopher <Christopher.Smith@ed.gov>	Optional
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Optional
Alston, Shedita <Shedita.Alston@ed.gov>	Optional
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Optional
Davy, Shakir <Shakir.Davy@ed.gov>	Optional
Hillary, Ashley <Ashley.Hillary@ed.gov>	Optional
Miles, Bernadette <Bernadette.Miles@ed.gov>	Optional
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
Filter, Scott <Scott.Filter@ed.gov>	Optional
Hay, Sarah <Sarah.Hay@ed.gov>	Optional
Foreman, Dana <Dana.Foreman@ed.gov>	Optional
Clark, Njeri <Njeri.Clark@ed.gov>	Optional

Crews, Don <Don.Crews@ed.gov>	Optional
Lamba-Nieves, Nalini <Nalini.Lamba-Nieves@ed.gov>	Optional
Cartier, Mose <Mose.Cartier@ed.gov>	Optional
Wiley, Rachael <Rachael.Wiley@ed.gov>	Optional
White, Carla <Carla.White@ed.gov>	Optional
Cross, Freddie <Freddie.Cross@ed.gov>	Optional
Pace, Sheba <Sheba.Pace@ed.gov>	Optional
Easterling, Sharon <Sharon.Easterling@ed.gov>	Optional
Yeung, Wing <Wing.Yeung@ed.gov>	Optional
Blom, Jane <Jane.Blom@ed.gov>	Optional
Sarrano, William <William.Sarrano@ed.gov>	Optional
Harris, Kristen (OPE) <Kristen.Harris@ed.gov>	Optional
Crusoe, Vanessa <Vanessa.Crusoe@ed.gov>	Optional
Kennedy, Lauren <Lauren.Kennedy@ed.gov>	Optional
Collins, Carolyn <Carolyn.Collins@ed.gov>	Optional
Letourneau, Kristina <Kristina.Letourneau@ed.gov>	Optional
Peterson-Cox, Monet <Monet.Peterson-Cox@ed.gov>	Optional
Huston, John <John.Huston@ed.gov>	Optional
Wood, Robyn <Robyn.Wood@ed.gov>	Optional
Maestri, Phil <Phil.Maestri@ed.gov>	Optional
Navalaney, Yvonne <Yvonne.Navalaney@ed.gov>	Optional
Adler, Sheryl <Sheryl.Adler@ed.gov>	Optional
Singleton, Megan <Megan.Singleton@ed.gov>	Optional
Webber, Brandon <Brandon.Webber@ed.gov>	Optional
Jones, Sharon <Sharon.Jones@ed.gov>	Optional

Ulmer, Suzanne <Suzanne.Ulmer@ed.gov>	Optional
Ceja, Beatriz <Beatriz.Ceja@ed.gov>	Optional
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Optional
Baldwin, Alan <Alan.Baldwin@ed.gov>	Optional
Wilson, Amy <Amy.Wilson@ed.gov>	Optional
Holly, Tameika <Tameika.Holly@ed.gov>	Optional
Smith, George.Alan <George.Smith@ed.gov>	Optional
Howe, David <David.Howe@ed.gov>	Optional
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Optional
Maimer, Pamela <Pamela.Maimer@ed.gov>	Optional
Jenkins, Charles Bryan <CharlesBryan.Jenkins@ed.gov>	Optional
McArdle, Sophia <Sophia.McArdle@ed.gov>	Optional
Epps, Karen <Karen.Epps@ed.gov>	Optional
Brown, Daveta <Daveta.Brown@ed.gov>	Optional
Morrison, Emory <Emory.Morrison@ed.gov>	Optional
Brickman, Michael <Michael.Brickman@ed.gov>	Optional
Beth, Brittany <Brittany.Beth@ed.gov>	Optional
Martin, Gregory <Gregory.Martin@ed.gov>	Optional
Seward, Jymece <Jymece.Seward@ed.gov>	Optional
Mabrey, Jack <John.Mabrey@ed.gov>	Optional

Time 11:00 AM – 12:00 PM
Subject PPI Staff Meeting
Location WDCFB6-288-04 (managed) Sype Meeting
Show Time As Busy
 Updating location.

Happy Friday All! New staff meeting invite with Skype. I will update physical locations on a weekly basis. Thanks All.

Sharon

Join Skype Meeting

<<https://meet.lync.com/usdedeop/sharon.adger/3RKJHFCY>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/sharon.adger/3RKJHFCY?sl=1>>

Join by phone

(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Chase, Patty <Patty.Chase@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Cross, Freddie <Freddie.Cross@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Freeman, Vanessa <Vanessa.Freeman@ed.gov>	Required
	Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Required
	Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required

Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Howes, Patricia <Patricia.Howes@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Macias, Wendy <Wendy.Macias@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Settles, Justin <Justin.Settles@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Shewack, Linda <Linda.Shewack@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Hinh, Iris <Iris.Hinh@ed.gov>	Optional
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
Ong, Madeline <Madeline.Ong@ed.gov>	Optional

Time 1:00 PM – 2:00 PM

Subject TEACH Subcommittee prep
Location OUS Confernece Room 7E312
Show Time As Busy

Adding call in number

Join Skype Meeting

<<https://meet.lync.com/usdedgeop/diane.jones/KK5HCL M7>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedgeop/diane.jones/KK5HCL M7?sl=1>>

Join by phone

+1(b)(6) <tel:+1(b)(6) (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Siegel, Brian <Brian.Siegel@ed.gov>	Required
	Shewack, Linda <Linda.Shewack@ed.gov>	Optional
	Utz, Jon <Jon.Utz@ed.gov>	Optional
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required

Monday, March 4, 2019

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free
 As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra

Sent: Wednesday, January 03, 2018 4:30 PM

To: Pena, Alexandra; Smith, Kathleen; Manning, James

Subject: MASTER CALENDAR

When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).

Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
	Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
	Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Tuesday, March 5, 2019

Time 9:00 AM – 10:00 AM
Subject Verification and Other Issues
Location Skype Meeting
Show Time As Busy

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 Join Skype Meeting

<<https://meet.lync.com/usdedeop/jacquelyn.butler/2 H54TWWC>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/jacquelyn.butler/2 H54TWWC?sl=1>>

H54TWWC?sl=1>

Join by phone

(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

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1. Review Wisconsin State Process

2. parents giving student up for adoption to grandparent after start of award year

Attendees	Name <E-mail>	Attendance
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Organizer
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Munier, Craig <Craig.Munier@ed.gov>	Required
	Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Required
	Bartnicki, David <David.Bartnicki@ed.gov>	Required
	Schelling, Brian <Brian.Schelling@ed.gov>	Required
	Johnson, Amber <Amber.Johnson@ed.gov>	Required
	Gibson, Tivon <Tivon.Gibson@ed.gov>	Required
	Ellis, Ja-mel <Ja-mel.Ellis@ed.gov>	Required
	Marella, Maria <Maria.Marella@ed.gov>	Required
	Parkinson, Misty <Misty.Parkinson@ed.gov>	Required
	Brooks, Tomar <Tomar.Brooks@ed.gov>	Required
	Coghlan, Rachel <Rachel.Coghlan@ed.gov>	Required
	Barrett, Zelma <Zelma.Barrett@ed.gov>	Required
	Goodsell, Jonathan <Jonathan.Goodsell@ed.gov>	Required
	Pacchetti, Ed <Ed.Pacchetti@ed.gov>	Required
	Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required

Leifeste, Denise <Denise.Leifeste@ed.gov>	Required
Hoover, Nancy <Nancy.Hoover@ed.gov>	Required
Yaworski, Ryan <Ryan.Yaworski@ed.gov>	Required
Hughes, Bruce <Bruce.Hughes@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
Berg, Erin <Erin.Berg@ed.gov>	Optional

Time 9:30 AM – 11:00 AM
Subject Staff Meeting Jan 29-2019-July 2-2019
Location WDCFB6-297-05
Reminder 15 minutes
Show Time As Busy

Join Skype Meeting
<https://meet.lync.com/usdedeop/cathy.sheffield/65 LVJVHT>
 Trouble Joining? Try Skype Web App
<https://meet.lync.com/usdedeop/cathy.sheffield/65 LVJVHT?sl=1>
 Join by phone
 <(b)(6)> <tel:+(b)(6)> (Dial-in Number) English (United States)
 Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>
 Conference ID: (b)(6)
 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<http://go.microsoft.com/fwlink/?LinkId=389737>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mula, Chuck <Chuck.Mula@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required

Helton, Charity <Charity.Helton@ed.gov>	Required
Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
Hinh, Iris <Iris.Hinh@ed.gov>	Optional

Time 11:00 AM – 11:30 AM
Subject Weekly with Lynn-Herman
Location Lynn's Office
Recurrence Occurs every Tuesday effective 7/10/2018 until 7/30/2019 from 11:00 AM to 11:30 AM
Reminder 15 minutes
Show Time As Busy
 Lynn asked that I set up weekly meetings with Managers. Let me know if this time works. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 12:00 PM – 1:00 PM
Subject Career Pathways Learning Session
Location 1W105/108
Show Time As Busy
 Bring your lunch and join us Tuesday, March 5th at 12:00pm for a learning session with Lauren Eyster and Semhar Gebrekristos of the Urban Institute. They will be presenting on their recent paper: Fulfilling the Promise of Career Pathways.

Follow the link to read more!
https://www.urban.org/sites/default/files/publication/99158/fulfilling_the_promise_of_career_pathways_s-career_advancement_programs.pdf

For those unable to attend in person please feel free to call in.

Please reach out to Amanda Delekta with any questions.

Join Skype Meeting

<<https://meet.lync.com/usdedeop/diane.jones/PZCT13> FS>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/diane.jones/PZCT13> FS?sl=1>

Join by phone

+(b)(6) <tel:+((b)(6))> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Delekta, Amanda <Amanda.Delekta@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required
	Blount, Venus <Venus.Blount@ed.gov>	Optional
	Leigh, Sariane <Sariane.Leigh@ed.gov>	Optional
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Optional
	Cross, Freddie <Freddie.Cross@ed.gov>	Optional
	Solares, Grace <Grace.Solares@ed.gov>	Optional
	Slijepcevic, Stacey <Stacey.Slijepcevic@ed.gov>	Optional
	Morrison, Emory <Emory.Morrison@ed.gov>	Optional
	Beth, Brittany <Brittany.Beth@ed.gov>	Optional
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Alston, Shedita <Shedita.Alston@ed.gov>	Optional
	Lamba-Nieves, Nalini <Nalini.Lamba-Nieves@ed.gov>	Optional
	Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Optional

Washington, Aaron <Aaron.Washington@ed.gov>	Optional
Hilton, Terrance <Terrance.Hilton@ed.gov>	Optional
Cartier, Mose <Mose.Cartier@ed.gov>	Optional
Cleveland, Nichol <Nichol.Cleveland@ed.gov>	Optional
Singleton, Megan <Megan.Singleton@ed.gov>	Optional
Gibbs, Cheryl <Cheryl.Gibbs@ed.gov>	Optional
Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Optional
Otter, Tina <Tina.Otter@ed.gov>	Optional
Hay, Sarah <Sarah.Hay@ed.gov>	Optional
Crews, Don <Don.Crews@ed.gov>	Optional
Crusoe, Vanessa <Vanessa.Crusoe@ed.gov>	Optional
Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Optional
Wells, Harold <Harold.Wells@ed.gov>	Optional
Navalaney, Yvonne <Yvonne.Navalaney@ed.gov>	Optional
Harris, Kristen (OPE) <Kristen.Harris@ed.gov>	Optional
Maestri, Phil <Phil.Maestri@ed.gov>	Optional
Collins, Carolyn <Carolyn.Collins@ed.gov>	Optional
Adler, Sheryl <Sheryl.Adler@ed.gov>	Optional
Peterson-Cox, Monet <Monet.Peterson-Cox@ed.gov>	Optional
Huston, John <John.Huston@ed.gov>	Optional
Witthoefft, Ben <Ben.Witthoefft@ed.gov>	Optional
Lefor, Valerie <Valerie.LeFor@ed.gov>	Optional
Baldwin, Alan <Alan.Baldwin@ed.gov>	Optional
Seward, Jymece <Jymece.Seward@ed.gov>	Optional
St. Clair, Catherine <Catherine.StClair@ed.gov>	Optional

Adair, Lucas (John) <John.Adair@ed.gov>	Optional
Brickman, Michael <Michael.Brickman@ed.gov>	Optional
Pace, Sheba <Sheba.Pace@ed.gov>	Optional
English, Barbara <Barbara.English@ed.gov>	Optional
Helton, Charity <Charity.Helton@ed.gov>	Optional
Morgan, Kathy <Kathy.Morgan@ed.gov>	Optional
Foreman, Dana <Dana.Foreman@ed.gov>	Optional
Wiley, Rachael <Rachael.Wiley@ed.gov>	Optional
Wilson, Amy <Amy.Wilson@ed.gov>	Optional

Time 12:00 PM – 1:00 PM
Subject Call-in number for Career Pathways Learning session
Location Skype Meeting
Show Time As Tentative
 Adding a new call-in number for the Career Pathways Learning session as the previous did not work.

Join Skype Meeting

<<https://meet.lync.com/usdedeop/diane.jones/BN1J6D ZJ>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/diane.jones/BN1J6D ZJ?sl=1>>

Join by phone

+1(b)(6) <tel:+1(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required

Time 1:00 PM – 2:00 PM

Subject Faith-based Subcommittee Prep
Location OUS Confernece Room 7E312
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Optional
	Helton, Charity <Charity.Helton@ed.gov>	Optional
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Optional
	Adair, Lucas (John) <John.Adair@ed.gov>	Optional
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required

Time 2:00 PM – 3:00 PM
Subject Financial Responsibilities
Location Skype Meeting
Show Time As Busy
Hello, All- rescheduling again due to conflicts. Thanks.

Sharon

Sorry everyone. Changing the time again due scheduling conflicts.

Rescheduling per Lynn's calendar. Please let me know if this time works. Thanks.

Sharon

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.....
Join Skype Meeting

<<https://meet.lync.com/usdedeop/sharon.adger/T4SV0 0WY>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/sharon.adger/T4SV0 0WY?sl=1>>
Join by phone

+(b)(6) <tel: +(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Puffer, Rhonda <Rhonda.Puffer@ed.gov>	Required
	Frola, Michael <Michael.Frola@ed.gov>	Required
	Finley, Steve <Steve.Finley@ed.gov>	Required
	Vierling, Christian <Christian.Vierling@ed.gov>	Required
	Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Optional
	Amann, Amanda <Amanda.Amann@ed.gov>	Required

Time 2:00 PM – 3:30 PM
Subject 2018 CFC Celebration Awards Ceremony
Location LBJ Cafeteria
Show Time As Tentative
2018 CFC Celebration and Awards Ceremony in LBJ on 3/5

Please join us Today, March 5, 2019, for the 2018 ED CFC Campaign Celebration and Awards Ceremony

Tuesday, March 5, 2019 at 2:00 p.m.
LBJ Cafeteria Dining Room

We will recognize ED employees for their generosity to the campaign, ED CFC Key Workers, ED CFC Executive Champions, The Battle of the POCs Champions, various performance awards, Eagle and Double-Eagle Contributors and more.
Come out and enjoy some fun, festivities and fellowship as we celebrate what YOU did to help so many in need of support.

CFC Celebration Flyer
<<https://connected.ed.gov/Documents/2018%20CFC%20celebration%20and%20Awards%20Ceremony%20030519.pdf>>

Attendees	Name <E-mail>	Attendance
	CFC <CFC@ed.gov>	Organizer
	DoED - Washington/Metro - ED Employees <DoED-Washington_Metro-EDEmployees@ed.gov>	Required

Wednesday, March 6, 2019

Time 10:00 AM – 10:45 AM
Subject Economic Development Council Meeting
Location WDCFB6-288-04
Show Time As Busy
 Updating location. Thanks.

Sharon

Rescheduling due to the Secretary's All Staff. Thanks.

Sharon

Linda and Gabby, please feel free to invite others from your staff.
Thanks

Mr. Resnik- upon entering our building, you will proceed through the checkpoint and then to the check in desk. I will have sent a list down with your names and they will call me to come and escort you up to our conference room. If you need any further assistance or have any other questions for me, please feel free to send me an e-mail or call me at my desk. 202-453-7534. Thank you and we are looking forward to meeting with you.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Byrd-Johnson, Linda <Linda.Byrd-Johnson@ed.gov>	Required
	Watts, Gaby <Gaby.Watts@ed.gov>	Required

bennet@cardinalinfrastructure.com
<bennet@cardinalinfrastructure.com>

Required

bennett@cardinalinfrastructure.com
<bennett@cardinalinfrastructure.com>

Required

Time 11:00 AM – 11:45 AM
Subject All-Staff Meeting with Secretary Betsy DeVos
Location Barnard Auditorium and Online
Show Time As Tentative
Secretary Betsy DeVos invites staff to join her for an All-Staff Meeting on Wednesday, March 6, from 11:00 to 11:45 am (ET), in LBJ's Barnard Auditorium to celebrate all we have accomplished as a team since we were last together.

The Secretary will provide staff with an update on our newly announced Education Freedom Scholarships
<<https://connected.ed.gov/communication/Pages/Trump-Administration-Unveils-Plan-for-Historic-Investment-in-America's-Students-through-Education-Freedom-Scholarships.aspx>> proposal that will unlock new opportunities for millions of students across the nation and empower families with the freedom to decide the right education for them.

If you are not able to join in person, the event will be streamed live and on demand on Mediasite/EDstream with captioning at this link
<<https://mediasite.ed.gov/webcast/Play/e3ec6acf2e84456d8cfcef315c15bfca1d?catalog=ea228daf-bdd5-4cbc-b9b6-f801b78236cc>> .

If you require a reasonable accommodation in addition to captioning, please contact Melinda Malico at melindamalico@ed.gov
<<mailto:melindamalico@ed.gov>> .

Attendees	Name <E-mail>	Attendance
	ED Internal Communications < EDInternalCommunications@ed.gov >	Organizer
	DoED - All ED Employees < DoED-AllEDEmployees@ed.gov >	Required

Time 11:00 AM – 12:00 PM
Subject DeVos all staff meeting
Show Time As Busy

Time 1:00 PM – 1:30 PM
Subject Borrower Defense Update
Location Diane's Office
Show Time As Busy

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Join Skype Meeting
<<https://meet.lync.com/usdedeop/daniel.currell/WC0J5LCP>>
Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/daniel.currell/WC0J5LCP?sl=1>>
Join by phone

+(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

.....
Sorry for the late notice – quick meeting, no prep required.

If anyone needs to dial in, let us know and we'll get a conference line on this.

Attendees	Name <E-mail>	Attendance
	Currell, Daniel <Daniel.Currell@ed.gov>	Organizer
	Appel, Jeff <Jeff.Appel@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Hong, Caroline <Caroline.Hong@ed.gov>	Required
	Siegel, Brian <Brian.Siegel@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Delekta, Amanda <Amanda.Delekta@ed.gov>	Optional

Time 1:00 PM – 1:30 PM
Subject Updated Borrower Defense
Location Dianes office 7E307
Show Time As Tentative

.....
Join Skype Meeting
<<https://meet.lync.com/usdedeop/diane.jones/0Y6M3714>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/diane.jones/0Y6M3714?sl=1>>
Join by phone

(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

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<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Currell, Daniel <Daniel.Currell@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Appel, Jeff <Jeff.Appel@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Hong, Caroline <Caroline.Hong@ed.gov>	Required
	Siegel, Brian <Brian.Siegel@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required

Time 1:30 PM – 2:00 PM
Subject Chat w/Sarah
Location Lynn's office
Show Time As Busy
Hi Sarah- Lynn now has a conflict. Had to move back ½ hour. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required

Thursday, March 7, 2019

Time 10:00 AM – 11:00 AM
Subject Clery Act Audit - Interim Briefing [Agenda Added]
Location Skype Meeting
Show Time As Busy
ED-OIG Clery Act Audit – Office of Post-secondary Education – Interim Briefing Agenda

- * Clery Act audit objective: To determine whether the Department has adequate oversight over the quality of crime statistics reported by postsecondary schools under the Clery Act.
- * Status of department-level audit work.
- * School-level Clery Act audits.
- * Plans for follow-up department-level fieldwork.
- * Preliminary observations from initial department-level audit work.
- * Questions/comments?

The purpose of this meeting is to hold an interim briefing with OPE officials to discuss the status of our Clery Act audit. I will send an agenda for this meeting next week.

Thank you,

Jack Sauer, CIA, CISA
Senior Auditor
U.S. Department of Education
Office of Inspector General

(b)(6)

jack.sauer@ed.gov <mailto:jack.sauer@ed.gov>

Join Skype Meeting

<<https://meet.lync.com/usdedeop/jack.sauer/7THHN2H Y>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/jack.sauer/7THHN2H Y?sl=1>>

Join by phone

+[\(b\)\(6\)](tel:(b)(6)) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Sauer, Jack <Jack.Sauer@ed.gov>	Organizer
	Bone, Pamela <Pamela.Bone@ed.gov>	Required
	Dalman, Bev <Bev.Dalman@ed.gov>	Required

Dunlop, Ruth <Ruth.Dunlop@ed.gov>	Required
English, Barbara <Barbara.English@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Solares, Grace <Grace.Solares@ed.gov>	Required
Taul, Chris <Chris.Taul@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required

Time	11:00 AM – 12:15 PM	
Subject	Policy Committee	
Location	WDCFB6-3C100	
Show Time As	Tentative	
Attendees	Name <E-mail>	Attendance
	Blew, Jim <James.Blew@ed.gov>	Organizer
	Malawer, Hilary <Hilary.Malawer@ed.gov>	Required
	Stump, Scott <Scott.Stump@ed.gov>	Required
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Required
	Snow, McKenzie <McKenzie.Snow@ed.gov>	Required
	McHugh, Erin <Erin.McHugh@ed.gov>	Required
	Conaty, Joe <Joseph.Conaty@ed.gov>	Required
	Rosenfelt, Phil <Phil.Rosenfelt@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Brogan, Frank <Frank.Brogan@ed.gov>	Required
	Ramirez, Lisa <Lisa.Ramirez@ed.gov>	Required
	Rinkus, Christopher <Christopher.Rinkus@ed.gov>	Required
	Oppenheim, Peter <Peter.Oppenheim@ed.gov>	Required
	Petersen, Molly <Molly.Petersen@ed.gov>	Required
	Ryder, Ruth <Ruth.Ryder@ed.gov>	Required

VanderPloeg, Laurie <Laurie.VanderPloeg@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
Ramakris, Jessica <Jessica.Ramakris@ed.gov>	Required
Slack, Emily <Emily.Slack@ed.gov>	Required
Steel, Jake <Jake.Steel@ed.gov>	Required
Marcus, Kenneth <Kenneth.Marcus@ed.gov>	Required
Foster, Richard <Richard.Foster@ed.gov>	Required
Sacks, Casey <Casey.Sacks@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Bailey, Nathan <Nathan.Bailey@ed.gov>	Required
Hill, Elizabeth <Liz.Hill@ed.gov>	Required
Garcia, Daniela <Daniela.Garcia@ed.gov>	Required
Cordes, Bill <Bill.Cordes@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
Stanton, Craig <Craig.Stanton@ed.gov>	Required
Morrow, Jean <Jean.Morrow@ed.gov>	Required
Stader, Jim <Jim.Stader@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Soldner, Matthew <Matthew.Soldner@ed.gov>	Required
Hammer, Victoria <Victoria.Hammer@ed.gov>	Required
Greene, Matthew <Matthew.Greene@ed.gov>	Required
Woodworth, James <James.Woodworth@ed.gov>	Required
Santy, Ross <Ross.Santy@ed.gov>	Required
Boivin, Sharon <Sharon.Boivin@ed.gov>	Required

Kane, John <John.Kane@ed.gov>	Required
Gray, Jason <Jason.Gray@ed.gov>	Required
Richey, Kimberly <Kimberly.Richey@ed.gov>	Optional
Harding, Jordan <Jordan.Harding@ed.gov>	Optional
Viana, Aimee <Aimee.Viana@ed.gov>	Optional
Rooney, Patrick <Patrick.Rooney@ed.gov>	Optional
Terpak, Kelly <Kelly.Terpak@ed.gov>	Optional
Hinton, Anna <Anna.Hinton@ed.gov>	Optional
Kim, Ann <Ann.Kim@ed.gov>	Optional
Collett, Johnny <Johnny.Collett@ed.gov>	Required
Schneider, Mark <Mark.Schneider@ed.gov>	Required
Tschantz, Jennifer <Jennifer.Tschantz@ed.gov>	Required
Kean, Larry <Larry.Kean@ed.gov>	Required
Tesoriero, Vanessa <Vanessa.Tesoriero@ed.gov>	Required

Time 12:30 PM – 1:30 PM
Subject ED Senior Leadership Cadre Meeting
Location Department Of Education Library - LBJ
Show Time As Tentative

Folks:

We have a change in meeting location for our Thursday meeting. We will meet in the Library in the LBJ Basement level.

Thanks
Richard

Attendees	Name <E-mail>	Attendance
	Lucas, Richard <Richard.Lucas@ed.gov>	Organizer
	Ellis, Kathryn <Kathryn.Ellis@ed.gov>	Required
	Anand, Supreet <Supreet.Anand@ed.gov>	Required
	Ashley, Carol <Carol.Ashley@ed.gov>	Required
	Battle, Sandra <Sandra.Battle@ed.gov>	Required

Betka, Sue <Sue.Betka@ed.gov>	Required
Bradfield, Patrick <Patrick.Bradfield@ed.gov>	Required
Bumgarner, Bradley <Bradley.Bumgarner@ed.gov>	Required
Byrd-Johnson, Linda <Linda.Byrd-Johnson@ed.gov>	Required
Carr, Peggy <Peggy.Carr@ed.gov>	Required
Carter, Denise <Denise.Carter@ed.gov>	Required
Chang, Lisa <Lisa.Chang@ed.gov>	Required
Chapman, Chris <Chris.Chapman@ed.gov>	Required
Chavez, Anthony <Anthony.Chavez@ed.gov>	Required
Conaty, Joe <Joseph.Conaty@ed.gov>	Required
Cordes, Bill <Bill.Cordes@ed.gov>	Required
Crowner, Quasette <Quasette.Crowner@ed.gov>	Required
Davis, Wanda <Wanda.Davis@ed.gov>	Required
Doone, Alison <Alison.Doone@ed.gov>	Required
Douglas, Jennifer <Jennifer.Douglas@ed.gov>	Required
Eliadis, Pam <Pam.Eliadis@ed.gov>	Required
Feely, Harry <Harry.Feely@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
Goodridge, Marcella <Marcella.Keiller@ed.gov>	Required
Gordon, Bryon S. <Bryon.Gordon@ed.gov>	Required
Graham, William <William.Graham@ed.gov>	Required
Gray, Jason <Jason.Gray@ed.gov>	Required
Hairfield, James <James.Hairfield@ed.gov>	Required
Hernandez, Steven <Steven.Hernandez@ed.gov>	Required
Jordan, Aaron <Aaron.Jordan@ed.gov>	Required

Karvonides, Mia <Mia.Karvonides@ed.gov>	Required
Kean, Larry <Larry.Kean@ed.gov>	Required
Kim, Ann <Ann.Kim@ed.gov>	Required
Koeppel, Dennis <Dennis.Koeppel@ed.gov>	Required
Maestri, Phil <Phil.Maestri@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Malawer, Hilary <Hilary.Malawer@ed.gov>	Required
McDonald, Walter <Walter.McDonald@ed.gov>	Required
McGinnis, Colleen <Colleen.McGinnis@ed.gov>	Required
McLaughlin, Maureen <Maureen.McLaughlin@ed.gov>	Required
Methfessel, Bucky <Bucky.Methfessel@ed.gov>	Required
Miller, Daniel J <Daniel.J.Miller@ed.gov>	Required
Minor, Robin <Robin.Minor@ed.gov>	Required
Morris, David <David.Morris@ed.gov>	Required
O'Brien, Marianna <Marianna.O'Brien@ed.gov>	Required
Petersen, Molly <Molly.Petersen@ed.gov>	Required
Ramakris, Jessica <Jessica.Ramakris@ed.gov>	Required
Ramirez, Lisa <Lisa.Ramirez@ed.gov>	Required
Reddy, Ganesh <Ganesh.Reddy@ed.gov>	Required
Riddle, Paul <Paul.Riddle@ed.gov>	Required
Rosenfelt, Phil <Phil.Rosenfelt@ed.gov>	Required
Ryder, Ruth <Ruth.Ryder@ed.gov>	Required
Santy, Ross <Ross.Santy@ed.gov>	Required
Sasser, Tracey <Tracey.Sasser@ed.gov>	Required
Scott, Janet <Janet.Scott@ed.gov>	Required

Simpson, Daniel <Daniel.Simpson@ed.gov>	Required
Smith, Richard <Richard.Smith@ed.gov>	Required
St.Pierre, Tracey <Tracey.StPierre@ed.gov>	Required
Stanard, Stephanie V <Stephanie.V.Stanard@ed.gov>	Required
Stanton, Craig <Craig.Stanton@ed.gov>	Required
Styles, Kathleen <Kathleen.Styles@ed.gov>	Required
Thomas, Milton <Milton.Thomas@ed.gov>	Required
Turner, Gabrielle <Gabrielle.Turner@ed.gov>	Required
Washington, Mark <Mark.Washington@ed.gov>	Required
Wilbanks, Linda <Linda.Wilbanks@ed.gov>	Required
Wills, Randolph <Randolph.Wills@ed.gov>	Required
Wilson, Keith <Keith.Wilson@ed.gov>	Required
Wood, Gary <Gary.Wood@ed.gov>	Required
Mefford, Penny <Penny.Mefford@ed.gov>	Optional
Bruce, Sandra <Sandra.Bruce@ed.gov>	Required
Stader, Jim <Jim.Stader@ed.gov>	Required
McHugh, Erin <Erin.McHugh@ed.gov>	Optional
Mastrianna, Joe <Joe.Mastrianna@ed.gov>	Optional
Cutler, Samantha <Samantha.Cutler@ed.gov>	Optional

Time	12:30 PM – 1:30 PM	
Subject	ED Senior Leadership Cadre Meeting	
Location	TDC 1W105/108	
Show Time As	Tentative	
	*Please contact Richard Lucas for an Agenda	
	* Meeting will be in Room TDC 1W105/108	
Attendees	Name <E-mail>	Attendance
	Washington, Mark <Mark.Washington@ed.gov>	Organizer
	Malawer, Hilary <Hilary.Malawer@ed.gov>	Required

Styles, Kathleen <Kathleen.Styles@ed.gov>	Required
Stanton, Craig <Craig.Stanton@ed.gov>	Required
Riddle, Paul <Paul.Riddle@ed.gov>	Required
Chang, Lisa <Lisa.Chang@ed.gov>	Required
Bradfield, Patrick <Patrick.Bradfield@ed.gov>	Required
O'Brien, Marianna <Marianna.O'Brien@ed.gov>	Required
Thomas, Milton <Milton.Thomas@ed.gov>	Required
Feely, Harry <Harry.Feely@ed.gov>	Required
McLaughlin, Maureen <Maureen.McLaughlin@ed.gov>	Required
Carter, Denise <Denise.Carter@ed.gov>	Required
Coley, Jerine <Jerine.Coley@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Simpson, Daniel <Daniel.Simpson@ed.gov>	Required
Ashley, Carol <Carol.Ashley@ed.gov>	Required
Minor, Robin <Robin.Minor@ed.gov>	Required
Douglas, Jennifer <Jennifer.Douglas@ed.gov>	Required
Turner, Gabrielle <Gabrielle.Turner@ed.gov>	Required
Eliadis, Pam <Pam.Eliadis@ed.gov>	Required
Wilbanks, Linda <Linda.Wilbanks@ed.gov>	Required
Scott, Janet <Janet.Scott@ed.gov>	Required
Karvonides, Mia <Mia.Karvonides@ed.gov>	Required
Reddy, Ganesh <Ganesh.Reddy@ed.gov>	Required
Wills, Randolph <Randolph.Wills@ed.gov>	Required
Petersen, Molly <Molly.Petersen@ed.gov>	Required
Methfessel, Bucky <Bucky.Methfessel@ed.gov>	Required

Conaty, Joe <Joseph.Conaty@ed.gov>	Required
Ryder, Ruth <Ruth.Ryder@ed.gov>	Required
Stanard, Stephanie V <Stephanie.V.Stanard@ed.gov>	Required
Ramirez, Lisa <Lisa.Ramirez@ed.gov>	Required
Battle, Sandra <Sandra.Battle@ed.gov>	Required
Bumgarner, Bradley <Bradley.Bumgarner@ed.gov>	Required
Anand, Supreet <Supreet.Anand@ed.gov>	Required
Maestri, Phil <Phil.Maestri@ed.gov>	Required
Gray, Jason <Jason.Gray@ed.gov>	Required
McFadden, Elizabeth <Elizabeth.McFadden@ed.gov>	Required
Kean, Larry <Larry.Kean@ed.gov>	Required
Hairfield, James <James.Hairfield@ed.gov>	Required
Santy, Ross <Ross.Santy@ed.gov>	Required
Rosenfelt, Phil <Phil.Rosenfelt@ed.gov>	Required
Ellis, Kathryn <Kathryn.Ellis@ed.gov>	Required
Miller, Daniel J <Daniel.J.Miller@ed.gov>	Required
Hernandez, Steven <Steven.Hernandez@ed.gov>	Required
Chavez, Anthony <Anthony.Chavez@ed.gov>	Required
Koeppel, Dennis <Dennis.Koeppel@ed.gov>	Required
McDonald, Walter <Walter.McDonald@ed.gov>	Required
Cordes, Bill <Bill.Cordes@ed.gov>	Required
Carr, Peggy <Peggy.Carr@ed.gov>	Required
Graham, William <William.Graham@ed.gov>	Required
Betka, Sue <Sue.Betka@ed.gov>	Required
Morris, David <David.Morris@ed.gov>	Required

McGinnis, Colleen <Colleen.McGinnis@ed.gov>	Required
Lucas, Richard <Richard.Lucas@ed.gov>	Required
Wood, Gary <Gary.Wood@ed.gov>	Required
Wilson, Keith <Keith.Wilson@ed.gov>	Required
Goodridge, Marcella <Marcella.Keiller@ed.gov>	Required
Bruce, Sandra <Sandra.Bruce@ed.gov>	Required
Kim, Ann <Ann.Kim@ed.gov>	Required
Crowner, Quasette <Quasette.Crowner@ed.gov>	Required
Jordan, Aaron <Aaron.Jordan@ed.gov>	Required
Byrd-Johnson, Linda <Linda.Byrd-Johnson@ed.gov>	Required
Chapman, Chris <Chris.Chapman@ed.gov>	Required
St.Pierre, Tracey <Tracey.StPierre@ed.gov>	Required
Hall, Linda <Linda.Hall@ed.gov>	Required
Stader, Jim <Jim.Stader@ed.gov>	Required
Doone, Alison <Alison.Doone@ed.gov>	Required
Sasser, Tracey <Tracey.Sasser@ed.gov>	Required
Gordon, Bryon S. <Bryon.Gordon@ed.gov>	Required
Smith, Richard <Richard.Smith@ed.gov>	Required
Davis, Wanda <Wanda.Davis@ed.gov>	Required
Ramakiss, Jessica <Jessica.Ramakiss@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
Mefford, Penny <Penny.Mefford@ed.gov>	Optional

Time 1:00 PM – 3:00 PM
Subject Distance Subcommittee
Location 6C101
Show Time As Busy

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Join Skype Meeting

833

<<https://meet.lync.com/usdedeop/diane.jones/MF73J13H>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/diane.jones/MF73J13H?sl=1>>
Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Musser, David <David.Musser@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Morelli, Denise <Denise.Morelli@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required

Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Siegel, Brian <Brian.Siegel@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Optional
Helton, Charity <Charity.Helton@ed.gov>	Optional
Kolotos, John <John.Kolotos@ed.gov>	Optional
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required

Time 4:00 PM – 5:00 PM
Subject TEACH Subcommittee Prep
Location 297-05
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
	Siegel, Brian <Brian.Siegel@ed.gov>	Required

Friday, March 8, 2019

Time All Day
Subject (b)(6)
Location PHS Leave AM/Annual Leave PM

Show Time As Free

Time 9:30 AM – 10:00 AM
Subject Check-In/ George Smith
Location Lynn's Office 6C107
Recurrence Occurs every Friday effective 2/2/2018 until 7/26/2019 from 9:30 AM to 10:00 AM

Show Time As Busy
Changing the time for this check-in. Thanks.

Sharon

Changing the day of the week.

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject PPI Staff Meeting
Location WDCFB6-288-04 (managed) Skype Meeting
Show Time As Busy
Updating location. Thanks, All.

Happy Friday All! New staff meeting invite with Skype. I will update physical locations on a weekly basis. Thanks All.

Sharon

Join Skype Meeting
<https://meet.lync.com/usedeop/sharon.adger/3RKJH_FCY>
Trouble Joining? Try Skype Web App
<https://meet.lync.com/usedeop/sharon.adger/3RKJH_FCY?sl=1>
Join by phone

+((b)(6)) <tel:((b)(6))> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: ((b)(6))
Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
-----------	---------------	------------

Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
Settles, Justin <Justin.Settles@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
Chase, Patty <Patty.Chase@ed.gov>	Required
Conner, Donald <Donald.Conner@ed.gov>	Required
Cross, Freddie <Freddie.Cross@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Freeman, Vanessa <Vanessa.Freeman@ed.gov>	Required
Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Required
Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Hay, Sarah <Sarah.Hay@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Howes, Patricia <Patricia.Howes@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Macias, Wendy <Wendy.Macias@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required

McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Shewack, Linda <Linda.Shewack@ed.gov>	Required
Hinh, Iris <Iris.Hinh@ed.gov>	Optional
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
Ong, Madeline <Madeline.Ong@ed.gov>	Optional

Time 2:30 PM – 2:45 PM
Subject Can we chat about the Religious Inclusion Neg Reg and GEAR UP?
Location Lynn's Office
Show Time As Busy
 Happy to move if this time doesn't work!

Attendees	Name <E-mail>	Attendance
	Lagaard, Soren <Soren.Lagaard@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 3:00 PM – 4:30 PM
Subject Main Committee Prep
Location WDCFB6-240-02
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Brickman, Michael <Michael.Brickman@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Musser, David <David.Musser@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Morelli, Denise <Denise.Morelli@ed.gov>	Required
Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Optional
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Optional

Monday, March 11, 2019

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free

As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra
 Sent: Wednesday, January 03, 2018 4:30 PM
 To: Pena, Alexandra; Smith, Kathleen; Manning, James
 Subject: MASTER CALENDAR
 When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern

Time (US & Canada).

Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
	Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
	Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time 3/11/2019 12:00 AM – 3/13/2019 12:00 AM
Subject Negotiated Rulemaking- Subcommittee 1
Location TDC 1W126
Show Time As Busy

Time 3/11/2019 12:00 AM – 3/13/2019 12:00 AM
Subject Negotiated Rulemaking- Subcommittee 2
Location TDC, 1W113
Show Time As Free

Time 3/11/2019 12:00 AM – 3/13/2019 12:00 AM
Subject Negotiated Rulemaking Subcommittee 3
Location WDCFB6-288-04
Show Time As Free

Time 8:00 AM – 8:30 AM
Subject (No Subject)
Show Time As Busy

Time 12:00 PM – 1:00 PM
Subject Subcommittee Debrief
Location WDCFB6-240-02 (Managed)
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Jones, Diane <Diane.Jones@ed.gov>	Required
Brickman, Michael <Michael.Brickman@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Morelli, Denise <Denise.Morelli@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Sierra, Angela <Angela.Sierra@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Musser, David <David.Musser@ed.gov>	Required
Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Required
Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Optional
Shewack, Linda <Linda.Shewack@ed.gov>	Optional
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Optional
Helton, Charity <Charity.Helton@ed.gov>	Optional

Time 5:00 PM – 6:00 PM
Subject Subcommittee Debrief
Location WDCFB6-240-02 (Managed)
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Eitel, Robert <Robert.Eitel@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Morelli, Denise <Denise.Morelli@ed.gov>	Required
	Mangold, Donna <Donna.Mangold@ed.gov>	Required
	Sierra, Angela <Angela.Sierra@ed.gov>	Required
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
	Morgan, Sally <Sally.Morgan@ed.gov>	Required
	Musser, David <David.Musser@ed.gov>	Required
	Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required

Adair, Lucas (John) <John.Adair@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Optional
Shewack, Linda <Linda.Shewack@ed.gov>	Optional
Helton, Charity <Charity.Helton@ed.gov>	Optional
McArdle, Sophia <Sophia.McArdle@ed.gov>	Optional

Tuesday, March 12, 2019

Time 9:30 AM – 11:00 AM
Subject Canceled: Staff Meeting Jan 29-2019-July 2-2019
Location WDCFB6-280-04
Importance High
Reminder 15 minutes
Show Time As Free

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 Join Skype Meeting
 <<https://meet.lync.com/usdedgeop/cathy.sheffield/65 LVJVHT>>
 Trouble Joining? Try Skype Web App
 <<https://meet.lync.com/usdedgeop/cathy.sheffield/65 LVJVHT?sl=1>>
 Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
 <<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mula, Chuck <Chuck.Mula@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required

Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
Hinh, Iris <Iris.Hinh@ed.gov>	Optional

Time 10:00 AM – 11:30 AM

Subject OCIO/IAS Quarterly Forum - Live Demo of New Microsoft Power BI CSF Scorecard; Presentation Materials Now Attached

Location PCP 10th Floor Meeting Rooms (10038/10043/ 10110) and virtually via WebEx

Show Time As Tentative

The FY19 Q3 OCIO/IAS Quarterly Forum is scheduled for Tuesday, March 12, 2019 at 10am in the PCP 10th Floor Meeting Rooms (10038/10043/ 10110) and virtually via WebEx. This meeting will provide information on the CSF Scorecard including a live demo of the new Microsoft Power BI automation, features and functionality. Additional information on topic areas covered will be provided prior to the event. Please forward this invite as required to others who would benefit from attending.

If you are not able to attend in person, please join us using the following virtual connection:

Meeting number: (b)(6)

Meeting password: (b)(6)

WebEx Link:

<https://doed.webex.com/doed/j.php?MTID=m0dfc0651b03ee67c07c31142bb52b705>

Audio connection: (b)(6) US/Canada) Call-in toll-free number (ATT Audio Conference)

Access Code: (b)(6)

Attendees	Name <E-mail>	Attendance
	ED Security Authorization <ED_Sec_Auth@ed.gov>	Organizer
	OCIO_IAS_Team <OCIO_IAS_Team@ed.gov>	Required
	ED_AOs <ED_AOs@ed.gov>	Required
	ED_ISOs <ED_ISOs@ed.gov>	Required

ED_ISSOs <ED_ISSOs@ed.gov>	Required
OCIO IA IVV <OCIOIAIVV@ed.gov>	Required
Cline, Kelly <Kelly.Cline@ed.gov>	Required
Campbell, Therese <Therese.Campbell@ed.gov>	Required
McKinnon, Tonya <Tonya.McKinnon@ed.gov>	Required
Maranto, Joseph <Joseph.Maranto@ed.gov>	Required
ED Shared Services Support <ED_Shared_Serv_Support@ed.gov>	Required
ED CSAM Support <ED_CSAM_Support@ed.gov>	Required
OCIO Front Office Calendar <ociofrontofficecalendar@ed.gov>	Required
FSA Security Team - Govt <FSASecurityTeam-Govt@ed.gov>	Required
Taylor, Tammy <Tammy.Taylor@ed.gov>	Required
Hazem.elhalaby@gdit.com <Hazem.elhalaby@gdit.com>	Required
McKoy, Stanford (Contractor) <Stanford.McKoy@ed.gov>	Required
Magnino, John (Contractor) <John.Magnino@ed.gov>	Required
Lawrence, Sharon A. <Sharon.Lawrence@ed.gov>	Required
Cipolloni, Jim (Contractor) <Jim.Cipolloni@ed.gov>	Required
Nathan, James (Contractor) <James.Nathan@ed.gov>	Required
Butler, Mason (Contractor) <Mason.Butler@ed.gov>	Required
Birrenkott, Caitlin (Contractor) <Caitlin.Birrenkott@ed.gov>	Required
Bressler, Gregory (Contractor) <Gregory.Bressler@ed.gov>	Required
Bui, Stephanie (Contractor) <Stephanie.Bui@ed.gov>	Required
Isaac, David (Contractor) <David.Isaac@ed.gov>	Required
Smith, Alicia (Contractor) <Alicia.Smith@ed.gov>	Required

Chang, Simon (Contractor) <Simon.Chang@ed.gov>	Required
Bateman, Kathleen <Kathleen.Bateman@ed.gov>	Required
Lippert, Anmarie <Anmarie.Lippert@ed.gov>	Required
Fadeyi, Omotayo (Contractor) <Omotayo.Fadeyi@ed.gov>	Required
Taku, Ruth (Contractor) <Ruth.Taku@ed.gov>	Required
Schifferli, Mary <Mary.Schifferli@ed.gov>	Optional
Wood, Gary <Gary.Wood@ed.gov>	Optional
Lefevre, Kristen <Kristen.Lefevre@ed.gov>	Optional
Shim, Minsoo <Minsoo.Shim@ed.gov>	Optional
Schellenberg, Ken <Ken.Schellenberg@ed.gov>	Optional
Timm, Barbara <Barbara.Timm@ed.gov>	Optional
Smiley, Patrick <Patrick.Smiley@ed.gov>	Optional
Cross, Freddie <Freddie.Cross@ed.gov>	Optional
Rooney, Patrick <Patrick.Rooney@ed.gov>	Optional
Harwarth, Irene <Irene.Harwarth@ed.gov>	Optional
Al-Faleh, Jamal <Jamal.Al-Faleh@ed.gov>	Optional
Dunmore, Sherron <Sherron.Dunmore@ed.gov>	Optional
Zevin, Sarah <Sarah.Zevin@ed.gov>	Optional
Holt, Doris <Doris.Holt@ed.gov>	Optional
Gray, Michael <Michael.Gray@ed.gov>	Optional
Rhinehart, Kristen <Kristen.Rhinehart@ed.gov>	Optional
Richards, Jim <Jim.richards@ed.gov>	Optional
Riley, Shannon <Shannon.Riley@ed.gov>	Optional
Escalante, Melissa <Melissa.Escalante@ed.gov>	Optional
Briscoe, Monique <Monique.Briscoe@ed.gov>	Optional

Fenton, Christopher <Christopher.Fenton@ed.gov>	Optional
Sullivan, Madeline <Madeline.Sullivan@ed.gov>	Optional
Fu, Brian <Brian.Fu@ed.gov>	Optional
Metzger, Ivan <Ivan.Metzger@ed.gov>	Optional
Hishikawa, Maria <Maria.Hishikawa@ed.gov>	Optional
McDonald, Jeff <Jeff.McDonald@ed.gov>	Optional
Wang, Ting-Ting <Ting-Ting.Wang@ed.gov>	Optional
Simon Chang <simon.chang@centeva.com>	Optional
Hochberg, Mark <Mark.Hochberg@ed.gov>	Optional
Emily Lindsay <emily.lindsay@centeva.com>	Optional
'noel.clarin@centeva.com' <noel.clarin@centeva.com>	Optional
Gregory, Diane <Diane.Gregory@ed.gov>	Optional
Lincoln, Cherisse <Cherisse.Lincoln@ed.gov>	Optional
Smith, Richard <Richard.Smith@ed.gov>	Optional
Hay, Sarah <Sarah.Hay@ed.gov>	Optional
Bell, Derek (Contractor) <Derek.Bell@ed.gov>	Optional
Abuagla, Ahmed (Contractor) <Ahmed.Abuagla@ed.gov>	Optional
Brown, Camille (Contractor) <Camille.Brown@ed.gov>	Optional
Life, Brocke (Contractor) <Brocke.Life@ed.gov>	Optional
McCarty, Jacob (Contractor) <Jacob.McCarty@ed.gov>	Optional
Murdock, Annick (Contractor) <Annick.Murdock@ed.gov>	Optional
Overton, Cairon (Contractor) <Cairon.Overton@ed.gov>	Optional
Robinson, Anthony W. (Contractor) <Anthony.W.Robinson@ed.gov>	Optional
Smith, Cameron (Contractor) <Cameron.Smith@ed.gov>	Optional

Broadus, Wanda <Wanda.Broadus@ed.gov>	Optional
Commons, Daniel <Daniel.Commons@ed.gov>	Optional
Reyes, Frederick <Frederick.Reyes@ed.gov>	Optional
Burton, Sharon <Sharon.Burton@ed.gov>	Optional
McGrew, Charles <Charles.McGrew@ed.gov>	Optional
Morgan, Earl <Earl.Morgan@ed.gov>	Optional
Bruce, Sandra <Sandra.Bruce@ed.gov>	Optional
Kilby-Robb, Patricia <Patricia.Kilby-Robb@ed.gov>	Optional
Miller, Daniel J <Daniel.J.Miller@ed.gov>	Optional
Shields, Trina <Trina.Shields@ed.gov>	Optional
Matos, Anamaria <Anamaria.Matos@ed.gov>	Optional
Dempster, Carolyn <Carolyn.Dempster@ed.gov>	Optional
Sanchez, Diana <Diana.Sanchez@ed.gov>	Optional
Holmes, Michael <Michael.Holmes@ed.gov>	Optional
Kean, Larry <Larry.Kean@ed.gov>	Optional
Garrett, Mykeia <Mykeia.Garrett@ed.gov>	Optional
Hammersmith, Carollynn <Carollynn.Hammersmith@ed.gov>	Optional
Bloom, Lauren <Lauren.Bloom@ed.gov>	Optional
Drew, Denise <Denise.Drew@ed.gov>	Optional
Ryder, Ruth <Ruth.Ryder@ed.gov>	Optional
Farr, Chris <Chris.Farr@ed.gov>	Optional
Slupe, Kevin <Kevin.Slupe@ed.gov>	Optional
Johnson, Patricia <Patricia.Johnson@ed.gov>	Optional
Labalme, Fen (Contractor) <Fen.Labalme@ed.gov>	Optional
Dam, Theon <Theon.S.Dam@ed.gov>	Optional

Allen, Richard (Contractor) <Richard.Allen@ed.gov>	Optional
Thompson, D'Mekka <DMekka.Thompson@ed.gov>	Optional
Newton, Andy <Andy.Newton@ed.gov>	Optional
Hernandez, Steven <Steven.Hernandez@ed.gov>	Optional
Valentine, Stephanie <Stephanie.Valentine@ed.gov>	Optional
Gillette, Lisa <Lisa.Gillette@ed.gov>	Optional
Nataniel, Luis <Luis.Nataniel@ed.gov>	Optional
Abu Lebdeh, Hanan <Hanan.AbuLebdeh@ed.gov>	Optional
Chin, Michael <Michael.Chin@ed.gov>	Optional
Calin, Miguel <Miguel.Calin@ed.gov>	Optional
Richard Allen <rich.allen@bixal.com>	Optional
Santy, Ross <Ross.Santy@ed.gov>	Optional
Wilson, Amy <Amy.Wilson@ed.gov>	Optional
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
Kulbashny, Roman <Roman.Kulbashny@ed.gov>	Optional
'Fen Labalme' <fen@civicactions.com>	Optional
CIPOLLONI, JAMES <jc293s@att.com>	Optional
Sarah (US - Arlington) Storms <sstorms@deloitte.com>	Optional
Storms, Sarah (Contractor) <Sarah.Storms@ed.gov>	Optional
Brown, Patrick <plbrown@rti.org>	Optional
Vavricka, John <jvavricka@rti.org>	Optional
Hansen, Patrick (Contractor) <Patrick.Hansen@ed.gov>	Optional
Sepulveda, Ed (Contractor) <Ed.Sepulveda@ed.gov>	Optional
St. Cyr, Robert (Contractor) <Robert.St.Cyr@ed.gov>	Optional
Ed Sepulveda <Ed.Sepulveda@hil.us>	Optional

Hines, Francine <Francine.Hines@ed.gov>	Optional
Le, James <James.Le@ed.gov>	Optional
Dent, Brandon <Brandon.Dent@ed.gov>	Optional
Fitzgerald, Joyce <Joyce.Fitzgerald@ed.gov>	Optional
'NATHAN, JAMES L' <(b)(6)@att.com>	Optional
Fanning, Kaye <Kaye.Fanning@ed.gov>	Optional
Coard, Cedric <Cedric.Coard@ed.gov>	Optional
Crabtree, Rachel <Rachel.Crabtree@ed.gov>	Optional
Agyemang, Nana (Contractor) <Nana.Agyemang@ed.gov>	Optional
Caliguiran, Arthur <Arthur.Caliguiran@ed.gov>	Optional
Michael Slattery (MSlattery@fulcrumit.com) <MSlattery@fulcrumit.com>	Optional
James Carrion (jcarrion@fulcrumit.com) <jcarrion@fulcrumit.com>	Optional
Chambers, Rashida <Rashida.Chambers@ed.gov>	Optional
Waters, Tessa <Tessa.Waters@ed.gov>	Optional
Jones, Ashley <Ashley.Jones@ed.gov>	Optional
Otchere, Edna <Edna.Otchere@ed.gov>	Optional
FSA NGDC Security Risk Mangement <FSANSecRiskMan@uspsector.com>	Optional
Price, Mark (Contractor) <mark.price2@perspecta.com>	Optional
Hawkins, Jason <Jason.Hawkins@ed.gov>	Optional

Time	12:00 PM – 1:00 PM						
Subject	Subcommittee Debrief						
Location	WDCFB6-240-02 (Managed)						
Show Time As	Busy						
Attendees	<table> <tr> <th>Name <E-mail></th> <th>Attendance</th> </tr> <tr> <td>Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov></td> <td>Organizer</td> </tr> <tr> <td>Kolotos, John <John.Kolotos@ed.gov></td> <td>Required</td> </tr> </table>	Name <E-mail>	Attendance	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer	Kolotos, John <John.Kolotos@ed.gov>	Required
Name <E-mail>	Attendance						
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer						
Kolotos, John <John.Kolotos@ed.gov>	Required						

Washington, Aaron <Aaron.Washington@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Jones, Diane <Diane.Jones@ed.gov>	Required
Brickman, Michael <Michael.Brickman@ed.gov>	Required
Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Morelli, Denise <Denise.Morelli@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Sierra, Angela <Angela.Sierra@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Musser, David <David.Musser@ed.gov>	Required
Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Optional
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Optional
Shewack, Linda <Linda.Shewack@ed.gov>	Optional

Time 1:00 PM – 2:00 PM
Subject Canceled: FSA/Accreditation meeting - updated
Location Call in below - location TBD
Importance High
Show Time As Free

Last round of subcommittees are meeting this day.

Here is the new invitation for the monthly FSA/Accreditation meeting.
 The current agenda is at the bottom, please scroll.

Amy Wilson

Join Skype Meeting

<<https://meet.lync.com/usdedeop/amy.wilson/VYZR5TH D>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/amy.wilson/VYZR5TH D?sl=1>>

Join by phone

(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Monthly Agenda:

School investigations and program reviews –

* Any recent reviews with significant findings/expected actions

* Upcoming reviews and any anticipated issues

Upcoming NACIQI agendas and accreditation updates

Upcoming events, conferences – opportunities to share information, get input

Other issues/ things people are hearing

* Cross-agency conversations

* Accreditor conversations

* Accreditation initiatives (eg risk-based recognition)

* FSA initiatives (eg enforcement unit)

Attendees	Name <E-mail>	Attendance
	Wilson, Amy <Amy.Wilson@ed.gov>	Organizer
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required

Morgan, Sally <Sally.Morgan@ed.gov>	Required
Bowder, Susan <Susan.Bowder@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Kimbrough, Kai <Kai.Kimbrough@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Bennett, Ron <Ron.Bennett@ed.gov>	Required
Allred, Michelle <Michelle.Allred@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Beam, Angela <Angela.Beam@ed.gov>	Required
Brandow, Jan <Jan.Brandow@ed.gov>	Required
Yette, Brenda <Brenda.Yette@ed.gov>	Required
Busskohl, Mark <Mark.Busskohl@ed.gov>	Required
Curry, Christopher <Christopher.Curry@ed.gov>	Required
Corwin, Dvak <Dvak.Corwin@ed.gov>	Required
Dillard, Vanessa <Vanessa.Dillard@ed.gov>	Required
Toney, Dyon <Dyon.Toney@ed.gov>	Required
Early, Jeremy <Jeremy.Early@ed.gov>	Required
Fosker, Erik <Erik.Fosker@ed.gov>	Required
Moya, Jesus <Jesus.Moya@ed.gov>	Required
Smith, Joseph <Joseph.Smith@ed.gov>	Required
Peeler, Kim <Kim.Peeler@ed.gov>	Required
Palumbo, Gayle <Gayle.Palumbo@ed.gov>	Required

Bell, Sherrie <Sherrie.Bell@ed.gov>	Required
Nave, Tracy <Tracy.Nave@ed.gov>	Required
Pope, Lauren <Lauren.Pope@ed.gov>	Required
Moore, James <James.Moore@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
PIP Master <PIPMaster@ed.gov>	Required
Thomas, Nathaniel <Nathaniel.Thomas@ed.gov>	Required
Arthur, Julie <Julie.Arthur@ed.gov>	Required
Hay, Sarah <Sarah.Hay@ed.gov>	Required
FSAPIPSGEligibility <FSAPIPSGEligibility@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
Simpson, Vinita <Vinita.Simpson@ed.gov>	Required
Sawyer, Tammi <Tammi.Sawyer@ed.gov>	Required
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Required

Time 1:00 PM – 2:00 PM
Subject Canceled: FSA/Accreditation monthly meeting
Location (b)(6) Participant Passcode: (b)(6)
Recurrence Occurs the second Tuesday of every 1 month(s) effective 2/13/2018 until 7/9/2019 from 1:00 PM to 2:00 PM
Importance High
Show Time As Free
 Call in number to use:
 Dial in Number: (b)(6)
 Leader Code: (b)(6)
 Participant Passcode: (b)(6)

Monthly Agenda:
 School investigations and program reviews –
 * Any recent reviews with significant findings/expected actions
 * Upcoming reviews and any anticipated issues

 Upcoming NACIQI agendas and accreditation updates

 Upcoming events, conferences – opportunities to share information, get input

 Other issues/ things people are hearing

- * Cross-agency conversations
- * Accreditor conversations
- * Accreditation initiatives (eg risk-based recognition)
- * FSA initiatives (eg enforcement unit)

Amy Wilson		
Attendees	Name <E-mail>	Attendance
	Wilson, Amy <Amy.Wilson@ed.gov>	Organizer
	McCullough, Carney <Carney.McCullough@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Morgan, Sally <Sally.Morgan@ed.gov>	Required
	Bowder, Susan <Susan.Bowder@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Kimbrough, Kai <Kai.Kimbrough@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required
	Bennett, Ron <Ron.Bennett@ed.gov>	Required
	Adams, Sarah <Sarah.Adams@ed.gov>	Required
	Allred, Michelle <Michelle.Allred@ed.gov>	Required
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
	Beam, Angela <Angela.Beam@ed.gov>	Required
	Brandow, Jan <Jan.Brandow@ed.gov>	Required
	Yette, Brenda <Brenda.Yette@ed.gov>	Required
	Busskohl, Mark <Mark.Busskohl@ed.gov>	Required
	Curry, Christopher <Christopher.Curry@ed.gov>	Required
	Corwin, Dvak <Dvak.Corwin@ed.gov>	Required
	Dillard, Vanessa <Vanessa.Dillard@ed.gov>	Required

Toney, Dyon <Dyon.Toney@ed.gov>	Required
Early, Jeremy <Jeremy.Early@ed.gov>	Required
Fosker, Erik <Erik.Fosker@ed.gov>	Required
Moya, Jesus <Jesus.Moya@ed.gov>	Required
Smith, Joseph <Joseph.Smith@ed.gov>	Required
Peeler, Kim <Kim.Peeler@ed.gov>	Required
Palumbo, Gayle <Gayle.Palumbo@ed.gov>	Required
Bell, Sherrie <Sherrie.Bell@ed.gov>	Required
Nave, Tracy <Tracy.Nave@ed.gov>	Required
Pope, Lauren <Lauren.Pope@ed.gov>	Required
Moore, James <James.Moore@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Optional
PIP Master <PIPMaster@ed.gov>	Optional
Thomas, Nathaniel <Nathaniel.Thomas@ed.gov>	Optional
Arthur, Julie <Julie.Arthur@ed.gov>	Optional
Hay, Sarah <Sarah.Hay@ed.gov>	Optional
FSAPIPSGEligibility <FSAPIPSGEligibility@ed.gov>	Optional
Simpson, Vinita <Vinita.Simpson@ed.gov>	Optional

Time 3:30 PM – 4:30 PM
Subject OPE Budget Update
Location 240-02
Show Time As Tentative
 Diane will be providing a brief update on the FY 2020 budget. Note a call in number will NOT be available.

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required

Time 5:00 PM – 6:00 PM
Subject Subcommittee Debrief
Location WDCFB6-240-02 (Managed)
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Eitel, Robert <Robert.Eitel@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Morelli, Denise <Denise.Morelli@ed.gov>	Required
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Mangold, Donna <Donna.Mangold@ed.gov>	Required
	Sierra, Angela <Angela.Sierra@ed.gov>	Required
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
	Morgan, Sally <Sally.Morgan@ed.gov>	Required
	Musser, David <David.Musser@ed.gov>	Required

Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Required
Shewack, Linda <Linda.Shewack@ed.gov>	Optional
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Optional
Helton, Charity <Charity.Helton@ed.gov>	Optional
McArdle, Sophia <Sophia.McArdle@ed.gov>	Optional

Wednesday, March 13, 2019

Time 11:30 AM – 12:30 PM
Subject FY 2019 Q2 Training Committee Meeting
Location WDCFB6-280-04
Show Time As Busy
 UPDATE: Attached you will find the prepared package of submitted training requests to date. I will provide hard copies of all approved requests at Wednesday's meeting. See you all then!

Thank you,

Lauren

This meeting is to review FY2019 Q2 external training requests.

The meeting has been allotted for 1 hour, but we may not need the entire hour.

If you are unable to attend this meeting, please send an office representative in your place.

Please let me know if you have any questions or concerns.

Thank you,

Lauren

Attendees	Name <E-mail>	Attendance
	Williams, Lauren <Lauren.Williams@ed.gov>	Organizer
	Maestri, Phil <Phil.Maestri@ed.gov>	Required
	Adler, Sheryl <Sheryl.Adler@ed.gov>	Required
	Byrd-Johnson, Linda <Linda.Byrd-Johnson@ed.gov>	Required
	Gibbs, Cheryl <Cheryl.Gibbs@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 12:00 PM – 1:00 PM

Subject 602 Session 3 Final Redline Review
Location WDCFB6-297-05 (managed) and skype
Show Time As Tentative
If folks can do this, it would be great to get this done on Wednesday rather than waiting until Thursday afternoon...

We'll focus on Sally's and Beth's review/edits.

Thanks!

b.

Join Skype Meeting
<<https://meet.lync.com/usdedeop/barbara.hoblitzell/J24BGPHD>>

Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/barbara.hoblitzell/J24BGPHD?sl=1>>

Join by phone

+(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
<<http://go.microsoft.com/fwlink/?LinkId=389737>>

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required

Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Optional
Washington, Aaron <Aaron.Washington@ed.gov>	Optional
Brinton, Jed <Jed.Brinton@ed.gov>	Optional
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Optional
Martin, Gregory <Gregory.Martin@ed.gov>	Optional
Musser, David <David.Musser@ed.gov>	Optional
Filter, Scott <Scott.Filter@ed.gov>	Optional
Morelli, Denise <Denise.Morelli@ed.gov>	Optional
Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Optional
Adair, Lucas (John) <John.Adair@ed.gov>	Optional
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Optional
Siegel, Brian <Brian.Siegel@ed.gov>	Optional
Agostin, Paige <Paige.Agostin@ed.gov>	Optional
Shewack, Linda <Linda.Shewack@ed.gov>	Optional
McArdle, Sophia <Sophia.McArdle@ed.gov>	Optional

Time 1:30 PM – 2:00 PM
Subject FAFSA data files
Location Lynn's office
Show Time As Busy
 I'm putting time on our calendars to discuss budgeting for the FAFSA data files. OCIO just realized they're on a network server that will be turned off end of April. They want us to pay for the virtual server to hold them moving forward.

Attendees	Name <E-mail>	Attendance
	Hay, Sarah <Sarah.Hay@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Adler, Sheryl <Sheryl.Adler@ed.gov>

Required

Wilson, Amy <Amy.Wilson@ed.gov>

Required

Time 3:30 PM – 4:00 PM
Subject GE
Location 7E312
Show Time As Busy

.....
Join Skype Meeting

<<https://meet.lync.com/usdedeop/diane.jones/58FRPY L1>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/diane.jones/58FRPY L1?sl=1>>

Join by phone

+ (b)(6) el: (b)(6) (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Amann, Amanda <Amanda.Amann@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Finley, Steve <Steve.Finley@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required

Burton, Vanessa <Vanessa.Burton@ed.gov>

Optional

Schlichter, Levon <Levon.Schlichter@ed.gov>

Optional

Thursday, March 14, 2019

Time 8:30 AM – 5:00 PM

Subject Ability to Benefit Convening - Confirmed Date and Agenda

Location PCP 10th Floor Auditorium

Show Time As Busy

Hello everyone,

This update is confirming the previous Save the Date I had on most of your calendars, and adding other ED staff to this to ensure it's on their Outlook calendars.

Please note the change to a one day meeting, 8:30 a.m. -5 p.m. on Thursday, March 14th.

Please register ASAP if you have not yet done so. The site closes next week but a headcount by COB Friday, February 22nd would be helpful. The registration page link is <http://www.cvent.com/d/j6q8pz>

Agenda is pasted below. Please let me know if you can only attend for part of the convening – we hope you can attend all of it but understand other events are happening right now as well. Happy to answer any questions you may have.

Thank you kindly,
Erin

Ability to Benefit Convening – Thursday, March 14, 2019
U.S. Department of Education
Potomac Center Plaza Building, 550 12th St. SW, Washington, DC
20024

We seek to answer: What, if any, obstacles did you face in implementing the Ability to Benefit (ATB) provisions at your college or in your state? What would have made it easier? What do colleges and local adult education providers need to consider as they scale implementation?

Attendees: Please send a single page description of your college, state, or organization's work on ATB – including any data on outcomes. These one-pagers will be compiled and shared with all attendees. Please submit no later than February 26, 2019 to Erin Berg, erin.berg@ed.gov <<mailto:erin.berg@ed.gov>>

Agenda

8:30 a.m. Welcome and Introduction
Scott Stump, Assistant Secretary, Office of Career, Technical, and Adult Education
9:00-9:45 a.m. Community and Technical College Panel
Panelists: TBA

Moderator: Casey Sacks, Deputy Assistant Secretary for Community Colleges, Office of Career, Technical, and Adult Education

Description: This panel will discuss what colleges are doing related to ATB student eligibility, program eligibility, and student supports, including what barriers they faced and how they overcame them.

9:45-10:15 a.m. Discussion

10:15-10:30 a.m. Break

10:30-11:15 State Panel

Panelists: TBA

Moderator: Christopher Coro, Deputy Director, Division of Adult Education and Literacy, Office of Career, Technical, and Adult Education

Description: This panel will discuss efforts at the state level to coordinate utilization of ATB for adult students in career pathways programs, including challenges and how they overcame them.

11:15-11:45 a.m. Discussion

11:45 a.m.-1 p.m. Lunch

1:00 p.m.-1:45 p.m. Research and Advocacy Panel

Panelists: TBA

Moderators: Judy Mortrude and Lauren Walizer, CLASP

Description: This panel will showcase the work of advocates in supporting college and states in implementing ATB programs, as well as recent studies on career pathways programs for adult students.

1:45-2:15 p.m. Discussion

2:15-2:30 p.m. Break

2:30-4:00 p.m. Small Group Critical Thinking

4:00-5:00 p.m. Recap and Next Steps

Attendees	Name <E-mail>	Attendance
	Berg, Erin <Erin.Berg@ed.gov>	Organizer
	Munier, Craig <Craig.Munier@ed.gov>	Required
	Stump, Scott <Scott.Stump@ed.gov>	Required
	Coro, Christopher <Christopher.Coro@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Sacks, Casey <Casey.Sacks@ed.gov>	Required
	Winzer, Etienna (ET) <Etienna.Winzer@ed.gov>	Required
	Pratt, Aldanzo <Aldanzo.Pratt@ed.gov>	Required
	Hammond, Cynthia <Cynthia.Hammond@ed.gov>	Required
	Petty, Richard <Richard.Petty@ed.gov>	Required

Tkacik, Valeria <Valeria.Tkacik@ed.gov>	Required
Stanton, Craig <Craig.Stanton@ed.gov>	Required
Goetz, Braden <Braden.Goetz@ed.gov>	Required
Keenan, Cheryl <Cheryl.Keenan@ed.gov>	Required
Wilson, Linda <Linda.Wilson@ed.gov>	Required
Prince, Scott <Scott.Prince@ed.gov>	Required
Riley, Mary Christina <MaryChristina.Riley@ed.gov>	Required
Larson, Meredith <Meredith.Larson@ed.gov>	Required
Addie, Sean <Sean.Addie@ed.gov>	Required
Sann, Ronald <Ronald.Sann@ed.gov>	Required
Harris, Lisa (OGC) <Lisa.Harris@ed.gov>	Required
Washington, Stephanie <Stephanie.Washington@ed.gov>	Required
Lampila, Carolyn <Carolyn.Lampila@ed.gov>	Required
Messenger, Laura <Laura.Messenger@ed.gov>	Required
Sauri, Corinne <Corinne.Sauri@ed.gov>	Optional
Harris, Alicia D. <Alicia.Harris@ed.gov>	Optional
Lagaard, Soren <Soren.Lagaard@ed.gov>	Optional
Tabor, Hillary <Hillary.Tabor@ed.gov>	Optional
Lovley, Mary <Mary.Lovley@ed.gov>	Optional
Musser, David <David.Musser@ed.gov>	Required

Time 10:00 AM – 10:05 AM

Subject REMINDER - timesheets need to be completed by the last Friday of the pay period

Recurrence Occurs every 2 week(s) on Thursday effective 2/1/2018 until 7/18/2019 from 10:00 AM to 10:05 AM

Show Time As Free

Accidently sent out a removal for this from your calendar. Please accept again to keep the timesheet reminder on your calendar.

Resending for newer employees or those who may not have accepted

the original outlook appointment. Outlook invite to follow.

From: Letourneau, Kristina
Sent: Friday, October 26, 2012 9:38 AM
To: OPE All Users
Subject: Completing your timesheet in WebTA
Importance: High

As you know, all timesheets should be completely processed (validated/affirmed/certified) by the last Friday of the pay period. This is often not being done. Many timesheets are not being completed until the following Monday, Tuesday and sometimes even Wednesday. This can cause employees to not be paid on time.

When employees/supervisors are contacted regarding missing timesheets, I am often told that they forgot it was time to do timesheets.

In order to prevent this from happening, I will be sending out an OPE-Wide appointment invite. It will be a recurring appointment for every other Thursday, to remind you to complete timesheets by Friday. Please accept this appointment onto your calendar so you will get the biweekly reminder.

Employees/Supervisors - If you will be out of the office on the Friday that timesheets are due, make sure you complete it on the last day you are in the office, prior to your flex day or leave.

Supervisors – please make sure you have assigned a delegate to complete timesheets in your absence. If you know you will not be in the office on the Friday that timesheets are due, make sure your delegate is aware that they need to certify the timesheets on your behalf. You should also provide your staff with a deadline to submit their timesheets to you, to allow you time to certify them by COB Friday.

Let me know if you have any questions.

Thanks,
Krissy

Attendees	Name <E-mail>	Attendance
	Letourneau, Kristina <Kristina.Letourneau@ed.gov>	Organizer
	OPE All Users <_OPEAllUsers@ed.gov>	Required

Time 1:00 PM – 2:00 PM
Subject CBA Prep Meeting
Location WDCFB6-291-01 or Skype
Show Time As Busy

.....
.....
Join Skype Meeting
<<https://meet.lync.com/usdedeop/ashley.higgins/571BF7FQ>>
Trouble Joining? Try Skype Web App
<<https://meet.lync.com/usdedeop/ashley.higgins/571BF7FQ?sl=1>>

Join by phone

(b)(6) <tel:(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

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<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Organizer
	Musser, David <David.Musser@ed.gov>	Required
	Beam, Angela <Angela.Beam@ed.gov>	Required
	Morelli, Denise <Denise.Morelli@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional

Time 2:00 PM – 2:30 PM
Subject Weekly with Lynn/Annmarie
Location Lynn's office
Recurrence Occurs every Thursday effective 7/12/2018 until 7/25/2019 from 2:00 PM to 2:30 PM
Reminder 15 minutes
Show Time As Busy

Annmarie- 11 does not work for Lynn. Would 2 pm work for you?

Lynn asked that I set up weekly meetings with Managers. Let me know if this day and time work for you. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie (Annmarie.Weisman@ed.gov) <annmarie.weisman@ed.gov>	Required

Time 2:30 PM – 4:30 PM
Subject Main Committee Prep
Location 240-02
Show Time As Busy

Join Skype Meeting

<<https://meet.lync.com/usdedeop/diane.jones/VBL8VD 1T>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/diane.jones/VBL8VD 1T?sl=1>>

Join by phone

+1(b)(6) <tel:1(h)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Musser, David <David.Musser@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Morelli, Denise <Denise.Morelli@ed.gov>	Required

Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Siegel, Brian <Brian.Siegel@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Optional
McArdle, Sophia <Sophia.McArdle@ed.gov>	Optional
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required

Time 4:30 PM – 7:00 PM

Subject NOT A MEETING: PPI Preps Clean and Redlined Copies of Regs for Distribution to Negotiators

Show Time As Free

RESERVING TIME FOR PPI STAFF TO FINISH EDITS AND PREPARE COLORED AND CLEAN VERSIONS OF DRAFT REGULATIONS FOR DISTRIBUTION

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Musser, David <David.Musser@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required

Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Morelli, Denise <Denise.Morelli@ed.gov>	Required
Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Siegel, Brian <Brian.Siegel@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Optional
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required

Friday, March 15, 2019

Time 10:30 AM – 11:00 AM
Subject Chat/Amy Wilson
Location Lynn's Office
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Required

Time 11:00 AM – 12:00 PM
Subject Canceled: PPI Staff Meeting
Location WDCFB6-288-04 (managed) Skype Meeting
Importance High
Show Time As Free

Canceling this week's meeting per Lynn. Thanks, All. Happy Friday.

Updating Location.

Happy Friday All! New staff meeting invite with Skype. I will update physical locations on a weekly basis. Thanks All.

Sharon

.....

.....

Join Skype Meeting

<<https://meet.lync.com/usdedeop/sharon.adger/3RKJHFCY>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/sharon.adger/3RKJHFCY?sl=1>>

Join by phone

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Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

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<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

.....

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Chase, Patty <Patty.Chase@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required
	Cross, Freddie <Freddie.Cross@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Freeman, Vanessa <Vanessa.Freeman@ed.gov>	Required
	Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Required
	Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required
	Higgins, Ashley <Ashley.Higgins@ed.gov>	Required

Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Howes, Patricia <Patricia.Howes@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Macias, Wendy <Wendy.Macias@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Settles, Justin <Justin.Settles@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Shewack, Linda <Linda.Shewack@ed.gov>	Required
Hinh, Iris <Iris.Hinh@ed.gov>	Optional
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
Ong, Madeline <Madeline.Ong@ed.gov>	Optional

Time 1:00 PM – 2:00 PM

Subject HR Matters
Location Dianas office 7E307
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Jones, Diane <Diane.Jones@ed.gov>	Organizer
Davis, Wanda <Wanda.Davis@ed.gov>	Required
Drew, Denise <Denise.Drew@ed.gov>	Required
Byrd-Johnson, Linda <Linda.Byrd-Johnson@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Adler, Sheryl <Sheryl.Adler@ed.gov>	Required
Kean, Larry <Larry.Kean@ed.gov>	Optional

Time 1:00 PM – 2:00 PM
Subject Internal Call on TA
Location Skype Meeting
Importance High
Show Time As Tentative
 Adding time on your calendars for an Internal call to discuss FAFSA Simplification TA. Based on comments, I want to make sure we are all on the same page determining the feasibility of this language.

 Attached is version with all POCs comments. Added bill summary and an updated total income formula * this does not exactly reflect the draft you worked on, but will let you see where they are headed.

 For those in LBJ, feel free to join us in OLCA Conference Room. Please call me if you have any concerns or questions.

CONFIDENTIAL/INTERNAL/DELIBERATIVE

Join Skype Meeting
<https://meet.lync.com/usdedeop/marychristina.riley/CSTV2F1V>
 Trouble Joining? Try Skype Web App
<https://meet.lync.com/usdedeop/marychristina.riley/CSTV2F1V?sl=1>
 Join by phone

+[b](6) tel:[b](6) > (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: [b](6)
 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf->

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Riley, Mary Christina <MaryChristina.Riley@ed.gov>	Organizer
	Petersen, Molly <Molly.Petersen@ed.gov>	Required
	Appel, Jeff <Jeff.Appel@ed.gov>	Required
	Munier, Craig <Craig.Munier@ed.gov>	Required
	Moseley-Hobbs, Kerri <Kerri.MoseleyHobbs@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	Riddle, Paul <Paul.Riddle@ed.gov>	Required
	Merolli, Emily <Emily.Merolli@ed.gov>	Required
	Smith, Megan <Megan.Smith@ed.gov>	Required
	Simpson, Daniel <Daniel.Simpson@ed.gov>	Required
	Sisson, Claire <Claire.Sisson@ed.gov>	Required
	Malone, Emily <Emily.Malone@ed.gov>	Required
	King, Elizabeth <Elizabeth.King@ed.gov>	Required
	O'Brien, Marianna <Marianna.OBrien@ed.gov>	Required
	Prince, Scott <Scott.Prince@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Slack, Emily <Emily.Slack@ed.gov>	Required
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Wilson, James <James.Wilson@ed.gov>	Optional
	Friendly, Deborah <Deborah.Friendly@ed.gov>	Optional

Time 2:00 PM – 3:00 PM
Subject FW: PIVOT-H PaaS Review: OPE Merge File

Location <https://ibm.webex.com/meet/svfeldma>

Show Time As Busy

Adding OPE folks.

-----Original Appointment-----

From: Feldman, Stephanie (Contractor)

Sent: Wednesday, March 13, 2019 4:35 PM

To: Feldman, Stephanie (Contractor); Hay, Sarah; Engleman, Devon; Chappell, Thomas (Contractor); Born, Michael (Contractor); 'Eldhose Varkey'; 'Steve Sipocz Jr'; John D Magnino; Arjun Siddineni; Elizabeth Grayson Campbell; Stephanie V Feldman

Subject: PIVOT-H PaaS Review: OPE Merge File

When: Friday, March 15, 2019 2:00 PM-3:00 PM (UTC-05:00) Eastern Time (US & Canada).

Where: <https://ibm.webex.com/meet/svfeldma>

Agenda:

- Introductions
- Review the overall plan for the transition to PIVOT-H
- Review the server order form
- Discuss software inventory, firewall rules, load balancer rules, etc.

Dial-in Information:

<https://ibm.webex.com/meet/svfeldma>

(b)(6), Access code: (b)(6)

Please forward this to anyone on the team that should be in attendance.

Attendees	Name <E-mail>	Attendance
	Feldman, Stephanie (Contractor) <Stephanie.Feldman@ed.gov>	Organizer
	Hay, Sarah <Sarah.Hay@ed.gov>	Required
	Engleman, Devon <Devon.Engleman@ed.gov>	Required
	Chappell, Thomas (Contractor) <Thomas.Chappell@ed.gov>	Required
	Born, Michael (Contractor) <Michael.Born@ed.gov>	Required
	'Eldhose Varkey' <evarkey@us.ibm.com>	Required
	'Steve Sipocz Jr' <sipocz@us.ibm.com>	Required
	John D Magnino <john.magnino@us.ibm.com>	Required
	Arjun Siddineni <Arjun.Siddineni@ibm.com>	Required
	Elizabeth Grayson Campbell <Grayson.Campbell@ibm.com>	Required

Stephanie V Feldman <svfeldma@us.ibm.com>	Required
Adler, Sheryl <Sheryl.Adler@ed.gov>	Optional
Wilson, Amy <Amy.Wilson@ed.gov>	Optional
Morgan, Kathy <Kathy.Morgan@ed.gov>	Optional
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
Byrd-Johnson, Linda <Linda.Byrd-Johnson@ed.gov>	Optional
Morrison, Emory <Emory.Morrison@ed.gov>	Optional

Time 3:00 PM – 3:30 PM
Subject Weekly- Sarah Hay
Location Lynn's Office
Recurrence Occurs every Friday effective 3/15/2019 until 7/26/2019 from 3:00 PM to 3:30 PM
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Hay, Sarah <Sarah.Hay@ed.gov>	Required

Time 4:00 PM – 5:00 PM
Subject walking meeting
Location C Street
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	McLaughlin, Maureen <Maureen.McLaughlin@ed.gov>	Organizer
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Sunday, March 17, 2019

Time All Day
Subject Saint Patrick's Day
Location United States
Show Time As Free
Categories Holiday

Monday, March 18, 2019

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free

As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra

Sent: Wednesday, January 03, 2018 4:30 PM

To: Pena, Alexandra; Smith, Kathleen; Manning, James

Subject: MASTER CALENDAR

When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).

Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
	Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional
	Butler, Michelle <Michelle.Butler@ed.gov>	Optional

Time 11:00 AM – 12:00 PM

Subject 600 and 668 Policy questions

Location WDCFB6-240-02 (Managed) and skype

Show Time As Busy

Join Skype Meeting

<<https://meet.lync.com/usdedeop/barbara.hoblitzell/J24BGPHD>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/barbara.hoblitzell/J24BGPHD?sl=1>>

Join by phone

<(b)(6)> <tel:-(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

Attendees	Name <E-mail>	Attendance
-----------	---------------	------------

Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
Kolotos, John <John.Kolotos@ed.gov>	Required
Washington, Aaron <Aaron.Washington@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Jones, Diane <Diane.Jones@ed.gov>	Required
Brickman, Michael <Michael.Brickman@ed.gov>	Required
Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Morelli, Denise <Denise.Morelli@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Sierra, Angela <Angela.Sierra@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Musser, David <David.Musser@ed.gov>	Required
Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Required
WDCFB6-240-02 (Managed) <WDCFB6-240-02@ed.gov>	Required
Shewack, Linda <Linda.Shewack@ed.gov>	Required

Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
Delekta, Amanda <Amanda.Delekta@ed.gov>	Required
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required

Time 12:00 PM – 1:00 PM
Subject lunch
Location TBD
Show Time As Busy
Attendees

Name <E-mail>	Attendance
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Organizer
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required

Time 1:00 PM – 2:00 PM
Subject Discuss SAS Requirements for OPE Merge File in PIVOT-H
Location <https://ibm.webex.com/meet/svfeldma>
Show Time As Tentative
 Adding Susan and Michael to the discussion to leverage their SAS expertise for determining the best solution for OPE Merge File in PIVOT-H.

 Dial-in Information:
<https://ibm.webex.com/meet/svfeldma>
 (b)(6), Access code: (b)(6)

 Please forward this to anyone on the team that should be in attendance.
Attendees

Name <E-mail>	Attendance
Feldman, Stephanie (Contractor) <Stephanie.Feldman@ed.gov>	Organizer
Hay, Sarah <Sarah.Hay@ed.gov>	Required
Engleman, Devon <Devon.Engleman@ed.gov>	Required
Chappell, Thomas (Contractor) <Thomas.Chappell@ed.gov>	Required
Born, Michael (Contractor) <Michael.Born@ed.gov>	Required
'Eldhose Varkey' <evarkey@us.ibm.com>	Required
'Steve Sipocz Jr' <sipocz@us.ibm.com>	Required

John D Magnino <john.magnino@us.ibm.com>	Required
Arjun Siddineni <Arjun.Siddineni@ibm.com>	Required
Elizabeth Grayson Campbell <Grayson.Campbell@ibm.com>	Required
Stephanie V Feldman <svfeldma@us.ibm.com>	Required
Adler, Sheryl <Sheryl.Adler@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Morgan, Kathy <Kathy.Morgan@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Byrd-Johnson, Linda <Linda.Byrd-Johnson@ed.gov>	Required
Morrison, Emory <Emory.Morrison@ed.gov>	Required
Chesley, Susan <Susan.Chesley@ed.gov>	Required
Grierson, Michael <Michael.Grierson@ed.gov>	Required
Williams-Bruce, Olurotimi (Contractor) <O.Williams-Bruce@ed.gov>	Optional

Tuesday, March 19, 2019

Time 9:30 AM – 11:00 AM
Subject Staff Meeting
Location 297-05
Reminder 15 minutes
Show Time As Busy

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 Join Skype Meeting
 <<https://meet.lync.com/usdedeop/cathy.sheffield/65 LVJVHT>>
 Trouble Joining? Try Skype Web App
 <<https://meet.lync.com/usdedeop/cathy.sheffield/65 LVJVHT?sl=1>>
 Join by phone

(b)(6) <tel: (b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)
 Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help
 <<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]

Attendees	Name <E-mail>	Attendance
	Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mula, Chuck <Chuck.Mula@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Helton, Charity <Charity.Helton@ed.gov>	Required
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
	Smith, George.Alan <George.Smith@ed.gov>	Required
	Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
	Hinh, Iris <Iris.Hinh@ed.gov>	Optional

Time 11:00 AM – 11:30 AM
Subject Weekly with Lynn-Herman
Location Lynn's Office
Recurrence Occurs every Tuesday effective 7/10/2018 until 7/30/2019 from 11:00 AM to 11:30 AM
Reminder 15 minutes
Show Time As Busy
Lynn asked that I set up weekly meetings with Managers. Let me know if this time works. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 11:30 AM – 12:00 PM

Subject Weekly with Lynn/Jennifer
Location Lynn's office
Recurrence Occurs every Tuesday effective 7/10/2018 until 7/30/2019 from 11:30 AM to 12:00 PM
Reminder 15 minutes
Show Time As Busy
Lynn asked that I set up weekly meetings with the managers. Let me know if this day and time works for you. Thanks.

Sharon

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required

Time 2:00 PM – 2:30 PM
Subject RIA contract
Location Lynn's office
Show Time As Busy
To discuss how to move forward on contracting RIAs

Amy—Lynn thinks she's found another COR who can help us on this on.

Attendees	Name <E-mail>	Attendance
	Hay, Sarah <Sarah.Hay@ed.gov>	Organizer
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Wilson, Amy <Amy.Wilson@ed.gov>	Optional

Time 4:30 PM – 5:00 PM
Subject Title IV Negotiated Rulemaking
Location Diane's Office 7E307
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Malawer, Hilary <Hilary.Malawer@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required

Wednesday, March 20, 2019**Time** 8:00 AM – 5:00 PM**Subject** annual leave**Show Time As** Busy

Time 9:00 AM – 10:00 AM**Subject** GAO entrance conference for a study about the Aviation Maintenance Workforce (GAO #103247)**Location** Conference call**Show Time As** Tentative

I am writing to invite you to an entrance conference for a GAO study about the aviation maintenance workforce. OPE is the lead office on the study. The meeting will be held by conference call. Attached you will find both the initiation letter from GAO and a list of questions that apply to multiple offices in the Department.

Here is our call information:

Dial-in Number: (b)(6)

Participant Access Code: (b)(6)

Please do not place the call on hold if you participate. The result of that is the Department of Education's "muzak" starts to play, disrupting the phone call. That can cause us to need to hang up and start the call again using a new call number and passcode. Please keep in mind that if you need to take an incoming phone call, you can hang up on the conference call, take the other call, and dial back in to the conference call.

Thank you.

Jim Houser
OS-Exec Sec
7C157

(b)(6) (phone)
(202) 401-2854 (fax)

Attendees	Name <E-mail>	Attendance
	Houser, Jim <Jim.Houser@ed.gov>	Organizer
	Snow, McKenzie <McKenzie.Snow@ed.gov>	Required
	Robb, Carly <Carly.Robb@ed.gov>	Required
	PIO <PIO@ed.gov>	Required
	Hunziker, Elizabeth (Izzy) <Elizabeth.Hunziker@ed.gov>	Required
	Conaty, Joe <Joseph.Conaty@ed.gov>	Required

Mould, Jim <Jim.Mould@ed.gov>	Required
Hill, Elizabeth <Liz.Hill@ed.gov>	Required
Garcia, Daniela <Daniela.Garcia@ed.gov>	Required
Carter, Denise <Denise.Carter@ed.gov>	Required
Kean, Larry <Larry.Kean@ed.gov>	Required
Smith, Richard <Richard.Smith@ed.gov>	Required
Rosenfelt, Phil <Phil.Rosenfelt@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Surprenant, Kala <Kala.Surprenant@ed.gov>	Required
Canada, June <June.Canada@ed.gov>	Required
Canty, Waquesha <Waquesha.Canty@ed.gov>	Required
Petersen, Molly <Molly.Petersen@ed.gov>	Required
Hester, Allison <Allison.Hester@ed.gov>	Required
Bartlett, Anna <Anna.Bartlett@ed.gov>	Required
Riley, Mary Christina <MaryChristina.Riley@ed.gov>	Required
Prince, Scott <Scott.Prince@ed.gov>	Required
Cooke, Geneise <Geneise.Cooke@ed.gov>	Required
Slack, Emily <Emily.Slack@ed.gov>	Required
ERMO Audit Advisory Group <ERMOAuditAdvisoryGroup@ed.gov>	Required
Cahalan, Teresa <Teresa.Cahalan@ed.gov>	Required
Betka, Sue <Sue.Betka@ed.gov>	Required
Jones, Diane <Diane.Jones@ed.gov>	Required
OUS <OUS@ed.gov>	Required
English, Barbara <Barbara.English@ed.gov>	Required
Solares, Grace <Grace.Solares@ed.gov>	Required

Huston, John <John.Huston@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
St.Pierre, Tracey <Tracey.StPierre@ed.gov>	Required
Goetz, Braden <Braden.Goetz@ed.gov>	Required
Reid, Hugh <Hugh.Reid@ed.gov>	Required
Sacks, Casey <Casey.Sacks@ed.gov>	Required
Owens, AnnMargaret <AnnMargaret.Owens@ed.gov>	Required
Coon, Michelle <Michelle.Coon@ed.gov>	Optional
Lawley, Tara <Tara.Lawley@ed.gov>	Optional
Santy, Ross <Ross.Santy@ed.gov>	Optional
Valentine, Ingrid <Ingrid.Valentine@ed.gov>	Optional
Appel, Jeff <Jeff.Appel@ed.gov>	Optional
Hendrickson, Michael <Michael.Hendrickson@ed.gov>	Optional
Bowder, Susan <Susan.Bowder@ed.gov>	Optional
Musser, David <David.Musser@ed.gov>	Optional
Cummins, Keith <Keith.Cummins@ed.gov>	Optional
Chien, Grace <Grace.Chien@ed.gov>	Optional
Sanders, Ben C. <Ben.Sanders@ed.gov>	Optional
Smith, George.Alan <George.Smith@ed.gov>	Optional
Settles, Justin <Justin.Settles@ed.gov>	Optional
DiManna, Paul <Paul.DiManna@ed.gov>	Optional
Mount, Macy <Macy.Mount@ed.gov>	Optional
Talbert, Kent <Kent.Talbert@ed.gov>	Required

Koschny, Laura <Laura.Koschny@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Foss, Ian (Ian.Foss@ed.gov) <Ian.Foss@ed.gov>	Optional
Ramakis, Jessica <Jessica.Ramakis@ed.gov>	Optional

Time 11:00 AM – 12:00 PM
Subject Monthly Operations Forum
Location LBJ Conference Room 240-02 // Dial: (b)(6) // Access Code: (b)(6)
Show Time As Tentative
 Updated – March 19, 2019 – attaching agenda and meeting materials

Updated on January 29, 2019 with new conference line information

This invite serves as a placeholder for the Monthly Operations Forum, scheduled for the third Wednesday of every month. Each occurrence will be updated with the briefing materials in advance of the meeting.

During each meeting, operations offices such as OCIO, PIO, and OFO will have the opportunity to brief the status of operations, discuss new initiatives, and receive customer feedback on the performance of operations during the Monthly Operations Forum. In addition to regular updates from these Offices, and to ensure that all participants have an opportunity to shape the Monthly Operations Forum agenda, we are requesting agenda topics that you would like to hear more about from the various operational Principal Offices. When proposing agenda items, we ask that you let us know the topic and provide a short summary of what information you would like to receive from the briefing.

To request a topic, please email EDOPERATIONSFORUM@ed.gov <mailto:EDOPERATIONSFORUM@ed.gov> .

Attendees	Name <E-mail>	Attendance
	EDOperationsForum <EDOPERATIONSFORUM@ed.gov>	Organizer
	Ashe, Anya <Anya.Ashe@ed.gov>	Required
	Ramakis, Jessica <Jessica.Ramakis@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Betka, Sue <Sue.Betka@ed.gov>	Required

Dixon, Debra <Debra.Dixon@ed.gov>	Required
Smith, Richard <Richard.Smith@ed.gov>	Required
Araujo, Liza <Liza.Araujo@ed.gov>	Required
Crowner, Quasette <Quasette.Crowner@ed.gov>	Required
Davis, Wanda <Wanda.Davis@ed.gov>	Required
Hunter, Tina <Tina.Hunter@ed.gov>	Required
Miller, Daniel J <Daniel.J.Miller@ed.gov>	Required
Minor, Leontyne <Leontyne.Minor@ed.gov>	Required
Mwalimu, Munira <Munira.Mwalimu@ed.gov>	Required
Richardson, Tameka <Tameka.Richardson@ed.gov>	Required
Winston, Melanie <Melanie.Winston@ed.gov>	Required
Conaty, Joe <Joseph.Conaty@ed.gov>	Required
Maestri, Phil <Phil.Maestri@ed.gov>	Required
Washington, Mark <Mark.Washington@ed.gov>	Required
McHugh, Erin <Erin.McHugh@ed.gov>	Required
Scott, Janet <Janet.Scott@ed.gov>	Required
Styles, Kathleen <Kathleen.Styles@ed.gov>	Required
Kean, Larry <Larry.Kean@ed.gov>	Required
Carter, Denise <Denise.Carter@ed.gov>	Required
Rosenfelt, Phil <Phil.Rosenfelt@ed.gov>	Required
Cook, Karolyn <Karolyn.Cook@ed.gov>	Required
Clark, Teresa <Teresa.Clark@ed.gov>	Required
McFadden, Elizabeth <Elizabeth.McFadden@ed.gov>	Required
Stanton, Craig <Craig.Stanton@ed.gov>	Required
Lucas, Richard <Richard.Lucas@ed.gov>	Required

Mefford, Penny <Penny.Mefford@ed.gov>	Required
Rodriguez, Mayra <Mayra.Rodriguez@ed.gov>	Required
Chew, Michael <Michael.Chew@ed.gov>	Required
Lewis, Sherese <Sherese.Lewis@ed.gov>	Required
Adams, Bernadette <Bernadette.Adams@ed.gov>	Required
Fanning, Kaye <Kaye.Fanning@ed.gov>	Optional
Lautenbacher, Jason <Jason.Lautenbacher@ed.gov>	Optional
Petersen, Molly <Molly.Petersen@ed.gov>	Optional
Morris, David <David.Morris@ed.gov>	Optional
CHCO <CHCO@ed.gov>	Optional
Stevens, Katrina <Katrina.Stevens@ed.gov>	Optional
Bruce, Sandra <Sandra.Bruce@ed.gov>	Optional
Morgan, Earl <Earl.Morgan@ed.gov>	Optional
Gray, Jason <Jason.Gray@ed.gov>	Optional
Ryder, Ruth <Ruth.Ryder@ed.gov>	Optional
Juengst, Phillip <Phillip.Juengst@ed.gov>	Optional
Anand, Supreet <Supreet.Anand@ed.gov>	Optional
Maddox, Keith M. <Keith.Maddox@ed.gov>	Optional
Wexler, Rob <Rob.Wexler@ed.gov>	Optional
Bowen, Jennifer <Jennifer.Bowen@ed.gov>	Optional
St.Pierre, Tracey <Tracey.StPierre@ed.gov>	Optional
Miller, Meredith <Meredith.Miller@ed.gov>	Optional
Kim, Ann <Ann.Kim@ed.gov>	Optional
Doyle, William <William.Doyle@ed.gov>	Optional
Dixon, Cindy <Cindy.Dixon@ed.gov>	Optional

Chester, LaVerne <LaVerne.Chester@ed.gov>	Optional
Stader, Jim <Jim.Stader@ed.gov>	Optional
Adler, Sheryl <Sheryl.Adler@ed.gov>	Optional
Battle, Sandra <Sandra.Battle@ed.gov>	Optional
Davis, Lisa <Lisa.Davis@ed.gov>	Optional
Jung, Britt <Britt.Jung@ed.gov>	Optional
Shields, Trina <Trina.Shields@ed.gov>	Optional
Dempster, Carolyn <Carolyn.Dempster@ed.gov>	Optional
Hernandez, Steven <Steven.Hernandez@ed.gov>	Optional
Arrington, Angela <Angela.Arrington@ed.gov>	Optional
Safranek, Ellen <Ellen.Safranek@ed.gov>	Optional
Richey, Kimberly <Kimberly.Richey@ed.gov>	Optional
Hairfield, James <James.Hairfield@ed.gov>	Optional
Pollard, Monique <Monique.Pollard@ed.gov>	Optional
Perolini, Theresa <Theresa.Perolini@ed.gov>	Optional
Coley, Jerine <Jerine.Coley@ed.gov>	Optional
Peterman, Charles <Charles.Peterman@ed.gov>	Optional
Stanard, Stephanie V <Stephanie.V.Stanard@ed.gov>	Optional
Owens, AnnMargaret <AnnMargaret.Owens@ed.gov>	Optional
Hochberg, Mark <Mark.Hochberg@ed.gov>	Optional
Scannelli, Carol <Carol.Scannelli@ed.gov>	Optional
Blew, Jim <James.Blew@ed.gov>	Optional
McDonald, Walter <Walter.McDonald@ed.gov>	Optional
Cutler, Samantha <Samantha.Cutler@ed.gov>	Optional
Maddox, Jackie <Jackie.Maddox@ed.gov>	Optional

Houser, Jim <Jim.Houser@ed.gov>	Optional
Crum, Laurette <Laurette.Crum@ed.gov>	Optional
Stevens, Sharon <Sharon.Stevens@ed.gov>	Optional
Guenther, Margaret <Margaret.Guenther@ed.gov>	Optional
ONeill, Alexis <Alexis.ONeill@ed.gov>	Optional
Robb, Carly <Carly.Robb@ed.gov>	Optional
Wood, Gary <Gary.Wood@ed.gov>	Optional
Tesoriero, Vanessa <Vanessa.Tesoriero@ed.gov>	Optional
Lopez, Luis <Luis.Lopez@ed.gov>	Optional

Time 1:30 PM – 2:30 PM
Subject Staff Briefing on the Administration's Fiscal Year 2020 Budget Request in LBJ and Online
Location Barnard Auditorium and Online
Show Time As Tentative

On March 11, President Trump released his Fiscal Year 2020 budget request, including his request to Congress for the U.S. Department of Education.

Employees are invited to learn more about it during a briefing on March 20 beginning at 1:30 PM ET in the LBJ Barnard Auditorium and on EDstream <<https://mediasite.ed.gov/webcast/catalog/catalogs/internal>> with captioning. This briefing will feature a presentation by Budget Service Director Larry Kean, followed by a panel discussion moderated by Kean and including Budget Service Division Directors:

1. Daniel Simpson, Cost Estimation and Analysis Division
2. Bill Cordes, Division of Elementary, Secondary, and Vocational Analysis and Division of Special Education, Rehabilitation, Research, and Postsecondary Analysis
3. Richard Lucas, Budget Execution and Administrative Analysis Division

Employees will have an opportunity to take questions.

If you cannot attend in person, employees may view the briefing on EDstream <<https://mediasite.ed.gov/webcast/catalog/catalogs/internal>> with captioning.* You must access EDstream via the ED Network while in the office, or via Aventail/Citrix when working remotely. You cannot watch the event via gotowork.ed.gov.

If you have problems with EDstream, please contact the Help Desk at 202-708-4357.

Also, budget materials are posted here
 <<https://www2.ed.gov/about/overview/budget/budget2>>

0/index.html> .

*Reasonable Accommodations: If you require a reasonable accommodation to participate in this event, i.e. sign-language interpreter, Braille, large print or CD Rom, please contact Melinda Malico by email <mailto:melinda.malico@ed.gov> no later than March 18. With other questions, please contact Melinda Malico <mailto:melinda.malico@ed.gov> .

Attendees	Name <E-mail>	Attendance
	ED Internal Communications <EDInternalCommunications@ed.gov>	Organizer
	DoED - All ED Employees <DoED- AllEDEmployees@ed.gov>	Required

Thursday, March 21, 2019

Time 3/21/2019 8:00 AM – 3/23/2019 12:00 AM
Subject annual leave
Show Time As Busy

Time 12:00 PM – 1:00 PM
Subject Lunch and Learn on Education Freedom Scholarships with Jim Blew, OPEPD, & McKenzie Snow, OS, in LBJ on 3/21
Location National Library of Education, LBJ
Show Time As Tentative

Learn about the Administration's new policy proposal to make a historic investment in America's students, injecting up to \$5 billion yearly into state-based scholarships to empower families with education freedom.

Join OPEPD Assistant Secretary Jim Blew and OS Policy Advisor McKenzie Snow for a discussion on the administration's Education Freedom Scholarships <<https://sites.ed.gov/freedom/>> policy proposal. Under the proposal, taxpayers who make voluntary contributions to state-identified Scholarship Granting Organizations (SGOs) will be eligible to receive a non-refundable, dollar-for-dollar federal tax credit. Those contributions will fund scholarships that families can direct to the education opportunities that best serve their child.

"The key element of the proposal is freedom for all involved. Students, families, teachers, schools, states—all can participate, if they choose, and do so in the ways that work best for them. The major shift is that a student's needs and preferences, not their address or family income, will determine the type and quality of education they can pursue." – Secretary DeVos.

The event takes place in the National Library of Education, LBJ Building, BE101. Bring your lunch and your questions!

If you require any reasonable accommodation to participate in this event, i.e. sign-language interpreter, Braille, large print or CD Rom, please contact Melinda Malico at melinda.malico@ed.gov <mailto:melinda.malico@ed.gov> .

Attendees	Name <E-mail>	Attendance
	ED Internal Communications <EDInternalCommunications@ed.gov>	Organizer
	DoED - Washington/Metro - ED Employees <DoED-Washington_Metro-EDEmployees@ed.gov>	Required

Time	1:30 PM – 2:45 PM	
Subject	Policy Committee	
Location	Secretary's Conference Room (OS Managed)	
Show Time As	Tentative	
Attendees	Name <E-mail>	Attendance
	Blew, Jim <James.Blew@ed.gov>	Organizer
	Stump, Scott <Scott.Stump@ed.gov>	Required
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Required
	Snow, McKenzie <McKenzie.Snow@ed.gov>	Required
	McHugh, Erin <Erin.McHugh@ed.gov>	Required
	Conaty, Joe <Joseph.Conaty@ed.gov>	Required
	Rosenfelt, Phil <Phil.Rosenfelt@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Brogan, Frank <Frank.Brogan@ed.gov>	Required
	Ramirez, Lisa <Lisa.Ramirez@ed.gov>	Required
	Rinkus, Christopher <Christopher.Rinkus@ed.gov>	Required
	Oppenheim, Peter <Peter.Oppenheim@ed.gov>	Required
	Petersen, Molly <Molly.Petersen@ed.gov>	Required
	Collett, Johnny <Johnny.Collett@ed.gov>	Required
	Ryder, Ruth <Ruth.Ryder@ed.gov>	Required
	VanderPloeg, Laurie <Laurie.VanderPloeg@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Ramakis, Jessica <Jessica.Ramakis@ed.gov>	Required

Slack, Emily <Emily.Slack@ed.gov>	Required
Steel, Jake <Jake.Steel@ed.gov>	Required
Marcus, Kenneth <Kenneth.Marcus@ed.gov>	Required
Foster, Richard <Richard.Foster@ed.gov>	Required
Sacks, Casey <Casey.Sacks@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Bailey, Nathan <Nathan.Bailey@ed.gov>	Required
Hill, Elizabeth <Liz.Hill@ed.gov>	Required
Garcia, Daniela <Daniela.Garcia@ed.gov>	Required
Cordes, Bill <Bill.Cordes@ed.gov>	Required
Fortelny, Gregory <Gregory.Fortelny@ed.gov>	Required
Stanton, Craig <Craig.Stanton@ed.gov>	Required
Morrow, Jean <Jean.Morrow@ed.gov>	Required
Stader, Jim <Jim.Stader@ed.gov>	Required
Tschantz, Jennifer <Jennifer.Tschantz@ed.gov>	Required
Zawada, Michael <MICHAEL.ZAWADA@ed.gov>	Required
English, John <John.English@ed.gov>	Required
Byrd, Steven <Steven.Byrd@ed.gov>	Required
Petracca, Ronald <Ronald.Petracca@ed.gov>	Required
Lagaard, Soren <Soren.Lagaard@ed.gov>	Required
Richey, Kimberly <Kimberly.Richey@ed.gov>	Optional
Harding, Jordan <Jordan.Harding@ed.gov>	Optional
Viana, Aimee <Aimee.Viana@ed.gov>	Optional
Tesoriero, Vanessa <Vanessa.Tesoriero@ed.gov>	Optional
Soldner, Matthew <Matthew.Soldner@ed.gov>	Optional

Malawer, Hilary <Hilary.Malawer@ed.gov>

Required

Kean, Larry <Larry.Kean@ed.gov>

Required

Friday, March 22, 2019

Time 11:00 AM – 12:00 PM

Subject PPI Staff Meeting

Location WDCFB6-288-04 (managed)

Show Time As Busy

Updating location. Thanks.

Sharon

Happy Friday All! New staff meeting invite with Skype. I will update physical locations on a weekly basis. Thanks All.

Sharon

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Join Skype Meeting

<<https://meet.lync.com/usdedeop/sharon.adger/3RKJHFCY>>

Trouble Joining? Try Skype Web App

<<https://meet.lync.com/usdedeop/sharon.adger/3RKJHFCY?sl=1>>

Join by phone

+(b)(6) <tel:+(b)(6)> (Dial-in Number) English (United States)

Find a local number <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>>

Conference ID: (b)(6)

Forgot your dial-in PIN? <<https://dialin.lync.com/ee044638-d5bf-4256-b781-acd8a60a5d7c>> | Help

<<http://go.microsoft.com/fwlink/?LinkId=389737>>

[!OC([1033])!]
.....

Attendees	Name <E-mail>	Attendance
	Jones, Sharon <Sharon.Jones@ed.gov>	Organizer
	Howes, Patricia <Patricia.Howes@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Butler, Jacquelyn <Jacquelyn.Butler@ed.gov>	Required
	Chase, Patty <Patty.Chase@ed.gov>	Required
	Conner, Donald <Donald.Conner@ed.gov>	Required

Cross, Freddie <Freddie.Cross@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Freeman, Vanessa <Vanessa.Freeman@ed.gov>	Required
Gaina, Jean-Didier <Jean-Didier.Gaina@ed.gov>	Required
Gargano, Anthony <Anthony.Gargano@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
Hay, Sarah <Sarah.Hay@ed.gov>	Required
Helton, Charity <Charity.Helton@ed.gov>	Required
Higgins, Ashley <Ashley.Higgins@ed.gov>	Required
Hong, Jennifer <Jennifer.Hong@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required
Lefor, Valerie <Valerie.LeFor@ed.gov>	Required
Macias, Wendy <Wendy.Macias@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Mula, Chuck <Chuck.Mula@ed.gov>	Required
Sanders, P.J. <Phyllis.Jean.Sanders@ed.gov>	Required
Settles, Justin <Justin.Settles@ed.gov>	Required
Sheffield, Cathy <Cathy.Sheffield@ed.gov>	Required
Silver, Rochelle <Rochelle.Silver@ed.gov>	Required
Smith, Brian <Brian.Smith@ed.gov>	Required
Smith, George.Alan <George.Smith@ed.gov>	Required

Washington, Aaron <Aaron.Washington@ed.gov>	Required
Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Wilson, Amy <Amy.Wilson@ed.gov>	Required
Shewack, Linda <Linda.Shewack@ed.gov>	Required
Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Required
Hinh, Iris <Iris.Hinh@ed.gov>	Optional
Simms-Coates, Karmon <Karmon.Simms-Coates@ed.gov>	Optional
Ong, Madeline <Madeline.Ong@ed.gov>	Optional

Monday, March 25, 2019

Time All Day
Subject FW: MASTER CALENDAR
Recurrence Occurs every Monday effective 2/5/2018 until 7/29/2019
Show Time As Free
 As promised, the master calendar. I will notify everyone when there is an update.

-----Original Appointment-----

From: Pena, Alexandra
 Sent: Wednesday, January 03, 2018 4:30 PM
 To: Pena, Alexandra; Smith, Kathleen; Manning, James
 Subject: MASTER CALENDAR
 When: Occurs every Monday effective 1/1/2018 (UTC-05:00) Eastern Time (US & Canada).
 Where:

Attendees	Name <E-mail>	Attendance
	Pena, Alexandra <Alexandra.Pena@ed.gov>	Organizer
	Smith, Kathleen <Kathleen.Smith@ed.gov>	Required
	Manning, James <James.Manning@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Kissel, Adam <Adam.Kissel@ed.gov>	Optional
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Optional
	Miller, Daniel J <Daniel.Miller@ed.gov>	Optional
	Garcia, Lenore <Lenore.Garcia@ed.gov>	Optional

Time 3/25/2019 12:00 AM – 3/29/2019 12:00 AM
Subject Negotiated Rulemaking-Main Committee
Location FSA
Show Time As Busy

Time 12:00 PM – 1:00 PM
Subject NegReg Debrief
Location WDCFB6-297-05 (managed)
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Morelli, Denise <Denise.Morelli@ed.gov>	Required
	Mangold, Donna <Donna.Mangold@ed.gov>	Required
	Sierra, Angela <Angela.Sierra@ed.gov>	Required
	McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
	Musser, David <David.Musser@ed.gov>	Required
	Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Required
	Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
	Kolotos, John <John.Kolotos@ed.gov>	Required

Morgan, Sally <Sally.Morgan@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Optional
Shewack, Linda <Linda.Shewack@ed.gov>	Optional
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required

Time 4:00 PM – 4:30 PM
Subject Faith-Based Subcommittee
Location Diane's Office 7E307
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Jones, Diane <Diane.Jones@ed.gov>	Organizer
	Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Malawer, Hilary <Hilary.Malawer@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Rosenfelt, Phil <Phil.Rosenfelt@ed.gov>	Optional

Time 6:00 PM – 7:00 PM
Subject NegReg Debrief
Location 240-20
Show Time As Busy

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required

Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
Jones, Diane <Diane.Jones@ed.gov>	Required
Brickman, Michael <Michael.Brickman@ed.gov>	Required
Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
Bounds, Herman <Herman.Bounds@ed.gov>	Required
Filter, Scott <Scott.Filter@ed.gov>	Required
Agostin, Paige <Paige.Agostin@ed.gov>	Required
Eitel, Robert <Robert.Eitel@ed.gov>	Required
Martin, Gregory <Gregory.Martin@ed.gov>	Required
Morelli, Denise <Denise.Morelli@ed.gov>	Required
Mangold, Donna <Donna.Mangold@ed.gov>	Required
Sierra, Angela <Angela.Sierra@ed.gov>	Required
McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Musser, David <David.Musser@ed.gov>	Required
Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Required
Morgan, Sally <Sally.Morgan@ed.gov>	Required
Adair, Lucas (John) <John.Adair@ed.gov>	Required
Brinton, Jed <Jed.Brinton@ed.gov>	Required
Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
WDCFB6-240-02 (Managed) <WDCFB6-240-02@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Optional
Shewack, Linda <Linda.Shewack@ed.gov>	Optional
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required
Kolotos, John <John.Kolotos@ed.gov>	Required

Tuesday, March 26, 2019

Time All Day

Subject Shadowing
Location Jennifer Donnelly
Show Time As Free

Time 12:00 PM – 1:00 PM
Subject NegReg Debrief
Location WDCFB6-297-05 (managed)
Recurrence Occurs every day effective 3/25/2019 until 3/28/2019 from 12:00 PM to 1:00 PM
Show Time As Tentative

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Morgan, Sally <Sally.Morgan@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Eitel, Robert <Robert.Eitel@ed.gov>	Required
	Martin, Gregory <Gregory.Martin@ed.gov>	Required
	Brinton, Jed <Jed.Brinton@ed.gov>	Required
	Morelli, Denise <Denise.Morelli@ed.gov>	Required
	Mangold, Donna <Donna.Mangold@ed.gov>	Required
	Sierra, Angela <Angela.Sierra@ed.gov>	Required

McKissic, Stephanie <Stephanie.McKissic@ed.gov>	Required
Musser, David <David.Musser@ed.gov>	Required
Ramirez, Andrea <Andrea.Ramirez@ed.gov>	Required
Harris, Nicole S. <Nicole.S.Harris@ed.gov>	Required
McArdle, Sophia <Sophia.McArdle@ed.gov>	Optional
Shewack, Linda <Linda.Shewack@ed.gov>	Optional
Thompson, Farnaz <Farnaz.Thompson@ed.gov>	Required

Time 6:00 PM – 7:00 PM
Subject NegReg Debrief
Location 240-20
Show Time As Tentative

Attendees	Name <E-mail>	Attendance
	Hoblitzell, Barbara <Barbara.Hoblitzell@ed.gov>	Organizer
	Kolotos, John <John.Kolotos@ed.gov>	Required
	Helwink, Jonathan <Jonathan.Helwink@ed.gov>	Required
	Adair, Lucas (John) <John.Adair@ed.gov>	Required
	Morgan, Sally <Sally.Morgan@ed.gov>	Required
	Washington, Aaron <Aaron.Washington@ed.gov>	Required
	Mahaffie, Lynn <Lynn.Mahaffie@ed.gov>	Required
	Weisman, Annmarie <Annmarie.Weisman@ed.gov>	Required
	Jones, Diane <Diane.Jones@ed.gov>	Required
	Brickman, Michael <Michael.Brickman@ed.gov>	Required
	Daggett, Elizabeth <Elizabeth.Daggett@ed.gov>	Required
	Bounds, Herman <Herman.Bounds@ed.gov>	Required
	Filter, Scott <Scott.Filter@ed.gov>	Required
	Agostin, Paige <Paige.Agostin@ed.gov>	Required
	Eitel, Robert <Robert.Eitel@ed.gov>	Required